

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CULTURAL COMMISSION**

Day: Monday
Date: December 13, 2021
Time: Beginning at 5:30 pm
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

• The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the applicable Directives issued under authority of the Governor's Declaration of Emergency, including Directive 045 and 047, and subject to any potential changes in state or federal mandates or guidelines, face coverings are required to be worn when attending this meeting in person.

• Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt or render unavailable continuous livestream capability.

• The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

1. Call to Order

2. Roll Call, and Determination of Quorum

3. Public Comments (three-minute time limit):**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Carson City Cultural Commission. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

4. For Possible Action: Approval of Minutes - October 11, 2021 & October 21, 2021

5. For Discussion Only Items:

5.a For Discussion Only: Discussion and presentation regarding an update on the Arts and Culture Program activities since the last Carson City Cultural Commission ("Commission") meeting held in July 2021. (Debra Soule, dsoule@visitcarsoncity.com)

Staff Summary: The Carson City Culture & Tourism Authority ("CTA") Arts & Culture Program Manager will provide an update on the Arts & Culture Program including the status of the American Rescue Plan Act ("ARPA") grant request and the Stewart Street roundabout art project.

6. For Possible Action Items:

6.a For Possible Action: Discussion and possible action regarding recommendations to the Board of Supervisors ("Board") that (a) the Carson City Cultural Commission ("Commission") be discontinued, and (b) the Board support the establishment of a non-profit arts council. (Nancy Paulson, npaulson@carson.org)

Staff Summary: With the administration of the 1% Transient Lodging Tax (tax) dedicated to the Arts and Culture Program under the authority of the Carson City Culture and Tourism Authority ("CTA"), much of the work of the Commission over the past year is subsumed under the CTA. This item is to discuss the advisability of maintaining the Commission as a separate advisory body that reports to the Board or supporting a non-profit arts council.

7. For Discussion:

- a. City Manager's Arts & Culture Report
- b. Commissioner Reports / Comments
- c. Future Agenda Items
- d. Upcoming Meetings and Events

8. Public Comments (three-minute time limit):

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Carson City Cultural Commission. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

9. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** - The Carson City Cultural Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Public comment will be taken at the beginning of the agenda before any action is taken and again at the end before adjournment.** No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chairperson may call for or allow additional individual-item public comment at the time of the body's consideration of the item when: (1) the comment will be provided from a person who is directly involved with the item, such as City staff or an applicant; or (2) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code. **Comments will be limited to three minutes per person to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.**

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson at revanson@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:

City Hall 201 North Carson Street

www.carson.org/agendas

<http://notice.nv.gov>

DRAFT MINUTES
Joint Meeting
Culture & Tourism Authority (CTA)
Cultural Commission (CC)
Monday, October 11, 2021 ● 6:00 PM
Community Center Robert “Bob” Crowell Board Room
(Previously Scheduled for the Community Center Bob Boldrick Theater)
851 East William Street, Carson City, Nevada

CTA Members

| | |
|---------------------------------|------------------------------|
| Chair – Mike Jones | Member – Stacey Giomi |
| Member – Bobbi Rahder | Member – Steve Kehm |
| Member – Steven Reynolds | |

CC Members

| | |
|------------------------------------|---|
| Chair – Barbara D’Anneo | Vice Chair – Karen Abowd |
| Commissioner – Elinor Bugli | Commissioner – Christopher Leyva |
| Commissioner – Stan Jones | Commissioner – Sierra Scott |
| Commissioner – Amy Clemens | |

Staff

Nancy Paulson, City Manager
David Peterson, CTA Executive Director
Debra Soule, Arts and Culture Program Manager
Todd Reese, Deputy District Attorney
Danielle Howard, Public Meetings Clerk

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

The approved minutes are available on www.CarsonCity.org/minutes.

1. CALL TO ORDER

(6:41:37) – CTA Chairperson Jones called the meeting to order at 6:41 p.m.

