

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the December 2, 2021 Meeting**  
**Page 1**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, December 02, 2021 in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

**PRESENT:**

Mayor Lori Bagwell  
Supervisor Maurice White, Ward 2  
Supervisor Stan Jones, Ward 3  
Supervisor Lisa Schuette, Ward 4

**STAFF:**

Nancy Paulson, City Manager  
Stephanie Hicks, Deputy City Manager  
Todd Reese, Deputy District Attorney  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes are available for review at: <https://www.carson.org/minutes>.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:30:21) – Mayor Bagwell called the meeting to order at 8:30 a.m. Ms. Warren called roll and noted the presence of a quorum. Supervisor Giomi was absent. LifePoint Church Co-Pastor Kile Baker provided the invocation. At Mayor Bagwell’s request, Carson City Public Guardian John Giomi led the Pledge of Allegiance.

**5. PUBLIC COMMENT**

(8:32:24) – Mayor Bagwell entertained public comments; however, none were forthcoming. She also announced that item 12.B would be pulled from the agenda.

**6. FINANCE**

**6.A PUBLIC HEARING: FOR DISCUSSION ONLY: PUBLIC HEARING UNDER NRS 350.020(3) CONCERNING CARSON CITY'S PROPOSED ISSUANCE OF GENERAL OBLIGATION (LIMITED TAX) WATER BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES), IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$7 MILLION FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING, IMPROVING, AND EQUIPPING CITY WATER PROJECTS AS DEFINED IN NRS 244A.056; AND PAYING THE RELATED ISSUANCE COSTS.**

(8:33:04) – Mayor Bagwell introduced the item and entertained public comments on this particular item; however, none were forthcoming. Mayor Bagwell closed the public hearing.

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the December 2, 2021 Meeting**  
**Page 2**

**6.B PUBLIC HEARING: FOR DISCUSSION ONLY: PUBLIC HEARING UNDER NRS 350.020(3) CONCERNING CARSON CITY'S PROPOSED ISSUANCE OF GENERAL OBLIGATION (LIMITED TAX) CAPITAL IMPROVEMENT BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES), IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$8.1 MILLION FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING, IMPROVING, AND EQUIPPING BUILDING PROJECTS AS DEFINED IN NRS 244A.019; AND PAYING THE RELATED ISSUANCE COSTS.**

(8:33:32) – Mayor Bagwell opened the public hearing on this item and entertained comments. None were forthcoming; therefore, she closed this hearing as well.

**7. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – NOVEMBER 4, 2021 AND NOVEMBER 10, 2021**

(8:34:16) – Mayor Bagwell introduced the item and noted that two typographical corrections had already been made. She also entertained a motion.

(8:34:47) – Supervisor Jones moved to approve the minutes of the November 4, 2021 and November 10, 2021 meetings as corrected. The motion was seconded by Supervisor Schuette and carried 4-0-0.

**CONSENT AGENDA**

(8:35:14) – Mayor Bagwell introduced the item. She also entertained requests to hear any of the items separately, and when none were forthcoming, a motion.

(8:35:16) – Supervisor White moved to approve the Consent Agenda consisting of items 8.A, 9.A, 10.A, 10.B, and 10.C as presented. Supervisor Jones seconded the motion.

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Supervisor Giomi

**8. FINANCE**

**8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH NOVEMBER 19, 2021, PER NRS 251.030 AND NRS 354.290.**

**9. PUBLIC GUARDIAN**

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the December 2, 2021 Meeting**  
**Page 3**

**9.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION OF A REPORT BY THE CARSON CITY PUBLIC GUARDIAN GIVING AN UPDATE ON THE PUBLIC GUARDIAN'S OFFICE AND THE CURRENT NUMBER OF PROTECTED PERSONS UNDER THE CARE OF THE PUBLIC GUARDIAN.**

**10. PURCHASING AND CONTRACTS**

**10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO RATIFY A 5-YEAR AGREEMENT BETWEEN CARSON CITY AND AXON ENTERPRISE, INC. ("AXON"), THROUGH A PARTICIPATING ADDENDUM FOR THE STATE OF NEVADA, NO. 99SWC-NV20-3690, TO A NASPO VALUEPOINT JOINDER CONTRACT BETWEEN AXON AND THE STATE OF OKLAHOMA, NO: OK-MA-145-015, FOR BODY WORN CAMERA SYSTEMS FOR AN AMOUNT NOT TO EXCEED \$53,869.90.**

