

CARSON CITY OPEN SPACE ADVISORY COMMITTEE

Minutes of the October 4, 2004 Meeting

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A regular meeting of the Carson City Open Space Advisory Committee was scheduled for 6:00 p.m. on Monday, October 4, 2004 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Acting Chairperson Bruce Scott
Laura Bird
Michael Fischer
Howard Riedl
Margaret Robinson

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Scott Fahrenbruch, Parks and Recreation Department Director of Operations
Juan Guzman, Open Space Manager
Tom Minton, Finance Department Director
Kathleen King, Recording Secretary

NOTE: A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review during regular business hours.

CALL TO ORDER AND ROLL CALL (1-0007) - Acting Chairperson Scott called the meeting to order at 6:00 p.m. Roll was called; a quorum was present. Chairperson Hartman and Vice Chairperson Jacquet were absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0014) - None.

1. ACTION ON APPROVAL OF MINUTES - August 30, 2004 (1-0017) - Member Fischer moved to approve the minutes. Member Robinson seconded the motion. Motion carried 5-0.

2. CHANGES TO THE AGENDA (1-0024) - Mr. Guzman advised that item 3-B would be deferred to a future meeting. He requested Acting Chairperson Scott to address item 3-E prior to item 3-C in deference to the citizens present.

3. AGENDA ITEMS:

3-A. INTRODUCTION OF ROGER MOELLENDORF, PARKS AND RECREATION DIRECTOR (1-0036) - Mr. Fahrenbruch introduced Mr. Moellendorf and reviewed the staff report, which outlined Mr. Moellendorf's experience and achievements as Director of Parks and Recreation in Green River, Wyoming. Mr. Moellendorf thanked Mr. Fahrenbruch, and commented that he looks forward to working with the Committee. Acting Chairperson Scott welcomed Mr. Moellendorf.

3-B. ACTION REGARDING IMPLEMENTATION OF A PROTOTYPE TRAIL SIGNAGE PROGRAM FOR ACCESSIBILITY FOR ALL USER GROUPS AT THE MOFFAT OPEN SPACE PROPERTY - Deferred.

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3-C. ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS ENVIRONMENTALLY SENSITIVE PROPERTIES TO BE NOMINATED FOR ACQUISITION BY THE FEDERAL GOVERNMENT, LOCATED IN THE VICINITY OF THE CARSON RIVER AND THE SIERRA FRONT AS PART OF ROUND 6 OF THE SOUTHERN NEVADA PUBLIC LANDS MANAGEMENT ACT (1-0611) - Mr. Guzman reviewed the staff report. He advised that City representatives have promised Senator Ensign to pursue a separate bill and rely less on Southern Nevada Public Lands Management Act ("SNPLMA") funding. In addition, he advised that a group called Terra Firma has expressed an interest in nominating the Serpa property, located east of Brunswick Canyon, for the next round of SNPLMA funding. Mr. Guzman advised that Mr. Serpa has agreed; however, SNPLMA nominations can only proceed after agreement by the county. Mr. Guzman recommended approval, and provided background information on Terra Firma which is well equipped to address the mercury contamination issue on the property.

Mr. Guzman acknowledged that the City is independently proceeding to develop its own bill, and that Senator Ensign's office understands SNPLMA nominations will continue to be submitted in the meantime. He advised that a nomination of property which extends from the shore of Lake Tahoe to this side of the watershed will be submitted by Washoe County. Douglas County will submit a 2000-acre nomination which includes land extending nearly to Alpine County on a section of the Carson River previously considered for wilderness designation. Mr. Guzman advised that these are "powerful nominations," and that Carson City's chances of succeeding against them are unlikely. He noted that there has recently been sufficient SNPLMA funding to cover most nominations. If necessary, however, the City will proceed with nominations relying on Question #1 funding.

