

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the April 19, 2005, Meeting

Page 1

A regularly scheduled meeting of the Carson City Parks and Recreation Commission was held on Tuesday, April 19, 2005, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:30 p.m.

**PRESENT:** Chairperson Tom Keeton, Vice Chairperson Donna DePauw, and Commissioners Donna Curtis, John Felesina, Charlene Herst, Michael Hoffman, Pete Livermore, John McKenna, and Tom Patton

**STAFF PRESENT:** Parks and Recreation Director Roger Moellendorf, Deputy City Engineer John Flansberg, Parks and Recreation Director of Operations Scott Fahrenbruch, Principal Planner Lee Plemel, Recreation Superintendent Barbara Singer, Parks Planner Vern Krahn, Recreation Supervisor - Sports Joel Dunn, and Recording Secretary Katherine McLaughlin (PRC 4/19/05 Tape 1-0008)

NOTE: Unless otherwise indicated, each item was introduced by the Chairperson. Staff then presented or clarified the staff report/supporting documentation. Any other individuals who spoke are listed immediately following the item heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**CALL TO ORDER AND ROLL CALL** - Chairperson Keeton convened the meeting at 5:30 p.m. Roll call was taken. A quorum was present although Commissioners McKenna and Patton had not yet arrived.

**CITIZEN COMMENTS ON NON-AGENIZED ITEMS (1-0010)** - Les Kynett voiced his complaints and concerns regarding the use of the horse arena at the Fairgrounds for motocross racing. He felt that it impacted his property value, the Champion Speedway, and its motocross activities. It also provides unfair competition. He indicated that he had been authorized to represent Champion Speedway Operator Ty Enquiaga. He had purportedly discussed his concerns with Community Development Director Walter Sullivan. He hoped that the Planning Commission will consider the usage. He alleged that motocross racing had never been held in the horse arena in the past even though both Mr. Sullivan and Mr. Moellendorf had assured him that it had happened there and that the Planning Commission had authorized it. His copy of the Minutes purportedly does not indicate that motocross racing is allowed. A list of activities which he alleged could occur was read. He requested an opinion from Mr. Moellendorf, Mr. Sullivan, and the District Attorney's office regarding the usage. He explained that Gene Lepire, owner of Comstock Country RV Resort, was unable to attend the meeting. He alleged that a call to the Comstock Country management indicated that several tenants of the park had complained about the noise from the motocross race. He felt that special events, such as motorcycle and mud bog racing, could be allowed once or twice a year. The present operator wants to have 22 events this year. This makes it a business. Chairperson Keeton explained that questions would be allowed but a debate could not. Commissioner Curtis requested the issue be agenized for discussion as soon as possible. Mr. Kynett indicated a willingness to return if the item is agenized. (Commissioner McKenna arrived at 5:40 p.m. and Commissioner Patton arrived at 5:42 p.m. At that point the entire Commission was present, constituting a quorum.) Mr. Kynett then indicated that the issue is agenized for the April 27 Planning Commission meeting. Discussion between Mr. Kynett and Commissioner DePauw explained that he had sold the raceway to Larry Burton. Commissioner DePauw commented on Chief Deputy District Attorney Bruketta's memorandum regarding the usage. She questioned whether the Commission has the authority to consider the

CARSON CITY PARKS AND RECREATION COMMISSION  
Minutes of the April 19, 2005, Meeting  
Page 2

usage or if it is under the Planning Commission's purview. Commissioner Patton pointed out the FYI information listing the events scheduled at Fuji Park and the Fairgrounds. Chairperson Keeton urged the Commission to restrict its comments to the usage and not deliberate on the issue. He was aware of the need for the Planning Commission to consider a special use permit for the motocross activities. Supervisor Livermore asked that the item be agenized and that the Commission act upon the usage and the fees. He is concerned about allowing an activity which competes with private enterprise. Parks and Recreation Director Moellendorf indicated that the memorandum had been included in the Commission's packet for informational purposes only. Additional public comments were solicited but none were given.