2. ROLL CALL AND DETERMINATION OF QUORUM

(6:41:59:) – Roll was called, and a quorum was present.

| CTA Attendee Name | Status | Arrived |
|------------------------|---------|---------|
| Chairperson Mike Jones | Present | |
| Member Stacey Giomi | Present | |
| Member Bobbi Rahder | Present | |
| Member Steve Kehm | Present | |
| Member Steven Reynolds | Present | |

| CC Attendee Name | Status | Arrived |
|--------------------------------|---------|---------|
| Chairperson Barbara D’Anne | Present | |
| Vice Chairperson Karen Abowd | Present | |
| Commissioner Christopher Leyva | Present | |
| Commissioner Elinor Bugli | Present | |
| Commissioner Stan Jones | Present | |
| Commissioner Amy Clemens | Present | |
| Commissioner Sierra Scott | Present | |

3. PLEDGE OF ALLEGIANCE

(6:42:34) – Led by CTA Chairperson Jones.

4. PUBLIC COMMENT

(6:42:56) – CTA Chairperson Jones entertained public comments; however, none were forthcoming. Mr. Reese indicated that, despite the meeting being originally scheduled for the Bob Boldrick Theater at the Community Center, the meeting was currently taking place in the Robert “Bob” Crowell Board Room due to technical difficulties. He noted that Staff had canvassed the area of the Theater to look for any members of the public who would be interested in attending this meeting; however, none were located.

5. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE CARSON CITY BOARD OF SUPERVISORS CONCERNING PROPOSED REVISIONS AND UPDATES TO THE TEXT, GOALS, AND POLICIES OF THE CARSON CITY ARTS & CULTURE MASTER PLAN.

(6:43:51) – CTA Chairperson Jones introduced the item. Ms. Soule presented a slideshow and the accompanying documents, all of which are incorporated into the record, and she and Mr. Peterson responded to clarifying questions.

(7:20:42) – CTA Chairperson Jones complimented the presentation and indicated that he liked that data was gathered from the stakeholders. He entertained questions and comments from the Members and the Commissioners. Member Giomi echoed CTA Chairperson Jones’ comment.

(7:26:31) – CC Chairperson D’Anne was concerned about having “an awful lot of players who are individuals who to get them to come together as a group has been virtually impossible,” and she inquired about the scope of the role of the CC for and on behalf of the City. She believed that “there should be a reset” and the City should have a Carson City Arts Council similar to the Nevada Arts Council. CC Chairperson D’Anne believed that, because the City is “a hub within a geographic location, ... we should have a pivotal point in what we are presenting Carson City to be and what attractions and issues we put out there.” She suggested incorporating all of the different groups, including the CTA and the CC, into an arts council, as she believed it was “the biggest bang for the buck” and would influence people who live in the area to participate in what is going on with the community’s growth and development. Member Giomi referenced the one percent transient lodging tax and stated that “we, collectively as a group, went to a lot of work to save that one percent, and if you’re now talking about blowing that up and throwing it away, I think that’s a big mistake because I can tell you that, absent that one percent, I don’t know where you think you’re going to get money.” Discussion ensued regarding the one percent transient lodging tax, during which CTA Chairperson Jones stated that the hotel community wished to have transparency and accountability with the money that they provided, and the hotel community was never against the tax.

(7:35:24) – Member Giomi proposed that Mr. Peterson, Ms. Paulson, CTA Chairperson Jones, CC Chairperson D’Anneo, and possibly CC Vice Chairperson Abowd review the Master Plan Update, particularly the Recommended Implementation Table, and discuss who is responsible for each of the recommended activities, which then could be discussed at another joint meeting.

(7:36:10) – CC Chairperson D’Anneo clarified that she was “very grateful” for the one percent transient lodging tax and everything that has been given to the City for the arts programs. CTA Chairperson Jones noted that the reason for the meeting was to try to get a working Arts and Culture Master Plan, and he agreed that the CC and the CTA may need more time to go through all the information presented by Ms. Soule to “smooth out some areas and verify some areas.”

(7:37:23) – Member Giomi indicated that he had no issues with the majority of the content presented, though some parts could be “tweaked a little bit here and there.” He noted that the document, as a Master Plan, is fluid and can change. He was concerned about who should lead and believed that was a critical component “that, if we don’t get right, leads us to where we have been in the past where there’s ill-defined responsibilities, and nothing happens.” CC Chairperson D’Anneo agreed with Member Giomi.

