

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the May 11, 2022 Meeting

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A regular meeting of the Carson City Regional Transportation Commission (RTC) was scheduled to begin following the adjournment of the Carson Area Metropolitan Planning Organization (CAMPO) meeting (starting at 4:30 p.m.) on Wednesday, May 11, 2022, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Lori Bagwell
Vice Chair Lisa Schuette
Commissioner Robert “Jim” Dodson
Commissioner Chas Macquarie
Commissioner Gregory Novak

STAFF: Dan Stucky, Deputy Public Works Director
Chris Martinovich, Transportation Manager
Adam Tully, Deputy District Attorney
Randall Rice, City Engineer
Bryan Byrne, Traffic Engineer
Kelly Norman, Transportation Planner/Analyst
Marquis Williams, Transportation Planner/Analyst
Rebecca Bustos, Grant Analyst
Alex Cruz, Transit Coordinator
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the commission’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All approved meeting minutes are available on carson.org/minutes.

1. CALL TO ORDER – REGIONAL TRANSPORTATION COMMISSION (RTC)

(5:20:20) – Chairperson Bagwell called the meeting to order at 5:20 p.m.

2. ROLL CALL

(5:20:24) – Roll was called, and a quorum was present.

3. PUBLIC COMMENT

(5:20:39) – Chairperson Bagwell entertained public comments; however, none were forthcoming. Commissioner Macquarie announced that he would be leaving the meeting at 6:15 p.m.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – April 13, 2022

(5:21:04) – Chairperson Bagwell introduced the item and entertained corrections or a motion.

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(5:21:19) – Vice Chair Schuette moved to approve the minutes of the April 13, 2022 RTC meeting as presented. The motion was seconded by Commissioner Macquarie and carried 5-0-0.

5. PUBLIC MEETING ITEMS

5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING THE PRELIMINARY DESIGN ALTERNATIVES OF THE EAST WILLIAM COMPLETE STREETS PROJECT (“PROJECT”).

(5:21:44) – Chairperson Bagwell introduced the item. Ms. Norman gave background and introduced the project team comprising Randall Rice, City Engineer; Darren Anderson, Senior Project Manager; and Angela Hueftle, Principal at NCE. Mr. Rice noted that the project would improve the safety of the corridor and accessibility to businesses, in addition to promoting multi-modal transportation. He gave background on the stakeholder and community outreach conducted by the team and reviewed the preliminary design alternatives for the East William Complete Streets Project, all of which are incorporated into the record.

(5:33:01) – Ms. Hueftle reviewed the feasibility study slides which included a traffic study component and recommendations, incorporated into the record, and responded to clarifying questions. Mr. Anderson discussed the project funding elements and cautioned the Commission that due to the rising costs the team would explore estimates at 30, 60, and 90 percent and plan accordingly. He also stated that project updates will be posted on the <http://carsonproud.com/> website and noted that public meetings will be held and reviewed the following next steps:

- Summer/Fall 2022 – 30 percent design
- Winter 2022/Spring 2023 – 60 percent design
- Summer 2023 – Final design
- Construction – Planned start by end of 2023

(5:49:30) - Chairperson Bagwell received confirmation that the graphic below was selected to represent the East William Street Project.



(5:49:48) – Commissioner Novak praised Staff for doing “a great job” and for considering many traffic alternatives. Chairperson Bagwell expressed concern that on many streets, including Stewart Street, “the road alignment is inappropriate” and confusing. She recommended addressing the issue and was not in favor of adding more medians, especially without street alignments, and Mr. Martinovich agreed to look into that issue. Chairperson Bagwell also believed that the public would object to the inability to turn right at a red-light signal and Mr. Rice explained that it was due to having a “zero setback line” at 700 William Street and he did not see an issue in evaluating and removing it

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should it cause problems. Commissioner Macquarie was also concerned about safety as he had witnessed a motorcycle accident caused by a left-turning vehicle from State Street. He liked the buffered bicycle lanes and the recharging stations. He was also informed by Mr. Rice that the lane width would be “10 feet near the Stewart Street area and 11 feet for the route.” Commissioner Macquarie noted that a pedestrian crossing to Mills Park was a frequently requested item and inquired about making it safe. Mr. Rice believed that a median would provide refuge to pedestrians and would break up the long crossing. Discussion ensued regarding pedestrian bridges and Mr. Rice explained that even though they comply with ADA standards, they are very steep and sometimes wheelchairs roll backward. He explained that because William Street is a truck route, the structure must be three-stories high which means pedestrians have to climb that distance to cross, then descend when they reach the other side. Mr. Rice also clarified that the bridge would be expensive to construct, and it had not been included in the original grant and offered to bring it forward in the future at the Board’s direction, adding that safer crossing venues were being discussed with the Parks, Recreation, and Open Space Department.