- 1. ACTION ON APPROVAL OF MINUTES (1-0230)** - None.
- 2. AGENDA MODIFICATIONS (1-0234)** - None.
- 3. AGENDA ITEMS:** Chairperson Keeton noted the time allocated for each item.

**A. DISCUSSION ONLY REGARDING TRAFFIC STUDY AND SCHEDULED IMPROVEMENTS TO ROOP STREET (1-0243)** - Parks and Recreation Director Moellendorf, Deputy City Engineer John Flansberg - Mr. Flansberg explained that the current RTC projects support the freeway, widening Fairview between Saliman and Carson Streets, and the extension of Stewart Street from William to Winnie. The Stewart Street extension includes improvements to Roop Street between Beverly and Winnie and a signal at Winnie and Roop. Construction on Roop should commence in June and be completed in September. Roop Street will be closed to through traffic during construction. The detour will use Carson Street. The Roop Street widening project may be completed in the future. The Roop Street design was limned. It includes bike lanes and sidewalks on both sides of Roop between Fifth and Washington. Roop Street widening between Washington and William will require acquiring an additional seven feet of right-of-way on the west side of Roop Street. Additional park property is not required. The design is for a 55-foot right-of-way. The improvements include adding an ADA ramp and changing the radius to be more gradual for entrance into the park. Roop Street will have two vehicle travel lanes in both directions. Clarification indicated that there will be a left turn lane entering the park from Roop. The bike lane will terminate at the park. It does not extend north of William. The bike lane will be connected to the multi-purpose path at Roop and William. If a bicyclist wishes to continue north of William, he/she will merge with the vehicular traffic. The Roop Street traffic study indicates that 22,000 vehicles are traveling it in a 24-hour period. Once the freeway opens, the volume will decrease to 16,000 to 17,000 vehicles a day. Mr. Flansberg then described the original proposal to close Washington at the library and convert it into a parking area for the library. The need for its east-west connectivity had eliminated this proposal. Discussion ensued concerning the merits of relocating the signal at Robinson and Roop to Roop and Washington. Mr. Flansberg agreed to analyze relocating the signal. Discussion explored the impact a recreation center will have on Roop Street, the park's ability to handle the additional parking including the proposal to construct a parking lot on the west side of the Community Center, and the traffic reduction that will occur when the freeway opens. Mr. Flansberg indicated that a traffic study will be required to determine the potential impact of a recreation center. It must be provided before construction occurs. He also opined that the users of the recreation center will have problems getting into the park at 5 p.m. but not when leaving. Justification for requiring the traffic study was provided. Discussion reiterated that the Roop Street widening would not require property from the park. Mr. Flansberg also indicated that his Department does not construct parking lots. Pedestrian safety concerns were

## CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the April 19, 2005, Meeting

Page 3

expressed regarding the Washington and Roop crossing. Comments also indicated the belief that the library parking lot will be utilized by park users which would increase the pedestrian traffic. Mr. Flansberg explained the plan to install pedestrian flashing lights like those on Edmonds south of Butti near the linear ditch. Commissioner Curtis urged Mr. Flansberg to include risers to help alert the drivers of the crossing and the pedestrian(s). Mr. Flansberg indicated that the flashing lights may be installed soon rather than wait for the Roop Street widening project as had originally been planned. Discussion then explained that the left turn stacking lane will hold four or five cars without impeding the southbound lanes. Mr. Flansberg believed that the stacking lane should be adequate and that the Roop Street traffic volume will be less during high demand periods for entering the park. It is also possible for the second travel lane to be used as an additional stacking lane if needed. Discussion then explained the bicycle path/bike lanes and the multi-purpose path that will provide access from the Goni and Northridge areas to the park and south to the County line. The proposed freeway design south of Highway 50 was described including a listing of elevated streets that cross the freeway and those that will be closed. Chairperson Keeton explained his personal experience in trying to get to the park which indicated that people will block the intersection and not allow turning traffic into it. He urged Mr. Flansberg to look at the need for a signal at Washington and Roop. He supported having a lighted cross walk for the pedestrians at that intersection. Discussion then explained the impact Walmart will have on Roop Street and the belief that a majority of the Walmart clientele will use the freeway. Mr. Flansberg also explained that the Stewart Street extension will remove a portion of the Roop traffic between Fifth Street and Winnie. Stewart Street is now in design. Construction should occur next year. Discussions will soon be held with the School District regarding its site. Clarification indicated that the park traffic study for the recreation center may take four to six weeks to complete. No formal action was required or taken.

