



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: January 6, 2022

Staff Contact: Carol Akers, Purchasing and Contracts Administrator, and Nicki Aaker, Carson City Health and Human Services Director

Agenda Title: For Possible Action: Discussion and possible action regarding authorization to purchase two vehicles for the Carson City Health and Human Services Department ("CCHHS"), for a total not to exceed amount of \$72,033.36 utilizing joinder contract #99SWC-NV21-8813 between the State of Nevada and Carson City Toyota Scion. (Carol Akers, cakers@carson.org, and Nicki Aaker, naaker@carson.org)

Staff Summary: This item is for the purchase of two vehicles for CCHHS to be used for COVID-19 response events. The funds for the purchase of the vehicles will come from the Epidemiology and Laboratory Capacity ("ELC") COVID-19 grant.

Agenda Action: Formal Action / Motion

Time Requested: Consent

Proposed Motion

I move to approve the purchase as presented.

Board's Strategic Goal

Quality of Life

Previous Action

May 20, 2021 – Staff provided a presentation regarding the intended use of the ELC grant to the Board of Supervisors ("Board").

Background/Issues & Analysis

This grant funding originated from the United States Centers for Disease Control and Prevention ("CDC") and was extended to Carson City through the Nevada Department of Public and Behavioral Health for expenses related to COVID-19 activities. There was no application for this funding. CCHHS is currently receiving and has previously received funding from the same CDC funding source for epidemiology and lab capacity activities.

Since the presentation given to the Board on May 20, 2021, CCHHS staff have learned that on some occasions, it is necessary to have two teams in the field vaccinating at different locations which requires the use of two to three vehicles. Some events require two vehicles to transport staff and supplies due to the size of the event and the location of the event. In addition, the other CCHHS programs are now able to perform their normal operations which also requires the use of vehicles. Currently, there is a need several times per week for staff to perform multiple operations in a single day, requiring several vehicles. For the past two years, CCHHS has borrowed two to three vehicles from the Carson City fleet for COVID-19 response and normal activities, thereby taking vehicles away from other City departments when there may be a need.

The ELC COVID-19 grant will be used to purchase two vehicles. The original grant budget was for one vehicle in the amount of \$45,989.00. An e-mail from the State of Nevada's ELC program is included with this agenda item as supporting material, reflecting the CDC's approval of a redirect in the amount of \$26,044.36 to cover the total expense of \$72,033.36 for two vehicles. One vehicle has the capacity of 5 individuals with some storage and the other one has the capacity of 7 individuals with more storage. Having a choice allows staff to determine the best vehicle to use based on the event. Within the same grant, \$24,250 has been budgeted for vehicle maintenance and fuel, which is estimated to be sufficient until the end of the grant period, July 31, 2023, since the estimated annual amount is \$12,000.

Contract being utilized:

State of Nevada:

https://purchasing.nv.gov/Contracts/Documents/Vehicle_Purchases/

State of Nevada & Carson City Toyota Scion (Contract #: 99SWC- NV21-8813, Expires 6/30/2023)

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.195

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Grant Fund# G680021042

Account# 2756800-507775 - Capital

Is it currently budgeted? Yes

Explanation of Fiscal Impact: Grant Fund# G680021042, Account# 2756800-507775 - Capital will be decreased by a not to exceed amount of \$72,033.36; the available grant budget is \$77,033.36 (Original Budget \$50,989 and addition \$26,044.36).

Alternatives

Do not approve purchases and provide alternative direction to staff.

Attachments:

[ELC Enhancing Detection Expansion SG 25206 1.15.21 to 7.31.23 EXECUTED - Unlocked.pdf](#)

[HHS Toyota Highlander 12-29-21.pdf](#)

[HHS Toyota Rav12-29-21.pdf](#)

[E-mail_from_Grantor_Vehicle_Purchase 12.29.21.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)



State of Nevada
 Department of Health and Human Services
Division of Public & Behavioral Health
 (hereinafter referred to as the Department)

Agency Ref. #: **SG 25206**
 Budget Account: **3219**
 Category: **13**
 GL: **8501**
 Sub Org: **C5**
 Job Number: **9332321V**

NOTICE OF SUBAWARD

Program Name: Epidemiology and Laboratory Capacity (ELC) Office of Public Health Investigations and Epidemiology (OPHIE)	Subrecipient's Name: Carson City Health and Human Services (CCHHS) Dustin Boothe
Address: 4150 Technology Way, Suite #300 Carson City, NV 89706-2009	Address: 900 East Long Street Carson City, NV 89706
Subaward Period: January 15, 2021 through July 31, 2023	Subrecipient's: EIN: 88-6000189 Vendor #: T80990941J Dun & Bradstreet: 073787152

G680021042

Purpose of Award: CCHHS will use these funds to complete epidemiological surveillance and investigation activities specific to COVID-19 throughout Carson City, Douglas County, Storey County, and Lyon County, Nevada.

Region(s) to be served: Statewide Specific county or counties: Carson City, Douglas County, Storey County and Lyon County

Approved Budget Categories:	
1. Personnel	\$1,761,803.00
2. Travel	\$16,555.00
3. Operating	\$356,909.00
4. Equipment	\$50,989.00
5. Contractual/Consultant	\$1,169,075.00
6. Training	\$0.00
7. Other	\$1,866,872.00
TOTAL DIRECT COSTS	\$5,222,203.00
8. Indirect Costs	\$98,309.00
TOTAL APPROVED BUDGET	\$5,320,512.00

FEDERAL AWARD COMPUTATION:	
Total Obligated by this Action:	\$ 5,320,512.00
Cumulative Prior Awards this Budget Period:	\$ 0.00
Total Federal Funds Awarded to Date:	\$ 5,320,512.00
Match Required <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Amount Required this Action:	\$ 0.00
Amount Required Prior Awards:	\$ 0.00
Total Match Amount Required:	\$ 0.00
Research and Development (R&D) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Federal Budget Period:	08/01/2020 through 07/31/2021
Federal Project Period:	08/01/2019 through 07/31/2024
FOR AGENCY USE, ONLY	

Source of Funds:	% Funds:	CFDA:	FAIN:	Federal Grant #:	Grant Award Date by Federal Agency:
Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity (ELC) Enhancing Detection Expansion	100%	93.323	NU50CK000560	6 NU50CK000560-02-04	01/14/2021

Agency Approved Indirect Rate: 7.3% **Subrecipient Approved Indirect Rate:** N/A

Terms and Conditions:
 In accepting these grant funds, it is understood that:

- This award is subject to the availability of appropriate funds.
- Expenditures must comply with any statutory guidelines, the DHHS Grant Instructions and Requirements, and the State Administrative Manual.
- Expenditures must be consistent with the narrative, goals and objectives, and budget as approved and documented
- Subrecipient must comply with all applicable Federal regulations
- Quarterly progress reports are due by the 30th of each month following the end of the quarter, unless specific exceptions are provided in writing by the grant administrator.
- Financial Status Reports and Requests for Funds must be submitted monthly, unless specific exceptions are provided in writing by the grant administrator.

Incorporated Documents: Section A: Grant Conditions and Assurances; Section B: Description of Services, Scope of Work and Deliverables; Section C: Budget and Financial Reporting Requirements; Section D: Request for Reimbursement;	Section E: Audit Information Request; Section F: Current/Former State Employee Disclaimer; Section G: DHHS Business Associate Addendum; and
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Name	Signature	Date
Lori Bagwell Carson City Mayor	<i>Lori Bagwell</i>	5/5/21
Lindsey Kinsinger OPHIE Manager	<i>Lindsey Kinsinger</i>	5.10.21
for Lisa Sherych Administrator, DPBH	<i>Lisa Sherych</i>	5/10/21

STATE OF NEVADA
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DIVISION OF PUBLIC & BEHAVIORAL HEALTH
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SECTION A
GRANT CONDITIONS AND ASSURANCES

General Conditions

1. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Recipient shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The Department of Health and Human Services (hereafter referred to as "Department") shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance as the Recipient is an independent entity.
2. The Recipient shall hold harmless, defend and indemnify the Department from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Recipient's performance or nonperformance of the services or subject matter called for in this Agreement.
3. The Department or Recipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, and signed by a duly authorized representative of both organizations. Such amendments shall not invalidate this Agreement, nor relieve or release the Department or Recipient from its obligations under this Agreement.
 - The Department may, in its discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the Department and Recipient.
4. Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. Partial terminations of the Scope of Work in Section B may only be undertaken with the prior approval of the Department. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, reports, or other materials prepared by the Recipient under this Agreement shall, at the option of the Department, become the property of the Department, and the Recipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.
 - The Department may also suspend or terminate this Agreement, in whole or in part, if the Recipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations or provisions referred to herein; and the Department may declare the Recipient ineligible for any further participation in the Department's grant agreements, in addition to other remedies as provided by law. In the event there is probable cause to believe the Recipient is in noncompliance with any applicable rules or regulations, the Department may withhold funding.

Grant Assurances

A signature on the cover page of this packet indicates that the applicant is capable of and agrees to meet the following requirements, and that all information contained in this proposal is true and correct.

1. Adopt and maintain a system of internal controls which results in the fiscal integrity and stability of the organization, including the use of Generally Accepted Accounting Principles (GAAP).
2. Compliance with state insurance requirements for general, professional, and automobile liability; workers' compensation and employer's liability; and, if advance funds are required, commercial crime insurance.
3. These grant funds will not be used to supplant existing financial support for current programs.
4. No portion of these grant funds will be subcontracted without prior written approval unless expressly identified in the grant agreement.
5. Compliance with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
6. Compliance with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted there under contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
7. Compliance with Title 2 of the Code of Federal Regulations (CFR) and any guidance in effect from the Office of Management and Budget (OMB) related (but not limited to) audit requirements for grantees that expend \$750,000 or more in Federal awards during the grantee's fiscal year must have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. **To acknowledge this requirement, Section E of this notice of subaward must be completed.**
8. Compliance with the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended— Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
9. Certification that neither the Recipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. This certification is made pursuant to regulations

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implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp. 19150-19211).