(6:07:20) – Vice Chair Schuette had observed someone in a motorized wheelchair traveling southbound where there were no sidewalks at this time and was grateful the project would address that concern. Commissioner Dodson advised revisiting the safety of the Jump Around Carson (JAC) bus routes and Mr. Rice explained that Staff was looking into remedies such as a bus pullout. He also clarified for Commissioner Novak that they would acquire “just the bare minimum” number of right-of-ways. Chairperson Bagwell entertained public comments and when none were forthcoming, a motion.

(6:11:13) – Commissioner Macquarie moved to recommend that Staff advance the recommended design alternative for the East William Complete Streets Project, as discussed. The motion was seconded by Commissioner Dodson and carried 5-0-0.

5-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING REESTABLISHING, AND POTENTIALLY INCREASING, FARES FOR JUMP AROUND CARSON (“JAC”) SERVICE.

(6:11:43) – Chairperson Bagwell introduced the item and entertained disclosures. Vice Chair Schuette read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that she would participate in discussion and action. Mr. Martinovich gave background and presented the Staff Report, which is incorporated into the record. Mr. Cruz reviewed a PowerPoint presentation titled JAC fares, also incorporated into the record, which included a proposed fare increase and the public outreach timelines.

(6:17:34) – Commissioner Macquarie was in favor of the gradual fare increases and believed “it’s just a reality that we have to face.” He also left the meeting. A quorum was still present. Commissioner Dodson recommended obtaining public input on the route enhancements as well and Mr. Martinovich believed that the RTC should approve the routes currently being researched by Staff prior to obtaining input; however, he was amenable to notifying the public

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that route changes were being considered and providing them with some preliminary options. Commissioner Novak recommended advertising and encouraging riders to take advantage of the free fares prior to the increase. Chairperson Bagwell anticipated opposition to the increase; however, she clarified that the funds were needed to meet grant match requirements and Vice Chair Schuette noted that the City had been undercharging riders now. Chairperson Bagwell entertained public comments.

(6:23:40) – First Transit General Manager for JAC and JAC Assist Mike Jacobs noted that the riders had been inquiring about fare increases and were being informed of a potential summertime increase. Mayor Bagwell entertained a motion.

(6:24:36) – Commissioner Dodson moved to authorize Staff to begin public outreach and other necessary diligence for the reestablishment, and possible increase, of JAC fares, as discussed. The motion was seconded by Commissioner Novak and carried 4-0-0.

5-C FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A POSSIBLE RECOMMENDATION TO THE CARSON CITY BOARD OF SUPERVISORS (“BOARD”) TO ALTER CARSON CITY’S TRUCK-PROHIBITED AND ALTERNATIVE ROUTES, WHICH COULD INCLUDE ALTERING CARSON CITY RESOLUTION 1998-R-64, WHICH DESIGNATES THOSE ROUTES.

(6:25:00) – Chairperson Bagwell introduced the item. Mr. Byrne gave background and presented the Staff Report and a PowerPoint presentation titled Truck Route Updates, both of which are incorporated into the record. He also responded to clarifying questions.

(6:31:17) – Chairperson Bagwell inquired about the route used to transfer goods between the Northern Nevada Correctional Center and the Warm Springs Correctional Center. Mr. Martinovich noted that Edmonds Drive had been approved by the RTC as a truck prohibited route in the past due to the residential nature of the street; however, he believed that the RTC could provide a different direction to Staff should they wish to do so. Commissioner Novak was informed by Mr. Martinovich that the truck route enforcement was conducted by the Carson City Sheriff’s Office, adding that it was a difficult task because of the inability to distinguish deliveries to local addresses versus driving through the area. Commissioner Dodson believed that by highlighting the Edmonds Drive preferred routes and eliminating the prohibitive signage, the truck traffic would not increase by much. Mr. Martinovich cautioned that should changes be made to Edmonds Drive route, there may be a possibility of increasing traffic through the Stewart Community and offered to reach out to the Community. Vice Chair Schuette wished to take the Livermore Sports Complex traffic into consideration as well. Chairperson Bagwell entertained public comments; however, none were forthcoming. Further discussion ensued regarding prison-to-prison deliveries and the Commission believed that the intra-prison deliveries could be considered an exception because of their local nature. Chairperson Bagwell entertained a motion.

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(6:41:10) – Commissioner Novak moved to direct Staff to prepare a new resolution on truck routes consistent with Staff’s recommendations, and to recommend that the Board of Supervisors adopt a new resolution on truck-prohibited routes. The motion was seconded by Commissioner Dodson and carried 4-0-0.

