

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the October 4, 2005 Meeting

Page 1

A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, October 4, 2005 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Tom Keeton
Vice Chairperson Donna DePauw
Donna Curtis
John Felesina
Michael Hoffman
Pete Livermore
Tom Patton

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Scott Fahrenbruch, Parks and Recreation Director of Operations
Vern Krahm, Park Planner
Scott Keith, Recreation Program Manager
Kathleen King, Recording Secretary

NOTE: A tape recording of these proceedings is on file in the Clerk-Recorder's Office, and is available for review during regular business hours.

CALL TO ORDER AND ROLL CALL (1-0007) - Chairperson Keeton called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Commissioner Patton arrived at 5:34 p.m. Commissioners Herst and McKenna were absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0034) - None.

1. ACTION ON APPROVAL OF MINUTES - August 16, 2005 and September 6, 2005 (1-0078) - Commissioner Livermore moved to approve the minutes. Commissioner Curtis seconded the motion. Motion carried 6-0.

2. CHANGES TO THE AGENDA (1-0036) - In response to a question, Mr. Moellendorf explained the purpose for the order of agenda items 3-A and 3-B. At Vice Chairperson DePauw's suggestion, Chairperson Keeton combined the two items.

3. AGENDA ITEMS:

3-A. ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS STAFF'S PLAN TO ACCELERATE THE FUNDING AND DEVELOPMENT OF RONALD D. WILSON MEMORIAL PARK BY APPROPRIATING \$100,000 IN 2004-05 RESIDENTIAL CONSTRUCTION TAX FUNDS AND \$500,000 FROM QUESTION #18 TO THE PROJECT and
3-B. ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS STAFF'S RECOMMENDATION TO ALLOCATE RESIDENTIAL CONSTRUCTION TAX FUNDS TO THE FOLLOWING PROJECTS: \$100,000 TO THE RONALD D. WILSON MEMORIAL PARK, \$47,000 TO THE CARSON CITY HISTORICAL SOCIETY FOR THE ROBERTS HOUSE / CARRIAGE HOUSE PROJECT, AND \$3,000 TO THE CARSON CITY SHADE TREE COUNCIL FOR TREE PLANTING PROJECTS (1-0098) - Mr. Moellendorf reviewed the staff report. [Commissioner Patton arrived at 5:34 p.m.] Mr. Moellendorf proposed using \$500,000 of the approximately \$1.6 million currently budgeted for Centennial Park improvements. He explained that the

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the October 4, 2005 Meeting

Page 2

Centennial Park improvements would then have to be phased. He noted this would not be the “best of both worlds” for Centennial Park. Staff hates to see any project delayed or even phased; however, there is insufficient funding to complete the Ronald D. Wilson Memorial Park. Mr. Moellendorf reviewed the Question #18 projects to be completed, including improvements to the Community Center theater, to Centennial Park, and construction of the new recreation facility. He explained that an athletic complex lends itself better to phased improvements than would construction of a new recreation facility.

In response to a question, Mr. Moellendorf advised that \$150,000 in residential construction tax revenues have been available annually over the past two years. He suggested it may be realistic to anticipate a similar amount in future years. He noted the recommendation in the staff report to take \$50,000 in “reimbursement” funds off the top of the annual RCT allocation. In response to a question, he speculated that other projects were the reason Question #18 funds had not previously been allocated to Ronald D. Wilson Memorial Park. Chairperson Keeton expressed the understanding that one of the delays associated with park construction was “getting water to it.”

Vice Chairperson DePauw expressed concern over available RCT funding into the future in conjunction with diminishing developable land in Carson City. She suggested the possibility of including the necessary funding in a bond issue. Commissioner Livermore advised of having worked with Mr. Moellendorf to develop the proposal, and of sufficient Question #18 funds to follow through. Rather than bonding, with its associated costs, the proposal represents an opportunity to finance a project internally with existing funding. Commissioner Livermore advised that Question #18 funding is collected every month; that it will continue to grow and serve as a source of income for parks and recreation into the future provided the law doesn’t change. He noted that although small amounts of RCT funds have been allocated to the project over the past several years, “inflation is eating our money up.” He suggested that the present process of allocating small amounts of RCT funds to the project will most likely not accomplish completion of the park in 8-10 years. He expressed the opinion that the proposal represents good stewardship of public funds to complete a long overdue project.