**B. DISCUSSION ONLY REGARDING RECREATION PROGRAMS, NUMBER OF PARTICIPANTS, AND FACILITIES USED (1-0765)** - Recreation Superintendent Barbara Singer, Recreation Supervisor Joel Dunn, Parks and Recreation Director Roger Moellendorf - Staff's explanation of the recreation programs and the number of participants included an explanation of the growth that had occurred in recent years and the need for additional facilities. Discussion limned the activities occurring during the "camps" held in the Community Center gym as well as reasons and periods when the school facilities are not available. School District Director of Operations Mitchell is working with staff in an effort to make these schools available. It may require additional funding to make these schools available, however, some of the conflict is due to other programs that are currently using the schools. Growth and the lack of facilities are making it harder to schedule all of the desired activities. Comments also pointed out that there is an unmet need for additional practice time for the recreational activities that are now occurring and for high school and young adult programs. Coaches who have access to other facilities, i.e., churches and other gyms, are using them. The insurance rider requirement for these facilities was limned and may be impacting the ability to use offsite locations. The fiscal impact of using other facilities was also noted. Efforts to keep the costs as low as possible were indicated. The summer waiting list for programs was described. Discussion indicated that some of Lyon County's children may be using the recreation programs during the summertime. As these children attend school in Lyon County the remaining portion of the year, it was felt that they do not use the facility when school is in session. It was believed that the number of participants from the surrounding counties is small. Summer camp is supported by its fees. Concerns and staffing issues were expressed regarding the School District's plan to start school late on Wednesdays. A typographical error in the number of participants in youth basketball and volleyball were noted and are to be corrected. Discussion explored the other types of recreational programs which are not being met, such as youth and adult soccer, competitive

CARSON CITY PARKS AND RECREATION COMMISSION  
Minutes of the April 19, 2005, Meeting  
Page 4

adult volleyball, young adult intermural programs, competitive basketball, and sports camps. Discussion also included the need for additional baseball practice times and basketball courts. Participation by Boys and Girls Club members is unknown. Reasons the former K-mart store could not be used as a recreational facility were provided. A facility with less than 12 to 14-foot high ceiling could be used for programs that do not require a high ceiling such as latch key and the summer programs. Comments indicated a need for both a full size gym and other facilities. Commissioner Livermore explained his personal knowledge of a boxing gym located in the former *Nevada Appeal* building and batting cages located in store rooms and warehouses. He felt that there are lots of recreational youth programs occurring throughout the City. He felt certain that if Mr. Dunn is provided with the space, he could fill it. Mr. Dunn described the problems recreational programs have when using leased facilities. He also explained his desire to construct a facility that will meet 20 years of growth and provide recreation at a reasonable fee. Comments also explained that the skates that had been used at the former Highway 50 roller rink were donated to the Boys and Girls Club. The gym/Pony Express Pavilion are occasionally rented for roller skating parties. Ms. Singer indicated a need for both a gym and a facility without high ceilings, lockers, and showers. Commission comments complimented staff on trying to meet the area's recreational demands. Mr. Moellendorf listed activities which he felt had not been served including roller skating, indoor soccer, and gymnastics. He urged the Commission to consider these needs when considering the type of facility that is needed. Commissioner Patton pointed out the need for racquetball courts. Ms. Singer explained that staff had not received any requests for racquetball courts to her knowledge. The location of a former racquetball court was explained. It had been removed due to the lack of use. Mr. Dunn explained his personal knowledge of the cost to have a child use a private volleyball facility. He hoped that recreation for children does not become so prohibitively expensive that they are unable to enjoy such activities. He urged the Commission to continue to have recreational programs that are as affordable as possible. No formal action was required or taken.