**10.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT TEK84, INC. ("TEK84"), IS THE RESPONSIVE AND RESPONSIBLE OFFEROR PURSUANT TO NEVADA REVISED STATUTES ("NRS") CHAPTER 332 AND FEDERAL UNIFORM GUIDANCE, 2 CFR PART 200, AND WHETHER TO APPROVE THE PURCHASE AUTHORITY OF 1 FULL BODY SCANNER FOR THE CARSON CITY JAIL FROM TEK84, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$196,500.**

**10.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT OLYMPUS AND ASSOCIATES, INC. ("OLYMPUS") IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NEVADA REVISED STATUTES ("NRS") CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 21300212 TO OLYMPUS TO STRIP AND RE-APPLY COATINGS AND INSTALL SAFETY AND ANTI-CORROSION PROTECTIONS FOR THE GONI CANYON WATER TANK ("PROJECT") FOR A TOTAL AMOUNT NOT TO EXCEED \$286,715.**

**END OF CONSENT AGENDA**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME**

No items were pulled from the Consent Agenda.

**12. CITY MANAGER**

**12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF TWO MEMBERS TO THE AUDIT COMMITTEE, EACH FOR A FULL TERM ENDING IN DECEMBER 2023.**

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the December 2, 2021 Meeting**  
**Page 4**

(8:35:59) – Mayor Bagwell introduced the item and entertained disclosures. Supervisor White read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that he would participate in discussion and action. Mayor Bagwell welcomed the candidates for the Citizen-at-Large position on the Audit Committee and explained that John Karg had withdrawn his application. She clarified that applicant James Wells was seeking a full-term reappointment, as he had earlier been appointed to fill a partial term; therefore, he would not be reinterviewed. Mayor Bagwell welcomed applicant Bonnie Duke, noting that the Audit Committee positions were difficult to fill, and thanked her for applying, highlighting her qualification as a Certified Public Accountant (CPA). She entertained Board comments and when none were forthcoming, a motion.

**(8:39:29) – Supervisor Schuette moved to reappoint James Wells, and to appoint Bonnie Duke, each to fill a term expiring in December 2023. Supervisor Jones seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Supervisor Giomi

**12.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED REVISIONS AND UPDATES TO THE CARSON CITY ARTS & CULTURE MASTER PLAN ("PLAN").**

This item was removed from the agenda.

**13. FIRE**

**13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN INTERLOCAL CONTRACT BETWEEN THE STATE OF NEVADA ACTING BY AND THROUGH THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF HEALTH CARE FINANCING AND POLICY ("DHCFP") AND CARSON CITY, ON BEHALF OF THE CARSON CITY FIRE DEPARTMENT ("CCFD"), FOR GROUND EMERGENCY MEDICAL TRANSPORTATION ("GEMT"), EFFECTIVE BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2026 (FISCAL YEARS ("FYS") 2023 THROUGH 2026), FOR SUPPLEMENTAL MEDICAID PAYMENTS FOR AN AMOUNT NOT TO EXCEED \$6,845,475.**

(8:40:08) – Mayor Bagwell introduced the item. Carson City Fire Chief Sean Slamon gave background and presented the Staff Report which is incorporated into the record. He also clarified for Supervisor Schuette that in addition to bridging the lost revenue gap, this federal program would allow the purchase of equipment and transport (such as an ambulance). Mayor Bagwell entertained a motion.

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the December 2, 2021 Meeting**  
**Page 5**

**(8:42:53) – Supervisor Schuette moved to approve the interlocal contract as presented. The motion was seconded by Supervisor White.**

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Supervisor Giomi

**14. HUMAN RESOURCES**

**14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON A PROPOSED COLLECTIVE BARGAINING AGREEMENT ("CBA") BETWEEN CARSON CITY AND THE CARSON CITY EMPLOYEES ASSOCIATION ("CCEA"), EFFECTIVE ON THE DATE OF EXECUTION BY THE CITY AND CCEA THROUGH JUNE 30, 2026 WITH AN ESTIMATED FISCAL IMPACT OF \$1,844,319 ABOVE THE 5-YEAR PROJECTIONS INCLUDED IN THE CITY BUDGET WHICH WAS PREVIOUSLY APPROVED BY THE BOARD OF SUPERVISORS ("BOARD").**

(8:43:14) – Mayor Bagwell introduced the item. Ms. Paulson provided highlights from the proposed Collective Bargaining Agreement (CBA), incorporated into the record, between the City and the Carson City Employees Association (CCEA) which would be valid until June 30, 2026. She also thanked the negotiating teams and recommended approval of the Agreement.