Commissioner Curtis thanked staff and Commissioner Livermore for developing the proposal. She expressed the opinion that using \$500,000 in Question #18 funds is timely. She advised of having been previously concerned over losing funding for the recreation center. She noted the ongoing process for determining an appropriate recreation center site, and that development costs are not yet known. She expressed the opinion there is no “crying need” to expend funding on Centennial Park improvements at the present time. She expressed support for reallocating the funding and replacing it later. She expressed agreement with concerns over using RCT funding to “pay back” Question #18, and the opinion that using Question #18 funding to construct the Ronald D. Wilson Memorial Park is “perfectly appropriate.”

Mr. Moellendorf acknowledged the total amount in RCT applications as reflected in Exhibit A of the staff report for item 3-B. In response to a question, he advised there will be no cost estimate available for construction of Ronald D. Wilson Memorial Park until the design is fairly complete. Preliminary estimates are \$600,000 to \$700,000, but the cost will depend upon park amenities. Commissioner Hoffman inquired as to whether the proposal was reviewed by the District Attorney, and expressed concern over “spending funds for future Parks and Recreation Commissions.” Mr. Moellendorf advised that the proposal had not been specifically discussed with District Attorney staff; however, Senior Deputy District Attorney Mike Suglia had the opportunity to review the agenda. In response to a comment, Mr. Moellendorf advised that the proposal was discussed with City Manager Linda Ritter and Finance Director Tom Minton. He acknowledged that both Ms. Ritter and Mr. Minton were very receptive to the proposal. Commissioner Hoffman agreed with concerns over decreasing RCT funding into the future.

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the October 4, 2005 Meeting

Page 3

Vice Chairperson DePauw inquired as to any reason for having to reimburse the proposed \$500,000 in RCT funding. Commissioner Livermore advised this had been his first proposal; however, Mr. Minton reminded him that capital improvements projects funding has been allocated to parks projects which protected the integrity of Question #18 funding until the bonded projects are completed. Commissioner Curtis suggested a precedent was established at the time the commission recommended approval of Question #18 funding for the V&T Trail. Vice Chairperson DePauw expressed a preference for funding the project through Question #18. Commissioner Livermore provided background information on the method by which the Pony Express Pavilion was funded. Commissioner Patton advised that whatever is recommended, if a future commission decides it wasn't a good idea, they can change it. In response to a question, Mr. Moellendorf explained the advantage to committing the RCT fund over the next ten years would be to preserve the integrity of the Question #18 fund so it is being used for its intended purpose. He advised that the \$50,000 in RCT funding "off the top" for ten years is staff's recommendation in an attempt to combine several different funding sources to accelerate completion of the Ronald D. Wilson Memorial Park. He expressed understanding for the unknown aspect of committing the RCT fund into the future.

Chairperson Keeton noted that infill will generate additional RCT funds. Commissioner Curtis noted that staff's recommendation did not include repayment of the RCT funds, and expressed support for the same, as written. Chairperson Keeton opened this item to public comment and, when none was forthcoming, entertained a motion. **Commissioner Curtis moved to recommend to the Board of Supervisors a plan to accelerate the funding and development of Ronald D. Wilson Memorial Park by appropriating \$100,000 in 2004-05 Residential Construction Tax funds and \$500,000 from Question #18 funds to the project. Commissioner Livermore seconded the motion. Motion carried 7-0.**

Mr. Moellendorf reviewed the staff report for item 3-B. In response to a question, he explained that the recreation center could conceivably be located on the site of the BMX track which would require relocating the track. Commissioner Curtis expressed the understanding that significant sums had already been appropriated for the BMX track lighting project. She noted that whether or not the BMX track is relocated, the lighting project will still be needed. She expressed the opinion that some RCT funding should be allocated to the BMX track lighting project. She discussed last year's RCT allocation to the Roberts House, and expressed the opinion there are too many unknowns with regard to grants being sought by the Historical Society. She suggested allocating a similar amount as last year with the idea that, in another twelve months, better information will be available as to applicable grants for their project. Vice Chairperson DePauw disagreed with staff's recommendation to not allocate funding to the BMX track lighting project. She suggested deferring action on this item until a decision is made on the recreation site. Commissioner Livermore suggested completely funding the Shade Tree Council applications. He expressed support for committing funding to the Roberts House Museum in order to continue their project. After funding the Shade Tree Council applications, he recommended splitting equally the remaining funds between the Roberts House Museum and the BMX track lighting project.