(7:44:38) – MOTION: Member Giomi moved to recommend to the Board of Supervisors approval of the update to the Master Plan and to further direct David Peterson to lead a team analyzing the [Recommended] Implementation Table to update the “who should lead” section and make any non-substantiative changes that they see fit. Commissioner Scott pointed out that the verbiage for items 1.5 and 5.1 in the table appeared to be switched and suggested switching those items to align better with the strategic objectives. **Member Giomi amended the motion to include the change articulated by Commissioner Scott. CC Vice Chairperson Abowd seconded the amended motion.** CTA Chairperson Jones called for a vote by the CTA Members; **the motion carried 5-0-0.** CTA Chairperson Jones called for a vote by the CC Commissioners; **the motion carried 7-0-0.**

6. PUBLIC COMMENT

(7:48:15) – CTA Chairperson Jones entertained public comments; however, none were forthcoming.

7. FOR POSSIBLE ACTION: TO ADJOURN

(7:48:30) – CTA Chairperson Jones adjourned the meeting at 7:48 p.m.

The Minutes of the October 11, 2021 Carson City Cultural Commission and the Carson City Culture & Tourism Authority special joint meeting are so approved this 13th day of December 2021.

DRAFT MINUTES
Regular Meeting
Carson City Cultural Commission (CC)
Thursday, October 21, 2021 ● 4:30 PM
Community Center Robert “Bob” Crowell Board Room
851 East William Street, Carson City, Nevada

Commission Members

| | |
|------------------------------------|---|
| Chair – Barbara D’Anne | Vice Chair – Karen Abowd |
| Commissioner – Elinor Bugli | Commissioner – Christopher Leyva |
| Commissioner – Stan Jones | Commissioner – Amy Clemens |
| Commissioner – Sierra Scott | |

Staff

Nancy Paulson, City Manager
Debra Soule, Arts and Culture Program Manager
Todd Reese, Deputy District Attorney
Danielle Howard, Public Meetings Clerk

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.carson.org/minutes.

1. CALL TO ORDER

(4:31:04) – Chairperson D’Anne called the meeting to order at 4:31 p.m.

2. ROLL CALL AND DETERMINATION OF QUORUM

(4:31:20) – Roll was called, and a quorum was present.

| Attendee Name | Status | Arrived |
|-----------------------|---------|-----------|
| Barbara D’Anne, Chair | Present | |
| Karen Abowd | Present | |
| Elinor Bugli | Present | 4:42 p.m. |
| Christopher Leyva | Present | |
| Stan Jones | Present | |
| Sierra Scott | Absent | |
| Amy Clemens | Absent | |

3. PUBLIC COMMENT AND DISCUSSION (THREE-MINUTE TIME LIMIT)

(4:31:41) – Chairperson D’Anne entertained public comments; however, none were forthcoming

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JULY 20, 2021

(4:32:03) – Chairperson D’Anne introduced the item and entertained corrections and a motion for the minutes.

(4:32:09) – **MOTION:** Vice Chairperson Abowd moved to approve the July 20, 2021 minutes with a correction on page #6.

| | |
|---------------------|------------------------------|
| RESULT: | APPROVED (4-0-0) |
| MOVER: | Abowd |
| SECONDER: | Jones |
| AYES: | D’Anneo, Abowd, Leyva, Jones |
| NAYS: | None |
| ABSTENTIONS: | None |
| ABSENT: | Bugli, Scott, Clemens |

5. FOR POSSIBLE ACTION ITEMS:

5.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE CARSON CITY REDEVELOPMENT AUTHORITY (“AUTHORITY”) FOR THE ALLOCATION OF FISCAL YEAR (“FY”) 2022 REDEVELOPMENT REVOLVING FUND ARTS & CULTURE SPECIAL EVENT FUNDING OF UP TO \$25,000.

(4:33:10) – Chairperson D’Anneo introduced the item. Ms. Soule referenced the Staff Report and the accompanying attachments, all of which are incorporated into the record.