Acting Chairperson Scott called for public comment and, when none was forthcoming, entertained a motion. **Member Fischer moved to recommend to the Board of Supervisors nomination of the Bently property, the Bulin-Hollingsworth property, the Darling property, the Desormier property, the Hutchison property, and the Serpa property for potential acquisition by the federal government as part of the Southern Nevada Public Lands Management Act, Round 6. Member Reidl seconded the motion. Motion carried 5-0.**

3-D. ACTION ON THE REGIONAL TRANSPORTATION COMMISSION'S DESIRE TO USE STATEWIDE BALLOT QUESTION #1 FUNDS TO PROVIDE A PORTION OF CARSON CITY'S MATCHING FUNDS FOR RECONSTRUCTION OF THE BRUNSWICK CANYON BRIDGE (1-0678) - Mr. Guzman provided background information on this item. He reminded the Committee members of the \$10 million Question #1 allocation for Carson River projects, and reviewed the proposal to designate a portion of Carson City's \$2.5 million allocation as a match for grant funding received to reconstruct the Brunswick Canyon Bridge.

Mr. Guzman acknowledged that the Regional Transportation Commission has a grant funding source; the match to be designated from Question #1 funding. He pointed out Brunswick Canyon and the bridge location on a displayed topographic map. He explained that a previous pedestrian bridge, which washed away during a flood, was never repaired. He discussed the importance of the bridge to connect the north and south shores of the River, and to provide recreational access to BLM lands. He noted the significance of the access point being away from residential areas. Mr. Guzman advised that the bridge reconstruction is in keeping with the Open Space Master Plan element.

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In response to a question, Member Bird explained that \$60,000 in funds for which the Open Space Program would be eligible to apply would be removed from the competitive grant process for future projects. In response to a further question, she explained that \$310,500 would be requested from the Recreational Trail Construction category of Question #1. She noted that this is not a category of funding for which the Open Space Program would be eligible to apply. Mr. Guzman acknowledged that the intent of the request was for the Committee to approve the \$60,000 which could potentially affect Open Space Program projects. Staff will then present the proposal to the Parks and Recreation Commission for \$310,000 in Question #1 funding that could potentially correspond to recreation projects.

Member Riedl advised that federal funding for the project will be allocated from the Federal Highway Bridge Replacement and Rehabilitation Program. He discussed the practice of the local jurisdiction being responsible for the match, and pointed out that the match is only for the bridge work "from touch down to touch down." He noted the \$2.2 million cost of the bridge, and suggested the likelihood that costs will escalate as construction progresses. He cautioned Parks staff to protect parks and recreation funding sources against the possibility of escalating costs. Mr. Fahrenbruch advised of the understanding that the \$310,500 will be allocated from Question #1 funding earmarked for Carson River projects. He acknowledged that the project will impact parks, recreation, and trails, but more specifically related to River projects. Member Bird noted that \$210,500 would be allocated from the Recreation Trail Construction, Urban Parks and Greenbelts category of Question #1 which has nothing to do with open space. \$100,000 would be allocated from the Carson River Corridor category of Question #1. Member Bird expressed appreciation for Member Riedl's comments, but felt comfortable supporting the bridge reconstruction project which will improve recreational access.

Member Fischer expressed concern over how much this \$2.2 million bridge will actually be used. Acting Chairperson Scott advised of an aggregate materials site in Brunswick Canyon which was accessible via the old bridge. Additionally, there are fire protection and management access issues in the area as well as a large recreational component. Acting Chairperson Scott acknowledged that the \$60,000 would come from a category for which the Open Space Program would be qualified to apply; however, the funding was never designated for open space projects. He expressed support for the project as an important element of the parks and trails program.

Mr. Fahrenbruch explained that the aggregate sources on BLM property are a key component in design of the bridge to accommodate large trucks. Member Riedl expressed support for the project for land acquisition, staging areas, and trail construction. He reiterated the concern that the open space match not be allocated for the bridge rehabilitation portion of the project. **Member Bird moved to approve the Regional Transportation Commission's request to use Statewide Ballot Question #1 funds to provide a portion of Carson City's matching funds for reconstruction of the Brunswick Canyon Bridge. Member Fischer seconded the motion. Motion carried 5-0.**

3-E. ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS ALTERNATIVES FOR PURCHASE OF THE HORSE CREEK RANCH LOCATED AT KINGS CANYON ROAD IN CARSON CITY, NEVADA (1-0061) - Mr. Guzman introduced Mr. Minton and provided background information on this item. He introduced Michael Fagan, the property owner, and Jeff Schulz, an adjacent property owner. He pointed out the subject property on a displayed map and described its characteristics. He discussed the mechanism of a conservation easement which was originally proposed for the meadow portion of the property. He reviewed the City's most recent offer to purchase the entire

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property, and advised that a new appraiser has been engaged due to potential conflicts disclosed by the previous appraiser. William Kimmel is in the process of doing background work, and promises that the necessary information will be available in time for the Board of Supervisors to take action. Mr. Guzman reviewed the status of the project, as follows: Mr. Fagan is considering the City's offer to purchase the entire property; sufficient funding needs to be identified; and the appraisal report will indicate whether the transaction can proceed. Mr. Guzman advised that the asking price is \$6 million. The previous appraisal, prepared on behalf of Mr. Fagan, valued the property at \$4.3 million.