10. No funding associated with this grant will be used for lobbying.
11. Disclosure of any existing or potential conflicts of interest relative to the performance of services resulting from this grant award.
12. Provision of a work environment in which the use of tobacco products, alcohol, and illegal drugs will not be allowed.
13. An organization receiving grant funds through the Department of Health and Human Services shall not use grant funds for any activity related to the following:
 - Any attempt to influence the outcome of any federal, state or local election, referendum, initiative or similar procedure, through in-kind or cash contributions, endorsements, publicity or a similar activity.
 - Establishing, administering, contributing to or paying the expenses of a political party, campaign, political action committee or other organization established for the purpose of influencing the outcome of an election, referendum, initiative or similar procedure.
 - Any attempt to influence:
 - The introduction or formulation of federal, state or local legislation; or
 - The enactment or modification of any pending federal, state or local legislation, through communication with any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation, including, without limitation, efforts to influence State or local officials to engage in a similar lobbying activity, or through communication with any governmental official or employee in connection with a decision to sign or veto enrolled legislation.
 - Any attempt to influence the introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity through communication with any officer or employee of the United States Government, the State of Nevada or a local governmental entity, including, without limitation, efforts to influence state or local officials to engage in a similar lobbying activity.
 - Any attempt to influence:
 - The introduction or formulation of federal, state or local legislation;
 - The enactment or modification of any pending federal, state or local legislation; or
 - The introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity, **by preparing, distributing or using** publicity or propaganda, or by urging members of the general public or any segment thereof to contribute to or participate in any mass demonstration, march, rally, fundraising drive, lobbying campaign or letter writing or telephone campaign.
 - Legislative liaison activities, including, without limitation, attendance at legislative sessions or committee hearings, gathering information regarding legislation and analyzing the effect of legislation, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
 - Executive branch liaison activities, including, without limitation, attendance at hearings, gathering information regarding a rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity and analyzing the effect of the rule, regulation, executive order, program, policy or position, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
14. An organization receiving grant funds through the Department of Health and Human Services may, to the extent and in the manner authorized in its grant, use grant funds for any activity directly related to educating persons in a nonpartisan manner by providing factual information in a manner that is:
 - Made in a speech, article, publication, or other material that is distributed and made available to the public, or through radio, television, cable television or other medium of mass communication; and
 - Not specifically directed at:
 - Any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation;
 - Any governmental official or employee who is or could be involved in a decision to sign or veto enrolled legislation; or
 - Any officer or employee of the United States Government, the State of Nevada or a local governmental entity who is involved in introducing, formulating, modifying or enacting a Federal, State or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity.

This provision does not prohibit a recipient or an applicant for a grant from providing information that is directly related to the grant or the application for the grant to the granting agency.

To comply with reporting requirements of the Federal Funding and Accountability Transparency Act (FFATA), the sub-grantee agrees to provide the Department with copies of all contracts, sub-grants, and or amendments to either such documents, which are funded by funds allotted in this agreement.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION B

Description of Services, Scope of Work and Deliverables

Carson City Health and Human Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Carson City Health and Human Services

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
Goal 1: Hire Staff to assist with COVID-19 activities			
1. Hire 2 Public Health Investigators	1. Public Health Investigator to assist with statewide surge of COVID-19 investigations and contact tracing activities.	12/31/2021	1. Monthly Activity Report
2. Hire 2 Public Health Nurses	2. Public Health Nurse to provide surge staffing for testing and vaccination events	12/31/2021	2. Monthly Activity Report
3. Hire Support staff	3. Administrative support staff for testing events	12/31/2021	3. Monthly Activity Report
4. Hire one Health Disparity Epidemiologist	4. Health Disparity Epidemiologist to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.	12/31/2021	4. Monthly Activity Report
5. Hire one Vaccine Epidemiologist	5. Vaccine Epidemiologist to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.	12/31/2021	5. Monthly Activity Report
6. Hire 2 IT Systems Analysts	6. IT Analyst to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.	12/31/2021	6. Monthly Activity Report
Goal 2: Purchase Operating Supplies and Equipment			
<u>Objective</u>			
1. Purchase office supplies	1. Office supplies for testing and investigations office.	07/31/2023	1. Monthly Activity Report
2. Purchase testing supplies	2. Testing supplies include Abbott ID now, swabs, VTM, wastewater	07/31/2023	2. Monthly Activity Report
3. Purchase computers	3. Computers for staff	07/31/2023	3. Monthly Activity Report
4. Purchase PPE for testing	4. PPE for testing staff.	07/31/2023	4. Monthly Activity Report
5. Purchase Mobile Testing Vehicle	5. Purchase a vehicle for mobile testing program (Chevrolet Suburban)	07/31/2023	5. Monthly Activity Report
6. Purchase Abbott ID NOW	6. Purchase Abbott ID NOW for mobile testing program	07/31/2023	6. Monthly Activity Report

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Goal 3: Purchase Other Items	Activities	Due Date	Documentation Needed
<p>Objective</p> <ol style="list-style-type: none"> 1. Purchase Software Licenses 2. Vehicle Examination Unit (VEU) Charge 3. Vehicle Maintenance 4. Purchase Health Communication Materials 5. Phone Systems Cost 6. Rent for COVID Office 7. Rent for COVID testing sites 8. Outreach testing computers 9. Printer Costs 10. Work Stations 11. Office set-up 12. Data management software 13. New Electronic Medical Record 14. Data visualization software 15. Outreach advertising 16. Website enhancements (dashboard) 17. IT Infrastructure enhancements 18. Vehicle Wrap 19. Cellphones for COVID staff 20. Books 21. Testing Trailer Enhancements 22. Operating Costs 	<p>Activities</p> <ol style="list-style-type: none"> 1. Office 365 and Adobe licenses for COVID staff 2. Mobile testing Vehicle Examination Unit (VEU) charge for three VEU's 3. Mobile testing vehicle maintenance for 30.5 months 4. Health communication materials (handouts, reports) 5. Investigations/testing office phone system costs 6. Rent for COVID office for 30.5 months 7. Rent for COVID testing sites for 30.5 months 8. 10 outreach testing computers 9. Printer costs for COVID office for 30 months 10. 20 Workstations (desks, chair, workstation materials, headsets) for COVID office and testing site 11. Testing site set up (IT contractors, cabling, etc. 12. Costs associated with COVID data management 13. EMR conversion and monthly support costs for 30 months 14. COVID dashboard maintenance costs 15. Advertising (social/traditional media) for 30 months 16. Website enhancements for dashboard and data transparency 17. Cabling upgrades for COVID office 18. Vehicle wrap for mobile testing vehicle 19. Monthly cell phones costs for COVID operations 20. Infection control, Control of Communicable Diseases in Man 21. The trailer we use for our community-based testing needs a hitch upgrade 22. Other operating expenses as needed for COVID-19 activities. 	<ol style="list-style-type: none"> 07/31/2023 	<p>Documentation Needed</p> <ol style="list-style-type: none"> 1. Monthly Activity Report 2. Monthly Activity Report 3. Monthly Activity Report 4. Monthly Activity Report 5. Monthly Activity Report 6. Monthly Activity Report 7. Monthly Activity Report 8. Monthly Activity Report 9. Monthly Activity Report 10. Monthly Activity Report 11. Monthly Activity Report 12. Monthly Activity Report 13. Monthly Activity Report 14. Monthly Activity Report 15. Monthly Activity Report 16. Monthly Activity Report 17. Monthly Activity Report 18. Monthly Activity Report 19. Monthly Activity Report 20. Monthly Activity Report 21. Monthly Activity Report 22. Monthly Activity Report

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION C

Budget and Financial Reporting Requirements

Identify the source of funding on all printed documents purchased or produced within the scope of this subaward, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Department of Health and Human Services through Grant Number 2 NU50CK000560-02-04 from The Centers for Disease Control and Prevention (CDC). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Department nor The Centers for Disease Control and Prevention."

Any activities performed under this subaward shall acknowledge the funding was provided through the Department by Grant Number 2-NU50CK000560-02-04 from The Centers for Disease Control and Prevention. _____.

Subrecipient agrees to adhere to the following budget:

BUDGET NARRATIVE

Total Personnel Costs						
	including fringe				Total:	\$1,761,803.00
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
<u>Alex Alcantar</u> IT Systems Tech	\$56,160.00	3.500%	100.000%	30	250.00%	\$145,314
Health IT staff to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.						
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
<u>Gabrielle Angulo</u> Biostatistician	\$69,000.00	3.500%	100.000%	30	250.00%	\$178,538
Biostatistician to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.						
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
<u>Colleen Barrett</u> COVID Epidemiologist	\$69,000.00	3.500%	100.000%	30	250.00%	\$178,538
COVID-19 Epidemiologist to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.						
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
<u>Tara Barnett</u> School Epidemiologist	\$57,500.00	3.500%	100.000%	30	250.00%	\$148,781
School Epidemiologist to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.						
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
<u>June Hunter</u> COVID supervisor	\$63,250.00	3.500%	100.000%	30	250.00%	\$163,659
COVID Supervisor to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.						
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
<u>Mackenzie Abramson</u> COVID Supervisor	\$63,250.00	3.500%	100.000%	30	250.00%	\$163,659
COVID Supervisor to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.						
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
<u>Jacqueline Scarbough</u> COVID Investigations	\$48,000.00	3.500%	100.000%	30	250.00%	\$124,200
COVID Epidemiologist to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.						
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
<u>Nahayvee Rosiles</u> COVID Investigations	\$48,000.00	3.500%	100.000%	30	250.00%	\$124,200
COVID Epidemiologist to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.						

