

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 5, 2023 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, January 5, 2022, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Lori Bagwell
Supervisor Stacey Giomi, Ward 1
Supervisor Maurice White, Ward 2
Supervisor Curtis Horton, Ward 3
Supervisor Lisa Schuette, Ward 4

STAFF:

Nancy Paulson, City Manager
Scott Hoen, Clerk-Recorder
Stephanie Hicks, Deputy City Manager
Adam Tully, Deputy District Attorney
Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:31:30) – Mayor Bagwell called the meeting to order at 8:31 a.m. Mr. Hoen called roll and noted the presence of a quorum. Calvary Chapel Pastor Pat Propster provided the invocation. At Mayor Bagwell’s request, Supervisor Horton led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:34:51) – Mayor Bagwell entertained public comments. Parks and Recreation Commissioner Lea Case introduced herself and her daughter, Charlotte Case, and stated that her comments were not a representation of the Commission during this public comment. Ms. Case spoke in favor of item 17.A and provided background on the development of the proposed Carson City dog policy, which she called an attempt “to back into a policy at the park level that might be better addressed at the City level,” calling it an attempt at consistency and inclusiveness. She suggested not letting “perfect be the enemy of the good” and recommended voting for the item.

(8:38:00) – Deni French thanked the Planning Department for their assistance in addressing his concern regarding Ash Canyon Creek. He also welcomed the incoming Board and Staff members. Mr. French expressed concern regarding item 8.A and the safety zone between the nearby mobile home park and the antenna tower. He also inquired if the engineering services for the Fuji Fairgrounds Arena Expansion Project would be funded by a grant, questioning whether the expense was necessary, calling the provided information “inconsistent with what they were directing me to, as far as I should find.”

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(8:41:19) – Public Works Director Darren Schulz advised of the continuous efforts to clear the streets “running round-the-clock shifts day and night to try to get all the streets open and passable.” He noted that contractors had been hired for additional help and that “the current soft rain” has been helpful; however, he hoped it would stop at noon to avoid flooding. Supervisor Schuette explained that she had received a message from a resident praising the snow clearing that had been done on her street that had not qualified for a Tier 1 or Tier 2 status.

(8:43:45) – Carson City Fire Chief and Emergency Manager Sean Slamon also reported that over 2,200 housing units had lost power during the New Year’s Eve storm all of which, except six customers, had their power restored as of this meeting. Chief Slamon explained that the Multipurpose Athletic Center and Fire Station 51 had been opened as warming centers; however, neither location had been attended by the residents, attributing it to the fact that the community was well prepared. He highlighted the communication between agencies and explained that the call volumes to the Fire Department had doubled during the outages and that they had responded to de-energize downed power lines until the arrival of the NV Energy crews. Chief Slamon noted that the Fire Department had supported Governor Lombardo’s inauguration as well. Mayor Bagwell noted the many downed trees and requested a process for bringing those trees to a centralized location and providing a message to the community on how to rid of that debris. Supervisor Giomi asked why it had taken so long for NV Energy to restore service and Chief Slamon said he had not been informed of the reason “other than it was a significant storm.” He also attributed the collapse of the power lines to the “wet Sierra cement snow.” Supervisor Giomi thanked the Fire Department, the Carson City Sheriff’s Office (CCSO), the Public Works Department, and the Parks, Recreation, and Open Space Department. Mayor Bagwell noted that the Governor had the National Guard on standby in expectation of “the call.”

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – DECEMBER 1, 2022.

(8:52:23) – Mayor Bagwell introduced the item and entertained comments, corrections, or a motion.

(8:52:33) – Supervisor Giomi moved to approve the minutes of the December 1, 2022 Board of Supervisors meeting as presented. The motion was seconded by Supervisor Schuette and carried 5-0-0.

7. SPECIAL PRESENTATIONS

7.A PRESENTATION OF A PROCLAMATION RECOGNIZING GREG DAVIS FOR HIS LONG-TIME CONTRIBUTIONS TO YOUTH SPORTS HERE IN CARSON CITY, NEVADA.

(8:53:01) – Mayor Bagwell introduced the item and invited the Board members to join her in the presentation. Supervisor Giomi read into the record and presented Gregg Davis with a proclamation recognizing his long-time contribution to youth sports. Mr. Davis and his family joined the Board for a commemorative photo.

7.B PRESENTATION OF A PROCLAMATION RECOGNIZING JANUARY 2023 AS NATIONAL RADON MONTH.

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(8:57:22) – Mayor Bagwell introduced the item and recognized January 2023 as National Radon Month via a proclamation. She highlighted the risk of lung cancer and encouraged everyone to perform a free test of their homes for radon, mitigate elevated levels of radon, and have new homes built with radon-reducing materials.

