



108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2105
Hearing Impaired: 711

MEMORANDUM

Liquor License Meeting - Tuesday, December 28, 2021, 3pm

TO: The Hearings Officer
FROM: Natalie Kiel, Business License Specialist
DATE: December 22, 2021

AGENDA ITEM 4.A: For Possible Action: Discussion and possible action regarding an application to approve a Beer/Wine Only Liquor License (LIQUOR-006816-2021) with Michael Epps as the liquor manager for A to Zen located at 1803 N Carson Street, Carson City, NV 89701.

Recommendation: To approve an application for a Beer/Wine Only Liquor License with Michael Epps as the liquor manager for Mike Epps & Meredith Epps dba A to Zen at 1803 N Carson Street, Carson City, NV 89701 subject to the following approval:

1. The applicant must sign a sworn affidavit consistent with Carson City Municipal Code (CCMC) 4.13.060 regarding a server training course.
2. Alcohol sold must come from approved sources.
3. The owner of the liquor license must maintain on the premises, evidence of employee server training certification for all employees that serve or sell alcohol.
4. Liquor sales are an ancillary use to the theater use which is allowed in Retail Commercial Zoning. The use is not a bar.
5. Approval is for beer and wine only.
6. Adherence to the FDA Food Code and NAC 446 for operational purposes.

Per CCMC 4.13, all liquor license requests are to be reviewed by the Hearings Officer. The Hearings Officer may grant or deny the application for a liquor license or place conditions on a license to ensure compliance with the Municipal Code.

The subject request is for Mike Epps & Meredith Epps dba A to Zen to have a Beer and Wine Only liquor license with Michael Epps as the liquor manager. The current business is a thrift store with an existing beverage and snack bar, the business hosts Open Mic Night and Songwriter Showcases. The business is located at 1803 N Carson Street, license number BL-005017-2020.

The Sheriff's office did an inspection of said location on 12/22/2021 and conducted a background check and did not find any disqualifying information based on CCMC 4.13.125.

This request has been reviewed by the Health Department. The Health Department inspected the premises and is recommending approval based on the above conditions being met.



CARSON CITY LICENSE APPLICATION

Please type or print in black ink; Incomplete or illegible applications will not be accepted. Applications must bear an original signature

Business License #: BL-005017-2020
Liquor License #: LIQUOR-006816-202
Submittal Date:

1	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Change of Location/Mailing	<input type="checkbox"/> Change of Name	<input checked="" type="checkbox"/> Change of Corporate Officer	<input type="checkbox"/> Other	
2	Type of License(s)	<input checked="" type="checkbox"/> Business	<input type="checkbox"/> Short-Term	<input checked="" type="checkbox"/> Gaming	<input checked="" type="checkbox"/> Liquor	
3	Type of Entity	<input checked="" type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Non-Profit
4	Entity Name Michael Epps			5	Business Opening Date Open Now	
6	Business Name (DBA) A to Zen			7	EIN # 572-79-7204	
8	Business Address 1803 North Carson Street		City Carson City	State NV	Zip Code 89701	
9	Mailing Address 1803 North Carson Street		City Carson City	State NV	Zip Code 89701	
10	Corporate Phone	Business Phone 775-691-3945	Cellular Phone	Business Fax		
11	E-mail Address mikeatozen@gmail.com		Business Website			
12	Owner(s), Manager(s), or other Principal(s) attach additional pages if required					
	Last, First, MI Epps, Michael, T.		Percent Owned 100	Title Owner		
	Residence Address (Street) 5465 Eastlake Blvd.		City, State, Zip Carson City	Residence Telephone		
	Last, First, MI		Percent Owned	Title		
	Residence Address (Street)		City, State, Zip	Residence Telephone		
	Last, First, MI		Percent Owned	Title		
	Residence Address (Street)		City, State, Zip	Residence Telephone		
	Liquor Manager (if applicable) Michael Epps		<input checked="" type="checkbox"/> On-Site <input type="checkbox"/> Off-Site	Contact Phone Number		
	Residence Address (Street)		City, State, Zip			
13	Describe in detail the activity of your business Adding Beer and Wine to Existing Tea Bar					
14	Type of Liquor License Applying for (If applicable)					
	<input type="checkbox"/> Tavern/Bar	<input checked="" type="checkbox"/> Dining Room w/Beer and Wine Only	Packaged Liquor	<input type="checkbox"/> Combo (On-Premise & Pkg)		
	<input type="checkbox"/> Catering	<input type="checkbox"/> Additional Wet Bars		Will there be an Interim Management Agreement? 15 <u>W/A</u>		
16	List number of slot machines (If applicable)		List number of table games (If applicable)			
	<input checked="" type="checkbox"/> 1 cent	<input checked="" type="checkbox"/> Multi	<input type="checkbox"/> Craps	<input type="checkbox"/> Baccarat		
	<input type="checkbox"/> 5 cent	<input checked="" type="checkbox"/> Poker	<input checked="" type="checkbox"/> Roulette	<input type="checkbox"/> Race Book		
	<input type="checkbox"/> 25 cent	<input checked="" type="checkbox"/> Mega Buck	<input type="checkbox"/> Twenty-One	<input type="checkbox"/> Sports Book		
	<input type="checkbox"/> 1.00		<input checked="" type="checkbox"/> Keno	<input type="checkbox"/> Poker		
17	If this application is for a change of business name, location, or ownership, list the previous name, address, and owner below: n/a					

