

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the July 14, 2021 Meeting

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A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, July 14, 2021 in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Greg Stedfield
Vice Chairperson Lori Bagwell
Member Robert “Jim” Dodson
Member Chas Macquarie (via WebEx)
Member Lisa Schuette
Ex-Officio Member Sondra Rosenberg

STAFF: Dan Stucky, Deputy Public Works Director
Lucia Maloney, Transportation Manager
Adam Tully, Deputy District Attorney
Chris Martinovich, Transportation/Traffic Engineer
Kelly Norman, Transportation Planner/Analyst
Marquis Williams, Transportation Planner/Analyst
Alex Cruz, Transit Coordinator
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours.

1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

(4:31:56) – Chairperson Stedfield called the meeting to order at 4:31 p.m.

2. ROLL CALL

(4:32:00) – Roll was called, and a quorum was present. Members Wes Henderson and Walt Nowosad were absent.

3. PUBLIC COMMENT

(4:32:30) – Chairperson Stedfield entertained public comments. Mike Jacobs introduced himself as the General Manager of First Transit, the contractor managing Jump Around Carson (JAC), the City’s public transit system. Mr. Jacobs highlighted several community service projects undertaken by First Transit, such Toys for Tots. He also announced the Safe Wheels program that had replaced a broken wheelchair for a passenger, through their corporate office.

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4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JUNE 9, 2021

(4:34:07) – Chairperson Stedfield introduced the item and entertained corrections, comments, or a motion.

(4:34:18) – Vice Chair Bagwell moved to approve the minutes of the CAMPO June 9, 2021 meeting as submitted. The motion was seconded by Member Schuette and carried 5-0-0.

5. PUBLIC MEETING ITEM(S):

5-A FOR POSSIBLE ACTION - DISCUSSION AND POSSIBLE ACTION REGARDING THE AWARD OF \$343,604 OF FEDERAL TRANSIT ADMINISTRATION (“FTA”) SECTION 5310 PROGRAM FUNDS TO THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (“RTC”), FOR THE PURPOSE OF ENHANCING MOBILITY FOR SENIORS & INDIVIDUALS WITH DISABILITIES.

(4:34:45) – Chairperson Stedfield introduced the item. Ms. Maloney gave background, presented the agenda materials, and recommended awarding the funds. Chairperson Stedfield entertained member questions and when none were forthcoming, a motion.

(4:37:04) – Member Schuette moved to conditionally award RTC the four grants it applied for upon successful execution of the FTA-required certifications and assurances for dispersal of those funds. The motion was seconded by Vice Chair Bagwell and carried 5-0-0.

5-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING THE AWARD OF \$244,817 OF FEDERAL TRANSIT ADMINISTRATION (“FTA”) SECTION 5339(A) PROGRAM FUNDS TO THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (“RTC”), FOR THE PURPOSE OF IMPROVING THE CONDITION OF BUS-RELATED FACILITIES.

(4:37:40) – Chairperson Stedfield introduced the item. Ms. Maloney provided background and reviewed the Staff Report which is incorporated into the record. She also recommended awarding the funds. Chairperson Stedfield entertained member questions and when none were forthcoming, a motion.

(4:38:49) – Member Schuette moved to conditionally award RTC the grant upon successful execution of the FTA-required certifications and assurances for dispersal of those funds. The motion was seconded by Member Dodson and carried 5-0-0.

5-C FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A FORMAL AMENDMENT TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION’S (“CAMPO”) FEDERAL FISCAL YEAR (“FFY”) 2021- 2024 TRANSPORTATION IMPROVEMENT PROGRAM (“TIP”) TO PROGRAM THREE NEW PROJECTS SUPPORTED BY \$598,065 IN FEDERAL TRANSIT ADMINISTRATION (“FTA”) FUNDING.

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(4:39:20) – Chairperson Stedfield introduced the item. Ms. Maloney clarified that the proposed amendment would add the previously approved (per the motions for items 5.A and 5.B) projects to the Transportation Improvement Program (TIP) and presented the Staff Report which is incorporated into the record. There were no additional questions for Ms. Maloney; therefore, Chairperson Stedfield entertained a motion.

(4:41:02) – Vice Chair Bagwell moved to formally amend CAMPO’s Federal Fiscal Year 2021-2024 Transportation Improvement Program as presented. The motion was seconded by Member Dodson and carried 5-0-0.

6. NON-ACTION ITEMS

6-A OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE

- **FUTURE AGENDA ITEMS**
- **STATUS REVIEW OF ADDITIONAL PROJECTS**
- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO CAMPO**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM CAMPO**
- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

(4:41:47) – Ms. Maloney explained that Staff had executed the contract to initiate the Carson City pavement survey, as part of CAMPO’s Unified Planning Work Program (UPWP), an update to the results of which would be presented at a future meeting, possibly in October 2021. She also informed the members that the UPWP Work Element 5.0 funding and supplemental funding agreement had helped offset the administrative costs for the William Street feasibility study, and had allowed Staff to hire a grant analyst for CAMPO. Ms. Maloney thanked Ex-Officio Member Rosenberg for her assistance as well.

7. PUBLIC COMMENT

(4:42:49) – Chairperson Stedfield entertained final public comments: however, none were forthcoming.

8. ADJOURNMENT: FOR POSSIBLE ACTION

(4:43:05) – Chairperson Stedfield adjourned the meeting at 4:43 p.m.

The Minutes of the July 14, 2021 Carson Area Metropolitan Planning Organization meeting are so approved this 8th day of September, 2021.