(8:45:23) – CCEA President Uriah Wise thanked “everybody on both sides of the table that came together to work this deal out.” Mayor Bagwell thanked the CCEA members and noted her appreciation “for their hard work.” She also entertained Board comments and when none were forthcoming, a motion.

**(8:46:26) – Supervisor Jones moved to approve the agreement and to authorize the District Attorney's Office to make any necessary revisions that are clerical and not substantive when finalizing the agreement. Supervisor Schuette seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Supervisor Jones
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Supervisor Giomi

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the December 2, 2021 Meeting**  
**Page 6**

**14.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION SETTING FORTH VARIOUS EMPLOYMENT BENEFITS FOR UNCLASSIFIED CITY EMPLOYEES, INCLUDING A ONE-TIME 1% COST-OF-LIVING ("COLA") INCREASE ON JANUARY 1, 2022 AND A 2.0% COLA ON JULY 1, 2022 AND EACH JULY 1 THEREAFTER, AND A REDUCTION IN THE MAXIMUM PERFORMANCE PAY SALARY INCREASE FROM 5% TO 3% FOR EMPLOYEES WHO RECEIVE A PERFORMANCE REVIEW RATING OF "MEETS EXPECTATIONS" OR ABOVE.**

(8:47:16) – Mayor Bagwell introduced the item. Human Resources Director Melanie Bruketta provided the changes, outlined in the Staff report, in the compensation and benefits plan for the City’s unclassified employees. Mayor Bagwell entertained Board comments and when none were forthcoming, a motion.

**(8:48:20) – Supervisor Schuette moved to approve Resolution No. 2021-R-37. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Supervisor Giomi

**15. PURCHASING AND CONTRACTS**

**15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT BEJAC CORPORATION ("BEJAC"), IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NEVADA REVISED STATUTES ("NRS") CHAPTER 332 AND WHETHER TO APPROVE PURCHASE AUTHORITY FOR ONE LIEBHERR 776 BULLDOZER FROM BEJAC FOR THE CARSON CITY LANDFILL, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$998,000.**

(8:49:06) – Mayor Bagwell introduced the item and entertained Board questions/comments; however, none were forthcoming. She also entertained a motion.

**(8:49:30) – Supervisor White moved to award and approve the purchase authority as requested. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Supervisor Giomi

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the December 2, 2021 Meeting**  
**Page 7**

**15.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE AUTHORITY FOR 26 VEHICLES FOR SEVERAL DEPARTMENTS THROUGHOUT THE CITY, FOR A NOT TO EXCEED AMOUNT OF \$1,963,120.19 UTILIZING THE FOLLOWING TEN JOINDER CONTRACTS: (1) 99SWC-NV21-8888 BETWEEN THE STATE OF NEVADA AND MICHAEL HOHL MOTOR COMPANY; (2) 99SWC-NV21-8815 BETWEEN THE STATE OF NEVADA AND CAPITAL FORD; (3) AM10-20 BETWEEN THE HOUSTON-GALVESTON AREA COUNSEL AND PROFESSIONAL SALES AND SERVICE, LC; (4) CTR054848-1 BETWEEN THE ARIZONA DEPARTMENT OF TRANSPORTATION AND CREATIVE BUS SALES INC.; (5) 99SWC-NV21-8813 BETWEEN THE STATE OF NEVADA AND CARSON CITY TOYOTA SCION; (6) 060920-NVS BETWEEN SOURCEWELL AND NAVISTAR INC.; (7) 121918-MNR BETWEEN SOURCEWELL AND MONROE TOWMASTER, LLC; (8) SW04-20 BETWEEN THE HOUSTON-GALVESTON AREA COUNSEL AND TYMCO, INC.; (9) 012418-ALT BETWEEN SOURCEWELL AND ALTEC INDUSTRIES, INC.; AND (10) 122017-SCA BETWEEN SOURCEWELL AND SEWER EQUIPMENT COMPANY OF AMERICA.**

(8:49:52) – Mayor Bagwell introduced the item and noted that all the requests had been budgeted. She also thanked Staff for reviewing each item for cost-saving opportunities, and for being able to purchase a vehicle for the Parks, Recreation, and Open Space Department. Supervisor Schuette thanked Public Works Director Darren Schulz and Purchasing and Contracts Administrator Carol Akers for their assistance in providing “a deeper understanding” of the bidding process. Mayor Bagwell entertained a motion.

