

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the June 8, 2022 Meeting

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A regular meeting of the Carson City Regional Transportation Commission (RTC) was scheduled to begin following the adjournment of the Carson Area Metropolitan Planning Organization (CAMPO) meeting (starting at 4:30 p.m.) on Wednesday, June 8, 2022, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Lori Bagwell
Vice Chair Lisa Schuette
Commissioner Robert “Jim” Dodson
Commissioner Gregory Novak

STAFF: Chris Martinovich, Transportation Manager
Adam Tully, Deputy District Attorney
Bryan Byrne, Traffic Engineer
Kelly Norman, Transportation Planner/Analyst
Rebecca Bustos, Grant Analyst
Alex Cruz, Transit Coordinator
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the commission’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All approved meeting minutes are available on carson.org/minutes.

1. CALL TO ORDER – REGIONAL TRANSPORTATION COMMISSION (RTC)

(4:57:44) – Chairperson Bagwell called the meeting to order at 4:57 p.m.

2. ROLL CALL

(4:57:02) – Roll was called, and a quorum was present. Commissioner Macquarie was absent.

3. PUBLIC COMMENT

(4:58:08) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – MAY 11, 2022

(4:58:13) – Chairperson Bagwell introduced the item and entertained corrections or a motion.

(4:58:20) – Commissioner Dodson moved to approve the minutes of the May 11, 2022 RTC meeting as presented. The motion was seconded by Commissioner Novak and carried 4-0-0.

5. PUBLIC MEETING ITEMS

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5-A FOR DISCUSSION ONLY – PRESENTATION, DISCUSSION AND SOLICITATION OF PUBLIC COMMENT RELATED TO THE REESTABLISHING, AND POTENTIALLY INCREASING, FARES FOR JUMP AROUND CARSON (“JAC”) SERVICE.

(4:58:40) – Chairperson Bagwell introduced the item. Mr. Martinovich provided background and Mr. Cruz reviewed the public outreach process and activities conducted by Staff regarding the Jump Around Carson (JAC) fare reestablishment and possible increase. He explained that the 30-day Public Outreach and Public Comment period began on May 25, 2022 and would end on June 24, 2022. He reviewed a PowerPoint presentation, incorporated into the record, which included the current and proposed rates, and many upcoming enhancements. Mr. Cruz also encouraged members of the public to provide input via phone at (775) 887-2355 or via email to Staff at comments@carsonareampo.com, and responded to clarifying questions. Discussion ensued regarding the fare change timeframe and Mr. Martinovich clarified that all eligible passes purchased prior to the fare increase will be honored. Mr. Cruz clarified that the enhancements, such as free WiFi, will be installed when new buses arrive. Chairperson Bagwell entertained public comments.

(5:09:34) – Deni French inquired about the cost of the enhancements such as the free WiFi and whether they contributed to the proposed fare increase. Chairperson Bagwell explained that some of the enhancements such as contactless payment and WiFi were requested by the riders. Mr. Cruz also clarified that the WiFi would assist in using a phone for contactless payments, adding that the costs were incremental. This item was not agendaized for action.

5-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT NEVADA BARRICADE & SIGN COMPANY, INC. (“NBSCO”), IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 21300304 FOR THE 2022 LONG LINE PAVEMENT STRIPING PROJECT (“PROJECT”) TO NBSCO FOR A TOTAL NOT TO EXCEED AMOUNT OF \$237,550.50.

(5:15:02) – Chairperson Bagwell introduced the item and entertained Commissioner comments or questions; however, none were forthcoming. She also entertained public comments.

(5:15:54) – Mr. French inquired about the Staff roles regarding the contract and Chairperson Bagwell instructed Staff to speak to him after the meeting regarding his inquiry. She also entertained a motion.

(5:16:49) – Vice Chair Schuette moved to award the contract as presented. The motion was seconded by Commissioner Novak and carried 4-0-0.

6. NON-ACTION ITEMS:

6-A TRANSPORTATION MANAGER’S REPORT

(5:17:17) – Mr. Martinovich thanked Chairperson Bagwell and Commissioner Novak for attending the “Kings Canyon ribbon cutting.” He also noted that several slurry projects including Saliman Road,

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Curry Street, and Silver Sage Road would begin “relatively soon.” Mr. Martinovich announced that the Fifth Street right turn pocket at Carson River Road would begin next week.

6-B STREET OPERATIONS ACTIVITY REPORT FOR APRIL 2022

(5:18:58) – Mr. Martinovich referenced the Street Operations Activity Report, which is incorporated into the record, and responded to clarifying questions.

6-C OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE:

- **FUTURE AGENDA ITEMS**

(5:17:40) – Mr. Martinovich stated that the JAC fare increase discussion would take place at the next meeting. He noted that the District 5 project prioritization would also be discussed at the Commission’s July meeting.

- **STATUS REVIEW OF ADDITIONAL PROJECTS**
- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO THE RTC**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM THE RTC**

(5:23:00) – Vice Chair Schuette complimented Staff for “the Kings Canyon project, how smooth the road is and what a great ribbon cutting it was.” She highlighted the presence of one of the residents and praised how well the City had worked with them on the project. Vice Chair Schuette also noted that she had hiked the Lincoln Trail, calling it delightful. Chairperson Bagwell explained that the Board had received many messages regarding dogs on the Kings Canyon Trail and invited the public to submit public comments to the upcoming joint Parks and Recreation Commission and Open Space Advisory Committee meeting on July 18, 2022, which planned to address the dog policies. Commissioner Novak provided a heads up on the upcoming International Trails Summit in Reno in April 2023.

- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

7. PUBLIC COMMENT

(5:27:28) – Chairperson Bagwell entertained final public comments. Mr. French thanked the Commission for a great opportunity as he was pleased to hear that trees were being replenished.

8. FOR POSSIBLE ACTION: TO ADJOURN

(5:28:48) – Chairperson Bagwell adjourned the meeting at 5:28 p.m.

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The Minutes of the June 8, 2022 Carson City Regional Transportation Commission meeting are so approved this 13th day of July, 2022.