Mr. Moellendorf acknowledged that previously allocated funding for the BMX track lighting project is being held in an account. In response to a further question, he advised that the RCT allocation could be reauthorized at any time. In response to a question, Mr. Fahrenbruch advised that \$30,000 in RCT funding is currently "on the books" for the BMX track lighting project. A transformer was installed for the lighting project at the time phase 2 of the Edmonds Sports Complex was completed. Funding was allocated from Question #18 because the transformer is used for other electrical needs at the site. Mr. Fahrenbruch acknowledged that the amounts reflected in the application were incorrect. Mr. Krahn expressed the belief that RCT funding was allocated for purchase and construction of the metal building.

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the October 4, 2005 Meeting

Page 4

(1-1638) Mary Leaming, BMX Track Operator, explained the error in the amounts reflected in the application. She reviewed previous RCT funding requests for the track. Mr. Fahrenbruch advised that the metal building was a separate residential construction tax request. He suggested this may be the point of confusion in that the BMX track received funding for purchase and construction of the metal building and toward the lighting project. The funding for the building was expended; the funding for the lights is in the bank. In response to a question, Mr. Fahrenbruch reiterated that \$30,000 has been set aside for the lighting project. He advised that a previous cost estimate for the entire project was \$90,000. He further advised that the BMX track lighting project would qualify for Quality of Life funding as part of phase 3 of the Edmonds Sports Complex. (1-1794) Ms. Leaming expressed concern with regard to the possibility of relocating the BMX track.

In response to a question, Mr. Fahrenbruch advised that the NDF grant application deadline for the Shade Tree Council is late fall. He advised that the match will still be valid if the NDF grant application were to be put off until next year. Commissioner Curtis noted the presence of Shade Tree Council Vice Chairperson Roberts and Member Trenoweth. Discussion took place with regard to possible action. Chairperson Keeton called for public comment.

(1-1873) Fred Stanio, of the Carson City Historical Society, discussed efforts to apply for grant funding, and advised that cutting back the Society's request will create a problem. Commissioner Curtis expressed the opinion that grant funding organizations should be able to give the Historical Society "some idea of what they're looking for." Mr. Stanio further discussed efforts at applying for grant funding, and noted that the Historical Society is in its "eighth month of trying to get grants." He advised the plans have not yet been purchased, and suggested that grant funding may be more freely allocated if the Historical Society had a complete set of plans. He further advised that the requested funding will serve as seed money to purchase the plans or serve as a match.

Chairperson Keeton entertained a motion. **Commissioner Livermore moved to recommend to the Board of Supervisors to allocate residential construction tax to the following projects: \$20,000 to the Carson City Historical Society for the Roberts House carriage house; \$3,000 to the Carson City Shade Tree Council for their tree planting program; \$6,000 to the Carson City Shade Tree Council for the Mills Park Arboretum; and \$20,000 to the Edmonds Sports Complex for the BMX track lighting project for a total of \$49,000. Commissioner Curtis seconded the motion. Motion carried 6-1.**

3-C. DISCUSSION ONLY REGARDING THE MOST RECENT DRAFT OF THE UNIFIED TRAILS MASTER PLAN (1-2130) - Chairperson Keeton noted this item had been limited to public comment only during the September 20, 2005 meeting due to lateness of the hour. He advised this item would be opened to limited public comment later in the meeting. Mr. Moellendorf reviewed the staff report. Chairperson Keeton advised of having provided written comments to Mr. Moellendorf and Jeff Winston prior to the last meeting.

Mr. Krahn discussed the purpose of the master plan to serve as a countywide plan which will facilitate partnerships. He advised that one of the "big, guiding principles" is the "every garage a trailhead" concept. He further advised staff feels very strongly that a person "should be able to walk out their front door, walk down a sidewalk, cross the street safely to a trailhead, out to a trail system." He provided background information on the master plan process, and reviewed the trails master plan.

