

# **CARSON AREA METROPOLITAN PLANNING ORGANIZATION**

## **Minutes of the April 14, 2021 Meeting**

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A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, April 14, 2021 in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Greg Stedfield  
Vice Chairperson Lori Bagwell  
Member Wes Henderson (Via WebEx)  
Member Chas Macquarie  
Member Lisa Schuette  
Member John Terry (via telephone/not voting)

**STAFF:** Darren Schulz, Public Works Director (via WebEx)  
Lucia Maloney, Transportation Manager  
Adam Tully, Deputy District Attorney  
Chris Martinovich, Transportation/Traffic Engineer  
Kelly Norman, Transportation Planner/Analyst  
Marquis Williams, Transportation Planner/Analyst  
Alex Cruz, Transit Coordinator  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours.

#### **1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)**

(4:30:42) – Chairperson Stedfield called the meeting to order at 4:30 p.m.

#### **2. ROLL CALL**

(4:30:56) – Roll was called, and a quorum was present. Member Walt Nowosad and Ex-Officio Member Sondra Rosenberg were absent.

#### **3. PUBLIC COMMENT**

(4:31:30) – Chairperson Stedfield entertained public comments; however, none were forthcoming.

#### **4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – FEBRUARY 10, 2021**

(4:31:42) – Chairperson Stedfield introduced the item and entertained corrections, comments, or a motion.

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**(4:32:01) – Member Macquarie moved to approve the minutes of the CAMPO February 21, 2021 meeting as submitted. The motion was seconded by Member Schuette and carried 5-0-0.**

**5. PUBLIC MEETING ITEM(S):**

**5-A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AMENDING CAMPO’S UNIFIED PLANNING WORK PROGRAM (UPWP) FOR FISCAL YEARS 2021 AND 2022 SUCH THAT UNUSED FUNDS FROM FISCAL YEAR 2021 ARE BUDGETED FOR FISCAL YEAR 2022, AND THE OVERALL BUDGET IS INCREASED FROM \$880,568 TO \$933,649, WITH A CORRESPONDING INCREASE IN THE 5% LOCAL MATCH OBLIGATION, FROM \$44,028 TO \$46,682.**

(4:32:21) – Chairperson Stedfield introduced the item. Ms. Maloney presented the agenda materials, incorporated into the record, and responded to clarifying questions. Vice Chair Bagwell commented that it may be difficult for the public to notice results “right away” as “we work in years.” She also thanked Staff for “putting this project together and informing the CAMPO Board of the mission and where we’re going,” with the potential addition of a new position “to take us to the next step in our overall strategic plans.” Chairperson Stedfield entertained additional comments and when none were forthcoming, a motion.

**(4:39:02) – Vice Chair Bagwell moved to approve Amendment No. 1 as presented and allow Staff to correct the typographical errors. The motion was seconded by Member Schuette and carried 5-0-0.**

**5-B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO (1) AUTHORIZE THE TRANSPORTATION MANAGER TO SIGN A COOPERATIVE AGREEMENT (AGREEMENT) WITH THE NEVADA DEPARTMENT OF TRANSPORTATION (NDOT) WHEREIN CAMPO RECEIVES AN ANTICIPATED \$530,716.80 IN CONSOLIDATED PLANNING GRANT (CPG) FUNDS FOR FISCAL YEAR (FY) 2022 TO BE EXPENDED IN ACCORD WITH ITS OPERATIVE UNIFIED PLANNING WORK PROGRAM (UPWP) AND SUBJECT TO A 5% LOCAL MATCH OBLIGATION ESTIMATED AS \$27,932.46; AND (2) AUTHORIZE THE TRANSPORTATION MANAGER TO SIGN FUTURE AMENDMENTS TO THIS AGREEMENT TO EXTEND THE TIME FOR PERFORMANCE OR TO APPROVE ANY CHANGE IN CPG FUNDING AND LOCAL MATCH AMOUNTS THAT ARE WITHIN 10% OF THE PRESENT ESTIMATES OF \$530,716.80 AND \$27,932.46.**

(4:39:48) – Chairperson Stedfield introduced the item. Ms. Maloney presented the Staff Report which is incorporated into the record, and noted that the agreement was developed with “a lot of time behind the scenes with [the Nevada Department of Transportation] NDOT Staff who’ve been creative partners, trying to support CAMPO.” She also informed Vice Chair Bagwell that she expected to return to this board “for a separate monetary agreement for Work Element 5 in May or June [2021].” Chairperson Stedfield entertained a motion.

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**(4:44:49) – Vice Chair Bagwell moved to authorize the Transportation Manager to sign the Agreement as presented, and to authorize the Transportation Manager to sign future amendments to the Agreement that extend the time for performance or modify CPG funding and local match amounts within 10% of the present estimates in the Agreement. Member Macquarie seconded the motion which carried 5-0-0.**

## **6. NON-ACTION ITEMS**

### **6-A Transportation Manager's Report**

(4:45:31) – Ms. Maloney explained that the different agenda template was to conform with the Board of Supervisors' agenda and to receive Board comments. She also noted that the May or June agenda would contain the Supplemental Funding Agreement for an anticipated Surface Transportation Block Grant funding, to be included in the Transportation Improvement Program (scheduled for a future agenda item). Ms. Maloney also believed that the May agenda would include a reclassification of Appion Way into a regional roadway.

### **6-B Other comments and reports, which could include:**

- FUTURE AGENDA ITEMS**
- STATUS REVIEW OF ADDITIONAL PROJECTS**
- INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- CORRESPONDENCE TO CAMPO**
- ADDITIONAL STATUS REPORTS AND COMMENTS FROM CAMPO**
- ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

(4:46:40) – Chairperson Stedfield introduced the item. Ms. Maloney noted that future agenda items were previously discussed.

## **7. PUBLIC COMMENT**

(4:46:56) – Chairperson Stedfield entertained public comments. Member Terry announced that he had been unable to log in via WebEx; therefore, he had listened to the meeting via telephone but had not been able to vote. Vice Chair Bagwell announced that starting in May 2021, members of the public will be allowed to return to the Robert "Bob" Crowell Boardroom [while observing social distancing guidelines]. Chairperson Stedfield thanked Member Terry for his participation as this was his last CAMPO meeting.

## **8. ADJOURNMENT: FOR POSSIBLE ACTION**

**(4:48:53) – Chairperson Stedfield adjourned the meeting at 4:49 p.m.**

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The Minutes of the April 14, 2021 Carson Area Metropolitan Planning Organization meeting are so approved this 9<sup>th</sup> day of June, 2021.