

CARSON CITY CHARTER REVIEW COMMITTEE

Minutes of the June 29, 2004 Meeting

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A regular meeting of the Carson City Charter Review Committee was scheduled for 5:00 p.m. on Tuesday, June 29, 2004 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Donna DePauw
Vice Chairperson Dave Cook
Ron Allen
Ronald Bowman
Donald Campbell
Stephen Lincoln
Steve Suwe
Fred Upthergrove

STAFF: Melanie Bruketta, Supervising Deputy District Attorney
Dave Dawley, Assessor
Kathleen King, Recording Secretary

NOTE: A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review during regular business hours.

- A. CALL TO ORDER AND ROLL CALL** (1-0007) - Chairperson DePauw called the meeting to order at 5:05 p.m. Roll was called; a quorum was present. Member Adler was absent.
- B. ACTION ON APPROVAL OF MINUTES - May 25, 2004** (1-0018) - Member Lincoln moved to approve the minutes, as presented. Member Allen seconded the motion. Motion carried 5-0.
- C. PUBLIC COMMENT ON NON-AGENDIZED ITEMS** (1-0023) - None.
- D. MODIFICATIONS TO THE AGENDA** (1-0026) - None.
- E. DISCUSSION REGARDING CARSON CITY CHARTER SECTION 1.030, DESCRIPTION OF TERRITORY** (1-0030) - Ms. King advised of having researched this item following the last Committee meeting, and of being informed by both Clerk-Recorder Alan Glover and Assessor Dave Dawley that the only legal description of the City available is that which is set forth in the statute as part of the charter. Both Mr. Glover and Mr. Dawley advised that the entire City would have to be resurveyed in order to change the description.

In response to a question, Mr. Dawley advised there are no typographical errors in the legal description and that the description itself was done according to the meets and bounds of the City at the time. He further advised there is no discrepancy in the legal description, and discussion took place regarding concerns raised at the last Committee meeting. [Member Cook arrived at 5:05 p.m.] Chairperson DePauw thanked Mr. Dawley for his attendance and participation. [Members Bowman and Suwe arrived at 5:12 p.m.]

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F. ACTION TO RECONSIDER THE ACTION TAKEN AT THE MAY 25, 2004 CHARTER REVIEW COMMITTEE MEETING REGARDING REMOVAL OF THE WORD “ADJOURNED” FROM THE CARSON CITY CHARTER (1-0112) - Chairperson DePauw provided background information on this item. Ms. Bruketta referred to the May 26th e-mail included in the agenda materials, and explained the meaning of the word “adjourned” which is found throughout the statute. Discussion took place with regard to the same, and **Member Lincoln moved to reconsider the action taken regarding removal of the word “adjourned.”** Vice Chairperson Cook seconded the motion. In response to a question, Ms. Bruketta read into the record a portion of NRS 244.232. Discussion followed, and Chairperson DePauw called for a vote on the pending motion. **Motion carried 8-0.**

G. ACTION TO RETAIN THE WORD “ADJOURNED” IN THE CARSON CITY CHARTER (1-0235) - **Member Lincoln moved to retain the word “adjourned” in the Carson City Charter.** **Member Allen seconded the motion.** **Motion carried 8-0.**

H. DISCUSSION REGARDING ACTION TAKEN BY THE BOARD OF SUPERVISORS TO ADOPT POLICY 2004-P-1 (1-0242) - Chairperson DePauw provided background information on this item. Ms. Bruketta referred to the Policy, which was distributed to the Committee members prior to the start of the meeting, and provided an overview of the discussion which took place at the June 17, 2004 Board of Supervisors meeting. Discussion took place with regard to the same, and with regard to the effect of the Policy. Vice Chairperson Cook commended Member Suwe on identifying the appropriate section of the charter to address the issue of any member of the Board of Supervisors being able to add items to Board of Supervisors agendas. (1-0392) Pursuant to discussion, consensus of the Committee was that the issue was resolved by the subject Policy.

I. DISCUSSION AND POSSIBLE ACTION REGARDING 2004 CHARTER REVIEW COMMITTEE ACTIVITIES; J. DISCUSSION AND POSSIBLE ACTION REGARDING THE JOINT MEETING BETWEEN THE CHARTER REVIEW COMMITTEE AND THE BOARD OF SUPERVISORS (1-0364) - Chairperson DePauw referred to the table included in the agenda materials. (1-0561) Chairperson DePauw requested input with regard to the table, and **Member Allen moved to accept the table with the additions of the action taken at this meeting.** **Member Lincoln seconded the motion.** In response to a question, Chairperson DePauw advised of her intent to provide the table to the Board of Supervisors at the joint meeting. She called for a vote on the pending motion; **motion carried 8-0.**

Chairperson DePauw noted there would be no recommended changes to the charter presented to the Board of Supervisors. Vice Chairperson Cook expressed the opinion that a joint meeting would be appropriate, and Chairperson DePauw agreed. Chairperson DePauw discussed the importance of as many Committee members as possible being present at the joint meeting, and requested input from the Committee members with regard to their availability.

Chairperson DePauw referred to the final version of the bylaws included in the agenda materials. In response to a question, Ms. Bruketta advised that the bylaws would be submitted to the Board of Supervisors at the joint meeting. Discussion took place regarding the amount of time necessary to present the bylaws and the items listed in the table.

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Chairperson DePauw thanked the Committee members for their participation, and for the opportunity to serve as the Committee chair.

K. ACTION ON ADJOURNMENT (1-0877) - Member Allen moved to adjourn the meeting at 5:52 p.m. Vice Chairperson Cook seconded the motion. Motion carried 8-0.

Respectfully submitted this 29th day of June, 2004.

ALAN GLOVER, Clerk-Recorder

By: _____

Kathleen M. King, Deputy Clerk / Recording Secretary
to the Carson City Charter Review Committee