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the October 4, 2005 Meeting

Page 5

Commissioner Curtis expressed understanding for establishing priorities, and the hope that an implementation section will be included in the plan. Mr. Krahn explained Mr. Winston's recommendation to include general priorities in the master plan, and to develop annual work plans at the staff / commission level. Commissioner Hoffman expressed a preference for including, as a priority, the multi-use trail in conjunction with the southern section of the bypass. With regard to paragraph 8.3.2, Priority 2, he suggested indicating riparian areas which will be blocked from public access. Commissioner Curtis reiterated the opinion that implementation should be included as part of the plan. Chairperson Keeton expressed the opinion that paragraph 8.3.2, Priority 2, should emphasize overall trail connectivity rather than access to the Carson River.

Mr. Moellendorf agreed with Commissioner Curtis' comments in the context of developing work plans which will provide flexibility with regard to funding and partnership opportunities. In response to a question, Mr. Krahn discussed desired priority trail connections. Commissioner Livermore agreed with the stated priorities, and suggested including them in the master plan. (2-0039) Mr. Krahn discussed opportunities represented by the proposed Carson River Aquatic Trail and the required V&T trail. He cautioned the commissioners that priorities shift from time to time based on funding and partnership opportunities. He suggested adding the V&T Railroad to paragraph 8.3, Trail Priorities.

Mr. Krahn advised that U.S. Forest Service representatives have expressed agreement with the City showing trails on USFS property, with the understanding that, based on future planning by the USFS, the trail designations may need to be amended. BLM representatives have expressed concern with the City designating trails on BLM land. Mr. Moellendorf explained the City's intent to convey to the BLM that the master plan process has been "very public," with encouragement to the BLM that any future planning on their part also be very public. He advised that the trail designations are "dream lines." Commissioner Livermore relayed details of a conversation with Elaine Biggs, of the BLM, which took place earlier in the day regarding the Prison Hill area. He advised that the BLM has no means by which to enforce uses. Fencing and signs have not been maintained due to lack of funds. Commissioner Livermore discussed the need to encourage maintenance and operation, park security, and to establish cooperative management practices. Commissioner Felesina commented that BLM land is public land. Mr. Krahn advised that draft materials have been provided to the BLM throughout the master planning process. He discussed a recent meeting with BLM representatives. He read into the record the language of the "Note" on the most recent unified trails map.

Vice Chairperson DePauw expressed the opinion that a policy should be included requiring horse owners to clean up after their animals the same as dog owners. Mr. Krahn acknowledged that another revised draft unified trails master plan will be published incorporating the comments and input received at the September 20th commission meeting. Commissioner Patton expressed concern with regard to incorporating too much specificity in that future interpretations may indicate a project wasn't contemplated if it "isn't on the list." He discussed the importance of a multi-use path along the freeway bypass, and suggested that if connectivity is missing, the process will have failed. He recommended adding the Nevada Department of Transportation as a partner under Section 8.5, Working With Partners, and as part of the fifth bullet point under Section 9.2, Actions. Mr. Krahn acknowledged that a NDOT representative will provide a presentation at a future meeting. Commissioner Patton advised of having discussed with Chief Deputy Attorney General Joe Ward the lack of pedestrian / bicycle access across the Lompa property. Mr. Ward didn't have any information because property acquisition was handled by outside counsel. Commissioner Patton suggested that NDOT Project Manager Jim Gallegos may not have information with regard to negotiating public use of the utility easement. He further suggested that "somebody who can tell us how to go about trying to get a higher use on that easement" should also be involved in the presentation.

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the October 4, 2005 Meeting

Page 6

In response to a comment regarding bullet number 2 under Section 9.2, Actions, Mr. Moellendorf reviewed various responsibilities of the referenced staff person. He advised of having spoken with Mr. Gallegos, who indicated a willingness to provide a presentation on a multi-use trail along the southern leg of the freeway. He agreed that someone versed in the right-of-way acquisition issues should also be present. He noted the importance of being vigilant to ensure NDOT acquires sufficient property to continue the pathway. Mr. Krahn agreed that vigilance will be important, and advised that "every square foot along that freeway that is not necessary for NDOT's use or maintenance ... could be up for grabs for commercial property." No final decision regarding right-of-way abandonment will be made until the freeway is operational.

