

**MINUTES**  
**of the Meeting of the**  
**Carson City**  
**LOCAL EMERGENCY PLANNING COMMITTEE**  
**March 1, 2022**

The Carson City Local Emergency Planning Committee held a public meeting on March 1, 2022, beginning at 1:32 p.m. in the meeting room of Fire Station No. 51, 777 S. Stewart Street, Carson City.

**1. Call to Order**

The meeting was called to order by Chair, Sean Slamon.

**2. Roll Call and Determination of a Quorum**

Voting members present were Nicki Aaker, Ann Cyr, Jason Danen, Andy Hummel, Aaron Lowe (by phone), P.K. O'Neill, Taryn Peirce, Craig Robinson, Darren Schulz, Sean Slamon, Jerome Tushbant, and Sandy Wartgow which constituted a quorum.

Voting members absent were Ken Furlong, Mark Stearns, and Dave Yohey. Non-voting members absent were Jerry Evans, Keith Forbes, and Chris Smallcomb.

Also present were Adam Tully (Carson City District Attorney's Office), Lisa Schuette (Carson City Board of Supervisor), Vicky Olson (Carson Tahoe Health), and Bill Elliott and Lori DeGristina (Nevada Division of Emergency Management).

**3. Public Comment\*\***

There were no public comments.

**4. For Possible Action: Approval of Minutes – December 7, 2021**

It was moved by Nicki Aaker, seconded by Ann Cyr, with all ayes in favor that the minutes of the December 7, 2021, be approved as submitted.

**5. For Possible Action: Discussion and possible action regarding appointment of Jim Primka from the Carson City Sheriff's Office as the alternate Law Enforcement representative to the LEPC.**

Jerome Tushbant reported that he would be out of state for a couple of months for training and Jim Primka, the Assistant Sheriff, will be covering for him if approved.

It was moved by Darren Schulz, seconded by Andy Hummel, with all ayes in favor to

approve the appointment of Jim Primka as the alternate Law Enforcement representative to the LEPC.

**6. For Possible Action: Discussion and possible action regarding LEPC’s Fiscal Year (“FY”) 2023 application for the State Emergency Response Commission (SERC) Operations, Planning, Training, and Equipment Grant, for up to \$29,000, to fund equipment and operations during FY 2023.**

Sean Slamon reported that the recommended purchases for this grant were three thermal imaging cameras (TICs). These can identify heat and can be used from a hazardous materials perspective to see if materials are reacting and creating a hostile environment which provides for the safety of CCFD responders. Two of these included in the grant application are replacement and one is an addition to the Battalion Chief’s vehicle, who is the supervisor that would arrive on scene.

It was moved by Jerome Tushbant, seconded by Andy Hummel, with all eyes in favor that the Committee approves the submittal of Fiscal Year (FY) 2023 State Emergency Response Commission (SERC) Operations, Planning, Training, and Equipment Grant as described to the State Emergency Response Commission.

**7. For Possible Action: Discussion and possible action regarding proposed amendments to the LEPC Bylaws.**

Adam Tully introduced himself to the Committee and reviewed the proposed amendments to the LEPC Bylaws. He said this proposed amendment to the Bylaws will clean up a couple of small things including the attendance policy suggested at the last meeting. He further reviewed the redline changes including who the voting members and alternate members of LEPC are. Every member can designate an alternative and that alternate is voted in and included in the membership role. Also included was the addition of revocation of membership which is all discretionary due to the required roles that have to be filled to maintain this membership.

*Craig Robinson arrived at the meeting.*

Nicki Aaker asked if Appendix A would be added to these, and Sean Slamon said it would; that is the membership list.

It was moved by Ann Cyr, seconded by Craig Robinson, with all eyes in favor to approve the proposed amendments to the Bylaws.

**8. For Discussion Only: Update on the Hazard Mitigation Plan. (Jason Danen)**

Jason Danen reported that he received the final Hazard Mitigation Plan hard copies and flash drive back from the contractors; he said they did a great job. Jason will get this to the appropriate people. He said Carson City is in compliance and everything is filed.

Sean Slamon provided a refresher for the Committee. He said Emergency Management applied for the grant one and a half years prior to being notified; he said there were delays in grant notifications, etc. He said the grant was applied for a year in advance of when they needed to.

**9. For Discussion Only: Report and discussion on activities associated with the Citizen Corps Council Initiatives.** (*Jason Danen, Jerome Tushbant, and Jeanne Freeman*).

Jason Danen reported on Community Emergency Response Team (CERT) activity for the quarter. He said there are five to six members who are getting re-engaged, attending monthly training, and they are looking at roles and responsibilities.

Jerome Tushbant reported on Volunteers in Police Service (VIPS) activity. He said Carson City Sheriff's Office (CCSO) has about 125 volunteers. Jerome reported on activity since the last meeting which included 18 tows of abandoned vehicles and 54 VIN checks.

