

**MINUTES
of the Meeting of the
Carson City
9-1-1 SURCHARGE ADVISORY COMMITTEE
April 20, 2021**

The Carson City 9-1-1 Surcharge Advisory Committee held a public meeting on April 20, 2021, beginning at 8:31 a.m. in the meeting room of Fire Station 51, 777 S. Stewart Street, Carson City.

1. Call to Order

Chair Denise Stewart called the meeting to order.

2. Roll Call and Determination of a Quorum

Voting members present were Tina Petersen, Denise Bauer, Denise Stewart, Katie Durbin, and Daniel McKeehan which constituted a quorum.

Also present were Sean Slamon (Carson City Fire Chief), Ken Furlong (Carson City Sheriff), Adam Tully (Carson City District Attorney's Office), James Underwood (Carson City Information Technology), Kathie Heath (Volunteer), Jerome Tushbant (Carson City Sheriff's Office), Aaron Lowe (Carson City Fire Department), Sarah Lynn Johnson (Carson City Communications Manager), and Darren Schulz (Carson City Public Works).

3. Public Comment:

There were no public comments.

4. For Possible Action: Approval of January 26, 2021 Meeting Minutes

It was moved by Tina Petersen, seconded by Daniel McKeehan, with all ayes in favor that the January 26, 2021 meeting minutes be approved as submitted.

5. For Discussion Only (No Action): Discussion and Report on Funds Collected from the 9-1-1 Surcharge Fund. (Kathie Heath)

Kathie Heath reported that she had not received a detailed revenue report yet from Carson City Treasurer's Office. She said revenue is on track and currently where it was anticipated to be.

Kathie then reported on expenditures and said nothing had been purchased that was not previously approved by the Committee. She said money is starting to be spent on projects that had been approved. She added that the budget augmentations she requested have been done and the undesignated projects is expected to be at about \$753,000.

Daniel McKeahan asked why the revenue for March was less than the months prior. Kathie responded that the money is still coming in for March. This is a timing issue and it always has been.

Kathie concluded by saying all projects are moving along.

6. For Discussion Only (No Action): Overview of the Tentative FY22 Budget for the 9-1-1 Surcharge Fund. (*Kathie Heath*)

Kathie Heath reported that she had put together the numbers for next fiscal year and submitted that to the Carson City Finance Department. Everything the Committee has already approved was included in next year's budget with one exception which was the next agenda item, number seven. She said she included the car cameras because they are part of the NRS.

Kathie added that the FY22 Budget Preparation Worksheet is a list of everything that's included for next year. \$210,000 for body cameras was included on this document and the amount is less than the quote because her numbers were included in this document before the quote was received. Kathie listed some of the other items including EOC Support, Operating Supplies, Small Furnishings, Ongoing Maintenance, etc. Kathie noted that there is plenty of time to change this.

7. For Possible Action: Discussion and possible action regarding a recommendation to expend an estimated amount of \$1,329,036.94 from the 9-1-1 Surcharge Fund over five years for the Sheriff's Office to acquire, maintain, store data for, upgrade, and replace equipment and software for body worn cameras and car cameras.

Staff Summary: NRS 244A.7645 and Carson City Municipal Code Sec. 4.05.090 provide that the 9-1-1 Surcharge Fund may be used for the acquisition, maintenance, storage of data, upgrade and replacement of equipment and software necessary for portable event recording devices (body worn cameras) and vehicular event recording devices (car cameras). The expected vendor for this proposed expenditure is Axon Enterprises, Inc., and the anticipated expenditure of \$1,329,036.94 is planned to be spread across five years, as follows: Year One: \$266,456.42; Year Two: \$265.645.13; Year Three: \$265.645.13; Year Four: \$265.645.13; and Year Five: \$265.645.13.

(*Sheriff Ken Furlong, Jerome Tushbant*)

Jerome Tushbant reported that 2018 Legislature required that all deputies in the field wear body worn cameras. He said Carson City Sheriff's Office (CCSO) followed this law and got funding and moved forward with this. They have seen really good success including but not limited to clarifying issues, allows for training immediately, reduced claims and gives a one-view aspect of what the deputy saw in the field. In looking at industry trends and what the Legislature will be mandating they are expanding this. What they suspect is going to be mandated and best practice is for every deputy to have a body worn camera.

Jerome said they would also be expanding the camera program to car cameras; these are always recording. This will take out of question what can't be seen on the body camera. The current contract is being renegotiated. One caveat may be if the Legislature expands this beyond what he has discussed here; they may be coming back to this Committee if this happens. A quote was provided by the company and the planning date is July 1st.

