

CARSON CITY UTILITY FINANCE OVERSIGHT COMMITTEE

Minutes of the January 24, 2022 Meeting

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A regular meeting of the Carson City Utility Finance Oversight Committee was scheduled for 9:00 a.m. on Monday, January 24, 2022 in the Community Center Robert “Bob” Crowell Board Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Bob Johnston

Vice Chair Randy Bowling

Member Jim Bathgate

Member Ron Knecht

STAFF: Andy Hummel, Wastewater Utility Manager

Eddy Quaglieri, Water Utility Manager

Adam Tully, Deputy District Attorney

Danielle Howard, Public Meetings Clerk

NOTE: A recording of these proceedings, the commission’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours. An audio recording of this meeting is available on www.Carson.org/minutes.

1. CALL TO ORDER AND – UTILITY FINANCE OVERSIGHT COMMITTEE

(9:02:29) – Chairperson Johnston called the meeting to order at 9:02 a.m.

2. ROLL CALL AND DETERMINATION OF A QUORUM.

(9:02:40) – Roll was called, and a quorum was present. Member Turiczek was absent during this meeting, and Member Knecht arrived at 9:03 a.m.

3. PUBLIC COMMENT

(9:03:13) – Chairperson Johnston entertained public comments; however, none were forthcoming.

4. FOR POSSIBLE ACTION – APPROVAL OF MINUTES – APRIL 6, 2021

4.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE APRIL 6, 2021 DRAFT MEETING MINUTES.

(9:03:49) – Chairperson Johnston introduced the item and entertained corrections, changes, and/or a motion. Vice Chairperson Bowling noted a transcription error under item 2.F on page #4.

(9:04:20) – MOTION: Member Knecht moved to approve the April 6, 2021 meeting minutes as corrected. Member Bathgate seconded the motion. The motion carried 4-0-0.

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5. MEETING ITEMS:

5.A FOR DISCUSSION ONLY: PRESENTATION AND DISCUSSION OF MANAGER'S REPORT ON PERSONNEL, PROJECTS AND PLANNING.

(9:06:47) – Chairperson Johnston introduced the item. Mr. Hummel and Mr. Quaglieri presented a slideshow on the Carson City Water, Wastewater, and Stormwater Update, which is incorporated into the record. Additionally, while providing an overview on the Stormwater Program, Mr. Hummel indicated that the “October storm event” had accumulated between just under three inches to four inches of stormwater, and he stated that “from handling that event, things worked really well” regarding many of the recent stormwater improvements. He noted the following for stormwater projects:

- Improvements were made on Conte Drive.
- Some trash rack improvements were completed on Washington Street and Emerson Drive.
- Some work had been done on the Sutro basins, including some scoping on the project.
- Staff were involved in the Hazard Mitigation Plan during the previous year, as flood events are “a big part of the overall hazards to the City.”

Mr. Hummel stated that a new Technician for the Stormwater Program had been hired during the previous year, and the Carson City Public Works Department would be “asking for the next one in line with this upcoming budget cycle.” He mentioned having hired a new Engineering Technician, Brianna Greenlaw, and indicated that she was doing “an excellent job.” Mr. Quaglieri and Mr. Hummel also responded to clarifying questions throughout the presentation.

5.B FOR DISCUSSION ONLY: PRESENTATION AND DISCUSSION OF DRAFT 5-YEAR CAPITAL IMPROVEMENT PLANS FOR WATER, WASTEWATER, AND STORMWATER UTILITIES.

(9:51:51) – Chairperson Johnston introduced the item. Mr. Quaglieri and Mr. Hummel presented a Slideshow on the Carson City Utilities Capital Improvement Plan Update, which is incorporated into the record. They also responded to clarifying questions throughout the presentation.

(10:31:08) – Vice Chairperson Bowling complimented the presentation for showing the math with the capital improvement plans (CIPs), as he believed it was helpful, and for how the projects were organized based on water, wastewater, and stormwater.

6. NON-ACTION ITEMS

- FUTURE AGENDA ITEMS

(10:33:09) – Chairperson Johnston introduced the item. Based on the suggested dates provided by Mr.

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Hummel, the consensus was to tentatively schedule the next meeting to discuss the budget items on April 4, 2022. Mr. Hummel indicated that program updates would be discussed at the next UFOC meeting.

- STATUS REPORTS AND COMMENTS FROM STAFF OR MEMBERS OF THE COMMITTEE

None.

7. PUBLIC COMMENTS

(10:36:15) – Chairperson Johnston entertained public comments; however, none were forthcoming.

8. FOR POSSIBLE ACTION: TO ADJOURN

(10:36:32) – Chairperson Johnston adjourned the meeting at 10:36 a.m.

The Minutes of the January 24, 2022 Carson City Utility Finance Oversight Committee meeting are so approved this 4th day of April 2022.