

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the September 28, 2006 Meeting**  
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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, September 28, 2006 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Chairperson Carol Roberts  
Vice Chairperson Lee-Ann Keever  
Mary Moline  
Terrill Ozawa  
Roy Trenoweth

**STAFF:** Kathleen King, Recording Secretary

**NOTE:** A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

**CALL TO ORDER AND DETERMINATION OF QUORUM (1-0009)** - Chairperson Roberts called the meeting to order at 5:32 p.m. Roll was called; a quorum was present. Member Brewer was absent.

**CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0015)** - None.

**1. ACTION ON APPROVAL OF MINUTES - May 25, 2006, June 22, 2006, and August 24, 2006 (1-0017)** - Member Ozawa moved to approve the minutes. Vice Chairperson Keever seconded the motion. Motion carried 5-0.

**2. MODIFICATIONS TO THE AGENDA (1-0031)** - None.

**3. AGENDA ITEMS:**

**3-A. DISCUSSION ONLY REGARDING THE SHADE TREE COUNCIL'S HONOR ROLL PROGRAM (1-0035)** - Chairperson Roberts introduced this item, and referred to the Notice of Possible Quorum which was distributed to the council members prior to the start of the meeting. She advised that Member Ozawa will be making a presentation, and inquired as to the interest of any other council members to make a presentation. She acknowledged she would make opening comments. Vice Chairperson Keever suggested allowing the homeowner to comment. Discussion took place regarding the method by which votes were tabulated. Chairperson Roberts noted that Member Moline had provided a map and the ribbon for the winning honor roll tree. Member Ozawa advised of an article which was published in the *Carson Times Magazine*. Chairperson Roberts commended Member Moline on the vote tabulation process in that it was properly conducted with regard to Open Meeting Law requirements.

**3-B. ACTION TO AUTHORIZE THE CHAIRPERSON TO WRITE AND SIGN A LETTER OF CONCERN REGARDING THE HEALTH OF TREES ON STEWART STREET NEAR THE STATE LIBRARY AND ARCHIVES BUILDING (1-0121)** - Chairperson Roberts advised of having discussed the subject issue with State Buildings and Grounds staff. She deferred further discussion of this item to later in the meeting. (1-0300) Chairperson Roberts provided an overview of her discussion with Buildings and Grounds staff. In response to a comment, she advised that Urban Forester

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Consultant Molly Sinnott is familiar with the trees and knows how to address the problem. Discussion took place with regard to the appropriate action, and **Member Ozawa moved to draft a letter to offer assistance and resources to State Buildings and Grounds concerning the trees at the Nevada State Library and Archives. Member Trenoweth seconded the motion. Motion carried 5-0.**

**3-C. ACTION REGARDING THE SHADE TREE COUNCIL'S FALL TREE CARE SEMINAR (1-0125)** - Chairperson Roberts circulated the Save the Date post card designs, and reviewed the Annual Tree Care Seminar agenda which was included in the agenda materials. She advised she would be following up with some of the seminar speakers prior to next month's meeting. Consensus of the council was that no formal action was necessary.

**3-D. ACTION REGARDING POSSIBLE PARTICIPATION OF THE CARSON CITY SHADE TREE COUNCIL IN NEVADA SHADE TREE WEEK ACTIVITIES (1-0154)** - Chairperson Roberts provided background information on this item, and requested input of the council members regarding a tree planting location. She recalled a previous suggestion by Member Brewer to plant a tree during the tree care seminar. Member Moline suggested planting a tree at the cemetery at the end of Fifth Street, and discussion ensued. Vice Chairperson Kever suggested planting a tree in the newer section of the Lone Mountain Cemetery. Chairperson Roberts suggested planting a tree to commemorate Governor Guinn as he leaves office. Discussion ensued, and Vice Chairperson Kever suggested contacting Keith Monroe at the Governor's Office. Chairperson Roberts suggested taking action to designate planting a tree commemorating Governor Guinn's service as a first choice. Member Moline suggested planting a new tree next to the old cottonwood on Washington Street, and discussion followed. Chairperson Roberts entertained a motion. **Vice Chairperson Kever moved to authorize the chair or her designee to proceed to meet with Governor's staff to determine whether planting a tree in honor of Governor Guinn is appropriate and, if so, the appropriate location. Member Ozawa seconded the motion. Motion carried 5-0.**

**3-E. ACTION REGARDING RECURRING AGENDA ITEMS (1-0280)** - Chairperson Roberts provided background information on this item, and reviewed the pertinent agenda materials. Consensus of the council was that no formal action was necessary.

**4. NON-ACTION ITEMS:**

**STATUS REPORTS AND COMMENTS FROM STAFF (1-0348)** - In response to a question, Chairperson Roberts advised that the October council meeting would be held on Thursday, October 19<sup>th</sup>.

**MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (1-0376)** - Member Trenoweth provided an overview of discussion and action which took place at the September 27<sup>th</sup> Planning Commission meeting with regard to a billboard sign on Highway 50 which may affect trees. He responded to questions regarding the location of the subject property. [Member Ozawa left the meeting; a quorum was still present.] In response to a question, Chairperson Roberts advised of one applicant for the position left vacant by Clint Wertz. Interviews will be agendaized for the October council meeting. Chairperson Roberts circulated information she had received from the Arbor Day Foundation.

**5. FUTURE AGENDA ITEMS (1-0471)** - Chairperson Roberts reviewed the tentative agenda for the October council meeting.

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**6. ACTION ON ADJOURNMENT** (1-0494) - Vice Chairperson Keever moved to adjourn the meeting. Member Trenoweth seconded the motion. Motion carried 4-0.

The Minutes of the September 28, 2006 Carson City Shade Tree Council meeting are so approved this 16<sup>th</sup> day of November, 2006.

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CAROL ROBERTS, Chair