RECESS: A recess was declared at 7:16 p.m. The entire Commission was present when Chairperson Keeton reconvened the meeting at 7:23 p.m., constituting a quorum.

**C. DISCUSSION ONLY REGARDING THE STATUS OF THE CARSON CITY PARKS, RECREATION, AND TRAILS MASTER PLAN UPDATE (1-1868)** - Parks Planner Vern Krahn, Principal Planner Lee Plemel, Parks and Recreation Director Roger Moellendorf - Exhibit C and a revised Exhibit A were distributed to the Commission and Clerk and explained. (Copies are in the file.) Staff spent two days with the Consultant discussing land use scenarios. An open house was held at the library on March 3 where three land use scenarios were presented to the public. The workshops were described and were felt to have been well attended. The three land use scenarios are broad policy statements to accommodate growth in 20 years. They were briefly described and have their own implications and impacts. More detailed land use plans for them will be developed. Areas which may change in the next 20 years will be the focal point for illustrations showing how they will look at that time. The next public workshop will be held on May 9 in the gym at 6:30 p.m. Press releases and notices about the workshop will be sent out soon. The purpose of the workshop was limned. The public will be invited to complete surveys and submit comments. These will be taken to the service groups and back to the Planning and Parks and Recreation Commissions on May 17 for discussion and action.

Mr. Krahn then explained the issues related to the parks and trails element. Staff believes that there are ten areas of the community that will change over the next 20 years. The other portions of the community are

## CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the April 19, 2005, Meeting

Page 5

fairly well established and may not see substantial changes. He urged the Commission to review the Consultant's comments regarding those ten areas and let staff know their concerns. Staff will then take the comments and designate those areas which may change. Plans for those sites will be developed which may convert current uses to other uses, e.g., industrial to residential or commercial to industrial. These areas include the Highway 50 corridor, the downtown area, and residential areas.

Mr. Moellendorf urged the Commission to provide input regarding the areas. The parks in the scenarios may be different. Scenario 1 infills and establishes a higher density. Should the Commission acquire more space now for parks and recreational facilities before the infill occurs? Scenario 3 has more sprawl. Should the Commission acquire property as these leaps and bounds occur? Should the property be acquired in the sprawl area or the areas in-between? The implications of these scenarios will also impact future funding for park sites.

Discussion ensued among Chairperson Keeton, Mr. Moellendorf and Commissioner Livermore explaining the Residential Construction Tax, its purpose, and funding source. Questions posed included whether combined residential-commercial sites are taxed. Mixed usage, such as residential-commercial development, is now being encouraged in the Redevelopment District on the west side of the City. For this reason it was felt that it should be taxed. The maximum amount that can be received from this tax is \$1,000. Commissioner Livermore opined that all housing units will reach this maximum. He then questioned whether the City will be able to continue to acquire open space in view of the escalating property values. Will private property owners become speculators and hold their land rather than sell it? The City's partnership with BLM may need to be expanded to meet the growing needs in view of the limited funding that will be available from RCT and the Quality of Life funds. He also indicated his support for Scenario 3.

Clarification explained the \$1,000 RCT limit on residential construction and the Commission's role in the master plan update.

Commissioner McKenna explained his belief that development along the major corridors—Highways 395 and 50—needs to occur. His desires were to see the BLM and public property closer to the City's center developed, for the Cinderlite pits to remain "wild" with single track trails, to provide intensive expansion of park facilities like Centennial Park, and for acquisition of additional property at Edmonds Sports Complex. The water tank site at Koontz is an ideal location for either a primitive or developed recreational site. He also wanted to see some limited development trending towards infill with parks radiating outward. He suggested opening an area off Brunswick Canyon for things like single track bicycle trails and walking access to wildlife areas but not trails for OHVs. The entire eastern area (Pinanuts) should be one large park. Infill should include the Lompa and the Anderson sites as their costs will be too prohibitive for the City to acquire them for parks.