Commissioner Hoffman thanked staff and commended Mr. Winston on the draft plan. With regard to the 13th bullet point under paragraph 9.1, Policies, he requested that language be added regarding Tahoe trails, between Highway 28 and the Lake. He advised of an existing trail head at the north end of Carson City, and that Question #1 funding has been allocated to construct a trail between Highway 28 and the Lake. He noted that the language is pertinent to the master plan because the trail funded by Question #1 will have to be maintained for twenty years. Mr. Krahn expressed the opinion that Mr. Winston meant to refer to the lake trail.

Commissioner Felesina commended staff and the consultant on their hard work. He expressed concern over the multi-use trail along the freeway and overall connectivity. In response to an earlier comment, he advised that horses reseed the range. Commissioner Curtis advised of having sent written comments to staff on September 18th. Mr. Krahn responded to questions regarding update of the bicycle system and pedestrian plans and how the unified trails plan will correspond. Commissioner Curtis expressed a preference to determine how the plans will correspond prior to going forward. She anticipates increased use of scooters, and suggested considering motorized vehicle restrictions in this light. Mr. Krahn responded to questions regarding motorized use of single-track trails. He pointed out single-track trails on the draft map, and advised that the intent is for the majority of single-track trails to be designated for non-motorized use. Commissioner Curtis discussed the tourism draw of a trail system, and suggested including economic benefits of the same in the plan. She suggested including the Convention and Visitors Bureau and the Chamber of Commerce as partners. She reiterated the suggestion to include implementation and funding opportunities in the plan.

Commissioner Livermore noted that hunting areas had not been indicated in the plan. He suggested cooperating with Nevada Department of Wildlife representatives. He discussed the importance of ensuring accessibility to open space properties. He referred to the fifth bullet point under paragraph 9.1, Policies, and suggested including language that bicycle routes will not be considered on streets with large volumes of traffic. He noted the importance of informing trail guide and map publishers that utilizing City emblems is prohibited, unless the published item has been done in conjunction with the City. He further noted anything published by the City should have official indications. He expressed concern over trail closures.

Mr. Moellendorf expressed appreciation for the comments provided. He suggested including language regarding overall connectivity in the plan's goals. Discussion took place regarding a trail system's potential for economic benefit to the community. Commissioner Curtis suggested adding an action item to pursue partnerships with the business community. Mr. Krahn responded to a question regarding the possibility of naming trails. Chairperson Keeton expressed understanding for not including specificity in the master plan, but the opinion that major projects should be designated in the plan. He expressed the further opinion that a "vague document is really a useless document." He recessed the meeting at 7:48 p.m., reconvened at 7:57 p.m, and called for public comment.

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the October 4, 2005 Meeting

Page 7

(2-1626) Anne Macquarie referred to her September 18, 2005 letter included in the agenda materials. She discussed the importance of measurable outcomes and an implementation strategy. She requested staff and the consultant to consider implementation time frames. With regard to priority projects, she requested consideration of transportation plans, as an example, which are usually comprised of a 20-year plan and five-year improvement plan. She suggested that a five-year improvement plan provides a mechanism to “always have something you’re working on.” She discussed the importance of including funding strategies in the plan. She agreed that the bicycle, pedestrian, and trails plans should be integrated. She acknowledged her representation of Muscle Powered as its secretary.

(2-1756) Jerry Bevant advised of a trail designated on the map which is nearly impossible to traverse. He will be speaking with Mr. Krahn. He requested the opportunity to discuss OHV connectivity issues with Mr. Krahn, as well. As “an aging adult,” he expressed the opinion that more and more dual-passenger vehicles will be used. He requested that these types of vehicles be kept in mind as the plan is developed. He expressed the opinion there are many compatible uses, and further requested that trails not be “over-organized or over-funded.”