(4:34:48) – Chairperson D’Anneo entertained presentations of the five agencies’ event funding requests, all of which are incorporated in the agenda materials. Commissioner Bugli read into the record a prepared disclosure statement, per Nevada Revised Statute (NRS) 281A.420, advised of a disqualifying conflict of interest, and indicated that she would not be voting on this item. The following representatives presented their agencies’ requests and responded to clarifying questions:

- Brewery Arts Center (BAC) Executive Director Gina Lopez, appearing on behalf of the BAC
- Capital City Arts Initiative (CCAI) Executive Director Sharon Rosse, appearing on behalf of the CCAI
- Proscenium Players, Inc. Board President Michon Chandler, appearing on behalf of Proscenium Players, Inc.
- Carson City Symphony Association Board of Directors President Elinor Bugli, representing the Carson City Symphony
- Theresa Chipp, appearing on behalf of the Pinkerton Ballet Theatre doing business as (dba) the Nevada Dance Company

(5:08:10) – Ms. Paulson instructed the Commissioners to score each applicant, and she stated that she would use each applicant’s total score to organize the applicants in her spreadsheet by most points scored. She added that the Commissioners may also decide how they would like to fund each of the applicant’s requests out of the available \$25,000 from the Redevelopment Revolving Arts and Culture Special Event Grant funds. Vice Chairperson Abowd commented that, “in the spirit of the fact that the pandemic has taken hold of our lives and our non-profits’ lives for the last two years,” the scoring rubric “almost doesn’t seem applicable in this case.” She pointed out that if all applicants could accept \$1,000 less than their initial funding requests, every applicant could receive funding. Referring to the applicants, Vice Chairperson Abowd added, “the fact that you have survived these last two years and are still here to come back and do what you do best, to me that feels the most fair.” Chairperson D’Anneo agreed with Vice Chairperson Abowd’s stance, and Commissioner Jones believed that the suggestion “sounds

equitable.” Chairperson D’Anneo commented that “we do have five wonderful applicants, all of whom enlarge and enhance the cultural, artistic life in Carson City, and I think we need to recognize that.”

(5:11:14) – MOTION: Vice Chairperson Abowd moved that all the applicants, which would be the Brewery Arts Center, the Capital City Arts Initiative, the Carson City Symphony, the Pinkerton Ballet Theatre, and the Proscenium Players, Inc., all take \$1,000 less of their [requests] so that every [agency that applied] can be funded.

| | |
|---------------------|------------------------------|
| RESULT: | APPROVED (4-0-1) |
| MOVER: | Abowd |
| SECONDER: | Leyva |
| AYES: | D’Anneo, Abowd, Leyva, Jones |
| NAYS: | None |
| ABSTENTIONS: | Bugli |
| ABSENT: | Scott, Clemens |

(5:12:18) – Ms. Paulson informed the applicants that the recommended funding awards would move forward to the November 4, 2021 Carson City Board of Supervisors (BOS) Redevelopment Authority meeting.

6. FOR DISCUSSION:

a. CITY MANAGER’S ARTS & CULTURE REPORT

(5:13:06) – Chairperson D’Anneo introduced the item. Ms. Paulson did not have any additional items to report.

b. COMMISSIONER REPORTS/COMMENTS

(5:13:18) – Chairperson D’Anneo introduced the item and entertained Commissioner reports and comments. Vice Chairperson Abowd reported that The Greenhouse Project had a successful Grateful Harvest Dinner event, and The Greenhouse Project was going through the permitting process with the Nevada Division of Environmental Protection (NDEP). She stated that The Greenhouse Project also obtained a Special Use Permit to expand the agricultural offerings and what the organization does, and in the spirit of its horticultural arts, The Greenhouse Project launched its 2022 flower basket campaign. She indicated that those interested can access a flower basket application from the website www.carsoncitygreenhouse.org to sponsor a flower basket to pay for the watering and care for the flower baskets located in the downtown area of the City.

(5:14:47) – Commissioner Bugli informed those present at the meeting of the Carson City Symphony’s upcoming events through the end of the calendar year.

(5:15:36) – Commissioner Leyva encouraged those present at the meeting to listen online to the Native Nevada podcast that was produced by the Nevada Public Radio and mentioned the content included a lot of history with the Native tribes.