RECEIVED

NOV 09 2021

CARSON CITY
BUSINESS LICENSES

Accessory to Open
Mic Right.
Route -
- Planning/Zoning
- Health
- Sheriff

Miscellaneous Information	Please answer this section if your business is <i>located</i> in Carson City. If you are unsure of your answer or are installing signage, contact the Planning Division at (775) 887-2180	
	Is your business location zoned for this type of business Yes	Has a Special Use Permit been obtained for this business location Yes
	Will you be installing any outdoor signs No	Are there any existing signs of the property Yes
	Will there be any outside storage (If yes, please explain items being stored and how being screened) No	
	Will any commercial vehicles be used for this business (If yes, please describe size, type, and location of storage) No	
	Please list the quantities, types, and storage location of any chemicals or hazardous materials that will be used for this business None	

Rules and Regulations	I, the undersigned understand that I cannot operate my business until my license is actually issued by this office indicating approval by all necessary city departments	
	<ul style="list-style-type: none"> • If any changes are made after completing said license application this office must be notified immediately and an updated is required. • A business license, liquor license, and/or gaming license are issued to a given owner at a SPECIFIC LOCATION and are NON-TRANSFERRABLE to a different owner or different location. • Non-payment of annual and quarterly business license, liquor license, and/or gaming license fees by the due date will result in applied penalties and is grounds for the revocation of the license. • Any exception to any of the above is considered a violation of the Carson City Municipal Code and is subject to citation. 	
I hereby certify that the above information is correct to the best of my knowledge and belief. I understand that failure to complete this form truthfully is an act of perjury.		
Applicant's Signature <u>Michael T. Gaps</u>		Date <u>11/3/21</u>

FEE STRUCTURE		FEE	LICENSE TOTAL FEES
Business License Fee			Business License Annual Fee:
Square Footage			Business License Pro-rated Fee:
Number of Employees			Business License Application/Update Fee:
Health Fee			Liquor License Annual Fee:
Number of Rental Units			Liquor License Pro-rated Fee:
Number of Coin Operated Machines			Liquor License Application Fee:
Number of Slot Machines			Liquor License Investigation Fee:
TOTAL FEES DUE:			Gaming License Quarterly Fee:
Payment Type			Gaming License Application Fee:
Received By	Date		Fictitious Name Fee:
Date Applicant Fingerprinted	By	File #	Health Pre-Inspection Fee:

PAID

1256
11/10/21
\$1000
\$500
\$500

The Nature of Business at A to Zen for Dining Room Beer and Wine License.

To Whom it may Concern,

A to Zen operates as a Retail Gift, Book and Music Shop with a Fully Licensed Coffee, Tea, Beverage and Snack Bar, all Fully Licensed by the Health Department and Carson City. A Complete set of Plans from the upgrades when we put the Beverage Bar in should be on File with Carson City.

We Host Open Mic and Some Songwriter Showcases here at the Store. We have occasionally had some different workshops from time to time.

We recently met with both Corey Coleman from Carson City Planning and Jenny Williamson of the Carson City Fire Department about the nature of what we do here. They presented and required some upgrades of "Exit signs", some commercial Panic Hardware to an Exit and some minor electrical work. They will be revisiting us in the near future to verify that we have done what they have Required. Most of this work is complete with the exception of the door hardware which was on backorder and should arrive this week.

Corey and Jenny also set us at a Maximum Occupancy of 49 persons. We will have occupancy signs posted and adhere to this requirement, with those things met they are in support of what we are doing here.

We are looking to add Dining Room, Beer and Wine as compliment to these events. In prior years we were able to secure "special use temporary Beer and Wine permits", however it is our understanding Carson City will no longer be issuing such permits and counsels us to acquire permanent Dining Room type Beer and Wine License. The application for that License is being filed today.

