



NOTICE OF MEETING OF THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

Day: Wednesday
Date: July 13, 2022
Time: 4:30 pm
Location: Community Center, Robert “Bob” Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the CAMPO meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: cmartinovich@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order – Carson Area Metropolitan Planning Organization (CAMPO)**
2. **Roll Call**
3. **Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
4. **For Possible Action: Approval of Minutes – June 8, 2022**
5. **Public Meeting Item(s):**

5-A For Possible Action – Discussion and possible action regarding the East William Complete Streets Feasibility Study (“Study”) and its potential use to guide the design and construction of the East William Complete Streets Project (“Project”).

Staff Summary: Staff will present the results of the Study, which provides information on the Project, which comprises potential complete street improvements along East William Street between

North Carson Street and the I-580/U.S. Highway 50 interchange, including pavement reconstruction and preservation, utility replacement, safety enhancements, and multi-modal transportation infrastructure. The Study is funded through CAMPO's Unified Planning Work Program ("UPWP").

5-B For Possible Action – Discussion and possible action regarding a formal amendment to the Carson Area Metropolitan Planning Organization's ("CAMPO") Federal Fiscal Year ("FFY") 2021-2024 Transportation Improvement Program ("TIP") to (1) program \$1.1 million in Congressionally Designated Spending ("CDS") appropriations, plus \$950,000 of local funding, for the Appion Way Traffic Signal and Intersection Improvement Project; (2) program \$595,266 in Transportation Alternatives Program ("TAP") funding, plus \$31,330 in local funding, for the Western Nevada Safe Routes to School Program; (3) program \$950,000 of Highway Safety Improvement Program ("HSIP") funding, plus \$65,000 of State Gas Tax funding, for the installation of wrong way driver warning systems on I-580 and (4) closeout the completed Center Drive Road Rehabilitation Project.

Staff Summary: The proposed amendment to CAMPO's FFY 2021-2024 TIP will close out one project and program a total of \$2,645,266 in federal funds, \$65,000 in State funds, and \$981,330 in local funds across three transportation projects.

6. Non-Action Items:

6-A Transportation Manager's Report

6-B Other comments and reports, which could include:

- Future agenda items
- Status review of additional projects
- Internal communications and administrative matters
- Correspondence to CAMPO
- Additional status reports and comments from CAMPO
- Additional staff comments and status reports

7. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

8. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** – The CAMPO will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and would not be subject to a three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material

regarding any of the items listed on the agenda, please contact Christopher Martinovich, Transportation Manager, in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by phone at (775) 887-2355. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify CAMPO staff in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by calling Christopher Martinovich at (775) 887-2355 at least 24 hours in advance of the meeting.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the office for Carson City Public Works - 3505 Butti Way, Carson City, Nevada, 89701 (775) 887-2355.

This notice has been posted at the following locations:

Carson City Public Works, 3505 Butti Way

Community Center, 851 East William Street

City Hall, 201 North Carson Street

Carson City Library, 900 North Roop Street

Community Development Permit Center, 108 East Proctor Street

Douglas County Executive Offices, 1594 Esmeralda Avenue, Minden

Lyon County Manager's Office, 27 South Main Street, Yerington

Lyon County Utilities, 34 Lakes Blvd, Dayton

Nevada Department of Transportation, 1263 S. Stewart Street, Carson City

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A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, June 8, 2022 in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Lori Bagwell
 Vice Chairperson Lisa Schuette
 Member Robert “Jim” Dodson
 Member Jon Erb
 Member Wes Henderson (via WebEx)
 Member Gregory Novak
 Kevin Verre representing Ex-Officio Member Sondra Rosenberg

STAFF: Chris Martinovich, Transportation Manager
 Adam Tully, Deputy District Attorney
 Bryan Byrne, Traffic Engineer
 Kelly Norman, Transportation Planner/Analyst
 Rebecca Bustos, Grant Analyst
 Alex Cruz, Transit Coordinator
 Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review in the Clerk’s Office during regular business hours.

1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

(4:33:38) – Chairperson Bagwell called the meeting to order at 4:33 p.m.

2. ROLL CALL

(8:33:45) – Roll was called, and a quorum was present. Member Macquarie was absent.

3. PUBLIC COMMENT

(4:34:35) – Chairperson Bagwell entertained public comments. Deni French thanked the Jump Around Carson (JAC) transit system and thanked Staff for answering his questions and “for keeping it rolling.” He also offered to contribute to the future planning of JAC.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – MAY 11, 2022

(4:36:24) – Chairperson Bagwell introduced the item and entertained corrections, comments, or a motion.

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(4:36:42) – Member Novak moved to approve the minutes of the CAMPO May 11, 2022 meeting as presented. The motion was seconded by Vice Chair Schuette and carried 6-0-0.

5. PUBLIC MEETING ITEM(S):

5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING (1) AMENDMENT 1 (“AMENDMENT”) TO COOPERATIVE AGREEMENT NO. P301-19-804 (“ORIGINAL CONTRACT”) WITH THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) CHANGING THE PROJECT END DATE FOR THE CARSON AREA TRANSPORTATION SYSTEM MANAGEMENT PLAN (“CATSMP”) FROM JUNE 30, 2022, TO JUNE 30, 2023; AND (2) AUTHORITY FOR THE TRANSPORTATION MANAGER TO SIGN THE AMENDMENT AND FUTURE AMENDMENTS TO THE ORIGINAL CONTRACT THAT EXTEND THE TIME FOR PERFORMANCE.

(4:37:00) – Chairperson Bagwell introduced the item and entertained disclosures. Vice Chair Schuette read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and noted that she would participate in discussion and action.

(4:38:16) – Mr. Martinovich presented the Staff Report and accompanying documentation, all of which are incorporated into the record. He requested the extension of Amendment 1 to Cooperative Agreement No. P301-19-804 with the Nevada Department of Transportation (NDOT), changing the project end date for the Carson Area Transportation System Management Plan (CATSMP) from June 30, 2022, to June 30, 2023. He also responded to clarifying questions. Chairperson Bagwell expressed concern regarding future extensions and believed that they should be discussed and approved by the CAMPO Board. There were no public comments; therefore, Chairperson Bagwell entertained a motion.

(4:43:25) – Member Novak moved to approve Amendment No. 1 as presented and to authorize the Transportation Manager to sign the Amendment that extends the time for performance under the Original Contract. The motion was seconded by Member Dodson and carried 6-0-0.

6. NON-ACTION ITEMS

6-A TRANSPORTATION MANAGER’S REPORT

(4:44:07) – Mr. Martinovich explained that a Transportation Improvement Plan (TIP) amendment would be heard by this board at the next meeting. He announced that Ms. Norman would attend the upcoming Nevada Advisory Committee on Traffic Safety (NVACTS) meeting and relay the CAMPO comments and concerns expressed at the last meeting. He noted that the William Street feasibility study would be discussed at the next meeting as well.

6-B OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE:

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- **FUTURE AGENDA ITEMS**

Previously discussed.

- **STATUS REVIEW OF ADDITIONAL PROJECTS**
- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO CAMPO**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM CAMPO**

(4:46:15) – Member Henderson requested a presentation on the Highway 50 Corridor study by NDOT.

- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

7. PUBLIC COMMENT

(4:47:02) – Chairperson Bagwell entertained final public comments; however, none were forthcoming.

8. FOR POSSIBLE ACTION: TO ADJOURN

(4:47:08) – Chairperson Bagwell adjourned the meeting at 4:47 p.m.

The Minutes of the June 8, 2022 Carson Area Metropolitan Planning Organization meeting are so approved this 13th day of July, 2022.

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