

CARSON CITY BOARD OF APPEALS
Minutes of the December 13, 2005 Meeting
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A meeting of the Carson City Board of Appeals was scheduled for 4:00 p.m. on Tuesday, December 13, 2005 in the Building Department Conference Room, 2621 Northgate Lane, Suite 6, Carson City, Nevada.

PRESENT: Chairperson William Miles
Vice Chairperson Robert Darney
Scott Breeding
Brett McElhaney
Karen Purcell

STAFF: Phil Herrington, Chief Building Official
Kevin Gattis, Deputy Chief Building Official
Melanie Bruketta, Chief Deputy District Attorney
Kathleen King, Recording Secretary

NOTE: A tape recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

1. INTRODUCTION OF MEMBERS AND CITY STAFF (1-0008) - At Mr. Gattis' request, the Board members and City staff introduced themselves for the record.

2. CALL TO ORDER AND DETERMINATION OF A QUORUM (1-0037) - Mr. Gattis called the meeting to order at 4:00 p.m.

3. SWEARING IN OF NEW MEMBERS (1-0041) - Ms. King administered the oath of office to the board members.

4. ELECTION OF CHAIRMAN AND VICE CHAIRMAN (1-0093) - Mr. Gattis called for nominations. Member Miles acknowledged having served as the chairman during the 2004 meeting, and a willingness to continue. Member Darney indicated a willingness to serve as vice chair. Mr. Gattis called for a vote on Member Miles as chairman, and the board members unanimously indicated their agreement. Mr. Gattis called for a vote on Member Darney as vice chair, and the board members unanimously indicated their agreement.

5. OPEN MEETING LAW PRESENTATION (1-0138) - Ms. Bruketta recommended that the board members obtain a copy of the Nevada Open Meeting Law from the Attorney General's website. She reviewed pertinent provisions of the Open Meeting Law.

6. BUILDING DEPARTMENT PRESENTATION / DISCUSSION (1-0370) - Mr. Gattis distributed contact information to the board members and staff. He reviewed the purpose of the Board and responded to questions regarding its purview. He reviewed policies and procedures, copies of which were distributed to the board members and staff. Mr. Herrington provided an overview of revisions to meeting procedures. Ms. Bruketta advised that the policies and procedures should be agendized for approval at the next board meeting. Mr. Gattis advised that Fire Department personnel will be submitting suggested revisions to Title 14 for review by the Board of Supervisors in January 2006. He offered to provide a revised version of Title 14 to the board members after it is approved by the Board of Supervisors. He

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distributed, to the board members and staff, Amendments to the various codes and reviewed the same. Mr. Herrington acknowledged the understanding that the Amendments are more streamlined than those in other jurisdictions. He advised that, to the extent possible, the Amendments were also made uniform with those in other jurisdictions. Discussion took place with regard to the board members' licensing requirements. (1-0775) Mr. Herrington acknowledged that the 2003 International Building Code replaced the 1997 Uniform Building Code. He advised that the two codes are nearly identical. Discussion took place with regard to providing individual copies of the codes to the board members.

7. FIRE DEPARTMENT DISCUSSION (1-0757) - Mr. Gattis acknowledged that the Fire Department uses the International Fire Code. In response to a question, he reiterated that copies of the revised Title 14 would be provided to the board members.

8. MISCELLANEOUS (1-0850) - Mr. Gattis thanked the board members for their attendance and service. He advised he would contact each of the board members with regard to copies of the various codes. (1-0935) Mr. Gattis referred to the previously distributed contact information, and noted the board members' staggered terms. (1-0971) Mr. Herrington expressed appreciation to the board members for their service.

9. FUTURE ITEMS FOR NEXT MEETING - Previously covered.

10. PUBLIC COMMENT (1-0880) - None.

11. NEXT MEETING (1-0892) - Chairperson Miles suggested scheduling a meeting sometime in December of 2006 if there is no other Board business.

12. ACTION ON ADJOURNMENT (1-0964) - Member Breeding moved to adjourn the meeting at 4:33 p.m. Vice Chairperson Darney seconded the motion. Motion carried 5-0.

The Minutes of the December 13, 2005 Carson City Board of Appeals meeting are respectfully submitted this 30th day of August, 2006.

ALAN GLOVER, Clerk-Recorder

By:

Kathleen M. King, Deputy Clerk / Recording Secretary