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	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
<u>Nathalie Murillo</u> <u>COVID Investigations</u>	\$48,000.00	3.500%	100.000%	30	250.00%	\$124,200
Public Health Investigator to assist with statewide surge of COVID-19 investigations and contact tracing activities						
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
<u>Raechel Freshman</u> <u>COVID Investigations</u>	\$43,000.00	3.500%	100.000%	30	250.00%	\$111,263
COVID Epidemiologist to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.						
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
<u>Allison Cladianos</u> <u>Community Based Testing Coordinator</u>	\$43,000.00	3.500%	100.000%	30	250.00%	\$111,263
Community Testing Coordinator to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.						
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
<u>Tracey Wessels</u> <u>COVID Investigations</u>	\$65,000.00	3.500%	100.000%	30	250.00%	\$168,188
COVID Epidemiologist to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.						
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>
Overtime for COVID Staff	\$20,000.00	0.000%	100.000%	12	100.00%	\$20,000
Overtime to cover staff supporting surge efforts for the COVID-19 pandemic testing, vaccine, data, and administrative efforts.						
Total Fringe Cost		\$	58,902	Total Salary Cost:		\$1,702,900

<u>Travel</u>						Total: \$16,555.00
Out-of-State Travel						\$8,143
	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	<u>Total</u>	
<i>Informatics Conference (Reno, NV to Atlanta, GA)</i>						
Airfare: \$500 (Reno, NV to Atlanta, GA) x 1 trip x 1 staff	\$500	1		1	\$500	
Per Diem: \$66 per day per GSA rate for area x 1 trip x 1 staff	\$66	1	4	1	\$198	
Lodging: \$138.55 per day + \$24.45 tax = total \$163 x 1 trip x 3 nights x 1 staff	\$163	1	3	1	\$489	
Justification: One Staff to travel to the Health Informatics Conference						
	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	<u>Total</u>	
<i>Trip to 2022 CSTE Conference</i>						
Airfare: \$500 (Reno, NV to TBD) x 1 trip x 2 staff	\$500	1		2	\$1,000	
Per Diem: \$56 per day per GSA rate for area x 1 trip x 2 staff	\$56	1	4	2	\$448	
Lodging: \$105.40 per day + \$ 18.60 tax = total \$124 X 1 trip x 3 nights x 2 staff	\$163	1	3	2	\$744	
Justification: Travel for 2 to the CSTE Conference in 2022						
	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	<u>Total</u>	
<i>Trip to 2023 CSTE Conference</i>						
Airfare: \$500 (Reno, NV to TBD) x 1 trip x 2 staff	\$500	1		2	\$1,000	
Per Diem: \$56 per day per GSA rate for area x 1 trip x 2 staff	\$66	1	4	2	\$448	
Lodging: \$105.40 per day + \$ 18.60 tax = total \$124 X 1 trip x 3 nights x 2 staff	\$163	1	3	2	\$744	

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Justification: Travel for 2 to the CSTE Conference in 2023					
	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	<u>Total</u>
<i>Trip to CDC Conference (Reno, NV to Atlanta, GA)</i>					
Airfare: Airfare: \$500 (Reno, NV to Atlanta, GA) x 1 trip x 2 staff	\$500	1		2	\$1,000
Per Diem: \$56 per day per GSA rate for area x 1 trip x 2 staff	\$66	1	4	2	\$528
Lodging: \$105.40 per day + \$ 18.60 tax = total \$163 X 1 trip x 3 nights x 2 staff	\$163	1	3	2	\$978
Justification: Travel for 2 to attend a CDC conference in Atlanta, GA.					
In-State Travel					
					\$8,412.00
	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	<u>Total</u>
<i>Trip to Las Vegas, Nevada from Reno, Nevada</i>					
Airfare: \$300 per trip x 4 trips x 1 staff	\$300	4		1	\$1,200
Per Diem: \$61 per day per GSA rate for area x 4 trips x 1 staff	\$61	4	3	1	\$732
Lodging: \$120 per night x 4 trips x 2 nights x 1 staff	\$120	4	2	1	\$960
Justification: Travel for 1 to Las Vegas					
	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	<u>Total</u>
<i>In-State Mileage</i>					
Mileage: 500 miles/month x \$ 0.575 a mile for 24 months	\$288	19	0	1	\$5,520
Justification: In-state mileage					
Operating					Total:
Office supplies: \$538 a month for 30.5 months		\$16,409.00			
Testing supplies: \$9016 a month for 30.5 months		\$275,000.00			
Computers: \$2500 x 10		\$25,000.00			
PPE for testing: \$1328 a month for 30.5 months		\$40,500.00			
<i>Justification: Office supplies for testing and investigations office. Testing supplies include Abbott ID now, swabs, VTM, wastewater. Computers for staff and PPE for testing staff.</i>					
Equipment					Total:
Mobile Testing Vehicle		\$45,989.00			
Abbott ID Now		\$5,000.00			
Contractual/Contractual and all Pass-thru Subawards					Total:
					\$1,169,075.00
Name of Contractor, Subrecipient: Public Health Investigator					
		Total	\$59,145		
Method of Selection: sole source					
Period of Performance: January 14, 2021-July 31, 2023					
Scope of Work: Public Health Investigator to assist with statewide surge of COVID-19 investigations and contact tracing activities.					
Name of Contractor, Subrecipient: Public Health Investigator					
		Total	\$59,145		
Method of Selection: sole source					
Period of Performance: January 14, 2021-July 31, 2023					
Scope of Work: Public Health Investigator to assist with statewide surge of COVID-19 investigations and contact tracing activities.					
Name of Contractor, Subrecipient: Public Health Nurse					
		Total	\$80,652		
Method of Selection: sole source					
Period of Performance: January 14, 2021-July 31, 2023					
Scope of Work: Public Health Nurse to provide surge staffing for testing and vaccination events					
Name of Contractor, Subrecipient: Public Health Nurse					
		Total	\$80,652		
Method of Selection: sole source					
Period of Performance: January 14, 2021-July 31, 2023					
Scope of Work: Public Health Nurse to provide surge staffing for testing and vaccination events					
Name of Contractor, Subrecipient: Support Staff					
		Total	\$118,404		

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Method of Selection: sole source				
Period of Performance: January 14, 2021-July 31, 2023				
Scope of Work: Administrative support staff for testing events				
Name of Contractor, Subrecipient: <u>Health Disparity Epidemiologist</u>		Total	\$178,538	
Method of Selection: sole source				
Period of Performance: January 14, 2021-July 31, 2023				
Scope of Work: Health Disparity Epidemiologist to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.				
Name of Contractor, Subrecipient: <u>Vaccine Epidemiologist</u>		Total	\$178,538	
Method of Selection: sole source				
Period of Performance: January 14, 2021-July 31, 2023				
Scope of Work: Vaccine Epidemiologist to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.				
Name of Contractor, Subrecipient: <u>IT Systems Analysts</u>		Total	\$219,938	
Method of Selection: sole source				
Period of Performance: January 14, 2021-July 31, 2023				
Scope of Work: IT Analyst to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.				
Name of Contractor, Subrecipient: <u>IT Systems Analysts</u>		Total	\$194,063	
Method of Selection: sole source				
Period of Performance: January 14, 2021-July 31, 2023				
Scope of Work: IT Analyst to support increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.				
Training		Total:		\$0.00
N/A				
Other		Total:		\$1,866,872.00
CSTE Conference Registration	\$2,400			
Software Licenses	\$21,000			
Vehicle VEU Charge	\$9,000			
Vehicle Maintenance	\$15,250			
Health Communication Materials	\$27,000			
Phone System costs	\$30,000			
Rent for COVID Office	\$60,750			
Rent for COVID testing sites	\$200,000			
Outreach testing computers	\$6,000			
Printer Costs	\$6,000			
Work Stations	\$35,000			
Office set-up	\$25,000			
Data management software	\$21,000			
New Electronic Medical Record	\$400,000			
Data visualization software	\$12,000			
Outreach advertising	\$28,500			
Website enhancements (dashboard)	\$20,000			
IT Infrastructure enhancements	\$25,000			
Vehicle Wrap	\$4,940			
Cellphones for COVID staff	\$9,600			
Books	\$1,000			
Testing Trailer Enhancements	\$2,000			
Operating Costs	\$905,432			
Justification: Office 365 and Adobe licenses for COVID staff; Mobile testing Vehicle Examination Unit (VEU) charge (\$1200 per VEU, 3 VEU at \$100 ea. per month for 30 months); Mobile testing vehicle maintenance (\$500 a month for 30.5 months); Health communication materials (handouts, reports) (\$900 a month for 30 months); Investigations/testing office phone system costs (\$1000 a month for 30 months); Rent for COVID office (\$2025 a month for 30 months); Rent for COVID testing sites (\$6667 a month for 30 months); Outreach testing computers (\$600 each x 10); Printer costs for COVID office (\$200 a month for 30 months); Workstations (desks, chair, workstation materials, headsets) for COVID office and testing site (20 at \$1750 each); Testing site set up (IT contractors, cabling, etc.); Costs associated with COVID data management; EMR conversion and monthly support costs for 30 months; COVID dashboard maintenance costs; Advertising (social/traditional media) (\$950 a month for 30 months); Website enhancements for dashboard and data transparency; Cabling upgrades for COVID office; Vehicle wrap for mobile testing vehicle; Infection control, Control of Communicable Diseases in Man; The trailer we use for our community-based testing needs a hitch upgrade; Monthly cell phones costs for COVID operations (\$80 per month x4 for 30 months)				

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TOTAL DIRECT CHARGES	\$	5,222,203
Indirect Charges	Indirect Rate:	2% \$98,309
Indirect Methodology: Carson City Health and Human services has an indirect rate of 2%		
TOTAL BUDGET	Total:	\$5,320,512

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Form 2

Applicant Name: Carson City Health and Human Services
PROPOSED BUDGET SUMMARY

A. PATTERN BOXES ARE FORMULA DRIVEN - DO NOT OVERRIDE - SEE INSTRUCTIONS

FUNDING SOURCES	ELC	Other Funding	Program Income	TOTAL						
SECURED										
ENTER TOTAL REQUEST	\$5,320,512	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,320,512

EXPENSE CATEGORY

Personnel	\$2,930,878									\$2,930,878
Travel	\$16,555									\$16,555
Operating	\$356,909									\$356,909
Equipment	\$50,989									\$50,989
Contractual/Consultant	\$0									\$0
Training	\$0									\$0
Other Expenses	\$1,866,872									\$1,866,872
Indirect	\$98,309									\$98,309

TOTAL EXPENSE	\$5,320,512	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,320,512
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These boxes should equal 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Total Indirect Cost	\$98,309
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Total Agency Budget	\$ 5,320,512
Percent of Subrecipient Budget	100%

B. Explain any items noted as pending:

C. Program Income Calculation:

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- Department of Health and Human Services policy allows no more than 10% flexibility of the total not to exceed amount of the subaward, within the approved Scope of Work/Budget. Subrecipient will obtain written permission to redistribute funds within categories. **Note: the redistribution cannot alter the total not to exceed amount of the subaward. Modifications in excess of 10% require a formal amendment.**
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/ Subrecipients to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

The Subrecipient agrees:

To request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subaward period.

- Total reimbursement through this subaward will not exceed \$5,320,512;
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- Additional expenditure detail will be provided upon request from the Department.

Additionally, the Subrecipient agrees to provide:

- A complete financial accounting of all expenditures to the Department within 30 days of the CLOSE OF THE SUBAWARD PERIOD. Any un-obligated funds shall be returned to the Department at that time, or if not already requested, shall be deducted from the final award.
- Any work performed after the BUDGET PERIOD will not be reimbursed.
- If a Request for Reimbursement (RFR) is received after the 45-day closing period, the Department may not be able to provide reimbursement.
- If a credit is owed to the Department after the 45-day closing period, the funds must be returned to the Department within 30 days of identification.

The Department agrees:

- The Department reserves the right to hold reimbursement under this subaward until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Department.