Mr. Guzman reviewed an offer from the Schulz family to purchase the meadow from Mr. Fagan and for the City to purchase the steep areas. The Schulz family has indicated a willingness to put a conservation easement on the meadow. Mr. Guzman referred to his recommendation, in the staff report, that the Committee proceed with purchase of the entire property. He advised of having discussed the Schulzes offer with Mr. Fagan, who indicated a desire to proceed with sale of the property based on previous discussions.

Mr. Minton advised that the Open Space Program currently has approximately \$2.9 million based on Finance Department staff's best estimate through FY '04. He proposed a \$3.1 million ten-year bank loan, the payments on which would be approximately \$370,000 per year. The coverage ratio of revenues to debt payments would be about 1.2, and Mr. Minton advised that the Open Space Program would accumulate additional cash along the way. In response to a question, he explained the importance of the coverage ratio to provide the bank assurance of adequate resources to cover the payments. Mr. Minton discussed the preference to purchase the property through a ten-year bank loan as opposed to a ten-year bond. He referred to the time line depicted in the Financing Schedule which he distributed to the Committee members prior to the start of the meeting. He advised that permission to publish the notice will be requested of the Board of Supervisors at their October 7th meeting. He anticipates the funds would be available by December 1st. He acknowledged that the \$370,000 annual payment is required to amortize the loan, and that the loan would most likely be refinanced in the meantime. He advised that there is no prepayment penalty on the loan, and explained that the problem with a ten-year bond is the bond holders' call premium. Although the interest rate would be slightly higher on a bank loan, "it's much easier to unwind" and there are no prepayment penalties. Mr. Minton estimated interest on the loan at 3.5% to 4%.

In response to a question, Mr. Guzman advised that staff will only ask the Board of Supervisors to authorize the loan. The request to approve purchase of the ranch cannot be made until the appraisal is published. Mr. Guzman acknowledged that Mr. Fagan's deadline cannot be met unless staff begins now to secure financing. In response to a further question, Mr. Guzman advised that the appraiser has expressed a willingness to work as quickly as possible. He explained that the appraisal document is necessary to justify the City's offer. If the figure is not satisfactory to Mr. Fagan, the original plan to purchase the conservation easement and enter into a contract for fee title to the steep portion of the land will again be pursued. Mr. Guzman advised that he will continue to move forward with the two alternatives. Mr. Minton advised that the City can go through the loan process and "simply not sign;" the money doesn't have to be borrowed. Acting Chairperson Scott expressed appreciation for Mr. Minton's input. He commented on the flexibility of the loan option, and noted that it allows the City to include other future projects in a longer-term bond. He thanked Mr. Minton for his efforts.

(1-0269) Jeff Schulz advised that his family is in the process of selling a piece of property which will allow them to secure funds by April 2005. He advised of having discussed with Mr. Guzman a proposal to purchase the 200-acre meadow and for the City to purchase the hillsides. He acknowledged a willingness

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to apply a conservation easement to the meadow. Mr. Guzman pointed out, on a displayed map, the properties owned by the Schulz family. In response to a question, Mr. Schulz advised that the meadow would continue to be used for cattle grazing. He noted that the Schulz property has been used for cattle grazing for the past 93 years. He advised that the property is not profitable for large cattle herds, but it would be conserved as agricultural property, which has a tax benefit. In addition, the ground prospers from a cattle grazing operation.

Member Robinson inquired as to the possibility of leasing the property back to the Schulz family. Mr. Guzman agreed that this would be a logical possibility; however, the City would be required to lease the property through an open bid process. He recommended not proceeding with the Schulz family's offer. He explained that in order to make a conservation easement viable, the property would have to be zoned agricultural. If at some point the Schulz family was no longer able to successfully continue the cattle grazing operation without the utilization of hydroponics or some other technology, the character of the meadow would be changed. Mr. Guzman advised of having spent the summer studying conservation easements at the Land Trust Alliance. Since "forever" is an element inherent in open space preservation, Mr. Guzman recommended that the Committee pursue purchase of the entire property. He noted the difficulty of conveying the recommendation in light of the Schulz family's enthusiasm over their proposal, and his belief that they would be good stewards of the land.

