

CARSON CITY AUDIT COMMITTEE (AC)

Minutes of the March 9, 2021 Meeting

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A special meeting of the Carson City Audit Committee was scheduled for 9:00 a.m. on Tuesday, March 9, 2021 in the Community Center Robert “Bob” Crowell Board Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Stephen Ferguson
Member Lori Bagwell
Member Ernie Mayhorn
Member Margie Molina via WebEx

STAFF: Sheri Russell, Chief Financial Officer
Mihaela Neagos, Deputy District Attorney via WebEx
Danielle Howard, Public Meetings Clerk

NOTE: A recording of these proceedings, the committee’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours.

1 - 2. CALL TO ORDER AND ROLL CALL

(9:05:38) – Chairperson Ferguson called the meeting to order at 9:05 a.m. Roll was called, and a quorum was present.

3. PUBLIC COMMENTS

(9:05:59) – Chairperson Ferguson entertained public comments; however, none were forthcoming.

4. POSSIBLE ACTION ON ADOPTION OF AGENDA

(9:06:38) – Chairperson Ferguson, and Ms. Russell noted that there were no modifications to the agenda.

5. PUBLIC MEETING ITEMS:

5.A FOR POSSIBLE ACTION: DISCUSSION AND POSSBLE ACTION REGARDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS ON THE APPROVAL OF THE FINANCE REVIEW AND SELECTION COMMITTEE’S RECOMMENDATION FOR CONTRACT AWARD TO HINTONBURDICK CPAS AND ADVISORS FOR THE CARSON CITY EXTERNAL AUDIT FUNCTION.

(9:06:57) – Chairperson Ferguson introduced the item, and he and Ms. Russell referenced the Staff Report and the agenda materials, all of which are incorporated into the record.

(9:09:28) – Chairperson Ferguson entertained Member questions and comments, and Ms. Russell responded to clarifying questions. When there were no further questions from the Members, Chairperson Ferguson entertained a motion.

(9:12:12) – MOTION: Member Mayhorn moved to recommend that the Board of Supervisors approve the Finance Review and Selection Committee’s recommendation for contract award to HintonBurdick CPAs

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and Advisors for the Carson City External Audit Function. Member Bagwell seconded the motion. Motion carried 4-0-0.

5.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS ON AMENDMENT NO. 1 TO CONTRACT NO. 1718-137 FOR INTERNAL AUDIT SERVICES WITH EIDE BAILLY, LLC, EXTENDING THE CONTRACT TERM FOR AN ADDITIONAL YEAR THROUGH JUNE 30, 2022 AND FOR A NOT TO EXCEED ADDITIONAL AMOUNT OF \$110,000.

(9:13:30) – Chairperson Ferguson introduced the item. Member Bagwell disclosed that, per NRS 281A.420 requiring disclosure of a conflict of interest and abstain from voting for a disqualifying conflict, her son works for Eide Bailly; therefore, she would not be voting, as she considered this a disqualifying conflict of interest.

(9:14:59) – Ms. Russell referenced the Staff Report and the accompanying documents, all of which are incorporated into the record.

(9:16:32) – Chairperson Ferguson entertained Member questions and comments and, when none were forthcoming, a motion.

(9:16:44) – MOTION: Member Mayhorn moved to recommend that the Board of Supervisors approve Amendment No. 1 to Contract No. 1718-137 with Eide Bailly, LLP extending the contract through June 30, 2022. Member Molina seconded the motion. Motion carried 3-0-1 with Member Bagwell abstaining from voting.

6. PUBLIC COMMENT

(9:17:21) – Chairperson Ferguson entertained public comments; however, none were forthcoming. Chairperson Ferguson noted that the next AC meeting was scheduled for March 30, 2021 originally at 1:30 p.m., which was changed to 3:30 p.m. per Ms. Russell's suggestion.

7. FOR POSSIBLE ACTION: TO ADJOURN

(9:20:37) – Chairperson Ferguson adjourned the meeting at 9:20 a.m.

The Minutes of the March 9, 2021 Carson City Audit Committee special meeting are so approved this 22nd day of June, 2021.