(2-1879) Beth Scott advised she would provide written comments to staff. In response to a question, Mr. Krahn anticipated that final portions of the plan should be completed by October 18th. Ms. Scott advised of having encountered “every unreasonable, ridiculous excuse to not consider equestrian issues ... by other entities.” She expressed concern over “great fodder for further excuses by them in some of the things they could draw from this document unless they are cleared up.” With regard to paragraphs 1.2.2, Goals, and 1.2.3, Objectives, she requested the commissioners and staff to consider adding language regarding the education of trail users and conflicts on multiple-use trails. She suggested including another goal to minimize impacts to natural resources by various user groups. She advised that the Equestrian Alliance offered, to the BLM, to accept responsibility for trail maintenance in the Prison Hill Recreation Area. The Equestrian Alliance is still awaiting a response.

Chairperson Keeton called for additional public comment; however, none was provided. Mr. Krahn discussed coordination of the plan with Fire Department personnel, and advised that appropriate language will be added. In response to a question, Mr. Krahn anticipated having a final draft Parks and Recreation Master Plan available for review by the commission on November 1st. The Trails Plan should be a couple weeks behind that. Discussion took place regarding the master plan time line.

3-D. DISCUSSION ONLY REGARDING THE MOST RECENT DRAFT OF THE PARKS AND RECREATION MASTER PLAN, SPECIFICALLY RECREATION MASTER PLANNING ISSUES AND APPENDIX 8.2, NEIGHBORHOOD PARK ANALYSIS (2-2378) - Mr. Moellendorf reviewed the staff report. He referred to Paragraph 6.1 of the master plan, Standardization of Cost Recapture, and reviewed the same.

(2-2630) Mr. Keith provided background information on staff’s desire to standardize cost recapture. He expressed the opinion that the definitions included in the draft plan are very workable and easily incorporated into the City’s budget process. In response to a question, he advised that the method outlined in the plan represents common practice for recreation divisions in other jurisdictions. He doesn’t anticipate a change in revenues for programs, but explained possible changes for facilities. Commissioner Livermore explained the City’s budget process as related to the Parks and Recreation Department.

Mr. Moellendorf noted that the policy will serve as an internal tool to consider existing and new programming. He described variations of cost recapture policies across the country. Vice Chairperson DePauw expressed concern over program affordability as utility prices increase. In response to a question,

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the October 4, 2005 Meeting

Page 8

Mr. Moellendorf explained that indirect costs will mostly include overhead which is not directly charged to program participants. In dire situations where utility costs increase dramatically enough to actually affect the budget, staff may be in the unfortunate position of cutting back programs. In most cases, lights, utilities, etc. will be considered indirect and not covered by associated program fees. Mr. Moellendorf advised that the Recreation Division has a scholarship program to assist people who might otherwise not be able to participate in programs.

Chairperson Keeton noted that the Recreation Division is not an opportunity center, which purpose is to make money for the City. He further noted "we can't lose a ton of money." He expressed the opinion that the proposed policy is fair. He stated that the more recreation programs which can be provided to the community without penalizing people with costs, "the better off we're going to be."

Mr. Moellendorf reviewed Appendix 8.2, the Neighborhood Park Analysis, and requested comments and input from the commissioners. Commissioner Felesina pointed out that the majority of property in neighborhoods 8 and 9 is owned by the Washoe Tribe. Mr. Krahn discussed partnership opportunities with the Washoe Tribe. Vice Chairperson DePauw discussed concern over dwindling property availability in the community, and the importance of taking advantage of available open space. (3-0007) Commissioner Curtis suggested naming the neighborhoods. In response to a comment, Chairperson Keeton reminded Commissioner Curtis that park restrooms would be addressed in a policy. In response to a question, Mr. Moellendorf explained the concept of activity centers. Discussion took place regarding the survey responses associated with the various neighborhoods. In response to a question, Mr. Moellendorf advised that approximately thirty Hispanic surveys had been returned. Administrative Assistant Daria Petrenko developed a spreadsheet and input the survey results. Mr. Moellendorf anticipated the information would be available for review by the commission at the next meeting. Mr. Krahn discussed the process for distributing the 900 to 1,000 Hispanic surveys. At Chairperson Keeton's request, he agreed to provide detailed information on the number of surveys distributed. Chairperson Keeton opened this item to public comment.