(5:17:05) – Commissioner Jones stated that Carson City Chamber of Commerce Executive Director Ronni Hannaman was working with the local newspaper to publish all of the City’s Christmas activities, and he provided her phone number for organizations that were interested in free advertising, as Ms. Hannaman was looking for input

for the matter. Commissioner Jones also believed that the Commission needed to establish a date for meetings that is compatible with most of those involved with the Commission.

(5:19:04) – Chairperson D’Anneio requested updates on the American Rescue Plan (ARP) grant request and the Carson Street roundabout mural, both of which are referenced in the July 20, 2021 meeting minutes. Vice Chairperson Abowd added that there would be a meeting scheduled for November 1, 2021 regarding the matters referenced by Chairperson D’Anneio.

c. FUTURE AGENDA ITEMS

(5:20:41) – Chairperson D’Anneio entertained requests for future agenda items; however, none were forthcoming.

d. UPCOMING MEETINGS AND EVENTS

(5:20:58) – Chairperson D’Anneio introduced the item. Ms. Paulson indicated that the Robert “Bob” Crowell Board Room was reserved for December 13, 2021 at 5:30 p.m. for the next CC meeting.

7. PUBLIC COMMENT:

(5:21:57) – Chairperson D’Anneio entertained public comments. Ms. Lopez informed the Commission that the BAC had published an art assessment survey during the past month and received 350 responses for the survey. She also offered to share the survey results with the Commission.

8. FOR POSSIBLE ACTION: TO ADJORN.

(5:23:18) – Chairperson D’Anneio adjourned the meeting at 5:23 p.m.

The Minutes of the October 21, 2021 Carson City Cultural Commission meeting are so approved this 13th day of December 2021.



STAFF REPORT

Report To:

Meeting Date: December 13, 2021

Staff Contact: Debra Soule, Arts & Culture Program Manager

Agenda Title: For Discussion Only: Discussion and presentation regarding an update on the Arts and Culture Program activities since the last Carson City Cultural Commission ("Commission") meeting held in July 2021. (Debra Soule, dsoule@visitcarsoncity.com)

Staff Summary: The Carson City Culture & Tourism Authority ("CTA") Arts & Culture Program Manager will provide an update on the Arts & Culture Program including the status of the American Rescue Plan Act ("ARPA") grant request and the Stewart Street roundabout art project.

Agenda Action: Other / Presentation

Time Requested: 15 minutes

Proposed Motion

N/A

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Attachments:

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)



STAFF REPORT

Report To:

Meeting Date: December 13, 2021

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding recommendations to the Board of Supervisors ("Board") that (a) the Carson City Cultural Commission ("Commission") be discontinued, and (b) the Board support the establishment of a non-profit arts council. (Nancy Paulson, npaulson@carson.org)

Staff Summary: With the administration of the 1% Transient Lodging Tax (tax) dedicated to the Arts and Culture Program under the authority of the Carson City Culture and Tourism Authority ("CTA"), much of the work of the Commission over the past year is subsumed under the CTA. This item is to discuss the advisability of maintaining the Commission as a separate advisory body that reports to the Board, or supporting a non-profit arts council.

Agenda Action: Formal Action / Motion

Time Requested: 15 Minutes

Proposed Motion

I move to recommend to the Board discontinuation of the Commission and support for the establishment of a non-profit arts council.

Board's Strategic Goal

Efficient Government

Previous Action

January 17, 2008 - The Board adopted Ordinance No. 2008-4 creating the Carson City Cultural Commission to serve as the Board of Supervisors' principal advisor on all arts and cultural matters as they pertain to the betterment of our community.

May 5, 2016 - The Board adopted an ordinance adding a 1% transient lodging tax to be used primarily for the implementation of the Carson City Arts & Culture Master Plan and the development of a cultural tourism campaign.

February 12, 2018 - The CTA unanimously approved an amended agreement between CTA and Carson City to allow the CTA Arts and Culture Director ("Coordinator") position to be brought under the purview of the City and for the 1% transient lodging tax intended for this purpose to be administered by the City.