Jerome said CCSO has a Citizen's Academy going on right now; they have about 18 people going through this and anyone in the community can join. Jerome added that prior to Covid their deputies were conducting radar days, but due to Covid they stopped putting multiple people in the same car and now the staff needs to be retrained, etc.

Nicki Aaker reported on the Medical Reserve Corps (MRC). She said they are applying for a grant for \$25,000 which is to create a tiered training approach and development of those training modules and will be based on operations of the Health Department and working to align with the State's revision to volunteer management. They have 179 signed up in the western Nevada MRC unit.

**10. For Discussion Only: Reports of Committee Members.**

Craig Robinson reported that Western Nevada College is having trouble staffing and hiring.

Jason Danen reported on Emergency Management and that he and Sean Slamon were asked to speak at the Leadership Institute last month. He said this was a great opportunity.

Bill Elliott reported that he is the Supervisor of the Planning Program for DEM. He said they just went through the Nevada Emergency Preparedness Association (NEPA) Summit, and this was a wonderful Summit with great information. Bill noted that he is working on a functional exercise, and they are updating their State Comprehensive Emergency Management Plan.

Lori DeGristina reported that she is the State Training Officer for DEM. She reported on training course opportunities through DEM including their three-week basic academy. Lori noted that they are bringing their advanced academy to northern Nevada as well which will start in October. There are a number of communication courses and fundamentals of grant management courses.

Sean gave kudos to Lori and the State Team and said the classes they provide to the north and the south is incredible. They have many classes offered on a regular basis.

Sandy Wartgow reported that EMS (Emergency Medical Services) is plugging along and busy with numbers increasing each year. CCFD continues to work on data with their new Advanced Cardiac Resuscitation Program and are seeing good results with survivability.

Taryn Peirce reported that Vicky Olson is the new Emergency Management Coordinator for Carson Tahoe Hospital and will be taking her place on the LEPC. Taryn said that Covid numbers are down to single digits and employee Covid illness is down too. She said they currently do not have any containment units in the Hospital. They need staff too and have a hiring event on March 2<sup>nd</sup>.

Vicky Olson introduced herself to the Committee and said she is excited to be coming back to in-hospital work.

P.K. O'Neill reported that he had "Coffee with the Legislators" event and there was an individual there who was concerned about preparedness for earthquakes in the area. P.K. had said he would bring this up at the next LEPC meeting. P.K. noted that this individual sponsors a weekly luncheon and he had encouraged him to invite Leadership to attend and discuss in more detail. Sean said Carson City Emergency Management has given some presentations in the past and they could provide this presentation to that group. Lori noted that this is covered in the State Mitigation Plan as well.

Darren Schulz said he had nothing to report on the Transportation side. He reported on the new fire station and designated emergency operations center (EOC) that will be built on the east side of Carson City. He said this project is currently under design and the plan is for this to go into construction at the beginning of next year. Sean added that the location of this LEPC meeting serves as the EOC and they are extremely excited because this will be a building that is designed as an EOC and will be multiuse. Federal funding out of FEMA Homeland Security was also allocated for this.

Jerome Tushbant reported that they too are seeing the struggle with hiring. He added that from application to job hiring generally this had been about 50% that make it after all the testing, etc. now they are at about 10%.

Jerome reported on the busy week that CCSO has had with the structure fire, officer involved shooting, incident at the High School, and they took six individuals into custody who were tied to multiple thefts and burglaries here and in surrounding counties.

Andy Hummel reported that it has been quiet on the Public Works Environmental side.

Nick Aaker thanked Andy for their assistance as the Wastewater Division has been participating with test gathering for Covid and taking these to the Nevada Public Health Lab.

Nicki said that Health has two individuals attending the Resource Demobilization Unit Leader Course in Las Vegas.

Nicki reported that Covid vaccines are still being offered in the Quad Counties and at the Health Department on Thursday's.

Ann Cyr reported that Carson City School District can relate to the staffing issues, they are short on all positions. She said they are looking at it as they are moving into more of a recovery phase. Jerome further reported on the incident with the weapon on campus. He said this investigation is being sent to the District Attorney's Office.

Sean gave kudos to Jerome and his team and expanded on the structure fire that Jerome had mentioned. Sean said there was a serious structure fire with two houses on fire and the deputies who arrived on scene before the Fire Department went in without protection and rescued an elderly gentleman; they saved the man's life.

Sean said he attended the NEPA Conference last week and there were great classes and networking opportunities.

Sean reported that CCFD has Covid tests available.

**11. For Discussion Only: Next Meeting Date: June 7, 2022.**

**12. Public Comment\*\***

Sean Slamon asked that members email their alternate member information to Shelby Price so they can be appointed next meeting.

P.K. O'Neill inquired about his alternate members and Adam Tully said he would email him regarding this.

Sean will reach out Mark Stearns and see if someone else from his office might be able to fill his position.

**13. For Possible Action: To adjourn**

It was moved by Darren Schulz to adjourn the meeting at 2:19 p.m.

Recorder: Shelby Price