

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the April 13, 2022 Meeting

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A regular meeting of the Carson City Regional Transportation Commission (RTC) was scheduled to begin following the adjournment of the Carson Area Metropolitan Planning Organization (CAMPO) meeting (starting at 4:30 p.m.) on Wednesday, April 13, 2022, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Lori Bagwell
Vice Chair Lisa Schuette
Commissioner Robert “Jim” Dodson
Commissioner Chas Macquarie
Commissioner Gregory Novak

STAFF: Dan Stucky, Deputy Public Works Director
Chris Martinovich, Transportation Manager
Adam Tully, Deputy District Attorney
Kelly Norman, Transportation Planner/Analyst
Rebecca Bustos, Grant Analyst
Alex Cruz, Transit Coordinator
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the commission’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All approved meeting minutes are available on carson.org/minutes.

1. CALL TO ORDER – REGIONAL TRANSPORTATION COMMISSION (RTC)

(5:15:57) – Chairperson Bagwell called the meeting to order at 5:15 p.m.

2. ROLL CALL

(5:16:03) – Roll was called, and a quorum was present.

3. PUBLIC COMMENT

(5:16:15) – Chairperson Bagwell entertained public comments

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – MARCH 9, 2022

(5:16:21) – Chairperson Bagwell introduced the item and entertained corrections or a motion.

(5:16:31) – Commissioner Novak moved to approve the minutes of the March 9, 2022 RTC meeting as presented. The motion was seconded by Commissioner Dodson and carried 5-0-0.

5. PUBLIC MEETING ITEMS

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5-A FOR DISCUSSION ONLY – PRESENTATION AND DISCUSSION REGARDING THE JUMP AROUND CARSON (“JAC”) ESTIMATED FIVE-YEAR FISCAL PROJECTIONS.

(5:16:48) – Chairperson Bagwell introduced the item. Mr. Martinovich highlighted the complexities, including grants and matching funds, associated with the Jump Around Carson (JAC) funding and thanked Mr. Cruz and Ms. Bustos for their hard work. He reviewed a summary of the estimated five-year fiscal projections for the Transit Fund budget based on anticipated operating and capital costs, federal grant revenues, and required local matching funds, all of which are incorporated into the Staff Report and supporting documentation. Mr. Martinovich also responded to clarifying questions. Chairperson Bagwell expressed concern that the cost (of maintaining JAC) to the taxpayers “starts becoming astronomical,” and she suggested finding additional revenue sources. Mr. Martinovich expected a fare increase and Chair Bagwell noted that the decision to increase the general fund contribution would not be decided by the RTC. She highlighted the fact that “some taxpayers are so upset that the road in front of their house is so horrific and we’re not fixing those,” calling it a balancing act. She recommended finding out how other transit systems are being funded.

(5:36:08) – Vice Chair Schuette wished to understand “how transportation opportunities allow people to gain and keep employment, thus contributing to the tax base” as a form of offsetting costs. Chairperson Bagwell entertained public comments; however, none were forthcoming. This item was not agendized for action.

5-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE CARSON CITY BOARD OF SUPERVISORS CONCERNING THE FISCAL YEAR (“FY”) 2023 BUDGETS FOR THE REGIONAL TRANSPORTATION, TRANSIT, CAMPO, AND STREET MAINTENANCE FUNDS (COLLECTIVELY, “FUNDS”).

(5:38:38) – Chairperson Bagwell introduced the item and entertained disclosures. Vice Chair Schuette read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that she would participate in discussion and action. Mr. Martinovich provided background and reviewed the tentative FY 2023 RTC budgets and the related significant projects, all of which are incorporated into the record. He also responded to clarifying questions by the Chair and Commissioners. Discussion ensued regarding the Carson City Transit Fund Budget and Mr. Stucky clarified that Staff had been advised by the City’s Chief Financial Officer not to include the supplemental requests in the current budget discussion, as it would be “handled at the Board of the Supervisors level.” Chairperson Bagwell believed that the RTC was responsible for recommending the supplemental budget and suggested advocating for that in the upcoming motion. Mr. Martinovich informed Commissioner Dodson that he was under the impression that “this budget is not programming additional undesignated funding, which means [that] any money sitting in that undesignated account is going to be rolled forward through the budget augmentation process...that occurs in the summer.” Chairperson

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Bagwell felt strongly that the RTC could support a supplemental request. She also noted that the Commission could take separate actions on each budget.

