

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the September 22, 2005 Meeting**  
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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, September 22, 2005 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Vice Chairperson Carol Roberts  
Carole Brewer  
Terrill Ozawa  
Roy Trenoweth

**STAFF:** Scott Fahrenbruch, Parks and Recreation Director of Operations  
Mike Suglia, Senior Deputy District Attorney  
Kathleen King, Recording Secretary

**NOTE:** A tape recording of these proceedings is on file in the Clerk-Recorder's Office, and is available for review during regular business hours.

**CALL TO ORDER AND ROLL CALL (5:33:03)** - Vice Chairperson Roberts called the meeting to order at 5:33 p.m. Roll was called; a quorum was present. Chairperson Bondiett and Members Keever and Wertz were absent.

**CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:33:25)** - None.

**1. ACTION ON APPROVAL OF MINUTES - August 25, 2005 (5:33:42)** - Member Brewer moved to approve the minutes, as written. Member Ozawa seconded the motion. Motion carried 4-0. (6:06:01) In reference to item 3-E, Member Ozawa clarified that the entire group planted 400 to 750 tubelings per session.

**2. CHANGES TO THE AGENDA (5:34:05)** - At Mr. Fahrenbruch's request, Vice Chairperson Roberts modified the agenda to address item E following item A.

**3. AGENDA ITEMS:**

**3-A. ACTION TO RECONSIDER A PREVIOUSLY APPROVED SHADE TREE COUNCIL MOTION ON AUGUST 26, 2004, TO RECOMMEND TO THE CARSON CITY BOARD OF SUPERVISORS TO ALLOCATE \$7,500 OF QUALITY OF LIFE TAX INITIATIVE FUNDS (BEAUTIFICATION) FOR LANDSCAPE ARCHITECTURE AND ENGINEERING DESIGN FOR THE CARSON CITY FREEWAY'S NEIGHBORHOOD GATEWAY DEMONSTRATION PROJECT AT NORTHRIDGE DRIVE (5:34:46)** - Vice Chairperson Roberts provided background information on this item. Mr. Suglia advised that a member who had been in favor of the previous action should make the motion to reconsider. **Member Trenoweth so moved. Member Brewer seconded the motion. Motion carried 4-0.**

**3-B. ACTION TO ORGANIZE AND SCHEDULE THE WEDNESDAY, NOVEMBER 16, 2005 FALL TREE CARE SEMINAR (5:44:21)** - In response to a question, Mr. Fahrenbruch recommended providing the seminar agenda to Management Assistant Stella Hyatt no later than the second week in October. Member Trenoweth advised that the "Save the Date" postcards had been mailed. Vice

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Chairperson Roberts reviewed the agenda materials, and discussion took place with regard to setting up the luncheon in the theater lobby. Member Brewer acknowledged having reserved Comma Coffee as the seminar caterer. She agreed to ask June Joplin, of Comma Coffee, about setting up in the theater lobby rather than in the gymnasium kitchen. Mr. Fahrenbruch encouraged Member Brewer to recommend that Ms. Joplin meet with Theater Operations Supervisor Mitch Ames prior to the seminar. He suggested asking Reservations Coordinator Gail Schroeder to schedule a walk through between Mr. Ames and Ms. Joplin.

Vice Chairperson Roberts advised she is still awaiting a return phone call from Meg Burgin. She further advised that Andy Youngs had been added to the agenda. He will speak on pervious concrete. She advised of having spoken with Brian Kempf earlier in the day, who committed to getting back to her after talking to his family. She reviewed various other contacts from whom she is awaiting responses. No formal action was taken.

**3-C. ACTION REGARDING THE SHADE TREE COUNCIL ORGANIZING AND SCHEDULING A NEVADA SHADE TREE WEEK EVENT IN CARSON CITY IN THE FALL OR EARLY WINTER OF 2005 (5:55:19)** - Vice Chairperson Roberts advised of having recently met with NDF Forester John Christopherson, University of Nevada Cooperative Extension Educator JoAnne Skelly, and Member Ozawa. Ms. Skelly and Mr. Christopherson expressed concerns over a fall planting due to current dry soil conditions. Vice Chairperson Roberts advised of having discussed the situation with Urban Forester Consultant Molly Sinnott, who suggested planting two trees at Governor's Field instead. Vice Chairperson Roberts is awaiting information regarding the amount of funding to be allocated to the project from the Nevada Shade Tree Council. In response to a question, she advised that details regarding the planting event should be worked out prior to the next council meeting. She further advised that a rehabilitation planting is still being considered, but that it will have to be done during the winter months. No formal action was taken.