Both parties agree:

- The Division will make one site visit annually
- The Subrecipient will, in the performance of the Scope of Work specified in this subaward, perform functions and/or activities that could involve confidential information; therefore, the Subrecipient is requested to fill out Section G, which is specific to this subaward, and will be in effect for the term of this subaward.
- All reports of expenditures and requests for reimbursement processed by the Department are SUBJECT TO AUDIT.
- This subaward agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Department, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

Financial Reporting Requirements

- A Request for Reimbursement is due on a monthly basis, based on the terms of the subaward agreement, no later than the 15th of the month.
- Reimbursement is based on actual expenditures incurred during the period being reported.
- Payment will not be processed without all reporting being current.
- Reimbursement may only be claimed for expenditures approved within the Notice of Subaward.

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SECTION D

Agency Ref. #: **SG 25206**
Budget Account: 3219
GL: 8501
Draw #: _____

Request for Reimbursement

Program Name: Epidemiology and Laboratory Capacity (ELC) Office of Public Health Investigations and Epidemiology (OPHIE)	Subrecipient Name: Carson City Health and Human Services (CCHHS) Dustin Boothe
Address: 4150 Technology Way, Suite #300 Carson City, NV 89706-2009	Address: 900 East Long Street Carson City, NV 89706
Subaward Period: January 15, 2021 through July 31, 2023	Subrecipient's: EIN: 88-6000189 Vendor #: T80990941J

FINANCIAL REPORT AND REQUEST FOR REIMBURSEMENT

(must be accompanied by expenditure report/back-up)

	Month(s)	Calendar year				
Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year to Date Total	E Budget Balance	F Percent Expended
1. Personnel	\$2,930,878.00	\$0.00	\$0.00	\$0.00	\$2,930,878.00	0.0%
2. Travel	\$16,555.00	\$0.00	\$0.00	\$0.00	\$16,555.00	0.0%
3. Operating	\$356,909.00	\$0.00	\$0.00	\$0.00	\$356,909.00	0.0%
4. Equipment	\$50,989.00	\$0.00	\$0.00	\$0.00	\$50,989.00	0.0%
5. Contractual/Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
6. Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
7. Other	\$1,866,872.00	\$0.00	\$0.00	\$0.00	\$1,866,872.00	0.0%
8. Indirect	\$98,309.00	\$0.00	\$0.00	\$0.00	\$98,309.00	0.0%
Total	\$5,320,512.00	\$0.00	\$0.00	\$0.00	\$5,320,512.00	0.0%

MATCH REPORTING	Approved Match Budget	Total Prior Reported Match	Current Match Reported	Year to Date Total	Match Balance	Percent Completed
<i>INSERT MONTH/QUARTER</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-

I, a duly authorized signatory for the applicant, certify to the best of my knowledge and belief that this report is true, complete and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the grant award; and that the amount of this request is not in excess of current needs or, cumulatively for the grant term, in excess of the total approved grant award. I am aware that any false, fictitious or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims, or otherwise. I verify that the cost allocation and backup documentation attached is correct.

Authorized Signature	Title	Date
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FOR Department USE ONLY

Is program contact required? Yes No Contact Person: _____

Reason for contact: _____

Fiscal review/approval date: _____

Scope of Work review/approval date: _____

Chief (as required): _____ Date _____

STATE OF NEVADA
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SECTION E

Audit Information Request

1. Non-Federal entities that **expend** \$750,000.00 or more in total federal awards are required to have a single or program-specific audit conducted for that year, in accordance with 2 CFR § 200.501(a).
2. Did your organization expend \$750,000 or more in all federal awards during your organization's most recent fiscal year? YES NO
3. When does your organization's fiscal year end? June 30th
4. What is the official name of your organization? Cason City, Nevada
5. How often is your organization audited? annually
6. When was your last audit performed? Oct.-Nov. 2019 for FY19
(current audit underway for FY2020)
7. What time-period did your last audit cover? 7/1/18 - 6/30/2019 for FY19
8. Which accounting firm conducted your last audit? FY19: Piercy Bowler Taylor & Kern
FY20: BDO

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION F

Current or Former State Employee Disclaimer

For the purpose of State compliance with NRS 333.705, subrecipient represents and warrants that if subrecipient, or any employee of subrecipient who will be performing services under this subaward, is a current employee of the State or was employed by the State within the preceding 24 months, subrecipient has disclosed the identity of such persons, and the services that each such person will perform, to the issuing Agency. Subrecipient agrees they will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this subaward without first notifying the Agency and receiving from the Agency approval for the use of such persons. This prohibition applies equally to any subcontractors that may be used to perform the requirements of the subaward.

The provisions of this section do not apply to the employment of a former employee of an agency of this State who is not receiving retirement benefits under the Public Employees' Retirement System (PERS) during the duration of the subaward.

Are any current or former employees of the State of Nevada assigned to perform work on this subaward?

YES If "YES", list the names of any current or former employees of the State and the services that each person will perform.

NO Subrecipient agrees that if a current or former state employee is assigned to perform work on this subaward at any point after execution of this agreement, they must receive prior approval from the Department.

Name

Services

Jennifer Gamrotz

tracks, reconciles grant expenses

and reimbursement payments

processes accounts payable &
pecard transactions

Subrecipient agrees that any employees listed cannot perform work until approval has been given from the Department.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION G

Business Associate Addendum

BETWEEN

Nevada Department of Health and Human Services

Hereinafter referred to as the "Covered Entity"

and

Carson City Health and Human Services

Hereinafter referred to as the "Business Associate"

PURPOSE. In order to comply with the requirements of HIPAA and the HITECH Act, this Addendum is hereby added and made part of the agreement between the Covered Entity and the Business Associate. This Addendum establishes the obligations of the Business Associate and the Covered Entity as well as the permitted uses and disclosures by the Business Associate of protected health information it may possess by reason of the agreement. The Covered Entity and the Business Associate shall protect the privacy and provide for the security of protected health information disclosed to the Business Associate pursuant to the agreement and in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-5 ("the HITECH Act"), and regulation promulgated there under by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.

WHEREAS, the Business Associate will provide certain services to the Covered Entity, and, pursuant to such arrangement, the Business Associate is considered a business associate of the Covered Entity as defined in HIPAA, the HITECH Act, the Privacy Rule and Security Rule; and

WHEREAS, Business Associate may have access to and/or receive from the Covered Entity certain protected health information, in fulfilling its responsibilities under such arrangement; and

WHEREAS, the HIPAA Regulations, the HITECH Act, the Privacy Rule and the Security Rule require the Covered Entity to enter into an agreement containing specific requirements of the Business Associate prior to the disclosure of protected health information, as set forth in, but not limited to, 45 CFR Parts 160 & 164 and Public Law 111-5.

THEREFORE, in consideration of the mutual obligations below and the exchange of information pursuant to this Addendum, and to protect the interests of both Parties, the Parties agree to all provisions of this Addendum.

- I. DEFINITIONS. The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.
1. **Breach** means the unauthorized acquisition, access, use, or disclosure of protected health information which compromises the security or privacy of the protected health information. The full definition of breach can be found in 42 USC 17921 and 45 CFR 164.402.
 2. **Business Associate** shall mean the name of the organization or entity listed above and shall have the meaning given to the term under the Privacy and Security Rule and the HITECH Act. For full definition refer to 45 CFR 160.103.
 3. **CFR** stands for the Code of Federal Regulations.
 4. **Agreement** shall refer to this Addendum and that particular agreement to which this Addendum is made a part.
 5. **Covered Entity** shall mean the name of the Department listed above and shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to 45 CFR 160.103.
 6. **Designated Record Set** means a group of records that includes protected health information and is maintained by or for a covered entity or the Business Associate that includes, but is not limited to, medical, billing, enrollment, payment, claims adjudication, and case or medical management records. Refer to 45 CFR 164.501 for the complete definition.
 7. **Disclosure** means the release, transfer, provision of, access to, or divulging in any other manner of information outside the entity holding the information as defined in 45 CFR 160.103.
 8. **Electronic Protected Health Information** means individually identifiable health information transmitted by electronic media or maintained in electronic media as set forth under 45 CFR 160.103.
 9. **Electronic Health Record** means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff. Refer to 42 USC 17921.
 10. **Health Care Operations** shall have the meaning given to the term under the Privacy Rule at 45 CFR 164.501.
 11. **Individual** means the person who is the subject of protected health information and is defined in 45 CFR 160.103.
 12. **Individually Identifiable Health Information** means health information, in any form or medium, including demographic information collected from an individual, that is created or received by a covered entity or a business associate of the covered entity and relates to the past, present, or future care of the individual. Individually identifiable health information is information that identifies the individual directly or there is a reasonable basis to believe the information can be used to identify the individual. Refer to 45 CFR 160.103.
 13. **Parties** shall mean the Business Associate and the Covered Entity.
 14. **Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 CFR Parts 160 and 164, Subparts A, D and E.
 15. **Protected Health Information** means individually identifiable health information transmitted by electronic media, maintained in electronic media, or transmitted or maintained in any other form or medium. Refer to 45 CFR 160.103 for the complete definition.

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16. **Required by Law** means a mandate contained in law that compels an entity to make a use or disclosure of protected health information and that is enforceable in a court of law. This includes but is not limited to: court orders and court-ordered warrants; subpoenas, or summons issued by a court; and statutes or regulations that require the provision of information if payment is sought under a government program providing public benefits. For the complete definition refer to 45 CFR 164.103.
17. **Secretary** shall mean the Secretary of the federal Department of Health and Human Services (HHS) or the Secretary's designee.
18. **Security Rule** shall mean the HIPAA regulation that is codified at 45 CFR Parts 160 and 164 Subparts A and C.
19. **Unsecured Protected Health Information** means protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in the guidance issued in Public Law 111-5. Refer to 42 USC 17932 and 45 CFR 164.402.
20. **USC** stands for the United States Code.