(5:55:04) – Chairperson Bagwell entertained a motion to recommend to the Board of Supervisors to approve the Fiscal Year 2023 Transit Budget and the recommended Supplemental Budget. Commissioner Macquarie so moved. The motion was seconded by Commissioner Dodson and carried 5-0-0.

(5:55:46) – Mr. Martinovich presented the Carson Area Metropolitan Planning Organization (CAMPO) Fund Budget, incorporated into the record, noting that it was primarily funded by the Unified Planning Work Program (UPWP). Chairperson Bagwell entertained Commissioner or public comments and when none were forthcoming, a motion.

(5:56:40) – Commissioner Dodson moved to recommend to the Board of Supervisors approval of the [Fiscal Year 2023] CAMPO Budget as submitted. The motion was seconded by Vice Chair Schuette and carried 5-0-0.

(5:57:00) – Mr. Martinovich presented the Regional Transportation Commission Budget, also incorporated into the record. There were no Commissioner or public comments; therefore, Chairperson Bagwell entertained a motion.

(5:58:42) – Commissioner Macquarie moved to recommend to the Board of Supervisors approval of the Fiscal Year 2023 Regional Transportation Commission Budget as submitted. The motion was seconded by Commissioner Novak and carried 5-0-0.

(5:59:20) – Lastly, Mr. Martinovich presented the Street Maintenance Fund Budget, incorporated into the record. Chairperson Bagwell entertained a motion.

(6:00:10) – Commissioner Dodson moved to recommend to the Board of Supervisors approval of the Fiscal Year 2023 Street Maintenance Budget. The motion was seconded by Commissioner Novak and carried 5-0-0.

6. NON-ACTION ITEMS:

6-A TRANSPORTATION MANAGER’S REPORT

(6:00:43) – Mr. Martinovich informed the Commission that the Colorado Street Project bids were received; however, the project had not been awarded. He noted that the project documents would be reviewed and rebid “in the October timeframe.” Mr. Martinovich also explained that the Roop Street Project would be delayed until the fall as well. He added that the slurry project bids had been received today and that he did not have information on the bids. Mr. Martinovich also responded to clarifying questions.

6-B STREET OPERATIONS ACTIVITY REPORT FOR FEBRUARY 2022

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(6:04:07) – Mr. Martinovich referenced the Street Operations Activity Report for February 2022, incorporated into the record, and responded to clarifying questions.

6-C OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE:

- **FUTURE AGENDA ITEMS**

(6:02:08) – Mr. Martinovich indicated that the William Street Project would be agendaized for the May meeting, adding that a public meeting was tentatively scheduled for May 3, 2022.

- **STATUS REVIEW OF ADDITIONAL PROJECTS**

(6:04:50) – In response to a question by Chairperson Bagwell, Mr. Stucky noted the challenges of procuring day-to-day items such as uniforms and water meters. Mr. Martinovich confirmed that a nine-month wait for a transit bus had taken two years.

(6:07:32) – Mr. Martinovich explained that the Long Street Project was on schedule for paving.

- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO THE RTC**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM THE RTC**

(6:08:07) – Vice Chair Schuette reported that she had ridden several Jump Around Carson (JAC) transit buses two days ago and had spoken to many riders. She noted that JAC provided a needed service and had heard from many riders, including disabled ones, that it was their only method of transportation. Vice Chair Schuette stated that she had received many comments including the early arrival of some buses, and suggestions such as availability of service for those working late shifts, a bus stop at Fifth Street and Saliman Road, north to south routes on Carson Street, and Sunday service. She also expressed her appreciation to Staff.

- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

7. PUBLIC COMMENT

(6:12:12) – Chairperson Bagwell entertained final public comments; however, none were forthcoming.

8. FOR POSSIBLE ACTION: TO ADJOURN

(6:12:20) – Chairperson Bagwell adjourned the meeting at 6:20 p.m.

The Minutes of the April 13, 2022 Carson City Regional Transportation Commission meeting are so approved this 11th day of May, 2022.