Member Fischer pointed out that there would be no reason, unless someone offered the City a better deal, that the Schulz family couldn't use the meadow. He inquired as to the City's vision for the meadow. Mr. Guzman advised that the property's aesthetic value, which includes "cows and green and open," is the primary purpose for purchasing it. He advised that Mr. Fagan's proposal to construct a retreat center in the meadow was a concern which led to the Committee's offer to purchase the entire property. He referred to the Committee's inquiry, early in the process, regarding public access and Mr. Fagan's response that he would not consider it. The Committee and staff determined that the property was still worth purchasing if only to "look at from Kings Canyon Road." Acting Chairperson Scott noted that one of the Committee's perspectives is resource management, and that grazing cattle is an effective method. He suggested that the potential for a first right of refusal on the Schulz property may provide the ability to enter into an exclusive agreement with the City for a grazing operation. If the City is successful in purchasing the Fagan property, management will have to be carefully considered.

(1-0404) Mr. Schulz discussed details of the property's management, including fence maintenance. He advised that the Schulz family cows are trained to stay in the meadow, and that the Schulzes have entered into an agreement with Mr. Fagan regarding irrigation of the pasture. (1-0433) Mr. Schulz discussed problems caused by the drought.

Acting Chairperson Scott acknowledged that good management isn't free, and noted that the property should continue to be well kept. (1-0447) Acting Chairperson Scott thanked Mr. Schulz for his presentation and comments.

Member Fischer moved to recommend to the Board of Supervisors to authorize the Finance Department to proceed toward obtaining a short-term loan, ten years, for approximately \$3.1 million towards the potential purchase of the Horse Creek Ranch. Members Riedl and Bird seconded the motion.

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(1-0456) Mr. Fagan advised of having reviewed his records earlier in the day and that the first meeting with Mr. Guzman regarding this project took place in March 2003. At that time, his intention was to sell the hillsides outright and to sell a conservation easement on the meadow. He advised that this is still his first priority. When members of the Committee expressed an interest in purchasing the whole parcel, he advised that he would not sell it for less than \$10,000 per acre. The appraisal published approximately 90 days ago valued the property at \$7,000 per acre.

Mr. Fagan advised that the Schulzes have been very good neighbors; that they stewarded the property in exchange for grazing their cattle while he lived back east. Mr. Fagan advised of a handshake agreement with Ray Schulz to give each other the right of first refusal over their respective properties. He advised of a telephone conversation with Jeff Schulz earlier in the week wherein he proposed purchase of the meadow. He explained to Mr. Schulz that selling the hillside will provide the necessary cash to address some financial affairs, and that he would prefer to keep the meadow which, he reiterated, is still his first priority. He suggested that the City is the only entity interested in only purchasing the hillside; a developer would not want to do so. He explained that if he can't sell just the hillside to the City, he needs to sell the entire parcel. He expressed the opinion that the property is worth more than \$7,000 per acre, and that he may be able to get \$10,000 per acre. He advised that this scenario wouldn't satisfy Mr. Schulz's proposal.

Mr. Fagan reiterated his first priority to sell the hillside and a conservation easement on the meadow. The second priority is to sell the entire parcel. If the appraisal is such that the City can act, "that's the way we would go." Mr. Fagan expressed support for whatever accommodations the City can make toward the Schulz family continuing their current use and stewardship of the land regardless of the outcome. He emphasized that time is of the essence. If the City can't perform by the end of the year, Mr. Fagan advised that he would be required to put the whole parcel up for sale. He suggested that his priorities may be slightly different than the Committee's, and requested that the recommendation to the Board of Supervisors include the "fall back position" of purchasing the hillside and a conservation easement on the meadow.

