



## STAFF REPORT

**Report To:** Board of Supervisors **Meeting Date:** July 21, 2022

**Staff Contact:** Stephanie Hicks, Deputy City Manager

**Agenda Title:** For Discussion Only: Discussion and presentation on a status report and overview of the work of the Charter Review Committee. (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, shicks@carson.org)

Staff Summary: Pursuant to section 1.090 of Article 1 of the Carson City Charter, the Charter Committee is required to meet at least once every two years and advise the Board of Supervisors on any recommendations of the Charter Committee concerning necessary amendments to the City Charter. Charter Committee Chairman Richard Staub will present information to the Board of Supervisors.

**Agenda Action:** Other / Presentation **Time Requested:** 15 min

### Proposed Motion

N/A

### Board's Strategic Goal

Efficient Government

### Previous Action

July 19, 2018 - Previous status report presented to the Board of Supervisors.

### Background/Issues & Analysis

Section 1.090 of the Carson City Charter requires proposed amendments to the Carson City Charter to be heard and debated by the Charter Review Committee, after which the Charter Review Committee then advises the Board of Supervisors on recommendations that concern necessary amendments to the City Charter. The Charter Review Committee convened on February 24, 2022. Public input for proposed amendments was solicited from February 24 through March 31, 2022.

Over the course of the next two meetings, held on April 12 and May 17, 2022, the Charter Review Committee reviewed nine proposals for amendments to the City Charter, five of which were proposed by staff and the District Attorney's Office.

### Applicable Statute, Code, Policy, Rule or Regulation

Carson City Charter Article 1, Sec. 1.080-1.100

### Financial Information

**Is there a fiscal impact?** No

**If yes, account name/number:**

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Attachments:

[2022\\_CRC\\_Matrix.xlsx](#)

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

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\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

2022 Charter Review Committee

Meeting Date	Agenda Item	Action Taken
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 1.060(3) of the Carson City Charter to remove the deadline for realignment of ward boundaries.	I move to recommend to the Board of Supervisors an amendment to the Carson City Charter to remove the January 1 redistricting deadline in subsection 1.060(3). (Approved 6-0-0)
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 2.010 of the Carson City Charter to clarify when the term of office for members of the Board of Supervisors and Mayor begin and end.	I move to recommend to the Board of Supervisors an amendment to the Carson City Charter to include language in subsection 2.010 that defines the term of office as beginning on the first Monday in January succeeding their election and ending at 11:59 pm on the day preceding the first Monday in January following a general election. (Approved 6-0-0)
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors that subsection 2.100(1) of the Carson City Charter amend the required style of ordinances from The Board of Supervisors of Carson City do ordain to The Board of Supervisors of Carson City does ordain.	I move to recommend to the Board of Supervisors an amendment to subsection 2.100(1) to change the word do to does. (Approved 6-0-0)
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 3.015 of the Carson City Charter to have the Mayor Pro Tempore assume the Office of Mayor and establish the process of filling the vacancy left by the Mayor Pro Tempore in the event of a vacancy in the Office of Mayor.	I move to recommend to the Board of Supervisors an amendment to subsection 3.015 of the Carson City Charter to establish the process for filling the vacancy on the Board of Supervisors left by the Mayor Pro Tempore in the event of a vacancy in the Office of Mayor. (Approved 6-0-0)

2022 Charter Review Committee

Meeting Date	Agenda Item	Action Taken
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 1.060 of the Carson City Charter to create two new wards within Carson City and an amendment to subsection 2.010 of the Carson City Charter to change the election of Supervisors from at large to being elected by registered voters within the ward that they represent.	I move not to recommend to the Board of Supervisors an amendment to Subsection 1.060 of the Carson City Charter to create two new wards within Carson City. (Approved 6-0-0)  I move not to recommend to the Board of Supervisors an amendment to Subsection 2.010 of the Carson City Charter that would require members of the Board of Supervisors to be elected by the registered voters within the boundaries of the ward they represent. (Approved 6-0-0)
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 2.090(1) of the Carson City Charter to replace "not repugnant to the Constitution" with "not in conflict with the Constitution."	I move not to recommend to the Board of Supervisors an amendment to subsection 2.090(1) of the Carson City Charter to change "not repugnant to the Constitution" to "not in conflict with the Constitution." (Approved 6-0-0)
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend the Carson City Charter to require the Board of Supervisors to adopt an ordinance to assess an annual vehicle registration fee.	I move not to make a recommendation to the Board of Supervisors for or against the item due to the fact that it is not within the purview of this Committee. (Approved 6-0-0)

2022 Charter Review Committee

Meeting Date	Agenda Item	Action Taken
<p>April 12, 2022 and May 17, 2022</p>	<p>For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors that section 2.110 of the Carson City Charter be amended: (1) to require the Board to adopt or reject a proposed ordinance or amendment thereto within 60 days after the publication required by subsection 2.110(1); (2) to require the Carson City Clerk to complete publication required by subsection 2.110(4) not later than 14 days after adoption of the ordinance; and (3) to remove the requirement of Section 2.110(4) requiring publication of an approved ordinance prior to its effective date.</p>	<p><u>April meeting:</u> Item was continued.</p> <p><u>May meeting:</u> I move to recommend to the Board of Supervisors that section 2.110 of the Carson City Charter be amended to change the number 45 in subsection (1) to 60 and to replace the phrase, before the ordinance becomes effective in subsection (4) with the phrase not later than 14 days after adoption. (Approved 6-1-0)</p>
<p>April 12, 2022 and May 17, 2022</p>	<p>For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 3.010(1)(c) of the Carson City Charter to limit the time during which the Mayor may exercise emergency powers.</p>	<p><u>April Meeting:</u> Item was continued.</p> <p><u>May Meeting:</u> I move not to recommend to the Board of Supervisors an amendment to subsection 3.010(1)(c) of the Carson City Charter to limit the time during which the Mayor may exercise emergency powers to a designated number of days before such emergency powers must be approved by the Board of Supervisors. (Approved 7-0-0)</p>