**(8:50:58) – Supervisor White moved to approve the purchases as presented. The motion was seconded by Supervisor Jones.**

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Supervisor White
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Supervisor Giomi

**16. BOARD OF SUPERVISORS**

**NON-ACTION ITEMS:**

**FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**

**STAFF COMMENTS AND STATUS REPORT**

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the December 2, 2021 Meeting**  
**Page 8**

(8:51:26) – Mayor Bagwell introduced the item. Ms. Paulson praised the “amazing” holiday decorations on Carson Street and downtown, adding that many residents had commented that this was their favorite time of the year because of the decorations. Mayor Bagwell invited the community to the Capitol Grounds for the Silver and Snowflakes Tree Lighting on Friday, December 3, 2021 at 5:30 p.m. She also noted that this year’s lamppost decorations extended from the Stewart Street roundabout to Winnie Lane. Ms. Hicks announced that the 43 percent of business licenses had been renewed for 2022. She also thanked Michael Swanson from the Department of Information Technology and Natalie Kiel from the Community Development Department for their efforts. Supervisor Jones acknowledged Carson City Chamber of Commerce Executive Director Ronni Hannaman and the Downtown Business Association for their support of the lighting on Carson Street. Mayor Bagwell called the decorations “a proud moment” for the City. Supervisor Schuette announced the Homestead Holidays 2021 event at the Silver Saddle Ranch on December 10-12, 2021, at 5:00-8:00 p.m.

**CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL**

This item did not take place.

**17. PUBLIC COMMENT**

(8:56:25) – Mayor Bagwell entertained final public comments; however, none were forthcoming. Supervisor Schuette invited everyone to Benson’s Feed for a “pictures with Santa” event on Saturday, December 11, 2021, 9:30 a.m. until 3:00 p.m. to benefit the Carson Animal Services Initiative (CASI).

**18. FOR POSSIBLE ACTION: TO ADJOURN**

(8:57:21) – Mayor Bagwell adjourned the meeting at 8:57 a.m.

**BOARD OF HEALTH**

**19. CALL TO ORDER & ROLL CALL - BOARD OF HEALTH**

(9:16:35) – Chairperson Lyons called the meeting to order at 9:16 a.m. Roll was called and a quorum consisting of Chairperson Colleen Lyons, Member Lori Bagwell, Member Ken Furlong, Member Stan Jones, Member Lisa Schuette, and Member Maurice White was present. Vice Chair Giomi was absent.

**20. PUBLIC COMMENT**

(9:16:54) – Chairperson Lyons entertained public comments; however, none were forthcoming.

**21. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - OCTOBER 7, 2021**

(9:17:14) – Chairperson Lyons entertained comments/questions and when none were forthcoming, a motion.

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the December 2, 2021 Meeting**  
**Page 9**

(9:17:20) – Member Bagwell moved to approve the minutes of the October 7, 2021 meeting. The motion was seconded by Member Jones and carried 6-0-0.

**22. HEALTH AND HUMAN SERVICES**

**22.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED ACCEPTANCE OF THE REPORT OF THE CARSON CITY HEALTH OFFICER.**

(9:17:45) – Chairperson Lyons introduced the item and noted that her report had been generated on time; however, it was included in the agenda packet as late material. She also presented the agenda materials, as well as responded to clarifying questions. Member Schuette expressed concern regarding the daily average of 25 hospitalizations for COVID-19 in the past month. Chairperson Lyons entertained a motion.

(9:35:39) – Member Jones moved to accept the Health Officer's report as presented. The motion was seconded by Member Schuette.