5-D FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT RAPID CONSTRUCTION, INC. (“RAPID”) IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NEVADA REVISED STATUTES (“NRS”) CHAPTER 338 FOR THE SALIMAN DRIVE PAVEMENT PRESERVATION PROJECT (“PROJECT”) AND TO AWARD CONTRACT NO. 21300299 FOR THE PROJECT TO RAPID FOR A TOTAL NOT TO EXCEED AMOUNT OF \$394,360.00.

(6:41:37) – Chairperson Bagwell introduced the item and entertained questions or comments from the Commissioners and members of the public; however, none were forthcoming. Therefore, she entertained a motion.

(6:42:00) – Vice Chair Schuette moved to award the contract as presented. The motion was seconded by Commissioner Dodson and carried 4-0-0.

5-E FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT SIERRA NEVADA CONSTRUCTION, INC. (“SNC”) IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NEVADA REVISED STATUTES (“NRS”) CHAPTER 338 FOR THE SILVER SAGE DRIVE PAVEMENT PRESERVATION PROJECT (“PROJECT”) AND TO AWARD CONTRACT NO. 21300300 FOR THE PROJECT TO SNC FOR A TOTAL NOT TO EXCEED AMOUNT OF \$602,707.00.

(6:42:16) – Chairperson Bagwell introduced the item and entertained questions or comments from the Commissioners and members of the public and when none were forthcoming, a motion.

(6:42:35) – Vice Chair Schuette moved to award the contract as presented. The motion was seconded by Commissioner Dodson and carried 4-0-0.

5-F FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT SIERRA NEVADA CONSTRUCTION, INC. (“SNC”) IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NEVADA REVISED STATUTES (“NRS”) CHAPTER 338 FOR THE CURRY STREET PAVEMENT PRESERVATION PROJECT (“PROJECT”) AND TO AWARD CONTRACT NO. 21300313 FOR THE PROJECT TO SNC FOR A TOTAL NOT TO EXCEED AMOUNT OF \$460,958.00.

(6:42:50) – Chairperson Bagwell introduced the item and entertained questions or comments. Commissioner Dodson wished to know why two bids had been opened but one price was noted. He

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was assured that only one bid had been submitted. Chairperson Bagwell entertained public comments and when none were forthcoming, a motion.

(6:44:00) – Commissioner Dodson moved to award the contract as presented. The motion was seconded by Commissioner Novak and carried 4-0-0.

5-G FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT A & K EARTH MOVERS, INC. (“A & K”) IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NEVADA REVISED STATUTES (“NRS”) CHAPTER 338 FOR THE FIFTH STREET/CARSON RIVER ROAD RIGHT TURN POCKET PROJECT (“PROJECT”) AND TO AWARD CONTRACT NO. 21300308 FOR THE PROJECT TO A & K FOR A TOTAL NOT TO EXCEED AMOUNT OF \$242,000.00.

(6:44:15) – Chairperson Bagwell introduced the item and entertained questions and/or comments. Vice Chair Schuette was informed that the referenced pathway would be on the west side of Carson River Road. There were no public comments; therefore, Chairperson Bagwell entertained a motion.

(6:45:05) – Commissioner Novak moved to award the contract as presented. The motion was seconded by Vice Chair Schuette and carried 4-0-0.

6. NON-ACTION ITEMS:

6-A TRANSPORTATION MANAGER’S REPORT

6-B STREET OPERATIONS ACTIVITY REPORT FOR MARCH 2022

(6:47:34) – Mr. Martinovich referenced the Street Operations Activity Report, which is incorporated into the record, and responded to clarifying questions. Chairperson Bagwell highlighted a discussion with a resident regarding the Mark Twain Elementary School vicinity’s deteriorating sidewalks and wished to note for the record that all school sidewalks would be addressed prior to the start of the next school year.

6-C OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE:

- FUTURE AGENDA ITEMS**

(6:45:32) – Mr. Martinovich stated that Staff would provide an update on the public comments received regarding the JAC fare increase. He also noted that a potential grant opportunity and an update to the City’s right of way mapping process would be agendized as well.

- STATUS REVIEW OF ADDITIONAL PROJECTS**

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(6:49:12) – Mr. Byrne reviewed the Project Status Report which is incorporated into the record. Both he and Mr. Martinovich also responded to clarifying questions. Discussion ensued regarding the Colorado Street CDBG Pavement Project and Mr. Martinovich explained that the project would go through a re-bidding process as the initial bid had been too high (75 percent over the engineer's estimate) and that additional funding options are being explored to supplement the funding.

- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO THE RTC**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM THE RTC**
- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

7. PUBLIC COMMENT

(6:59:04) – Chairperson Bagwell entertained final public comments; however, none were forthcoming.

8. FOR POSSIBLE ACTION: TO ADJOURN

(6:59:09) – Chairperson Bagwell adjourned the meeting at 6:59 p.m.

The Minutes of the May 11, 2022 Carson City Regional Transportation Commission meeting are so approved this 8th day of June, 2022.