II. OBLIGATIONS OF THE BUSINESS ASSOCIATE.

1. **Access to Protected Health Information.** The Business Associate will provide, as directed by the Covered Entity, an individual or the Covered Entity access to inspect or obtain a copy of protected health information about the Individual that is maintained in a designated record set by the Business Associate or, its agents or subcontractors, in order to meet the requirements of the Privacy Rule, including, but not limited to 45 CFR 164.524 and 164.504(e)(2)(ii)(E). If the Business Associate maintains an electronic health record, the Business Associate or, its agents or subcontractors shall provide such information in electronic format to enable the Covered Entity to fulfill its obligations under the HITECH Act, including, but not limited to 42 USC 17935.
2. **Access to Records.** The Business Associate shall make its internal practices, books and records relating to the use and disclosure of protected health information available to the Covered Entity and to the Secretary for purposes of determining Business Associate's compliance with the Privacy and Security Rule in accordance with 45 CFR 164.504(e)(2)(ii)(H).
3. **Accounting of Disclosures.** Promptly, upon request by the Covered Entity or individual for an accounting of disclosures, the Business Associate and its agents or subcontractors shall make available to the Covered Entity or the individual information required to provide an accounting of disclosures in accordance with 45 CFR 164.528, and the HITECH Act, including, but not limited to 42 USC 17935. The accounting of disclosures, whether electronic or other media, must include the requirements as outlined under 45 CFR 164.528(b).
4. **Agents and Subcontractors.** The Business Associate must ensure all agents and subcontractors to whom it provides protected health information agree in writing to the same restrictions and conditions that apply to the Business Associate with respect to all protected health information accessed, maintained, created, retained, modified, recorded, stored, destroyed, or otherwise held, transmitted, used or disclosed by the agent or subcontractor. The Business Associate must implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation as outlined under 45 CFR 164.530(f) and 164.530(e)(1).
5. **Amendment of Protected Health Information.** The Business Associate will make available protected health information for amendment and incorporate any amendments in the designated record set maintained by the Business Associate or, its agents or subcontractors, as directed by the Covered Entity or an individual, in order to meet the requirements of the Privacy Rule, including, but not limited to, 45 CFR 164.526.
6. **Audits, Investigations, and Enforcement.** The Business Associate must notify the Covered Entity immediately upon learning the Business Associate has become the subject of an audit, compliance review, or complaint investigation by the Office of Civil Rights or any other federal or state oversight agency. The Business Associate shall provide the Covered Entity with a copy of any protected health information that the Business Associate provides to the Secretary or other federal or state oversight agency concurrently with providing such information to the Secretary or other federal or state oversight agency. The Business Associate and individuals associated with the Business Associate are solely responsible for all civil and criminal penalties assessed as a result of an audit, breach, or violation of HIPAA or HITECH laws or regulations. Reference 42 USC 17937.
7. **Breach or Other Improper Access, Use or Disclosure Reporting.** The Business Associate must report to the Covered Entity, in writing, any access, use or disclosure of protected health information not permitted by the agreement, Addendum or the Privacy and Security Rules. The Covered Entity must be notified immediately upon discovery or the first day such breach or suspected breach is known to the Business Associate or by exercising reasonable diligence would have been known by the Business Associate in accordance with 45 CFR 164.410, 164.504(e)(2)(ii)(C) and 164.308(b) and 42 USC 17921. The Business Associate must report any improper access, use or disclosure of protected health information by: The Business Associate or its agents or subcontractors. In the event of a breach or suspected breach of protected health information, the report to the Covered Entity must be in writing and include the following: a brief description of the incident; the date of the incident; the date the incident was discovered by the Business Associate; a thorough description of the unsecured protected health information that was involved in the incident; the number of individuals whose protected health information was involved in the incident; and the steps the Business Associate is taking to investigate the incident and to protect against further incidents. The Covered Entity will determine if a breach of unsecured protected health information has occurred and will notify the Business Associate of the determination. If a breach of unsecured protected health information is determined, the Business Associate must take prompt corrective action to cure any such deficiencies and mitigate any significant harm that may have occurred to individual(s) whose information was disclosed inappropriately.
8. **Breach Notification Requirements.** If the Covered Entity determines a breach of unsecured protected health information by the Business Associate has occurred, the Business Associate will be responsible for notifying the individuals whose unsecured protected health information was breached in accordance with 42 USC 17932 and 45 CFR 164.404 through 164.406. The Business Associate must provide evidence to the Covered Entity that appropriate notifications to individuals and/or media, when necessary, as specified in 45 CFR 164.404 and 45 CFR 164.406 has occurred. The Business Associate is responsible for all costs associated with notification to individuals, the media or others as well as costs associated with mitigating future breaches. The Business Associate must notify the Secretary of all breaches in accordance with 45 CFR 164.408 and must provide the Covered Entity with a copy of all notifications made to the Secretary.
9. **Breach Pattern or Practice by Covered Entity.** Pursuant to 42 USC 17934, if the Business Associate knows of a pattern of activity or practice of the Covered Entity that constitutes a material breach or violation of the Covered Entity's obligations under the Contract or Addendum, the Business Associate must immediately report the problem to the Secretary.
10. **Data Ownership.** The Business Associate acknowledges that the Business Associate or its agents or subcontractors have no ownership rights with respect to the protected health information it accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses.
11. **Litigation or Administrative Proceedings.** The Business Associate shall make itself, any subcontractors, employees, or agents assisting the Business Associate in the performance of its obligations under the agreement or Addendum, available to the Covered Entity, at no cost

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DEPARTMENT OF HEALTH AND HUMAN SERVICES
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to the Covered Entity, to testify as witnesses, or otherwise, in the event litigation or administrative proceedings are commenced against the Covered Entity, its administrators or workforce members upon a claimed violation of HIPAA, the Privacy and Security Rule, the HITECH Act, or other laws relating to security and privacy.

12. **Minimum Necessary.** The Business Associate and its agents and subcontractors shall request, use and disclose only the minimum amount of protected health information necessary to accomplish the purpose of the request, use or disclosure in accordance with 42 USC 17935 and 45 CFR 164.514(d)(3).
13. **Policies and Procedures.** The Business Associate must adopt written privacy and security policies and procedures and documentation standards to meet the requirements of HIPAA and the HITECH Act as described in 45 CFR 164.316 and 42 USC 17931.
14. **Privacy and Security Officer(s).** The Business Associate must appoint Privacy and Security Officer(s) whose responsibilities shall include: monitoring the Privacy and Security compliance of the Business Associate; development and implementation of the Business Associate's HIPAA Privacy and Security policies and procedures; establishment of Privacy and Security training programs; and development and implementation of an incident risk assessment and response plan in the event the Business Associate sustains a breach or suspected breach of protected health information.
15. **Safeguards.** The Business Associate must implement safeguards as necessary to protect the confidentiality, integrity, and availability of the protected health information the Business Associate accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses on behalf of the Covered Entity. Safeguards must include administrative safeguards (e.g., risk analysis and designation of security official), physical safeguards (e.g., facility access controls and workstation security), and technical safeguards (e.g., access controls and audit controls) to the confidentiality, integrity and availability of the protected health information, in accordance with 45 CFR 164.308, 164.310, 164.312, 164.316 and 164.504(e)(2)(ii)(B). Sections 164.308, 164.310 and 164.312 of the CFR apply to the Business Associate of the Covered Entity in the same manner that such sections apply to the Covered Entity. Technical safeguards must meet the standards set forth by the guidelines of the National Institute of Standards and Technology (NIST). The Business Associate agrees to only use or disclose protected health information as provided for by the agreement and Addendum and to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate, of a use or disclosure, in violation of the requirements of this Addendum as outlined under 45 CFR 164.530(e)(2)(f).
16. **Training.** The Business Associate must train all members of its workforce on the policies and procedures associated with safeguarding protected health information. This includes, at a minimum, training that covers the technical, physical and administrative safeguards needed to prevent inappropriate uses or disclosures of protected health information; training to prevent any intentional or unintentional use or disclosure that is a violation of HIPAA regulations at 45 CFR 160 and 164 and Public Law 111-5; and training that emphasizes the criminal and civil penalties related to HIPAA breaches or inappropriate uses or disclosures of protected health information. Workforce training of new employees must be completed within 30 days of the date of hire and all employees must be trained at least annually. The Business Associate must maintain written records for a period of six years. These records must document each employee that received training and the date the training was provided or received.
17. **Use and Disclosure of Protected Health Information.** The Business Associate must not use or further disclose protected health information other than as permitted or required by the agreement or as required by law. The Business Associate must not use or further disclose protected health information in a manner that would violate the requirements of the HIPAA Privacy and Security Rule and the HITECH Act.

III. **PERMITTED AND PROHIBITED USES AND DISCLOSURES BY THE BUSINESS ASSOCIATE.** The Business Associate agrees to these general use and disclosure provisions:

1. **Permitted Uses and Disclosures:**

- a. Except as otherwise limited in this Addendum, the Business Associate may use or disclose protected health information to perform functions, activities, or services for, or on behalf of, the Covered Entity as specified in the agreement, provided that such use or disclosure would not violate the HIPAA Privacy and Security Rule or the HITECH Act, if done by the Covered Entity in accordance with 45 CFR 164.504(e)(2)(i) and 42 USC 17935 and 17936.
- b. Except as otherwise limited by this Addendum, the Business Associate may use or disclose protected health information received by the Business Associate in its capacity as a Business Associate of the Covered Entity, as necessary, for the proper management and administration of the Business Associate, to carry out the legal responsibilities of the Business Associate, as required by law or for data aggregation purposes in accordance with 45 CFR 164.504(e)(2)(A), 164.504(e)(4)(i)(A), and 164.504(e)(2)(i)(B).
- c. Except as otherwise limited in this Addendum, if the Business Associate discloses protected health information to a third party, the Business Associate must obtain, prior to making any such disclosure, reasonable written assurances from the third party that such protected health information will be held confidential pursuant to this Addendum and only disclosed as required by law or for the purposes for which it was disclosed to the third party. The written agreement from the third party must include requirements to immediately notify the Business Associate of any breaches of confidentiality of protected health information to the extent it has obtained knowledge of such breach. Refer to 45 CFR 164.502 and 164.504 and 42 USC 17934.
- d. The Business Associate may use or disclose protected health information to report violations of law to appropriate federal and state authorities, consistent with 45 CFR 164.502(j)(1).

2. **Prohibited Uses and Disclosures:**

- a. Except as otherwise limited in this Addendum, the Business Associate shall not disclose protected health information to a health plan for payment or health care operations purposes if the patient has required this special restriction and has paid out of pocket in full for the health care item or service to which the protected health information relates in accordance with 42 USC 17935.
- b. The Business Associate shall not directly or indirectly receive remuneration in exchange for any protected health information, as specified by 42 USC 17935, unless the Covered Entity obtained a valid authorization, in accordance with 45 CFR 164.508 that includes a specification that protected health information can be exchanged for remuneration.

IV. **OBLIGATIONS OF COVERED ENTITY**

1. The Covered Entity will inform the Business Associate of any limitations in the Covered Entity's Notice of Privacy Practices in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected health information.

