

**MINUTES
of the Meeting of the
Carson City
9-1-1 SURCHARGE ADVISORY COMMITTEE
October 19, 2021**

The Carson City 9-1-1 Surcharge Advisory Committee held a public meeting on October 19, 2021, beginning at 8:31 a.m. in the meeting room of Fire Station 51, 777 S. Stewart Street, Carson City.

1. Call to Order

Chair Denise Stewart called the meeting to order.

2. Roll Call and Determination of a Quorum

Voting members present were Tina Petersen, Denise Bauer, Denise Stewart, Katie Durbin and Daniel McKeehan which constituted a quorum.

Also present were Ken Furlong (Carson City Sheriff), Adam Tully (Carson City District Attorney's Office), Kathie Heath (Volunteer), Nancy Merritt (Carson City Fire Department), Sarah Lynn Johnson (Carson City Communications Manager) and Casey Otto (Carson City Sheriff's Office).

3. Public Comment:

There were no public comments.

4. For Possible Action: Approval of July 20, 2021 Meeting Minutes.

It was moved by Denise Bauer, seconded by Katie Durbin, with all ayes in favor that the July 20, 2021 meeting minutes be approved as submitted.

5. For Discussion Only (No Action): Discussion and presentation regarding options for a Station Alerting program that, at a minimum, allows for resource-based paging, redundancy, and compatibility with P25 radio technology. (*Aaron Lowe*)

Aaron Lowe was unable to attend this meeting due to a conflict of schedule. Therefore, he requested that this agenda item be held until the next meeting, January 25, 2022.

6. For Discussion Only (No Action): Discussion and Report on expenditures in the 9-1-1 Surcharge Fund. *(Kathie Heath)*

Kathie said there was nothing unusual to report on the expenditure side. Kathie pointed out that she changed the format of the revenue and expenditure report to show quarterly rather than monthly in order to make the report easier to read.

Kathie noted that the IT project has all been paid for. Dan McKeehan inquired if the “Fiber Project” had been completed and funded. Kathie confirmed that there may be some outstanding bills, but the funding is all accounted for. Sheriff Furlong added that he spoke with Darren Schulz about six weeks ago and doesn’t think this project has been completed yet.

Dan requested that a list of what has been completed when it comes to projects be provided. Kathie said that as far as the money goes, she can report on what is complete, but can’t speak to if the actual projects have been completed.

Tina Petersen stated that she likes the new format of the financial reports as they are easier to read.

Sheriff Furlong noted that next meeting will be the beginning of the budget season.

Dan requested that the “actual” be provided on the financial report – going back one year. Kathie confirmed that she will add that.

Sheriff Furlong asked about the body cameras. Casey Otto responded that the body cams are here, but the auto cams are not – they got pushed out due to supply shortages and are expected by the end of December maybe January. Casey will follow up with the company at the end of the month, but suspects that it will get pushed back. Casey confirmed that they will stay within the budget even though parts are delayed. Dan inquired about life expectancy for the body/auto cams. Sheriff Furlong stated that the contract is a five year contract, the technology is probably good for two years. They will continue to work but will need upgrades. Casey informed that these will be due for upgrades in two to two and a half years. Kathie followed up with they are paid for and all is moving forward.

7. For Discussion Only (No Action): Reports of Committee Members

None.

8. For Possible Action: Discussion and possible action regarding calendar year 2022 meeting dates of the 9-1-1 Surcharge Advisory Committee. Per the 9-1-1 Surcharge Advisory Committee bylaws, the Committee is scheduled to meet on the third Tuesday of the first month in each quarter. The January meeting, however, has been rescheduled to January 25 to avoid the Tuesday following the Martin Luther King Day holiday. These meeting dates for 2022 are January 25, April 19, July 19, and October 18. The Committee may reschedule these meetings in advance at any regular meeting.

Tina Petersen moved and seconded by Dan McKeehan.

Meeting dates for 2022 are approved by the Committee.

9. Public Comment

There were no public comments.

10. For Possible Action: To adjourn

Katie Durbin motioned to adjourn at 8:44 a.m.

Recorder: Nancy Merritt