

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the October 13, 2021 Meeting

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A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, October 13, 2021 in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Greg Stedfield
Vice Chairperson Lori Bagwell
Member Robert “Jim” Dodson
Members Wes Henderson (via WebEx)
Member Chas Macquarie
Member Lisa Schuette
Ex-Officio Member Sondra Rosenberg

STAFF: Dan Stucky, Deputy Public Works Director
Adam Tully, Deputy District Attorney
Chris Martinovich, Transportation/Traffic Engineer
Kelly Norman, Transportation Planner/Analyst
Marquis Williams, Transportation Planner/Analyst
Alex Cruz, Transit Coordinator
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours.

1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

(4:31:09) – Chairperson Stedfield called the meeting to order at 4:31 p.m.

2. ROLL CALL

(4:31:18) – Roll was called, and a quorum was present. Member Nowasad was absent.

3. PUBLIC COMMENT

(4:31:57) – Chairperson Stedfield entertained public comments; however, none were forthcoming.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – SEPTEMBER 8, 2021

(4:32:04) – Chairperson Stedfield introduced the item and entertained corrections, comments, or a motion.

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(4:32:10) – Vice Chair Bagwell moved to approve the minutes of the CAMPO September 8, 2021 meeting as submitted. The motion was seconded by Member Dodson and carried 5-0-1 with member Macquarie abstaining.

5. PUBLIC MEETING ITEM(S):

5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A FORMAL AMENDMENT TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION’S (“CAMPO”) FEDERAL FISCAL YEAR 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM (“TIP”) TO PROGRAM AND ADDITIONAL \$655,000 OF LOCAL FUNDING INTO THE COLORADO STREET CORRIDOR PROJECT.

(4:32:32) – Chairperson Stedfield introduced the item. Mr. Williams gave background and presented the Staff Report which is incorporated into the record. He also noted that no public comments were received during the required 14-day public comment period. Mr. Martinovich explained to Chairperson Stedfield that half of the additional \$655,000 would be used for the water utility expenditures, adding that the project details would be discussed at the next Regional Transportation Commission meeting. Chairperson Stedfield entertained member comments or questions and when none were forthcoming, a motion.

(4:34:34) – Member Schuette moved to formally amend CAMPO’s Federal Fiscal Year 2021-2024 Transportation Improvement Program as presented. The motion was seconded by Vice Chair Bagwell and carried 6-0-0.

5-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED PERFORMANCE TARGETS FOR FEDERAL FISCAL YEAR (“FFY”) 2022 FOR THE CAPITAL ASSETS CAMPO USES TO PROVIDE PUBLIC TRANSIT SERVICES, AS REQUIRED BY THE FEDERAL TRANSIT ADMINISTRATION (“FTA”).

(4:35:00) – Chairperson Stedfield introduced the item and entertained disclosures. Member Schuette read a prepared disclosure statement into the record, advising that she would participate in discussion and action on this matter. Mr. Martinovich presented the background information incorporated into the Staff Report and reviewed the *CAMPO Performance Targets for FFY 2022* and the *2021 Jump Around Carson (JAC) Condition Assessment*. He also explained that upon approval, the Performance Targets will be sent to the Federal Transit Administration (FTA) by month’s end. Vice Chair Bagwell inquired whether the orders would be delayed due to supply chain issues; however, Mr. Martinovich believed the assets would be delivered by Spring 2022. Chairperson Stedfield entertained a motion.

(4:40:19) – Member Macquarie moved to approve the Federal Fiscal Year 2022 Transit Asset Management Performance Targets as presented. Vice Chair Bagwell seconded the motion which carried 6-0-0.

6. NON-ACTION ITEMS

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6-A TRANSPORTATION MANAGER'S REPORT

(4:40:45) – Mr. Martinovich thanked former Transportation Manager Lucia Maloney and former Senior Transportation Planner Dirk Goering for serving on the CAMPO Board. He also informed the Board that the Pavement Survey Update field work and data collection had been completed, and that he expected to present the results “in the next couple of months.” Mr. Martinovich expected to bring to the next meeting the Annual Monitoring Report, the result of the Transit Triannual Audit, and a presentation by the Nevada Department of Transportation (NDOT).

6-B OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE:

(4:42:48) – Ex Officio Member Rosenberg also thanked Ms. Maloney and Mr. Goering, and expressed her appreciation to Mr. Martinovich for reaching out to the planning team members in order to maintain the continuity of CAMPO’s relationship with NDOT. Member Schuette and Chairperson Stedfield also expressed their thanks to Ms. Maloney and Mr. Goering and to Mr. Martinovich for stepping into those roles.

- **FUTURE AGENDA ITEMS**
- **STATUS REVIEW OF ADDITIONAL PROJECTS**
- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO CAMPO**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM CAMPO**
- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

7. PUBLIC COMMENT

(8:42:35) – Chairperson Stedfield entertained final public comments; however, none were forthcoming.

8. ADJOURNMENT: FOR POSSIBLE ACTION

(4:44:06) – Chairperson Stedfield adjourned the meeting at 4:44 p.m.

The Minutes of the October 13, 2021 Carson Area Metropolitan Planning Organization meeting are so approved this 10th day of November, 2021.