November 19, 2020 - During a special joint meeting of the Commission and the CTA, the Commission and the CTA recommended to the Board to move the administration of the 1% transient lodging tax, and with it the Coordinator position, back under the authority of the CTA.

December 17, 2020 - The Board unanimously approved an amended agreement between CTA and Carson City to allow the Coordinator position to be moved back under the purview of the CTA.

Background/Issues & Analysis

The Commission was established on January 17, 2008 to act as the primary advisory body to the Board for matters relating to arts and culture. Over the last 14 years, the Commission has provided valuable expertise and guidance in establishing an Arts and Culture Program that has fostered a vibrant art community in Nevada's State Capital and will continue to preserve and enhance the quality of life and heritage of Carson City for the present and future generations.

With moving the administration of the 1% transient lodging tax back under the authority of the CTA, the need may no longer exist for a separate advisory body (the Commission) that reports to the Board on arts and cultural matters. Instead, this function may be better served by a non-profit arts council, which as a non-profit would also have access to funding sources unavailable to Carson City itself or a City commission. Staff is recommending working with the community to establish a non-profit arts council that has a clear vision and purpose and has the ability to open the door to more diverse programming and funding opportunities.

Applicable Statute, Code, Policy, Rule or Regulation

CCMC Chapter 2.41

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Do not recommend the discontinuation of the Commission and/or support of a non-profit arts council.

Attachments:

[Chapter_2.41__CARSON_CITY_CULTURAL_COMMISSION.pdf](#)

Board Action Taken:

| | | |
|---------------|----------|---------|
| Motion: _____ | 1) _____ | Aye/Nay |
| | 2) _____ | _____ |
| | | _____ |
| | | _____ |
| | | _____ |
| | | _____ |

(Vote Recorded By)

Chapter 2.41 - CARSON CITY CULTURAL COMMISSION

Sections:

2.41.010 - Purpose of the Carson City cultural commission.

The Carson City cultural commission will act as the primary advisory body for the Carson City board of supervisors for matters relating to arts and culture and will serve as the coordinator and catalyst bringing government, the arts and cultural community and public together for the cultural benefit of all Carson City's citizens.

(Ord. 2008-4 § 2, 2008).

2.41.020 - Findings supporting the creation of the Carson City cultural commission.

The Carson City board of supervisors finds that:

1. The creation of the Carson City cultural commission:
 - a. Is necessary to further develop our community's heritage as it relates to culture, history, the Arts and the Humanities.
 - b. Will enhance the interests of the peace, health, safety and welfare of the community.
2. The professions relating to the performing, fine arts and the humanities are essential to human needs and enhance the city's physical beauty, economic health and quality of life.
3. An increase in cultural amenities is crucial to further stimulate economic development and redevelopment.

(Ord. 2008-4 § 3, 2008).

2.41.030 - Creation of the Carson City cultural commission.

1. There is hereby established the Carson City Cultural Commission.
2. The creation of the Carson City Cultural Commission is consistent with the objectives of the community at large as those objectives relate to arts and culture in Carson City.

(Ord. 2008-4 § 4, 2008).

2.41.040 - Membership and terms of office of the Carson City cultural commission.

1. The Carson City cultural commission shall consist of seven members appointed by the board of supervisors.
2. Except as otherwise provided in this subsection, members shall be appointed for a term of 3 years which commence and end on January 1st and may serve for unlimited consecutive terms. For the initial terms of the members of the commission, 2 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2009; 3 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2010 and 2 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2011.
3. A member shall continue in office for the term for which that member was appointed or until a successor is appointed.

4. If a member has three unexcused absences from regularly scheduled meetings of the Carson City cultural commission in a single calendar year, the office of the member shall be declared vacant. Carson City staff assigned to assist the commission shall advise the Carson City board of supervisors of any member with 3 absences from regular meetings. Attendance at meetings called outside the regular schedule, are not subject to absence quotas.
5. The board of supervisors may remove any member of the commission for cause.
6. Vacancies, whether scheduled or unscheduled, shall be filled, by appointment by the board of supervisors.

(Ord. 2008-4 § 5, 2008).

2.41.050 - Requirements for membership on the Carson City cultural commission.