Mr. Plemel explained that staff will be identifying BLM areas that should be used for City facilities and parks and/or private uses as required in the land bill. Discussion explained the Urban Interface Plan that had established areas that should be held by the BLM/the Forest Service for parks and view shed. The land bill allows these sites to be changed through a public process. Commissioner McKenna pointed out that the V&T Railway restoration project and the Quality of Life interface need to be included in the plan due to concern about suggested commercial development in that area.

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the April 19, 2005, Meeting

Page 6

Mr. Krahn described the connectivity planning that is occurring for the wildland areas specifically in the Kings Canyon and Ash Canyon areas. These plans include internal riparian creeks for flood and drainage control as well as trail sites. The Horse Creek area was used to illustrate the need for more trails and trail heads that blend with open space to provide the public with a closer relationship to that area than is currently enjoyed.

Mr. Moellendorf then explained that there is funding for neighborhood parks but not for regional, community, or primitive parks. Benefits provided by blending the RCT and Quality of Life funds were noted.

Commissioner McKenna suggested development of an equestrian center in Kings Canyon that would allow individuals to access Horse Creek and/or a commercial establishment that would include camp sites and access to the mountains surrounding Carson City. This open space will provide many healthy, environmentally safe, fun things for residents of the densely, built-up valley floor to enjoy.

Commissioner DePauw expressed her concerns about Mr. Winston's inability to get past the City's lack of neighborhood parks. Mr. Krahn explained that the City is unique in the lack of neighborhood parks. Mr. Winston had not previously encountered this lack of demand for them. For this reason he is asking what the City's standard is. The standard needs to be set so that the developers of the racetrack specific planned area can use it in their plans. Reno's standard was limned to explain how developers use the standard. Commissioner Depauw indicated that she would have no difficulty establishing such a standard, however, felt that there are only three large subdivisions remaining to be developed. When they are developed, they will max out the City without the inclusion of BLM land. Mr. Plemel indicated that this is the reason a standard is needed. Commissioner DePauw then volunteered to help the staff seek additional funding and staffing if needed. She repeated her concern about the lack of land available for parks in the community. She then explained her involvement with the land use master plan vision program that occurred 15 years ago. It had included mixing commercial and residential land uses. It contained concerns regarding the freeway, its potential segregation of the community, and a ring road. She hoped that the current land use Envision plan will be used and not left on a shelf.

Commissioner Curtis echoed her concerns regarding Mr. Winston's comments about the lack of neighborhood parks. She had discussed her concerns with him. The public comments as indicated on the matrix show that there are people who want neighborhood parks. In fact, she felt that the public wants everything— neighborhood parks, trails, etc. She also supported Mr. Moellendorf's comments regarding the need to get closer to open space with which the Quality of Life funds could assist. She felt that the use of these funds has not been well communicated to the public and suggested that periodic reports be provided. These funds should be maxed out and used to provide trails and trail heads to acquired open space sites. The freeway field trip had shown that there are additional sites for riparian areas beyond that required for a park.

Commissioner Livermore then explained the Board of Supervisors concerns regarding its funding and the impact the Legislature may have on its tax base. Public safety is the Board's top priority. The property tax cap's impact on the City's budget will be discussed on Thursday by the Board. Without funding, it may not be possible to make all of the changes recommended by the Envision Carson City plan. He then pointed out that after the freeway is constructed, NDOT may have lots of "surplus" sites that may be sold. He asked that a report designating these sites and the possibility of trading/acquiring them be provided. Mr. Krahn indicated that staff had discussed this possibility with NDOT Freeway Project Manager Jim Gallegos. NDOT appears

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the April 19, 2005, Meeting

Page 7

to be willing to consider City acquisition of the smaller pieces, however, the larger pieces will be designated for commercial development. Releases may not occur before the entire freeway is completed. The small sites may be ideal for "pocket parks" along the multi-use path. A policy should be developed indicating this intent. Chairperson Keeton indicated that the policy should consider "surplus land" rather than pocket parks. Justification for having this policy was indicated.