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DIVISION OF PUBLIC & BEHAVIORAL HEALTH
NOTICE OF SUBAWARD

2. The Covered Entity will inform the Business Associate of any changes in, or revocation of, permission by an individual to use or disclose protected health information, to the extent that such changes may affect the Business Associate's use or disclosure of protected health information.
3. The Covered Entity will inform the Business Associate of any restriction to the use or disclosure of protected health information that the Covered Entity has agreed to in accordance with 45 CFR 164.522 and 42 USC 17935, to the extent that such restriction may affect the Business Associate's use or disclosure of protected health information.
4. Except in the event of lawful data aggregation or management and administrative activities, the Covered Entity shall not request the Business Associate to use or disclose protected health information in any manner that would not be permissible under the HIPAA Privacy and Security Rule and the HITECH Act, if done by the Covered Entity.

V. TERM AND TERMINATION

1. **Effect of Termination:**
 - a. Except as provided in paragraph (b) of this section, upon termination of this Addendum, for any reason, the Business Associate will return or destroy all protected health information received from the Covered Entity or created, maintained, or received by the Business Associate on behalf of the Covered Entity that the Business Associate still maintains in any form and the Business Associate will retain no copies of such information.
 - b. If the Business Associate determines that returning or destroying the protected health information is not feasible, the Business Associate will provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon a mutual determination that return, or destruction of protected health information is infeasible, the Business Associate shall extend the protections of this Addendum to such protected health information and limit further uses and disclosures of such protected health information to those purposes that make return or destruction infeasible, for so long as the Business Associate maintains such protected health information.
 - c. These termination provisions will apply to protected health information that is in the possession of subcontractors, agents, or employees of the Business Associate.
2. **Term.** The Term of this Addendum shall commence as of the effective date of this Addendum herein and shall extend beyond the termination of the contract and shall terminate when all the protected health information provided by the Covered Entity to the Business Associate, or accessed, maintained, created, retained, modified, recorded, stored, or otherwise held, transmitted, used or disclosed by the Business Associate on behalf of the Covered Entity, is destroyed or returned to the Covered Entity, or, if it not feasible to return or destroy the protected health information, protections are extended to such information, in accordance with the termination.
3. **Termination for Breach of Agreement.** The Business Associate agrees that the Covered Entity may immediately terminate the agreement if the Covered Entity determines that the Business Associate has violated a material part of this Addendum.

VI. MISCELLANEOUS

1. **Amendment.** The parties agree to take such action as is necessary to amend this Addendum from time to time for the Covered Entity to comply with all the requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, Public Law No. 104-191 and the Health Information Technology for Economic and Clinical Health Act (HITECH) of 2009, Public Law No. 111-5.
2. **Clarification.** This Addendum references the requirements of HIPAA, the HITECH Act, the Privacy Rule and the Security Rule, as well as amendments and/or provisions that are currently in place and any that may be forthcoming.
3. **Indemnification.** Each party will indemnify and hold harmless the other party to this Addendum from and against all claims, losses, liabilities, costs and other expenses incurred as a result of, or arising directly or indirectly out of or in conjunction with:
 - a. Any misrepresentation, breach of warranty or non-fulfillment of any undertaking on the part of the party under this Addendum; and
 - b. Any claims, demands, awards, judgments, actions, and proceedings made by any person or organization arising out of or in any way connected with the party's performance under this Addendum.
4. **Interpretation.** The provisions of the Addendum shall prevail over any provisions in the agreement that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in this Addendum shall be resolved to permit the Covered Entity and the Business Associate to comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule.
5. **Regulatory Reference.** A reference in this Addendum to a section of the HITECH Act, HIPAA, the Privacy Rule and Security Rule means the sections as in effect or as amended.
6. **Survival.** The respective rights and obligations of Business Associate under Effect of Termination of this Addendum shall survive the termination of this Addendum.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.



CARSON CITY TOYOTA

CAMPAGNI AUTO GROUP

2590 S. CARSON ST. CARSON CITY, NV 89701 CARSONCITYTOYOTA.COM 775-882-8211

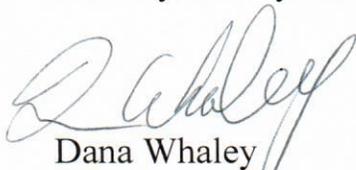
December 29, 2021

Please accept this quote for
One 2022 Toyota Highlander Hybrid LE AWD
Model 6964
Color White

Price	\$41,655.00
State Title Fee	\$ 29.25
Total	\$41,684.25

- No Factory Incentives at this time

Thank you for your business,



Dana Whaley
Fleet Manager



Carson City Toyota

2590 South Carson Street
Carson City NV 89701
775-882-8211

2022 Highlander-Hybrid LE

Highlander-Hybrid LE 2.5-Liter L4HV ECVT
(AWD)



Model: 6964A

Engine: 2.5L-L4 Hybrid Engine

Transmission: ECVT

EXTERIOR
Wind-Chill Pearl

INTERIOR
Black-Fabric

PRICE

Vehicle base model	\$40,455.00
Total installed Packages & Accessories	\$743.00
Delivery processing / handling	\$1,215.00

Total MSRP* **\$42,413.00**

Fuel Economy



TOTAL INSTALLED PACKAGES & ACCESSORIES

50-State Emissions	\$0.00
Special-Color	\$425.00
All-Weather-Floor Liners Package All-Weather Floor Liners, Cargo Liner.	\$318.00
Total Optional Equipment	\$743.00
Vehicle base model	\$40,455.00
Delivery processing / handling	\$1,215.00

Features

Mechanical & Performance

- Drive-Modes: Drive Mode Select (DMS) with Sport, Eco and Normal Modes, EV Mode, and Trail Mode
- Emission-Rating: Super Ultra Low Emission Vehicle 30 (SULEV 30)
- Transmission:-Electronically controlled Continuously Variable Transmission (ECVT)
- Suspension:-Independent MacPherson strut front suspension with stabilizer bar; trailing-wishbone suspension
- Brakes:-Power-assisted, ventilated 13.3-in. front disc brakes; solid 13.3-in. rear disc brakes with Electronically Controlled Braking (ECB) system and integrated regenerative braking
- Turning-radius (ft.) 18.7
- Engine-2.5L L4 Hybrid Engine
- Weight-Rating 6000 lbs
- Engine:-Hybrid powertrain—2.5-liter L4HV Double Overhead Cam (DOHC) 16-valve D-4S injection Atkinson-cycle engine with Dual VVT-iE (Variable Valve Timing-intelligent, intake controlled by electric motor); 243 combined net hp, includes combustion engine with 186 hp @ 6000 rpm; 175 lb.-ft. @ 4400 rpm
- Electric-Motors: Permanent magnet synchronous motors (two front, one rear, AWD)
- Drivetrain:-Electronic On-Demand AWD system
- Steering:-Electric Power Steering (EPS); power-assisted rack-and-pinion
- Turning-circle diameter (ft.) 37.4
- Electronic-On-Demand All-Wheel Drive (AWD)
- ECVT

Exterior

- Smart-Key System on front doors and liftgate with Push Button Start, remote keyless entry system with lock, unlock, panic and liftgate functions; and remote illuminated entry
- LED-projector headlights with Daytime Running Lights (DRL)
- LED-taillights
- Windshield-wiper de-icer
- Rear-liftgate windshield washer and backup camera washer
- Privacy-glass on rear side, quarter and liftgate windows
- Black-painted-front grille with silver-painted surround
- Rear-lower bumper in material black
- Color-keyed-outside door handles
- Height-adjustable-power liftgate with jam protection
- Color-keyed-heated power outside mirrors with turn signal and blind spot warning indicators, and manual folding feature
- LED-fog lights
- Washer-linked-variable intermittent windshield wipers and intermittent rear wiper
- Rear-liftgate windshield defogger
- High-Solar Energy-Absorbing (HSEA) glass on front side windows
- 18-in.-painted alloy wheels and P235/65R18 tires
- Grille-shutters
- Color-keyed-side rocker panels and lower molding
- Rear-spoiler with LED center high-mount stop light
- Front-and rear mudguards

Exterior Dimensions

- Track-(front/rear) 65.3/65.4
- Overall-length/width 194.9/76.0
- Wheelbase-112.2
- Unloaded-height (no antenna) 68.1

Interior

- Power-windows with auto up/down in all positions and jam protection
- Black-interior door handles
- Soft-touch-roll-top center console with removable utility tray
- 14-cup/bottle holders
- Overhead-console with conversation mirror, sunglasses storage and maplights
- Fabric-trimmed-front- and second-row seats; 8-way power-adjustable driver's seat; 4-way manual-adjustable front passenger seat
- Leather-trimmed-shift knob and tilt/telescopic leather steering wheel with audio, Multi-Information Display (MID), Bluetooth® hands-free phone, voice command, Dynamic Radar Cruise Control (DRCC), Lane Departure Alert (LDA), Lane Steering Assist (LSA) and multimedia information controls
- Backup-camera with projected path
- Silver-painted-dashboard trim and painted door trim
- Three-zone-automatic climate control with air filter, separate second-row control panel, individual temperature settings for driver, front passenger and rear-seat passengers, and second- and third-row vents
- Power-door locks with shift-linked automatic lock/unlock feature
- Soft-touch-in-dash split-level shelf
- Dual-sun visors with sliding function and illuminated vanity mirrors
- Day/night-rearview mirror
- 8-passenger-seating with 60/40 split, sliding and reclining fold-flat second-row bench seats; 60/40 split, fold-flat third-row seats with sliding headrests and recline function
- 4.2-in.-color LCD Multi-Information Display (MID) in meter cluster with odometer, average fuel economy, cruising range, average speed, AWD torque distribution (AWD models only), cruise control guide, audio status, hands-free incoming call notices, telephone information, Eco Driving Indicator, and energy monitor (HV models only)
- Five-USB ports (USB-A media port and four USB-C charging ports) and two 12V outlets
- Digital-clock

Audio Multimedia

- Audio-Plus—includes 8.0-in. touchscreen, six speakers, USB media port, four USB charge ports, hands-free phone capability and music streaming via Bluetooth® wireless technology, Android Auto™ & Apple CarPlay® & Amazon Alexa compatible, SiriusXM® with 3-month Platinum Plan trial subscription. See toyota.com/audio-multimedia for details. Connected Services —Safety Connect® with 1-year trial, Service Connect with 10-year trial, Remote Connect with 1-year trial, Wi-Fi Connect with up to 2 GB within 3-month trial. S

Off-Highway

- Approach/departure-angle (degrees) 18.1/22.7
- Ramp-breakover angle 16.7
- Ground-clearance (in.) 8

Safety & Convenience

- Toyota-Safety Sense™ 2.5+ (TSS 2.5+)
- Eight-airbags —driver airbag, front passenger airbag, driver knee airbag, seat cushion airbag (passenger), front side airbags, curtain shield airbags
- 3-point-seatbelts for all seating positions; driver's-side Emergency Locking Retractor (ELR) and Automatic/Emergency Locking Retractor (ALR/ELR) on all passenger seatbelts
- Driver-and front passenger seatbelt warning
- Adjustable-front seatbelt shoulder anchors and driver and front
- Star-Safety System™—includes Electronically Controlled Braking (ECB), Enhanced Vehicle Stability Control (VSC), Traction Control (TRAC), Anti-lock Brake System (ABS), Electronic Brake-force Distribution (EBD), Brake Assist (BA) and Smart Stop Technology® (SST)
- Safety-Connect® — includes Emergency Assistance, Stolen Vehicle Locator, Roadside Assistance and Automatic Collision Notification. Available by subscription. Complimentary one-year trial subscription.

