

# **CARSON AREA METROPOLITAN PLANNING ORGANIZATION**

## **Minutes of the September 8, 2021 Meeting**

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A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, September 8, 2021 in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Greg Stedfield  
Vice Chairperson Lori Bagwell  
Member Robert “Jim” Dodson  
Members Wes Henderson (via WebEx)  
Member Lisa Schuette  
Ex-Officio Member Sondra Rosenberg

**STAFF:** Dan Stucky, Deputy Public Works Director  
Lucia Maloney, Transportation Manager  
Adam Tully, Deputy District Attorney  
Chris Martinovich, Transportation/Traffic Engineer  
Kelly Norman, Transportation Planner/Analyst  
Marquis Williams, Transportation Planner/Analyst  
Alex Cruz, Transit Coordinator  
Danielle Howard, Public Meetings Clerk  
Minutes by: Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours.

### **1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)**

(4:38:30) – Chairperson Stedfield called the meeting to order at 4:38 p.m.

### **2. ROLL CALL**

(4:38:40) – Roll was called, and a quorum was present. Members Macquarie and Nowasad were absent.

### **3. PUBLIC COMMENT**

(4:39:10) – Chairperson Stedfield entertained public comments; however, none were forthcoming.

### **4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JULY 14, 2021**

(4:39:20) – Chairperson Stedfield introduced the item and entertained corrections, comments, or a motion. Member Dodson noted a typographical correction.

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**(4:40:05) – Vice Chair Bagwell moved to approve the minutes of the CAMPO July 14, 2021 meeting with a correction to item 6 as noted on the record. The motion was seconded by Member Schuette and carried 5-0-0.**

#### **5. PUBLIC MEETING ITEM(S):**

**5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING (1) A COOPERATIVE AGREEMENT (“AGREEMENT”) BETWEEN CAMPO AND THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) TO USE \$100,000 IN FEDERAL FUNDS TO COMPLETE THE E. WILLIAM STREET FEASIBILITY STUDY (“STUDY”); AND (2) AUTHORIZING THE TRANSPORTATION MANAGER TO SIGN THE AGREEMENT, AS WELL AS FUTURE AMENDMENTS TO THE AGREEMENT TO EXTEND THE TIME FOR PERFORMANCE OR TO APPROVE FUNDING CHANGES NOT TO EXCEED 10% OF THE PRESENT AGREEMENT AMOUNT.**

**(4:40:27) – Chairperson Stedfield introduced the item. Ms. Maloney gave background, presented the Staff Report, and reviewed the proposed agreement, all of which are incorporated into the record. She noted that a Grant Analyst position had already been approved as part of the FY 2022 budget, adding that the hiring would be contingent on the successful execution of this funding agreement. Chairperson Stedfield entertained member questions and when none were forthcoming, a motion.**

**(4:42:26) – Vice Chair Bagwell moved to approve the Agreement and to authorize the Transportation Manager to sign the Agreement as well as future amendments to the Agreement that extend the time for performance or approve funding changes not exceeding 10% of the present Agreement amount. The motion was seconded by Member Dodson and carried 5-0-0.**

**5-B FOR DISCUSSION ONLY – UPDATE ON THE STATUS OF CAMPO’S BICYCLE AND PEDESTRIAN MONITORING EFFORTS, INCLUDING FUTURE MONITORING ACTIVITIES.**

**(4:43:00) – Chairperson Stedfield introduced the item. Mr. Goering gave background and introduced Mr. Williams who presented the Staff Report and accompanying documents, incorporated into the record, and responded to clarifying questions. He explained to Vice Chair Bagwell that the North Carson data collection counter was placed by Hot Springs Road while the East William Street one was east of Saliman Road. Member Schuette highlighted the following item on the report: *In particular, more people tend to walk during the week than on the weekends, especially on North Carson Street, suggesting that commuting drives a large portion of pedestrian traffic*, noting that it highlighted the City’s Complete Streets model. This item was not agendized for action.**

**5-C FOR DISCUSSION ONLY – INFORMATIONAL PRESENTATION REGARDING CAMPO’S ACTIVITIES DURING FISCAL YEAR (“FY”) 2021.**

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(4:55:23) – Chairperson Stedfield introduced the item. Ms. Maloney reviewed the annual report for the CAMPO activities in FY 2021, incorporated into the record. Ex-Officio Member Rosenberg commented on the “quality of your staff and the amount of work you do with limited resources.” She also commented on the coordination efforts between Staff and the Nevada Department of Transportation (NDOT). Vice Chair Bagwell and Chairperson Stedfield also complimented the great job done by Staff. This item was not agendized for action.

## **6. NON-ACTION ITEMS**

### **6-A OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE**

- **FUTURE AGENDA ITEMS**
- **STATUS REVIEW OF ADDITIONAL PROJECTS**
- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO CAMPO**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM CAMPO**
- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

(4:58:32) – Ms. Maloney updated the members on the Carson City Pavement Survey, which she explained had encountered some delays due to the heavy smoke in the area which had hindered the capture of specific photos by specific vehicles. She anticipated completion of the project prior to snowfall. Ms. Maloney explained that the East William Street Feasibility Study was being scoped by Staff in anticipation of the funding agreement discussed during item 5.A.

## **7. PUBLIC COMMENT**

(5:00:10) – Chairperson Stedfield entertained final public comments. DeeDee Foremaster, Director of Rural Center for Independent Living (RCIL) and Do Drop In, highlighted the need for a bus stop near the center’s new location. She also believed that the bus stop would serve Advocates to End Domestic Violence (AEDV), the sexual assault team, and the Dream Center which serve the low-income community. Ms. Foremaster noted that during the South Carson Street rehabilitation project, both sides of the sidewalk had been blocked, which was against (Americans with Disabilities Act) ADA requirements, creating a hazard for those who had to walk on the street. She also recommended that one side of the sidewalk remain open when contractors perform ADA requirements, because now both sides of the sidewalk get blocked. Ms. Maloney clarified that Staff had been made aware of the South Carson Street issues and that the special conditions for future projects were being updated to address the issue. She also invited Ms. Foremaster to provide her contact information to Mr. Cruz.

## **8. ADJOURNMENT: FOR POSSIBLE ACTION**

**(5:10:57) – Chairperson Stedfield adjourned the meeting at 5:10 p.m.**

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The Minutes of the September 8, 2021 Carson Area Metropolitan Planning Organization meeting are so approved this 13<sup>th</sup> day of October, 2021.