

**CARSON CITY SHADE TREE COUNCIL**

**Minutes of the April 27, 2006 Meeting**

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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, April 27, 2006 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Chairperson Carol Roberts  
Vice Chairperson Lee-Ann Keever  
Carole Brewer  
Mary Moline  
Terrill Ozawa  
Roy Trenoweth

**STAFF:** Kathleen King, Recording Secretary

**NOTE:** A tape recording of these proceedings is available, in the Clerk-Recorder's Office, for review during regular business hours.

**CALL TO ORDER AND ROLL CALL (1-0007)** - Chairperson Roberts called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Member Wertz was absent.

**CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0014)** - None.

**1. ACTION ON APPROVAL OF MINUTES - March 23, 2006 (1-0017)** - Member Trenoweth moved to approve the minutes. Member Ozawa seconded the motion. Motion carried 6-0.

**2. CHANGES TO THE AGENDA (1-0033)** - None.

**3. AGENDA ITEMS:**

**3-A. REVIEW AND POSSIBLE ACTION ON THE APRIL 28, 2006 ARBOR DAY CELEBRATION ITINERARY (1-0035)** - Chairperson Roberts circulated a program and discussion took place with regard to the itinerary. She provided background information on the George Washington Ferris award recipient, the Nevada State Prison on Fifth Street, and read descriptive information regarding the Arbor Day tree into the record. She requested the council members to arrive for celebration preparations before 5:30 p.m. Member Ozawa acknowledged she would take photographs. Vice Chairperson Keever requested Member Ozawa to e-mail photographs for submission to the *Nevada Appeal* following the event. Discussion took place regarding publicity of the event. In response to a question, Chairperson Roberts suggested that Member Moline read a poem during the tree planting. She advised that Park Planner Vern Krahn would present the plaque to Jean Bondi. No formal action was taken.

**3-B. FOLLOW-UP AND DISCUSSION ON THE MAP PRESENTED BY CLINT WERTZ AT THE MARCH 23, 2006 SHADE TREE COUNCIL MEETING WHICH SHOWS THE TREES DOCUMENTED IN THE CARSON CITY TREE INVENTORY (1-0230)** - Member Trenoweth suggested deferring this item until Member Wertz could be present, and the council members agreed.

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**3-C. DISCUSSION AND POSSIBLE ACTION CONCERNING THE FEASIBILITY OF ELECTRONIC DISTRIBUTION TO THE BOARD MEMBERS OF THE CARSON CITY SHADE TREE COUNCIL'S MEETING AGENDA PACKET (1-0247)** - Chairperson Roberts provided background information on this item, and extensive discussion took place with regard to the existing procedure. Vice Chairperson Kever offered to check with adjacent counties regarding their procedures for providing agenda materials electronically and report back to the council. No formal action was taken.

**3-D. REVIEW AND DISCUSSION ONLY REGARDING THE CARSON CITY BOARD OF SUPERVISORS 2006 GOALS IN RELATION TO THE SHADE TREE COUNCIL'S GOALS, PRIORITIES, AND OBJECTIVES (1-0429)** - Chairperson Roberts referred to the 2006 Board of Supervisors Goals, which were included in the agenda materials. She listed the following items as those which would relate to the council: 3, 5, 13, 14, 15, 18, 19, 21, 22, 23, 28, and 29. Vice Chairperson Kever suggested including item 25. Member Trenoweth suggested including item 9. Chairperson Roberts discussed the importance of mapping the council's goals to the Board of Supervisors goals. Member Trenoweth suggested also including item 20. Chairperson Roberts suggested following these items.

**3-E. ACTION TO REVISIT AND POSSIBLY AMEND THE 2006/07 CARSON CITY SHADE TREE COUNCIL'S GOALS AND WORK PLAN ESTABLISHED DURING THE COUNCIL'S MARCH 6, 2006 MEETING AND INCORPORATING MORE OF THE CARSON CITY SHADE TREE COUNCIL 1992 GOALS AND OBJECTIVES; and 3-F. ACTION TO PRESENT TO THE BOARD OF SUPERVISORS THE 2005 ACCOMPLISHMENTS OF THE SHADE TREE COUNCIL AND RECOMMEND TO THE BOARD OF SUPERVISORS THE SHADE TREE COUNCIL'S 2006/07 GOALS AND OBJECTIVES (1-0571)** - Chairperson Roberts provided background information on this item, and noted that many of the 1992 goals and objectives had never been completed. She expressed the opinion that the 1992 goals and objectives should never be included in a one-year plan. She referred to the request for a full-time urban forester position, and discussion took place with regard to the same. Member Moline discussed the importance of the tree inventory to justifying a full-time urban forester position. In response to a question, Chairperson Roberts suggested presenting the 1992 goals to the Board of Supervisors as standard goals for every council, and advising that objectives would be developed for each goal. In response to a further question, she advised she will present the council's goals to the Board of Supervisors at their May 18<sup>th</sup> meeting. The council members concurred.