- passenger seatbelt pretensioners with force limiters
- Tire-Pressure Monitor System (TPMS) (individual tires)
- Child-protector-rear door locks and power window lockout control

- LATCH-(Lower Anchors and Tethers for CHildren) includes lower anchors and tethers on outboard second-row seats and tether anchor on middle of second- and third-row seats
- Rear-passenger seatbelt reminder
- Anti-theft-system with alarm and engine immobilizer
- Hill-Start Assist Control (HAC)

*2022 Manufacturer's Suggested Retail Price excludes the Delivery +Processing and Handling Fee taxes license title and available or regionally required +equipment. Actual Dealer price may vary. Pricing fuel economy specification standard features and +available equipment are based on information available when this page was produced and +subject to change without notice.

ToyotaCare, which covers normal factory scheduled maintenance for 2 years or 25,000 miles, whichever comes first, is included as part of the sales price of the vehicle for qualifying buyers. See participating dealer for eligibility and coverage details.

Disclaimer: This document is only representative of some of the information contained on an actual window sticker and is not meant to replace or + substitute for the actual window sticker on the vehicle. Please see your retailer for +further information.

Created Date: 12/29/21



CARSON CITY TOYOTA

CAMPAGNI AUTO GROUP

2590 S. CARSON ST. CARSON CITY, NV 89701 CARSONCITYTOYOTA.COM 775-882-8211

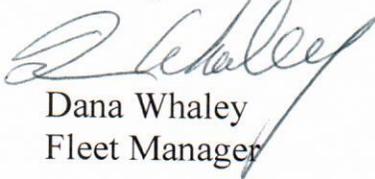
December 29, 2021

Please accept this quote for
One 2021 Toyota Rav4 All Wheel Drive
Gas/Electric Hybrid
Model 4435
Color White

Price	\$30,320.86
State Title Fee	\$ 29.25
Total	\$30,349.11

*No Factory Incentives at this time

Thank you for your business,



Dana Whaley
Fleet Manager



2021 RAV4

LE Hybrid

Model:4435

VIN:4T3LWRFV4MU046371

Stock:65809



EXTERIOR

INTERIOR

DOWNLOAD AS PDF

Detail

Vehicle Details

PRICE

FUEL ECONOMY

Vehicle Base Model **\$28,900.00**

Total Installed Packages & **\$584.00**



40_{MPG}

41_{MPG}

38_{MPG}

Accessories

Combined City / Hwy City Highway

Delivery Processing and Handling **\$1,215.00**

Total MSRP* \$30,699.00

EXTERIOR COLOR

Super White

INTERIOR COLOR

Black Fabric

INSTALLED PACKAGES & ACCESSORIES

50 State Emissions **\$0.00**

50 State Emissions

All-Weather Liner Package **\$269.00**

All-Weather Floor Liners, Cargo Liner

~~Roof Rack Cross Bars **\$315.00**~~

~~Mount directly to the roof rails to help carry additional cargo.~~

- ~~• Includes mounting screws that easily attach to mounting points on the roof rail~~
- ~~• Aerodynamic styling to help minimize wind noise~~

NO

FEATURES

Mechanical & Performance

- HV Traction Battery: Type: Sealed Nickel-Metal Hydride (Ni-MH) —Available on production models in or after January 2021
- HV Traction Battery: Voltage: 244.8V (Ni-MH)
- Engine: Hybrid engine: 2.5-Liter Dynamic Force 4-Cylinder with SPORT, Eco, NORMAL, EV, TRAIL drive modes; 219 combined net hp; internal combustion engine with 176 hp @ 5,300 rpm; Electric motor: power output (front/rear) 118/54 hp (88/40 kW); torque (front/rear) 149/89 lb.-ft.
- Engine: Compression ratio: 14.0:1

- Engine: Induction system: (D-4S) Dual-Injection (Direct-Injection and Port-injection) EFI with Electronic Throttle Control System with intelligence (ETCS-i)
- Engine: Emission rating: Super Ultra Low Emission Vehicle (SULEV)
- HV Electric Motor: Power output (front/rear): 118/54 hp (88/40 kW)
- HV Electric Motor: Torque (front/rear): 149/89 lb.-ft. (202/121 N•m)
- Transmission: Electronically controlled Continuously Variable Transmission (ECVT) with sequential shift mode
- Transmission: Engine oil cooler, automatic transmission fluid cooler and hybrid system cooler
- Drivetrain: Electronic On-Demand All-Wheel Drive (AWD)
- Drivetrain: All-Wheel Drive Integrated Management (AIM) with Multi-Information Display (MID) monitor
- Capability: Hill Start Assist Control (HAC)
- Drive Modes: Drive mode dial with SPORT, Eco, and NORMAL modes, EV mode, and TRAIL mode
- Body Construction: Reinforced unitized steel body
- Suspension: Independent MacPherson strut front suspension with stabilizer bar; multi-link rear suspension with stabilizer bar
- Steering: Electric Power Steering (EPS); power-assisted rack-and-pinion
- Brakes: Active Cornering Assist (ACA)
- Brakes: Power-assisted ventilated 12.0-in. front disc brakes; ventilated 11.1-in. rear disc brakes
- Brakes: Electronically Controlled Braking (ECB) system with integrated regenerative braking
- • Electronic On-Demand All-Wheel Drive (AWD)
- Engine: 2.5L 4-Cyl. Hybrid
- ECVT
- Weight Rating: 4920 lbs

Steering

- Turning circle diameter, curb-to-curb (ft.) 36.1
- Steering Ratio 14.3:1
- Steering Wheel Turns (lock-to-lock) 2.76

Exterior

- LED Daytime Running Lights (DRL)
- Multi-LED headlights with black bezels and Automatic High Beams

- 17-in. 5-spoke silver alloy wheels including temporary spare
- Color-keyed outside door handles
- Dual chrome-tipped exhaust
- LED taillights
- Black hexagon-patterned bar front grille
- Color-keyed upper front bumper, and black lower front bumper, overfenders and rear bumper
- Black power outside mirrors with folding feature
- Low-profile black roof rails
- Active grille shutters; Aerodynamic underbody panels with vortex generators, front and rear wheel spats, and integrated rear spoiler
- Privacy glass on all rear side, quarter and liftgate windows
- Intermittent windshield wipers and intermittent rear window wiper
- Color-keyed roof-mounted shark-fin antenna

Exterior Dimensions

- Overall height with/without antenna (in.) 67.0
- Overall length/width (in.) 180.9/73.0
- Track (front/rear) (in.) 63.0/63.7
- Wheelbase (in.) 105.9

Interior

- Analog speedometer, hybrid power meter, coolant temperature, and fuel gauges; 4.2-in. digital Multi-Information Display (MID) with instrumentation and customizable settings, odometer, tripmeters, clock, outside temperature, rear passenger seatbelt indicators, hybrid energy monitor, fuel economy information, trip timer, shift-position and scheduled maintenance indicators, and warning messages
- 60/40 split reclining fold-flat rear seat with center armrest and cup holders
- Dual zone automatic climate control system with dust and pollen filter and rear-seat vents
- Day/night rearview mirror
- 5-passenger seating with fabric-trimmed seating surfaces
- Fabric-trimmed seats; 6-way adjustable front driver's seat; 4-way adjustable front passenger seat with seatback pocket
- Remote keyless entry system with lock, unlock, panic functions and remote illuminated entry

- Black carpet flooring with driver-side footrest
- Urethane tilt/telescopic 3-spoke steering wheel with controls for audio, Multi-Information Display (MID), *Bluetooth*® hands-free phone, voice-command, Dynamic Radar Cruise Control (DRCC), Lane Departure Alert (LDA), and Lane Trace Assist (LTA)
- Turn signal stalk with headlight controls and one-touch 3-blink lane change turn signals
- Shift lever with sequential mode
- Soft-touch dash and armrests, with stitched dash accents
- Wiper control stalk with front and rear window wiper controls
- Black in-dash storage trays
- Ash Gray fabric-trimmed headliner
- Black interior door handles
- Power windows with auto up/ down and jam protection in all positions
- Rear liftgate window defogger
- Power door locks with shift-linked automatic lock/unlock feature
- Overhead console with maplights, sunglasses storage and Safety Connect® button
- Sun visors with illuminated vanity mirrors
- Center console with covered storage compartment, two cup holders, drive mode, Electric Parking Brake (EPB) and automatic Brake Hold controls, and front storage tray
- Passenger-side glove compartment
- Height-adjustable rear cargo area deck board
- One USB media port in front storage tray
- One 12V/120W auxiliary power outlet in front instrument panel storage tray and one 12V/120W auxiliary power outlet in second row
- Front-seat reading lights, dome light and cargo area light
- Front-door storage pockets with bottle holders
- 2 front and 2 rear cup holders; 2 front and 2 rear bottle holders
- Electric Parking Brake (EPB) with Brake Hold

Audio Multimedia

- Audio — 7.0-in. touchscreen, six speakers, Android Auto™ [android_auto] & Apple CarPlay® [carplay] & Amazon Alexa [alexa] compatible, USB media port, [usb] hands-free phone capability and music streaming [bluetooth] via *Bluetooth*® [bluetooth] wireless technology, SiriusXM® [siriusxm] with 3-month All Access trial subscription. [trial] See toyota.com/audio-multimedia for details. **Connected Services** [connected] — **Safety Connect**® [safety_connect] with 1-year trial, [trial_safety_connect] **Wi-Fi Connect** [wi-fi_att] with up to 2 GB within 3-month trial. [trial_wi-fi_att] See toyota.com/connected-services for details. S

ToyotaCare

- No cost maintenance plan [toyota_care] \$0 (No Cost)
- 24-hour roadside assistance [toyota_care_roadside_assistance] \$0 (No Cost)