**3-D. DISCUSSION ONLY REGARDING DEVELOPMENT OF A TREE SELECTION GUIDE FOR CARSON CITY (6:00:59)** - Vice Chairperson Roberts reviewed the agenda materials. She referred to the sample tree selection guides circulated at the last meeting. Following discussion, consensus of the council was to re-activate the tree selection guide work group, and to appoint Member Wertz. Vice Chairperson Roberts discussed the need to start photographing trees. Mr. Fahrenbruch suggested agendizing discussion to develop a time line and a work plan.

**3-E. ACTION TO NOT RECOMMEND TO THE CARSON CITY BOARD OF SUPERVISORS THE ALLOCATION OF \$7,500 OF QUALITY OF LIFE TAX INITIATIVE FUNDS (BEAUTIFICATION) FOR LANDSCAPE ARCHITECTURE AND ENGINEERING DESIGN FEES FOR THE CARSON CITY FREEWAY'S NEIGHBORHOOD GATEWAY DEMONSTRATION PROJECT AT NORTHRIDGE DRIVE (5:37:01)** - Mr. Suglia provided an overview of his June 3<sup>rd</sup> opinion letter included in the agenda materials. He reiterated a statement from the August meeting that the opinion letter was not formal; that he had offered to prepare a formal legal opinion but no one asked him to do so. In response to a question, Mr. Fahrenbruch advised that the language of Question #18 is clear with regard to street beautification. Mr. Suglia noted that the freeway has its own plans dictated by federal guidelines. He expressed the opinion that the language of Question #18 did not contemplate freeway slope beautification. He noted that designation of Question #18 funds is now part of

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the City's Charter which would require legislative action to amend. **Member Trenoweth moved to rescind the recommendation. Member Brewer seconded the motion. Motion carried 4-0.** The Council members thanked Mr. Suglia for his attendance and participation.

**4. NON-ACTION ITEMS:**

**STATUS REPORTS AND COMMENTS FROM COUNCIL MEMBERS (6:06:43)** - Member Trenoweth advised of his intent to attend the Open Meeting Law presentation scheduled for Monday, September 26<sup>th</sup>. He advised of having attended other advisory committee meetings in his capacity as council liaison. Member Ozawa advised of having attended classes sponsored by the Department of Conservation and Natural Resources in the process of preparing for National Public Lands Day. Member Brewer requested the council members' time sheets. In response to a question, Mr. Fahrenbruch advised that Administrative Assistant Daria Petrenko will be preparing this year's Tree City USA application. Vice Chairperson Roberts expressed apologies for having missed a recent Parks and Recreation Commission meeting. In response to a question, Mr. Fahrenbruch advised that the Parks and Recreation Commission will take action to recommend residential construction tax allocations at their October 4<sup>th</sup> meeting. He requested the attendance of less than a quorum of council members.

**LIAISON REPORTS FROM NEVADA SHADE TREE COUNCIL MEMBERS (6:10:06)** - Vice Chairperson Roberts advised that Member Wertz is also a member of the Nevada Shade Tree Council. She was unable to attend the last meeting, and will request Member Wertz to provide a report at the next meeting of this council.

**STATUS REPORTS AND COMMENTS FROM STAFF (6:10:23)** - Mr. Fahrenbruch invited the council members to an Envision Carson City workshop following the meeting.

**FUTURE AGENDA ITEMS FROM COUNCIL MEMBERS (6:11:53)** - Previously covered.

**5. ACTION ON ADJOURNMENT (6:13:01)** - Member Trenoweth moved to adjourn the meeting at 6:13 p.m. Member Brewer seconded the motion. Motion carried 4-0.

The Minutes of the September 22, 2005 meeting of the Carson City Shade Tree Council are so approved this 27<sup>th</sup> day of October, 2005.

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JEAN BONDIETT, Chair