In response to a question, Chairperson Roberts circulated a history of the council's membership. Following additional discussion regarding the council's goals, consensus of the members was to include the goals developed during the March 6<sup>th</sup> special meeting. Member Moline acknowledged she will be available to present the Shade Tree Honor Roll proposal at the May 18<sup>th</sup> Board of Supervisors meeting. Discussion took place regarding the appropriate action, and Vice Chairperson Kever suggested taking action to incorporate the 1992 goals with the 2006 goals. **Member Brewer so moved. Member Moline seconded the motion. Motion carried 6-0.**

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**3-G. ACTION TO HAVE THE 2006 FALL TREE CARE SEMINAR PREPARATION WORK GROUP MEET EARLIER THAN AUGUST (1-0996)** - Member Brewer volunteered to coordinate the caterer. Chairperson Roberts suggested the possibility of holding the seminar at the Casino Fandango. She provided contact information to Member Brewer. In response to a question, Chairperson Roberts advised that the seminar work group is comprised of herself, Vice Chairperson Keever and Member Trenoweth. Chairperson Roberts discussed the importance of retaining seminar speakers as early as possible. She offered to give up her place on the seminar work group to any interested council member.

**3-H. ACTION TO PROVIDE THE NEVADA SHADE TREE COUNCIL FORMAL DOCUMENTATION FOR THE GRANT USED TO PLANT TREES ON NOVEMBER 22, 2005 FOR NEVADA SHADE TREE WEEK AT GOVERNOR'S FIELD (1-1097)** - Chairperson Roberts advised that the trees are currently sprouting, and suggested scheduling a photo session. Discussion took place with regard to possible meeting dates, and consensus of the council was to meet prior to or after the May 25<sup>th</sup> council meeting. **Vice Chairperson Keever so moved. Member Ozawa seconded the motion. Motion carried 6-0.**

**4. NON-ACTION ITEMS:**

**STATUS REPORTS AND COMMENTS FROM COUNCIL MEMBERS (1-1150)** - Member Moline distributed to the council members and staff the proposal for the Shade Tree Honor Roll, and provided an overview of the same. Discussion followed, and the council members thanked Member Moline for her proposal. She requested the council members to consider nominations for consideration at the May meeting.

Vice Chairperson Keever provided newspaper articles to Chairperson Roberts covering the Arbor Day Celebration. She noted that the celebration had received much more publicity this year than last. Member Trenoweth listed the buildings at which he had distributed Arbor Day flyers. Member Brewer reported there are several dead trees in the Silver Oak subdivision. Chairperson Roberts requested the council members to provide their volunteer hours sheets to Member Brewer. Member Ozawa provided background information on her painting used as part of the Arbor Day Celebration flyer. Chairperson Roberts advised of having talked with Historic Resources Commission Chairman Michael Drews with regard to the historic district landscape standards. She further advised of having discussed with Streets Department personnel a request to attend one of the council meetings to review policies and procedures regarding tree management. (1-1740) Chairperson Roberts advised of having discussed with a City representative the method by which citizens would report tree concerns. She suggested the possibility of advertising the contact information.

**LIAISON REPORT FROM NEVADA SHADE TREE COUNCIL MEMBERS** - None.

**STATUS REPORTS AND COMMENTS FROM STAFF** - None.

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**FUTURE AGENDA ITEMS FROM COUNCIL MEMBERS** (1-1645) - Chairperson Roberts suggested agendizing a presentation by Streets Department personnel for the next meeting. Vice Chairperson Keever suggested including the Sierra Pacific Power Company representative who spoke at last year's tree care seminar. (1-1810) Consensus of the council was to agendize review of Title 13 of the Carson City Municipal Code for the May council meeting.

**5. ACTION ON ADJOURNMENT** (1-1832) - Member Trenoweth moved to adjourn the meeting at 7:02 p.m. Member Ozawa seconded the motion. Motion carried 6-0.

The Minutes of the April 27, 2006 Carson City Shade Tree Council meeting are so approved this 24<sup>th</sup> day of May, 2006.

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CAROL ROBERTS, Chair