<b>RESULT:</b>	<b>APPROVED (6-0-0)</b>
<b>MOVER:</b>	Member Jones
<b>SECONDER:</b>	Member Schuette
<b>AYES:</b>	Members Bagwell, Furlong, Jones, Schuette, White, and Chair Lyons
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Vice Chair Giomi

**22.B FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ON THE COUNTY HEALTH RANKINGS AND ROADMAPS, ALONG WITH STRATEGIES TO IMPROVE COMMUNITY HEALTH BY JOHN PACKHAM, PHD; ASSOCIATE DEAN FOR THE OFFICE OF STATEWIDE INITIATIVES; UNIVERSITY OF NEVADA, SCHOOL OF MEDICINE.**

(9:35:54) – Chairperson Lyons introduced the item and the presenter, John Packham, PhD, Associate Dean of the Office of Statewide Initiatives (OSI) at the University of Nevada, Reno School of Medicine. Carson City Health and Human Services Director Nicki Aaker thanked Dr. Packham for attending virtually while on vacation. Dr. Packham reviewed a PowerPoint presentation titled the 2021 Nevada County Health Rankings and Roadmaps, incorporated into the record, and responded to clarifying questions. Member Schuette thanked Dr. Packham for his report and read the following into the record: *“Access to secure and affordable housing, safe neighborhoods, good paying jobs, and quality early childhood education are examples of important factors that can put people on a path to a healthier life. But access to these opportunities often look different based on where you live, color of your skin, or the circumstances you were born into.”* Member Bagwell inquired about distinct policies for this Board to work on and Dr. Packham recommended focusing on prevention/cessation of smoking among young people.

(10:17:20) – Ms. Aaker noted that vaping issues should also be coupled with smoking and emphasized the statewide collaborative campaigns, which she would present in her upcoming report, and highlighted a smoke-

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the December 2, 2021 Meeting**  
**Page 10**

free environment discussion with an apartment complex management. Discussion ensued regarding tobacco enforcement and Member Furlong confirmed that it was done by the Attorney General's Office and not performed by the Carson City Sheriff's Office (CCSO). Ms. Aaker confirmed that the CCHHS tobacco prevention staff was working on merchant education. Chairperson Lyons explains that a community needs assessment was planned to prioritize future policy decisions. Ms. Aaker suggested that community members review the reports incorporated into the agenda materials as well. She also thanked Dr. Peckham for his time.

**22.C FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION REGARDING HEALTH IN ALL POLICIES ("HIAP"), BY SYDNEY GAMER, MPH CANDIDATE.**

(10:32:21) – Chairperson Lyons introduced the item and Sydney Gamer, a Masters in Public Health (MPH) candidate at University of Nevada Reno (UNR). Ms. Gamer gave background on a November 16, 2021 focus group held with CCHHS Division Managers, Director and Carson City's Health Officer and a November 22, 2021 focus group held with representatives from Carson City government agencies. She also reviewed a PowerPoint presentation titled Health in All Policies (HiAP) on "how adding health considerations within policy areas can positively impact the health of all of the community members." She also responded to clarifying questions. Member Bagwell recommended adding a "health rationale" section to each agenda item, if applicable, to understand which health indicator the item will support. She believed this could help businesses enforce the policies such as not serving alcohol, etc.

**22.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE USE BY CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES STAFF OF THE HEALTH IN ALL POLICIES ("HIAP") APPROACH AS A STRATEGY FOR THE IMPROVEMENT OF THE HEALTH OF ALL CARSON CITY RESIDENTS.**

(11:05:40) – Chairperson Lyons entertained a motion based on the above discussion during item 22.C.

(11:05:49) – Member Bagwell moved to approve the use of the strategy, as discussed on the record today during item 22.C. The motion was seconded by Member Schuette.

<b>RESULT:</b>	<b>APPROVED (6-0-0)</b>
<b>MOVER:</b>	Member Bagwell
<b>SECONDER:</b>	Member Schuette
<b>AYES:</b>	Members Bagwell, Furlong, Jones, Schuette, White, and Chair Lyons
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	Vice Chair Giomi

**22.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED ACCEPTANCE OF THE REPORT OF NICKI AAKER, DIRECTOR OF THE CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES ("CCHHS").**

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the December 2, 2021 Meeting**  
**Page 11**

