

**CARSON AREA METROPOLITAN PLANNING ORGANIZATION**  
**Minutes of the October 12, 2022 Meeting**  
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A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, October 12, 2022, in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Lori Bagwell  
Vice Chairperson Lisa Schuette  
Member Robert “Jim” Dodson  
Member Jon Erb  
Member Chas Macquarie  
Member Gregory Novak  
Ex-Officio Member Sondra Rosenberg

**STAFF:** Dan Stucky, Deputy Public Works Director  
Chris Martinovich, Transportation Manager  
Adam Tully, Deputy District Attorney  
Kelly Norman, Transportation Planner/Analyst  
Rebecca Bustos, Grant Analyst  
Alex Cruz, Transit Coordinator  
Tamar Warren, Senior Deputy Clerk

**NOTE:** A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review in the Clerk’s Office during regular business hours.

**1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)**

(4:31:35) – Chairperson Bagwell called the meeting to order at 4:31 p.m.

**2. ROLL CALL**

(4:31:46) – Roll was called, and a quorum was present. Member Henderson was absent.

**3. PUBLIC COMMENT**

(4:32:28) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – SEPTEMBER 14, 2022**

(4:32:40) – Chairperson Bagwell introduced the item and noted an error in the adjournment time. She also entertained corrections, comments, or a motion.

**(4:32:55) – Member Macquarie moved to approve the minutes of the CAMPO September 14, 2022 meeting as corrected. The motion was seconded by Member Novak and carried 6-0-0.**

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**5. PUBLIC MEETING ITEM(S):**

**5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING NON-MONETARY INTERLOCAL AGREEMENT NO. NM507-22-802 (“AGREEMENT”) WITH THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) FOR THE SUB-ALLOCATION OF FEDERAL SURFACE TRANSPORTATION BLOCK GRANT (“STBG”) FUNDING TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (“CAMPO”) THROUGH SEPTEMBER 30, 2027, AND AUTHORITY FOR THE TRANSPORTATION MANAGER TO SIGN THE AGREEMENT.**

(4:33:18) – Chairperson Bagwell introduced the item. Vice Chair Schuette read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that she would participate in discussion and action. Mr. Martinovich presented the Staff Report and the attached agreement draft, both of which are incorporated into the record, and both he and Ex-Officio Member Rosenberg responded to clarifying questions. He clarified that it would be up to the local agencies to work with the Nevada Department of Transportation (NDOT) and to provide local fund matches.

(4:36:20) – Mr. Martinovich also provided the following amendments to the draft agreement:

*Article III - 4. The sub-allocation of one hundred percent (100%) of the HHS IJA FUNDS for areas with a population over 50,000 and under 200,000 is correctly calculated based on the ~~2020~~ 2010 US Census data used, which is displayed within Exhibit B, and any adjustments to this calculation must be agreed to by both parties.*

(4:41:59) – Chairperson Bagwell entertained public comments and when none were forthcoming, a motion.

**(4:42:10) – Member Macquarie moved to approve the Agreement as amended and to authorize the Transportation Manager to execute the Agreement. The motion was seconded by Member Dodson and carried 6-0-0.**

**5-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING COOPERATIVE AGREEMENT NO. NM482-22-816 (“AGREEMENT”) WITH THE NEVADA DEPARTMENT OF TRANSPORTATION’S (“NDOT”) FOR DEVELOPMENT OF A LOCAL ROAD SAFETY PLAN (“LRSP”) FOR THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (“CAMPO”); AND AUTHORITY FOR THE TRANSPORTATION MANAGER TO SIGN THE AGREEMENT AS WELL AS FUTURE AMENDMENTS TO THE AGREEMENT.**

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(4:42:39) – Chairperson Bagwell introduced the item. Ms. Norman gave background and presented the Staff Report and accompanying agreement, both of which are incorporated into the record. Discussion ensued and Ex-Officio Member Rosenberg clarified that the agreement provided an opportunity for local safety projects to be driven by the local entities “in hopes that we have mutual priorities.” Mr. Martinovich informed Chairperson Bagwell that he had contacted Member Henderson (representing Lyon County) who had agreed with the concept of having it coordinated by CAMPO. Member Novak encouraged the study to look into preventative measures as well. There were no public comments.

**(4:51:58) – Vice Chair Schuette moved to approve the Agreement as presented and to authorize the Transportation Manager to execute the Agreement as well as any future amendments extending the term of the Agreement. The motion was seconded by Member Novak and carried 6-0-0.**

#### **5-C FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED PERFORMANCE TARGETS FOR FEDERAL FISCAL YEAR (“FFY”) 2023 FOR CARSON AREA METROPOLITAN PLANNING ORGANIZATION (“CAMPO”) FUNDED CAPITAL ASSETS USED TO PROVIDE PUBLIC TRANSIT SERVICES, AS REQUIRED BY THE FEDERAL TRANSIT ADMINISTRATION (“FTA”).**

(4:52:24) – Chairperson Bagwell introduced the item. Mr. Cruz presented the Staff Report and reviewed the CAMPO Transit Asset Management Targets for FFY 2023 and the 2022 Jump Around Carson (JAC) Asset Condition Assessment, all of which are incorporated into the record. He also responded to clarifying questions. Chairperson Bagwell entertained public comments and when none were forthcoming, a motion.

**(4:55:45) – Member Dodson moved to approve the Federal Fiscal Year 2023 performance targets as presented. The motion was seconded by Vice Chair Schuette and carried 6-0-0.**

## **6. NON-ACTION ITEMS**

### **6-A TRANSPORTATION MANAGER’S REPORT**

(4:56:12) – Mr. Martinovich announced that October was Pedestrian Safety Month and highlighted the two pedestrian fatalities in Carson City, adding that Staff would be attending the Nevada Safety Summit in Reno and the Transportation, Trails, and Tourism Summit, also in Reno.

### **6-B OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE:**

- **FUTURE AGENDA ITEMS**

(4:57:43) – Mr. Martinovich stated that the Annual CAMPO Monitoring Report would be presented in the November meeting.

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- **STATUS REVIEW OF ADDITIONAL PROJECTS**
- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO CAMPO**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM CAMPO**
- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

**7. PUBLIC COMMENT**

(4:58:16) – Chairperson Bagwell entertained final public comments; however, none were forthcoming. She also announced that the next meeting would be the last one for Member Macquarie. She thanked him for serving on the CAMPO board and wished him the best in his retirement.

**8. FOR POSSIBLE ACTION: TO ADJOURN**

(4:59:05) – Chairperson Bagwell adjourned the meeting at 4:59 p.m.

The Minutes of the October 12, 2022 Carson Area Metropolitan Planning Organization meeting are so approved on this 8<sup>th</sup> day of November, 2022.