Acting Chairperson Scott expressed appreciation for Mr. Fagan's explanation, and acknowledged understanding of his suggestion that the two options be forwarded to the Board of Supervisors as part of the Committee's recommendation. Mr. Guzman acknowledged that the two options are inherent in staff's direction and will be forwarded to the Board of Supervisors. Member Riedl discussed the importance of providing the appraiser with suspense dates regarding what he needs to do first in order to accommodate Mr. Fagan's schedule. In response to a comment, Mr. Guzman explained that the appraiser will not be able to value the conservation easement because it has not yet been written. He advised that Mr. Kimmel will be hired to produce an opinion regarding whether the value expressed by Dan Leck is appropriate, and whether it should be increased. He explained that valuing the meadow separate from the hillsides would be inefficient. Acting Chairperson Scott called for a vote on the pending motion; **motion carried 4-0-1, Acting Chairperson Scott abstaining.** In response to a question, Acting Chairperson Scott advised of having done past work for Mr. Fagan.

3-F. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO PURCHASE SEED FOR USE IN THE REVEGETATION OF CARSON CITY VIEWSHED AND WATERSHED PROPERTIES
(1-0950) - Mr. Guzman advised that the drill seed mixes have been purchased, and that the aerial seeding and mulching operations are complete. He further advised that the U.S. Forest Service agreed to reseed certain areas following high winds which blew seeds off the hills and into town. An independent source has verified that the seed and mulch are in place in the high priority burned areas. The City is now ready

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to begin drill seeding operations. Mr. Guzman advised that his participation in the rehabilitation process is beginning to wane. He acknowledged that no action was necessary on this item.

3-G. REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING THE CONTRACTING OF SEED TREATMENTS TO PROVIDE EROSION CONTROL AND STABILITY ON PORTIONS OF THE CARSON CITY VIEWSHED AND WATERSHED PROPERTIES (1-0981) - Mr. Guzman explained the purpose of this item, and advised that the seed applications have taken place. The City has entered into negotiations with the Nevada Division of Forestry to oversee the drill seeding operation, which Mr. Guzman anticipates to begin in mid-October. He reiterated that the drill seed mixes have been purchased. The consultants have advised that the drill seeding operation is very specialized. Mr. Guzman advised that NDF staff is very capable and has qualified personnel to oversee the operation which will take place in the lower burned areas where the slopes are more gentle. Acting Chairperson Scott expressed appreciation to State Forester/Fire Warden Pete Anderson and other NDF staff who have been very responsive to and supportive of Carson City's needs. Mr. Guzman acknowledged no action was necessary on this item.

3-H. DISCUSSION AND POSSIBLE ACTION RELATIVE TO SOLICITING BIDS FOR THE SHORT-TERM TIMBER HARVEST AND/OR REMOVAL OF BURNED TIMBER ON PRIVATE AND CITY-OWNED PROPERTIES IN THE WATERFALL FIRE AREA (1-1010) - Mr. Guzman advised that two consultants are working on this project. Dave Early will oversee areas of gentle topography, primarily in the vicinity of Kings Canyon, the Quill Ranch, and the Lakeview subdivision. Mr. Early has assessed the Kings Canyon area to determine which trees should be removed. Mr. Guzman advised that the City will contract together with private property owners in the area.

Mr. Guzman explained that the second phase of the timber salvage operation is more complicated and may involve the use of helicopters. He advised of having spent time with the consultant, Rick Jones, to assess the area. He explained that the salvage operation should be as large as possible in order to make it feasible. This would mean including U.S. Forest Service lands; however, Mr. Guzman explained that the USFS may be constrained by environmental impact reporting and other requirements. He advised that sufficient flexibility will have to be incorporated into the contract documents to proceed without the USFS, if necessary. At the same time, this jeopardizes the sale because the smaller the unit, the less interest logging companies will have in the project. Mr. Jones will talk directly to loggers and log mill owners to determine the best course of action. Mr. Guzman advised that the expectation for sale of the logs is not all that great. Mr. Jones has expressed concern that including the unburned higher elevations in a thinning operation may make the economics of the project even more difficult. Mr. Guzman advised that the City may end up paying to remove the burned timber. He reiterated that Mr. Jones is looking into and considering alternatives. With regard to the helicopter operation, Mr. Guzman advised that the roads will first need to be repaired in order to access the heliport, which is usually a half mile from the resource. The subject roads would be on USFS property which creates another "catch 22 situation." NDF staff is also providing assistance with the assessment.