We recently met with Brendon, from the health department, and went over Beer and Wine Storage. Brendon fully approved of The Commercial Refrigerators we will be using and sees no obstacles for Dining Room Beer and Wine.

We love what we do here in Carson City, and anything you can do to help is well appreciated. Coming out of the pandemic and with current economic conditions we are just getting by. However, additional expenses at this time could be devastating to us.

Thank You for your Time.

I happily will answer any questions.

Mike Epps-A to Zen

775-691-3945

mikeatozen@gmail.com

CARSON CITY FIRE DEPARTMENT
FIRE CODE SAFETY SURVEY / PERMIT

Date: <u>9/12/21</u>		Occupancy Type: <u>B</u>
Name of Business: <u>A to Zen</u>		Business Phone:
Address: <u>1803 N. Carson</u>	Zip Code:	
Name of Contact/Manager: <u>Mike Epps</u>		Apt. No.:
Address:	Zip Code:	After Hours/Emergency Phone:
Name of Owner:		E-mail:
Address:	Zip Code:	

CODE		DATE CLEARED
	<u>B occupancy space</u>	
	<u>① Replace door hardware on rear exit</u>	
	<u>② Relocate fire extinguisher at rear exit</u>	
	<u>③ Reducing seating to allow for only 49 people max</u>	
	<u>④ Provide illuminated exit sign & emergency light at rear exit</u>	
	<u>⑤ Post occupant load sign at main entrance to space</u>	
	<u>⑥ Rear exit shall be a contrasting color</u>	

Total number of deficiencies noted []. This is an official notification to correct the above noted deficiencies within _____ days/hours from the date of this notice. A re-inspection will be scheduled on or about that time. You have certain appeal rights. If you have any questions about this survey or would like more information, please contact the Fire Prevention Bureau at 887-2210.

RE-INSPECTION DATE: 10/11/21 RECEIVED BY: *Mike Epps* DATE: 9/27/21

INSPECTOR *J Williamson* Williamson

Signature Print Last Name

CCOLEMAN@Carson.org

775 222 1173



911 E. Musser St.
Carson City, NV 89701

Ken Furlong
Sheriff

775-887-2500
Hearing Impaired: 711
Fax: 775-887-2026

To: Liquor Board

From: Carson City Sheriff's Office

Re: Liquor License Application – Liquor Manager
A to Zen
Epps, Michael Troy

The Sheriff's Office has conducted a background investigation on the above applicant as the liquor manager for A to Zen.

- **Background of premises:** A to Zen is located at 1803 N Carson St. and has been an established business since 2008. Any reports or calls-for-service to the actual business have been minimal.
- **Financial arrangements:** Michael Epps, the business owner, is spending about \$3000 to incorporate alcohol sales and there are no further financial arrangements.
- **Method of operation:** A to Zen is open Monday through Saturday, employs three persons and is managed daily by Mr. Epps. The business operates as a retail gift, book, and music shop with a coffee, tea, and beverage bar. Mr. Epps was able to acquire temporary permits for the sale of alcohol in the past but is now interested in adding a dining room and adding beer and wine to the tea bar.
- **Results of background:** The background for Michael Epps, consisting of DMV records, local agency checks, Nevada criminal history query, credit report and fingerprint responses did not find any disqualifying information based on CCMC 4.13.125.

By: Elizabeth Martin
Elizabeth Martin
Administrative Assistant
Investigations Division

Date December 16, 2021

Recommend Approval ☒

Do Not Recommend Approval ☐

Ken Furlong
Ken Furlong
Sheriff

Date 12/20/21



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

Memorandum

To: Liquor Board Hearing Officer

From: Carson City Health and Human Services (CCHHS)

Date: December 20, 2021

Re: Liquor License- A to Zen

On December 20, 2021 an advisory consultation with A To Zen, located at 1803 North Carson St. was conducted.

Our approval is based on the following conditions being met:

- Alcohol sold must come from approved sources.
- Approval is for beer and wine only at this time.
- Adherence to FDA Food Code and NAC 446 for operational purposes.

Please contact CCHHS with any questions or concerns.

Phone: (775) 283-7225

Brendon Gibb
Environmental Health Specialist

Carson City Health & Human Services

900 East Long Street • Carson City, Nevada 89706 • (775) 887-2190 • Hearing Impaired-Use 711

Clinical Services (775) 887-2195 Fax: (775) 887-2192	Public Health Preparedness (775) 887-2190 Fax: (775) 887-2248	Human Services (775) 887-2110 Fax: (775) 887-2539	Disease Control & Prevention (775) 887-2190 Fax: (775) 887-2248	Chronic Disease Prevention & Health Promotion (775) 887-2190 Fax: (775) 887-2248
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