Members of the commission must meet the following qualification criteria:

1. Be residents of Carson City;
2. Have a broad and informed perspective of the arts along with a demonstrated knowledge and responsiveness to the existing arts community and community at large;
3. Represent a cross section of the city's age, multi-cultural, socio-economic, professional, artistic and volunteer diversity;
4. Have an appreciation for Carson City's rich cultural tradition.

(Ord. 2008-4 § 6, 2008).

2.41.060 - Duties and powers of the Carson City cultural commission.

1. At the first meeting of the Carson City cultural commission, and thereafter at its first meeting of each subsequent year, the members shall elect a chair and a vice chair. In the absence or disability of the chair and vice chair, the commission may designate a temporary chair.
2. The commission shall meet at least quarterly and all its meetings shall be open to the public pursuant to the Open Meeting Law.
3. The commission's chair or a majority of the commission may call special meetings.
4. A seat will be deemed filled once the city clerk has sworn in a nominee.
5. The commission shall keep minutes, which shall be available for public inspection, of all of its resolutions, proceedings, and other actions.
6. The commission shall adopt and amend, by the affirmative vote of a majority of the members, rules and regulations for the conduct of the commission's business. Such rules and regulations shall be submitted to the board of supervisors and shall not become effective until approved and ordered.
7. The commission shall submit an annual report and work-plan to the board of supervisors no later than May 1 of each year. Attendance records of members shall be included as part of the annual report.
8. Members of the commission shall be required to file annual statements of economic interest pursuant to the city's conflict of interest requirement pursuant to Nevada Revised Statutes. Members are expected to declare their conflicts of interest on associated agenda items and must abstain from any votes taken in relation to declared conflicts of interest.
9. The commission may create committees and subcommittees to advise the commission on any of the functions, duties or responsibilities of the commission.

(Ord. 2008-4 § 7, 2008).

2.41.070 - Functions of the Carson City cultural commission.

The functions of the Carson City cultural commission include, but are not limited to:

1. Advising the board of supervisors on matters pertaining to the city's arts and cultural programming.
2. Fostering public and private partnerships for providing arts and cultural programs for the citizens of Carson City, without directly engaging in program management deemed in competition with existing constituent organization programming.
3. Promoting access and awareness for the public to the highest quality arts opportunities possible.
4. Promoting an environment that supports the work and advancement of artists and arts groups and celebrate the city for its ethnic diversity, creativity and its leadership in arts and culture.
5. Making recommendations to the board of supervisors regarding grants-in-aid to individual and group of artists, cultural groups and arts organizations.
6. Encouraging the provision of cultural and artistic facilities and features in public and commercial construction.
7. Facilitating and promoting the establishment of an Art in Public places policy that supports the installation of publicly significant art installations, and encourage the inclusion of public art components in private development.
8. Helping to identify and designate cultural districts, neighborhoods and landmarks throughout the city.
9. Promoting a cultural environment that stimulates economic development, cultural tourism and enhanced public participation.
10. Promoting greater arts education in the schools and through programs accessible to the public.

(Ord. 2008-4 § 8, 2008).

2.41.080 - Cooperation of Carson City cultural commission with other private and public entities.

1. The commission may act in the capacity of a peer panel:
 - a. To select public art and art in public places;
 - b. To review and evaluate requests for funding; and
 - c. To advise on the allocation of funds from a cultural trust fund and other general fund revenues appropriated to the arts.
2. From time-to-time, the commission shall make recommendations to the board of supervisors on the selection of professional management firms and staff to administer the city's arts and cultural program and initiatives.
3. The commission will work with its partners in the community including, but not limited to, the Carson City Arts & Culture Coalition, Western Nevada College, Nevada Department on Cultural Affairs, Carson City's Convention & Visitors Bureau, the Carson City Redevelopment Authority and Carson City's future downtown business improvement district.

(Ord. 2008-4 § 9, 2008).

2.41.090 - Duties of Carson City to support the Carson City cultural commission and other arts and cultural entities.

Carson City shall provide staff support to the Carson City cultural commission, local and regional philanthropic organizations and foundations, and various partner organizations affiliated with the Carson City Arts & Cultural Coalition.

(Ord. 2008-4 § 10, 2008).