(3-0376) Jared Hartley, President of the Sierra In Line Hockey League, expressed appreciation to the City for all the assistance provided. He referred to paragraph 5.8.5, and advised that the rink will be installed at the Pony Express Pavilion as of October 15th. A preseason tournament will begin November 1st which will last through the school district's winter break. The regular season begins in January. In response to a question, Mr. Krahn explained the differences in distribution methods and statistical validity between the citywide survey and the Hispanic survey. Mr. Hartley discussed concerns over the possibility of moving the roller hockey rink to an open slab of concrete. He advised of scholarships available through the SIHL. Commissioner Livermore advised of having visited outdoor roller hockey rinks during the Colorado tour, and discussion followed.

4. NON-ACTION ITEMS:

STATUS REPORTS AND COMMENTS FROM STAFF (3-0667) - Mr. Fahrenbruch reported that grading operations at Silver Oak Park have begun. He explained that four to 4.5 acres will be graded for the three-acre park in order to accommodate drainage transitions to the surrounding area. Dust control is required as part of the grading permit. In addition, any over grading done outside the three-acre parcel will have to be reseeded with native grass. Mr. Fahrenbruch advised of the decision to irrigate the park with potable water rather than reclaimed. The developer will be required to install a reclaimed water pipe in the event the City chooses to convert at some time in the future. Mr. Fahrenbruch explained that approximately 1.5 acres of the three-acre park is hardscape, in the form of paths, a picnic shelter, basketball and tennis courts. He advised that, from an operational standpoint, utilizing reclaimed water would be very

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the October 4, 2005 Meeting

Page 9

difficult due to puddling on the hardscape. Staff is working with the developer to order playground equipment, the picnic shelter, benches, the backstop, etc. As soon as grading is complete, the next project phase is installation of the hardscape. Subsequent to that, irrigation and turf will be installed. Mr. Fahrenbruch advised that the developer is leaning heavily toward sodding the park rather than seeding. In response to a question, he advised the project is presently behind schedule, but anticipates it will be completed by spring.

(3-0893) Mr. Moellendorf reported on the Planning Commission's decision regarding Tim Milligan's request to use Fuji Park for the car show. He advised of a dedication ceremony, scheduled for Tuesday, November 1st at noon, to rename Centennial Park to JohnD Winters Centennial Park. He further advised that a Notice of Possible Quorum would be published. In response to a question, he explained the reasons for presenting Mr. Milligan's request to this commission prior to submitting it to the Planning Commission. He responded to additional questions regarding his discretion over allowing certain events to take place in City parks.

STATUS REPORTS, COMMENTS, AND CONCERNS FROM COMMISSIONERS (3-0594) -

In response to a question, Mr. Moellendorf advised that staff is awaiting a permit from the Army Corps of Engineers in order to proceed any further on the Fuji Park Fishing Pond. He suggested that recent hurricanes may have changed some of the Army Corps' priorities. In response to a question, Mr. Fahrenbruch advised that road construction on Oak Ridge Drive will be done concurrent with construction of the park. (3-0781) Commissioner Curtis thanked Mr. Fahrenbruch for the installation of boulders along Longview and Thames. In response to a question, Mr. Fahrenbruch advised that trees recently planted along Thames were done by Golden Bear Construction. He further advised that staff continues to work with residents interested in enhancing adjacent City property. In response to a question, Mr. Krahn discussed improvements to the southern section of the Mexican Ditch Trail as part of the Hidden Meadows Development.

FUTURE AGENDA ITEMS FROM COMMISSIONERS (3-0570) - Commissioner Curtis requested to agendaize, for a meeting in November, discussion of the Board of Supervisors' communication policy.

FUTURE AGENDA ITEMS FROM STAFF - Previously covered.

5. ACTION ON ADJOURNMENT (3-1219) - Vice Chairperson DePauw moved to adjourn the meeting at 9:18 p.m. Commissioner Hoffman seconded the motion. Motion carried 7-0.

The Minutes of the October 4, 2005 meeting of the Carson City Parks and Recreation Commission are so approved this 15th day of November, 2005.

THOMAS N. KEETON, Chair