(11:06:12) – Chairperson Lyons introduced the item. Ms. Aaker thanked the Board for their previous action (item 22.D) and thanked the FEMA members who had assisted CCHHS during the COVID-19 pandemic. She also presented her report which is incorporated into the record. She highlighted the latest COVID testing and vaccination information and noted that between November 14, 2021 and November 27, 2021 Carson City had 186 confirmed cases (30 percent of all Quad-County cases); however, that number reflected a 15 percent decrease from the previous two weeks, and represented 13 new cases each day. Ms. Aaker explained that they had 17 case investigations within the Carson City School District and that 71 percent of students had attended school while infected. She noted that community exposure was at 57 percent and household exposure was at 19 percent. According to Ms. Aaker, 53 percent of the City's population was fully vaccinated and that the breakthrough cases were at 44 percent. She added that the Monoclonal Antibodies Treatment was available for both vaccinated and unvaccinated individuals and stressed that drugstore COVID rapid tests could not be used for travel.

Ms. Aaker also highlighted the following items from her report, incorporated into the record: Chronic Disease Prevention and Health Promotion; Tobacco Control and Prevention; Environmental Health; Public Health Preparedness; Epidemiology; budget; training; accreditation; Sexual Assault Response Team; and WIC. Discussion ensued regarding affordable housing, and Member Bagwell clarified that she along with Member Schuette attend the Affordable Housing meetings; however, should any Board member wish to attend, she would give up her attendance to ensure compliance with the Open Meeting Law and to not have a quorum at the meetings.

**23. Public Comment**

(11:33:34) – Chairperson Lyons entertained public comments; however, none were forthcoming.

**24. FOR POSSIBLE ACTION: TO ADJOURN AS THE BOARD OF HEALTH**

(11:33:55) – Chairperson Lyons adjourned the Board of Health meeting at 11:34 a.m.

The Minutes of the December 2, 2021 Carson City Board of Supervisors meeting are so approved on this 6<sup>th</sup> day of January, 2022.

  
LORI BAGWELL, Mayor

ATTEST:

  
AUBREY ROWLATT, Clerk – Recorder

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the December 2, 2021 Meeting**  
**Page 12**

Attachments: written public comments

# **PUBLIC COMMENTS**

Late material - PC

**From:** Jennifer Verive  
**To:** Hope Sullivan  
**Cc:** Heather Ferris; Christie Overlay; Lori Bagwell; Lisa Schuette; Stan Jones; Maurice White; Stacey Giomi; Bob Buttner; Todd Reese  
**Subject:** Request for direct access to our Planning Commissioners  
**Date:** Tuesday, November 23, 2021 10:36:07 AM

---

**This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.**

---

Hello Ms. Sullivan:

I am writing to make a request of you. As you know, I am very concerned about the proposed slaughterhouse that was discussed at the 9/29/21 Planning Commission meeting and that will once again be on the Planning Commission Agenda for the 12/15/21 meeting.

I would like to email the Planning Commissioners directly. My neighbor, Bob Buttner, called Planning to request direct emails for the Commissioners. He was denied this information because it is not "standard practice". I am writing to ask you to use your discretion as the Community Development Director to alter "standard practice" and provide me with direct access to my appointed representatives.

1) That the Commissioners are appointed does not make them immune from accountability to those whom they represent. Whether they are paid staff or volunteers, they still have real decision making authority in this case, which is going to impact a lot of people's lives.

2) Bob was told by Christie Overlay that we could indicate in an email that it be forwarded to a particular Commissioner, and that this would be done in real time. First, although Ms. Overlay has been responsive to our communications, this places an undue burden on a single staff member to forward emails. Second, the generic email response that we receive back when we do this does not indicate that the intended Commissioner will receive the email nor that it will be shared in real time. The message reads: *"Thank you for your public comment, this will be shared with our commissioners."*

3) It is our duty to inform and our right to engage with our decision-makers. Standard practice is constraining our duty and denying us our rights.

As citizens, we have a right to communicate with decision makers who act on our behalf -- City Staff, appointed commissioners, and our elected executives. This right is not superseded by the malleable policies and procedures that happen to be in place at the moment. Therefore, I respectfully request that "standard practice" be altered and direct, legitimate emails for our Planning Commissioners be provided to us in time to inform their decision-making at the 12/15/21 meeting.

Thank you for your consideration.

Wishing you and your staff a very Happy Thanksgiving!

Sincerely,

Jennifer

--

Jennifer M. Verive, Ph.D.

Mobile: 775.315.4748

<https://www.linkedin.com/in/jenniferverive>

\*she/her/hers