Daniel McKeegan asked about the auto-tagging license listed on the quote. Jerome explained when the camera is turned on the information on the camera needs to connect with something in Dispatch. The cameras will connect directly to this number with this.

Ken Furlong said CCSO uses the District Attorney's Office to interpret these bills. This applied to first responders initially, but this bill needs to be watched because it may encompass all uniformed officers including Alternative Sentencing, Juvenile Probation, and anyone else in uniform. This may drain this fund. Ken added that his recommendation would be to combine all of these under one group within the City.

Daniel asked if the Committee is allowed to use 911 Funds for this. Ken said yes if this is just added on to the current NRS it would expand onto that process. If this is left for the cities to fund, there will have to be further discussion on this.

Ken noted that it was anticipated initially that it would take a few years to reach sufficient funds to pay for the car camera system. This funding has been reached. Kathie said this will primarily come out of the Maintenance Service line item. Tina Petersen asked if Carson City Sheriff's Office Volunteers would be included in this. Ken responded no because they do not do any traffic enforcement.

Katie Durbin asked if the cameras were officer activated. Jerome responded that they are manually operated right now. Part of the new product previously discussed includes with every camera a signal that is sent out via Bluetooth that turns on every camera that belongs to that company.

Daniel asked if the officers have the ability to delete footage; Jerome responded that they do not. Daniel also asked if there was a policy in place if an officer fails to turn on their camera. Ken said if a trend is seen or if this detail is not included in the report.

It was moved by Denise Bauer, seconded by Katie Durbin, with all ayes in favor that the Committee approve the recommendation to expend an estimated amount of

\$1,329,036.94 from the 9-1-1 Surcharge Fund over five years for the Sheriff's Office to acquire, maintain, store data for, upgrade, and replace equipment and software for body worn cameras and car cameras.

8. **For Discussion Only (No Action):** Discussion on SB348 which would require the appointment a Statewide 911 Coordinator under the Nevada Department of Public Safety. *(Denise Stewart)*

Denise Stewart reported on SB348. She said this discusses appointment of a State 911 Coordinator and she was not sure how this would impact all of the systems. She said there is a very large committee and they want representatives from a number of counties and agencies. One of the things included in this is this Coordinator has to create a Strategic 911 Plan for the State.

Ken Furlong said the biggest question is how this will be funded. Sean Slamon noted that a funding method was not identified.

Tina Petersen asked if anyone knew what the ultimate mission was with this as each county has a committee like this.

Denise concluded by saying she just wanted to make sure everyone was aware that this was out there.

9. **For Discussion Only (No Action):** Update on fire station alerting system upgrade. *(Aaron Lowe)*

Aaron Lowe, the Deputy Fire Chief for Carson, introduced himself to the Committee. He said he was hired in August 2020 and one of the projects he inherited was fire station alerting. In doing research on this project further discussion was needed. The quote he has is from January 2020. He added that the implementation plan didn't seem to meet all of the needs after meeting with Dispatch, Public Works Control Systems, and Information Technology. Aaron wanted to let the Committee know that the funding that was previously approved is needed and appreciated and all partners involved didn't want to just spend the money because the Committee had approved it.

Daniel McKeehan asked if any of the money had been spent. Aaron said some of the funding was spent for the heart saving tones. The current system has been going well and is not going away. Aaron noted that some of these quotes are two years old. Daniel then asked if Aaron knew how much funding would be needed. Aaron responded around \$75,000, some of which was already approved. Kathie Heath noted \$110,000 was already approved. James Underwood added that the extra amount is for integration with Tiburon which is being held off for now. Kathie said she needs to know if any of this money is going to be spent this year.

10. For Discussion Only (No Action): Reports of Committee Members

None.

11. For Discussion Only (No Action): Next Meeting Date: July 20, 2021

12. Public Comment:

Darren Schulz, Carson City Public Works Director provided an update on some projects this Committee had approved funding for. For the fiber connection project, the contractor will be starting next week on this and it will take about one month to complete. He added that the funding is appreciated.

Darren reported as part of the City budget process they requested the planning and design money for a new facility off of Butti Way which would include a new Fire Station, a designated EOC, and an alternative Dispatch Center. This funding and preliminary budget was granted, \$1.1 million dollars. This final budget will be submitted late May and starting July 1st design and planning can begin. This is a huge milestone for Carson City. Darren added following this will be figuring out how to fund the project and there is a chance funding may be requested from this Committee for the Dispatch Center and EOC equipment.

13. For Possible Action: To adjourn

Tina Petersen motioned to adjourn at 9:08 a.m.

Recorder: Shelby Price