Commissioner McKenna expressed a desire to see parks, connectivity between industrial and residential areas and major roadways, and improvements to Edmonds particularly at the sewer plant and the Moffat property. A paved sidewalk could be used as a buffer between the road and residences. The need for buffers between light industrial areas and residential areas was explained. Such buffers could be bicycle paths, multi-use paths, or left open.

Commissioner Herst explained her objection to Scenario 3 as it impacts the wildlife habitat and is disastrous to the animal ecosystem. She urged the Commission to consider the issues contained in Mr. Winston's second to the last paragraph on Page 2 regarding the best way to use what the City has and ability to meet the expansion demands for the sports activities the City currently has.

Commissioner Patton pointed out that the gateway issue is part of the Commission's responsibility. He also expressed his concern that the City should not preserve sagebrush at the cost of losing a commercial development along the Highway 50 corridor. He reminded the Commission of the exploding growth being experienced in Lyon County. He urged the City to support commercial development along Highway 50 and its gateway.

Mr. Krahn indicated that the survey is at the printers and should be mailed the first part of next week. Copies will be given to the Commission, the Open Space Advisory Committee, the Carson River Advisory Committee, and the Planning Commission.

(2-0025) Discussion indicated that the landfill area would be an ideal location for recreational activities that do not fit elsewhere due to noise and related concerns. The rifle range, experimental aircraft, and remote-controlled airplane uses are already located in that area. Discussion also indicated a desire to have a reclaimed water reservoir at the rifle range site and an intent to provide a new rifle range in the vicinity.

Chairperson Keeton expressed his support for Scenario 2 and his desire to see mixed residential and commercial uses that allow three to four floors of residential use. Land should be obtained from industrial and retail developers for open space and green belts similar to those found in California. Taxes on these green belts are less than the other uses. When the property is sold, taxes for these green belts are assessed for a specified period prior to the sale. He also believed that blending the uses provides for a cohesive plan rather than allowing cookie cutter development. The Pinenuts should be used for motorized recreational uses and the Sierras should be used for horses and hikers. Discussion indicated that the height restriction in the downtown area is 45 feet. A special use permit is required for taller buildings.

Commissioner Felesina supported Scenario 2. He also pointed out the need to maximize the usage of the recreational facilities including Centennial Park. His personal observation of its usage indicates a shrinking demand for the tennis courts with an increased pressure for more softball fields.

CARSON CITY PARKS AND RECREATION COMMISSION  
Minutes of the April 19, 2005, Meeting  
Page 8

Mr. Krahn explained that a selection of one scenario over another had not been the intent in bringing the matter to the Commission. Staff had hoped for a blending of concepts/elements. The need for feedback from the Commission was stressed.

Commissioner Curtis supported providing incentives for providing open space. These incentives should be without consideration of the RCT funds. She also supported the use of clustering as it provides more open space.

Mr. Krahn then explained the possibility of developers/property owners combining one acre lots and developing the sites into small subdivision tracts of 20 or more residential units. RCT funds from these sites are currently put into a general fund and divided among different projects. Direction regarding this policy or the need to allocate those funds for projects within the subdivision was solicited. Commissioner McKenna supported continuing to place the funds in a general fund and the use for different projects as determined by the Commission. (Commissioner Patton left the meeting at 8:27 p.m. A quorum was still present.) Commissioner DePauw pointed out that this usage was challenged by Silver Oaks. Additional review of the process should occur. Commissioner Hoffman supported Commissioner McKenna's comments regarding the need for connectivity and providing an emphasis on trail and bike paths. Commissioner Livermore felt that the definition of a subdivision needs to be revised and questioned how to meet future recreational demands. Although he supported having a large general fund, it should not be imbedded. Small subdivision needs should be explored. Commissioner Curtis supported the general fund concept, however, the developer needs to be made aware of the fact that the funds may not be used in his area. If this belief is addressed, a better opportunity to meet other needs will be provided.

