

**NOTICE OF PUBLIC MEETING  
of the  
CARSON CITY  
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

**DAY:** Tuesday  
**DATE:** December 7, 2021  
**TIME:** 1:30 PM  
**PLACE:** Carson City Fire Department  
777 S. Stewart Street  
Carson City, Nevada

**NOTICE TO PUBLIC:**

The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the applicable Directives issued under authority of the Governor's Declaration of Emergency, including Directives 045 and 047, and subject to any potential changes in state or federal mandates or guidelines, face coverings are required to be worn when attending this meeting in person.

The public may provide public comment in advance of a meeting by written submission to the following email address: [sprice@carson.org](mailto:sprice@carson.org). For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

**AGENDA**

- 1. Call to Order**
- 2. Roll Call and Determination of a Quorum**
- 3. Public Comment\*\***  
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Local Emergency Planning Committee.
- 4. For Possible Action: Approval of Minutes – September 14, 2021**
- 5. For Possible Action: Discussion and possible action regarding approval of a Hazardous Materials Emergency Preparedness grant application for \$39,765.00 to the State Emergency Response Commission ("SERC") to fund planning and training to prevent, mitigate, and respond to hazardous materials incidents. (Aaron Lowe)**
  - *NAC 459.99136(1) requires LEPC to approve grant applications before SERC disburses any grant funds sought.*

6. **For Discussion Only: Update on the Hazard Mitigation Plan.** (*Jason Danen*)
7. **For Possible Action: Discussion and possible action regarding annual review and submission of LEPC's Membership List to SERC.** (*Sean Slamon*)
  - *NAC 459.99132(3) requires LEPC to submit its Membership List to SERC annually.*
8. **For Possible Action: Discussion and possible action regarding annual review and submission of LEPC's Bylaws to SERC.** (*Sean Slamon*)
  - *NAC 459.99132(3) requires LEPC to submit its Bylaws to SERC annually.*
9. **For Possible Action: Discussion and possible action regarding annual review and submission of the Level of Response Questionnaire form to SERC.** (*Jason Danen*)
  - *SERC requires LEPC to complete its Level of Response Questionnaire form annually.*
10. **For Possible Action: Discussion and possible action regarding annual review and submission of the Carson City Hazardous Materials Emergency Response Plan.** (*Jason Danen*)
  - *NAC 459.99133 requires LEPC to review and submit the Carson City Hazardous Materials Emergency Response Plan annually to SERC.*
11. **For Discussion Only: Report and discussion on activities associated with the Citizen Corps Council Initiatives.** (*Jason Danen, Jerome Tushbant, and Jeanne Freeman*).
12. **For Discussion Only: Reports of Committee Members.**
13. **For Possible Action: Discussion and possible action regarding calendar year 2022 meeting dates of the Local Emergency Planning Committee.**
  - *Per LEPC's bylaws, the Committee shall meet at least once quarterly at a date and time to be determined by the LEPC members. The first quarterly meeting of a calendar year shall be held no later than March 31. The proposed meeting dates for 2022 are March 1, June 7, September 6, and December 6.*
14. **Public Comment\*\***

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.
15. **For Possible Action: To adjourn**

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\*\*PUBLIC COMMENT LIMITATIONS – LEPC will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Public comment will be taken at the beginning of the agenda before any action is taken and again at the end before adjournment.** No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair may call for or allow additional individual-item public comment at the time of the body’s consideration of the item when: (1) the comment will be provided from a person who is directly involved with the item, such as City staff or an applicant; or (2) it involves any person’s or entity’s due process appeal or hearing rights provided by statute or the Carson City Municipal Code. Comments may be limited to three minutes per person or topic, at the discretion of the Chair, in order to facilitate the meeting.  
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Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.  
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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Shelby Price at sprice@carson.org or call (775) 887-2210, or request a copy at Station 51, 777 S. Stewart St., Carson City, Nevada, 89701. You are encouraged to attend this meeting and participate by commenting on any agenda item.  
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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify LEPC staff in writing at 777 S. Stewart Street, Carson City, NV 89701 or sprice@carson.org, or by calling 775-887-2210 at least 24 hours in advance of the meeting.  
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This agenda is available on the City’s website at [www.carson.org/agendas](http://www.carson.org/agendas) and at the Carson City Fire Department located at 777 S. Stewart St., Carson City, Nevada, 89701.

In accordance with NRS 241.020, this notice of agenda was posted at or before 9:00 a.m. on December 2, 2021, at the following locations:

Carson City Fire Station No. 51, 777 S. Stewart Street, Carson City, NV  
Carson City Website, [www.carson.org/agendas](http://www.carson.org/agendas)  
State of Nevada Public Notice Website, <http://notice.nv.gov>