Mr. Guzman acknowledged that the references to USFS operations being stopped has to do with the potential for litigation. In response to a question, Acting Chairperson Scott advised that any potential litigation would not affect privately owned or City owned properties. Member Fischer inquired as to the City's recourse in a joint contract with the USFS if the USFS portion of the operation is stopped. Acting Chairperson Scott advised that the USFS is on a different time table due to their environmental

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requirements and processes. He acknowledged Mr. Guzman's earlier comment that the City may have to pay for part of the salvage operation. He pointed out that the City must manage its watershed lands whether or not the timber salvage operation has to be paid for. Mr. Guzman acknowledged that no action was required on this item.

3-I. ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS A PRELIMINARY PLAN OF ACTION TO FACILITATE THE REHABILITATION OF AREAS AFFECTED BY THE WATERFALL FIRE (1-1140) - Mr. Guzman advised that there was no recommendation to forward to the Board of Supervisors at this time. Acting Chairperson Scott referred to the September 24, 2004 letter from USFS District Ranger Gary Schiff included in the agenda materials. He noted that Ranger Schiff also wrote similar letters to the local newspaper. He acknowledged Ranger Schiff's recognition of the efforts invested in the rehabilitation process, and expressed appreciation for the positive comments, both publicly and to the Open Space Advisory Committee through Mr. Guzman.

4. NON-ACTION ITEMS:

STATUS REPORTS AND COMMENTS FROM COMMITTEE MEMBERS (1-1163)

Member Bird expressed appreciation to Mr. Guzman for all the work and extra hours he invested to assist Carson City's recovery from the Waterfall Fire, specifically monitoring the rehabilitation efforts and ensuring that the seed distribution occurred properly. She acknowledged the time and effort invested and commended Mr. Guzman. Acting Chairperson Scott agreed, and commented that City staff, "department by department, individual by individual, ... has done an outstanding job of responding to this situation daily and effectively and continuously." He noted the burden to Carson City of the Waterfall Fire's aftermath, and commended staff on an outstanding job. He suggested that the general citizenry most likely doesn't realize how hard City staff has been working. Member Fischer suggested that the Committee find a way to communicate to the public exactly what happened and the importance of the rehabilitation process. Acting Chairperson Scott advised that the City is a long way from a stable hillside; the watersheds are extremely sensitive and he anticipates extreme runoff from storm water flows.

(1-1215) David Morgan agreed with Member Fischer's comments, and volunteered CAT-10's considerable air time if the Committee would be interested in developing a 5-7 screen primer of what has occurred and what the follow up will be. Acting Chairperson Scott thanked Mr. Morgan, and requested Mr. Guzman to assist in coordinating this project.

(1-1303) Acting Chairperson Scott welcomed Mr. Moellendorf. He thanked Mr. Fahrenbruch for his service as Acting Director during the last several months.

STATUS REPORTS AND COMMENTS FROM STAFF (1-1260) - Mr. Fahrenbruch echoed the Committee members' comments regarding Mr. Guzman, and also acknowledged the efforts of Extension Director JoAnn Skelly, Deputy City Engineer John Flansberg, Senior Project Manager Robb Fellows, Park Planner Vern Krahn, City Engineer Larry Werner, Landfill/Streets Operations Chief Marnell Heinz, Development Services Director Andy Burnham, and City Manager Linda Ritter. He expressed the hope that the City will recognize all the staff who spent countless hours dealing with the Waterfall Fire. He advised that Mr. Guzman has worked weekends, evenings, and needs some time off. Mr. Guzman thanked Mr. Fahrenbruch.

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Mr. Guzman invited the Committee members to attend the Sierra Business Council annual conference next Friday and Saturday, October 8 and 9, in Reno. In addition, he invited the Committee members to attend the National Recreation and Park Society Annual Congress in Reno beginning Tuesday, October 12th. He discussed the involvement of Parks and Recreation Department staff in off-site institutes, one of which will include the City's open space properties.

FUTURE AGENDA ITEMS FROM COMMITTEE MEMBERS - None.

5. ACTION ON ADJOURNMENT (1-1318) - Member Fischer moved to adjourn the meeting at 7:20 p.m. Member Bird seconded the motion. Motion carried 5-0.

The Minutes of the October 4, 2004 meeting of the Carson City Open Space Advisory Committee are so approved this 18th day of October, 2004.

STEPHEN D. HARTMAN, Chair