Mr. Krahn then explained his need for a second workshop on the scenarios. He also indicated an intent to develop his questions and submit them to the Commissioners who could respond in writing. He thanked them for their input.

Public comments were solicited. John Nowlin explained that the discussions had not included consideration of the open spaces which are currently being used for neighborhood recreational purposes. Infill will remove their availability. Increased demand will begin to stress the need for neighborhood parks. He felt that the Commission needed to be aware of this demand and usage as it is a developing requirement that should be accommodated in the future. Additional public comments were solicited but none were given.

Mr. Plemel indicated a need for additional discussions as policies have not been discussed. He also reminded the Commission of the need to take action on a recommendation for the Planning Commission on May 17. No formal action was taken or required.

**D. ACTION APPROVING A DESIGNATED COMMISSIONER(S) TO REPRESENT THE PARKS AND RECREATION COMMISSION'S ACTION REGARDING THE SCHULZ RANCH SPA AT THE PLANNING COMMISSION MEETING OF APRIL 27, 2005 (2-0329)** - Parks and Recreation Director Roger Moellendorf, Principal Planner Lee Plemel - Discussion pointed out the need for the representative's comments to stay within the direction provided during the Commission meeting if the individual is representing the Commission on this matter. The individual may represent him/herself but must make it clear that the comments are hers/his and not the Commission's. It was also pointed out that the

CARSON CITY PARKS AND RECREATION COMMISSION  
Minutes of the April 19, 2005, Meeting  
Page 9

Open Meeting Law would have to be followed if the Commission appoints a member as its representative. Reasons Commissioner DePauw had agenized the item were explained. Mr. Plemel felt that the item would be agenized for 6:45 p.m., however, the agenda has not been posted. The pros and cons of having an appointed member verses being an individual and not representing the Commissions were debated. It was felt that the Minutes should be part of the packet. Commissioner DePauw indicated that she would attend as a private citizen and that the Commission did not need to appoint her as its representative. No formal action was taken.

**E. ACTION TO APPROVE SETTING AN ANNUAL GOAL SETTING SESSION DURING A MAY 2005 PARKS AND RECREATION COMMISSION MEETING (2-0532)** - Commissioner DePauw explained her concept of having a calendar established indicating the items that will be agenized for a six-month period. The calendar should include all the items that Mr. Moellendorf is aware of at that time. Additional items could be added by the Commission. Commissioner Curtis suggested that the calender be developed during a workshop/special meeting. Commissioner Livermore supported the concept. The items to be agenized for the next two meetings were noted. As it was felt that these meetings were "full", it was suggested that the workshop be held after the park tour. Commissioner Curtis moved to approve setting an annual goal setting session. Commissioner Felesina seconded the motion. Motion carried 7-1-1 with Commissioner McKenna voting Naye and Commissioner Patton absent. Chairperson Keeton directed Mr. Moellendorf to find a date for the workshop.

**F. ACTION TO APPROVE SETTING A DATE FOR A TOUR OF PARKS AND FACILITIES (2-0685)** - Parks and Recreation Director of Operations Scott Fahrenbruch suggested that the tour commence at 8 a.m. and break for lunch with the workshop thereafter. Commissioner Curtis moved to set the date for the tour of the facilities and do it at the same time as the goal setting workshop. Commissioner Herst seconded the motion. Motion carried 6-2-1 with Commissioners McKenna and Depauw voting Naye and Commissioner Patton absent.

**4. NON-ACTION ITEMS:**

**STATUS REPORTS AND COMMENTS FROM COMMISSION MEMBERS (2-0712)** - Chairperson Keeton noted the corrected flyer announcing Arbor Day activities and the dates for planning the new recreation center. Mr. Krahn indicated that the meeting will be posted for a possible quorum of the Commissioners. Discussion explained how the meetings will be conducted.

(2-0942) Commissioner Herst announced that May is National Fitness and Sports Month. No plans had been developed recognizing this program. Justification for considering one was provided. Suggestions were solicited.