Safety and Convenience

- Backup camera with projected path
- Star Safety System™ - includes Enhanced Vehicle Stability Control (VSC), Traction Control (TRAC), Anti-lock Brake System (ABS), Electronic Brake-force Distribution (EBD), Brake Assist (BA) and Smart Stop Technology® (SST)
- **Toyota Safety Sense**™ 2.0 (TSS 2.0) - Pre-Collision System with Pedestrian Detection (PCS w/PPD), Lane Departure Alert with Steering Assist (LDA w/SA), Lane Tracing Assist (LTA), Automatic High Beams, Full-Speed Range Dynamic Radar Cruise Control (DRCC), and Road Sign Assist (RSA)
- Eight airbags — includes driver and front passenger Advanced Airbag System, driver and front passenger seat-mounted side airbags, driver's knee airbag, front passenger seat cushion airbag, and front and rear side curtain airbags
- 3-point seatbelts for all seating positions; driver-side Emergency Locking Retractor (ELR) and Automatic/Emergency Locking Retractor (ALR/ELR) on all passenger seatbelts
- Adjustable front shoulder anchors
- Front and outboard second-row seatbelts with seatbelt pretensioners with force limiters
- LATCH (Lower Anchors and Tethers for CHildren) includes lower anchors on outboard rear seats and tether anchors on all rear seats
- Child-protector rear door locks and power window lockout control
- Front and rear side-impact door beams
- **Safety Connect**® — includes Emergency Assistance, Stolen Vehicle Locator, Roadside Assistance and Automatic Collision Notification. Trial subscription is included at no additional cost.
- Vehicle Proximity Notification System (VPNS)

- Trailer-Sway Control (TSC)
- Hill Start Assist Control (HAC)
- Anti-theft system with engine immobilizer
- Tire Pressure Monitor System (TPMS)

Carson City Toyota

2590 South Carson Street
Carson City , NV 89701

 (775) 882-8211 (tel:7758828211)

 [Get Directions](https://maps.google.com/?q=2590 South Carson Street, Carson City , NV 89701) (https://maps.google.com/?q=2590 South Carson Street, Carson City , NV 89701)

* 2021 Manufacturer's Suggested Retail Price, excludes the Delivery, Processing and Handling Fee, taxes, license, title and available or regionally required equipment. Actual Dealer price may vary. Pricing, specifications, fuel economy, standard features and available equipment are based on information available when this page was produced and subject to change without notice.

ToyotaCare, which covers normal factory scheduled maintenance for 2 years or 25,000 miles, whichever comes first, is included as part of the sales price of the vehicle for qualifying buyers. See participating dealer for eligibility and coverage details.

Disclaimer: This document is only representative of some of the information contained on an actual window sticker, and is not meant to replace or substitute for the actual window sticker on the vehicle. Please see your retailer for further information.

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From: Dustin Boothe <DBoothe@carson.org>
Sent: Wednesday, December 29, 2021 3:45 PM
To: Nicki Aaker <NAaker@carson.org>
Subject: FW: Health Vehicles

See below.

Dustin

From: Judy DuMonte <jdumonte@health.nv.gov>
Sent: Wednesday, December 29, 2021 3:44 PM
To: Dustin Boothe <DBoothe@carson.org>
Subject: RE: Health Vehicles

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Hi,

No, we are fine to go with their initial approval

Judy DuMonte, CCM

ELC Program Manager
Nevada Department of Health and Human Services
Division of Public and Behavioral Health
4150 Technology Way, 3rd Floor
Carson City, NV 89706
(775) 546-5865
(775) 815-7791
E: JDumont@health.nv.gov | www.dhhs.gov

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From: Dustin Boothe <DBoothe@carson.org>
Sent: Wednesday, December 29, 2021 3:40 PM
To: Judy DuMonte <jdumonte@health.nv.gov>
Subject: FW: Health Vehicles

WARNING - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Judy:

Attached are the updated quotes for the vehicles that we are purchasing
They end up being \$1409.27 higher.
Do we need to ask CDC again?

Dustin

From: Nicki Aaker <NAaker@carson.org>
Sent: Wednesday, December 29, 2021 3:12 PM
To: Dustin Boothe <DBoothe@carson.org>
Subject: FW: Health Vehicles

Here you go.

Nicki

From: Carol Akers <CAkers@carson.org>
Sent: Wednesday, December 29, 2021 2:50 PM
To: Nicki Aaker <NAaker@carson.org>; Nancy Paulson <NPaulson@carson.org>
Subject: RE: Health Vehicles

Nicki,
According to the fiscal impact the available grant budget is \$75,623.99 (Original Budget \$50,989 and addition \$24,634.99).

This section will need to be updated.

The original grant budget was for one vehicle in the amount of \$45,989.00. An e-mail from the State of Nevada's ELC program is included stating that the CDC approved a redirect in the amount of \$24,634.99 to cover the total expense of \$70,623.99 for two vehicles. Within the same grant, vehicle maintenance has been budgeted in the total amount of \$24,250.

The updated quotes have been uploaded. Thanks!

Happy Holidays!

Carol Akers | Purchasing & Contracts Administrator
Carson City Executive Office
201 N. Carson St., Suite #2
(775) 283-7362
CAkers@carson.org

From: Carol Akers
Sent: Wednesday, December 29, 2021 2:41 PM
To: Nancy Paulson <npaulson@carson.org>; Nicki Aaker <NAaker@carson.org>
Subject: RE: Health Vehicles

I just received the updated quotes the total is now \$72,033.36.
Nicki-is the new amount available? I will upload the new quotes right now.

Thanks,

Happy Holidays!

Carol Akers | Purchasing & Contracts Administrator
Carson City Executive Office
201 N. Carson St., Suite #2
(775) 283-7362
CAkers@carson.org

From: Carol Akers
Sent: Wednesday, December 29, 2021 12:51 PM
To: Nancy Paulson <npaulson@carson.org>; Nicki Aaker <NAaker@carson.org>
Subject: Health Vehicles

Hi Nancy and Nicki,
Mike Shaffer is out this week. I have sent Dana at Toyota an email about the quotes but he may be out for the week too.

Not sure if you want to continue with the item or wait for the meeting on the 20th?

Thanks,

Happy Holidays!

Co-r-o-t A/<,e_yy | Purchasing & Contracts Administrator
Carson City Executive Office
201N. Carson St., Suite #2
(775) 283-7362
CAkers@carson.or€

Nicki Aaker

Subject: FW: Vehicle requests

From: Judy DuMonte <jdumonte@health.nv.gov>
Sent: Tuesday, December 14, 2021 11:55 AM
To: Dustin Boothe <DBoothe@carson.org>
Cc: Kailynn Griffith <kgriffith@health.nv.gov>
Subject: RE: Vehicle requests

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Hi Dustin,

Yes, the CDC has approved this redirect request.

Judy DuMonte, CCM

ELC Program Manager
Nevada Department of Health and Human Services
Division of Public and Behavioral Health
4150 Technology Way, 3rd Floor
Carson City, NV 89706
(775) 546-5865
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From: Dustin Boothe <DBoothe@carson.org>
Sent: Tuesday, December 14, 2021 10:57 AM
To: Judy DuMonte <jdumonte@health.nv.gov>
Cc: Kailynn Griffith <kgriffith@health.nv.gov>
Subject: RE: Vehicle requests

WARNING - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Judy:

We were originally funded to purchase one vehicle, that was included in the equipment line items in the original grant. Now with the purchasing of a second vehicle we need to move money into the equipment line from the other line item to cover the expense.

The total cost of the two vehicles is \$70,623.99.

We were originally approved for \$45,989

We would need to move \$24,634.99 to equipment from other to cover this expense.

Are we allowed to move this via our 10% flexibility or do we need to do an official amendment?

Dustin

From: Judy DuMonte <jdumonte@health.nv.gov>

Sent: Friday, November 5, 2021 9:12 AM

To: Dustin Boothe <DBoothe@carson.org>

Cc: Kailynn Griffith <kgriffith@health.nv.gov>

Subject: FW: Vehicle requests

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Good morning Dustin,

You are approved to move forward with the purchase of the vehicles.

Judy DuMonte, CCM

ELC Program Manager

Nevada Department of Health and Human Services

Division of Public and Behavioral Health

4150 Technology Way, 3rd Floor

Carson City, NV 89706

(775) 546-5865

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From: Downing, Janice S. (CDC/DDID/NCEZID/DPEI) <jsb3@cdc.gov>

Sent: Friday, November 5, 2021 9:09 AM

To: Judy DuMonte <jdumonte@health.nv.gov>

Subject: RE: Vehicle requests

Hi Judy,

Thanks for supplying the vehicle quotes into GS. Since the line item for this purchase was previous approved within the budget, you have the authority to go ahead with the purchase. Take care!

J. Battle

Public Health Advisor/ ELC Program Project Officer
Scientific Programs and Development Branch (SPDB)
Division of Preparedness and Emerging Infections (DPEI)
National Center for Emerging and Zoonotic Infectious Diseases
Centers for Disease Control and Prevention

Mailstop H24-11

Office: (404) 639-7808

Cellphone: (404) 405-1330

Email: jbattle@cdc.gov

ELC web page: www.cdc.gov/ELC

NOTE: I telecommute on Wednesdays and Fridays, Thanks!

From: Judy DuMonte <jdumonte@health.nv.gov>
Sent: Sunday, October 31, 2021 1:38 PM
To: Downing, Janice S. (CDC/DDID/NCEZID/DPEI) <jsb3@cdc.gov>
Subject: Re: Vehicle requests

Thank you Janice! I don't mean to rush you. I'm just making sure it doesn't fall off my radar. :)

Sent from my iPhone

On Oct 27, 2021, at 8:23 PM, Downing, Janice S. (CDC/DDID/NCEZID/DPEI) <jsb3@cdc.gov> wrote:

Sorry... was processing more money. I'll take a look at it tomorrow. Thanks for the reminder.

Janice Downing, Project Officer (PHA)
CDC/DPEI/SPDB/ELC

From: Judy DuMonte <jdumonte@health.nv.gov>
Sent: Wednesday, October 27, 2021 3:37:39 PM
To: Downing, Janice S. (CDC/DDID/NCEZID/DPEI) <jsb3@cdc.gov>
Subject: Vehicle requests

Hi Miss Janice,

I had place a couple of vehicle quotes to request purchasing in GrantSolutions and in REDCap. I am still not sure I am doing these right so wanted to follow up with you to see if you could look in to them because I haven't gotten any response yet.

Thank you Ma'am 🙏

Judy DuMonte, CCM

ELC Program Manager
Nevada Department of Health and Human Services
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