**STATUS REPORTS AND COMMENTS FROM STAFF** - Mr. Moellendorf explained an interest in "beaches" and "splash pads" is being considered. Staff is researching the styles to find something that is compatible with the Recreation Center. He also explained that applications for RCT funds are due on May 6. A proposal to convert the Pony Express Pavilion into a year-round ice skating facility has been received. It will be agenized for discussion at the Commission's May 17<sup>th</sup> meeting. The Silver Oak Community

CARSON CITY PARKS AND RECREATION COMMISSION  
Minutes of the April 19, 2005, Meeting  
Page 10

Association's Board has scheduled a meeting for April 28 in Minden on the Silver Oak Park. The Commission was invited to attend. An agenda for a possible quorum will be posted.

(2-0850) Mr. Moellendorf described public meetings that were conducted on the Silver Oaks Park. Revisions will be made and a meeting with Julio Sandoval held. The results will be shown to the Homeowners Association at the meeting in Minden. Groundbreaking for the Ronald D. Wilson Park has occurred. The drainage work should be completed in two weeks. Grading will then occur. A fencing contract is being developed. The tree planting has been delayed until after a discussion can be held with the Fischers. The Fischers may not want to provide the park with water as originally planned as City water will be provided to the park this fall. Tree planting may, therefore, be delayed until next May.

Commissioner DePauw explained that there had been several "very young" attendees at the Silver Oak meeting and complimented them on their decorum. She also supported using youths to determine designs for parks rather than hiring a consultant. (Commissioner DePauw left the meeting at 9:10 p.m. A quorum was still present.)

Mr. Fahrenbruch then limned the status of the Veterans Memorial Park. A Memorial Ceremony will be held on "the holiday" Memorial Day at 1 p.m. A listing of its agenda was provided. The Edward Moran tree planting ceremony is scheduled for May 17 in front of the Aquatic Facility at 5 p.m.

**STATUS REPORT ON QUESTION # 18, RESIDENTIAL CONSTRUCTION TAX, AND CAPITAL IMPROVEMENT PROJECTS (2-0820)** - Mr. Fahrenbruch indicated that the Governors Field lighting project will commence this week or next and be completed by the end of May. All of the fields will be available for use after 4 p.m. and throughout the weekends. The limit on the number of fields which can be without lighting was limned. The limitation reduces the impact on YSA activities.

**STATUS REPORT ON UPDATE OF THE PARKS AND RECREATION ELEMENT TO THE MASTER PLAN** - None.

**STATUS REPORT ON STATEWIDE BALLOT QUESTION #1 PROGRAM, GRANT APPLICATIONS, AND PROJECTS** - None.

**FUTURE AGENDA ITEMS (2-0975)** - Mr. Moellendorf listed the following items and dates: Eagle Valley Creek Trail which had not been scheduled for a specific date; May 3 - summer programs, their charges and fees and the Fuji Park motocross race series; May 17 - the Pony Express Pavilion ice rink proposal; the library mural; the master plan; the Silver Oak Park; park development for clusters; and the future recreation center site. Mr. Fahrenbruch explained Commissioner DePauw's request for an item on shade at parks such as Centennial and Governors Field. He indicated an intent to discuss this issue with YSA at its next meeting. If YSA feels there is a need for shade, it could submit an application for RCT funding. Commissioner Curtis explained her belief that shade is needed at other parks and areas besides the ball fields. An example of the need included the use of benches by seniors that are located in the sun. Mr. Fahrenbruch felt that during the tour the Commission could discuss this issue. Commissioner Hoffman requested an update on the fish pond and the State Ballot Question funding.

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the April 19, 2005, Meeting

Page 11

**ADJOURNMENT** - There being no other matters for consideration, Commissioner Herst moved to adjourn. Commissioner McKenna seconded the motion. Motion carried unanimously. Chairperson Keeton adjourned the meeting at 9:19 p.m.

The Minutes of the April 19, 2005, Carson City Parks and Recreation Commission meeting

ARE SO APPROVED ON May 17, 2005.

/s/  
Tom Keeton, Chairperson