CONSENT AGENDA

(8:59:20) – Mayor Bagwell introduced the item and stated that item 8.A would be pulled from the Consent Agenda to make a technical correction and to respond to public comment. She also inquired whether the Board wished to pull items from the Consent Agenda; however, none were forthcoming. Mayor Bagwell entertained a motion.

(8:59:42) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 9.A, 9.B, 10.A, 11.A, 12.A, 12.B, 12.C, 12.D, 12.E, 12.F, and 12.G as presented. Supervisor White seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

8. AIRPORT AUTHORITY

8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED AMENDMENTS (“AMENDMENTS”) TO A LEASE AGREEMENT FOR THE USE OF A COMMUNICATIONS TOWER AND 1,200 SQUARE FEET OF ADJACENT SPACE WITHIN THE CARSON CITY AIRPORT (“LEASE”) ENTERED INTO BETWEEN SACRAMENTO-VALLEY LIMITED PARTNERSHIP, DBA VERIZON WIRELESS (“VERIZON”), AS TENANT, AND CARSON CITY AND THE CARSON CITY AIRPORT AUTHORITY (“CCAA”), TOGETHER AS LANDLORD, WITH THE AMENDMENTS UPDATING THE FREQUENCIES USED BY VERIZON AND ALLOWING VERIZON TO INSTALL NEW EQUIPMENT AND MODIFY ITS EXISTING EQUIPMENT ON THE LEASED AREA.

(9:00:21) – Mayor Bagwell introduced the item. Mr. Tully referenced a “technical correction” in the late material, noting that a single signature would be used for the two amended leases. Mayor Bagwell responded to Mr. French’s earlier inquiry during public comment, noting that per the project maps, they must comply with Federal Aviation Administration (FAA) and Carson City Municipal Code (CCMC) requirements. There were no additional Board or public comments; therefore, Mayor Bagwell entertained a motion.

(9:02:42) – Supervisor Giomi moved to approve the amendments as presented in late material. Supervisor Schuette seconded the motion.

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RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

9. ASSESSOR

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST TO REMOVE THE TAXES AND PENALTIES FROM THE UNSECURED TAX ROLLS FOR FISCAL YEARS ("FY") 2019/20, 2020/21 AND 2021/22 PER NRS 361.5607 IN THE AMOUNT OF \$13,710.53.

9.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE NOMINATION AND APPOINTMENT OF THREE MEMBERS TO THE CARSON CITY BOARD OF EQUALIZATION ("CCBOE"), ONE MEMBER WILL FILL THE REMAINDER OF A TERM ENDING IN JANUARY 2025 AND TWO WILL FILL FOUR-YEAR TERMS ENDING IN JANUARY 2027.

10. CITY MANAGER

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED MEMORANDUM OF UNDERSTANDING ("MOU") BETWEEN CARSON CITY AND THE CARSON CITY SHERIFFS SUPERVISORY ASSOCIATION ON BEHALF OF THE CARSON CITY SHERIFFS LIEUTENANTS/CAPTAINS ("CCSSA LT./CPT.") TO AMEND THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY AND THE CCSSA LT./CPT. THAT IS EFFECTIVE JULY 1, 2019 THROUGH JUNE 30, 2024 ("CBA") TO REMOVE REFERENCE TO EDUCATION QUALIFICATIONS FOR PROMOTION TO CAPTAIN.

11. FINANCE

11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH DECEMBER 23, 2022, PER NRS 251.030 AND 354.290.

12. PURCHASING AND CONTRACTS

12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 23300263 WITH FARR WEST ENGINEERING ("FWE") TO PROVIDE

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ENGINEERING SERVICES FOR THE FUJI FAIRGROUNDS ARENA EXPANSION PROJECT (“PROJECT”), FOR A NOT TO EXCEED AMOUNT OF \$88,590.

12.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED \$69,377 INCREASE IN PURCHASE AUTHORITY, BEYOND THE PREVIOUSLY APPROVED \$70,000, RESULTING IN A NEW ANNUAL NOT TO EXCEED AMOUNT OF \$139,377, FOR THE PURCHASE OF MEDICATIONS FOR PERSONS DETAINED IN THE CARSON CITY JAIL UTILIZING JOINDER CONTRACT NO. MMS2200730 BETWEEN MINNESOTA MULTISTATE CONTRACT ALLIANCE FOR PHARMACY (“MMCAP”) AND DIAMOND DRUGS, INC. DBA DIAMOND PHARMACY (“DIAMOND PHARMACY”), AND EXTENDING THE PURCHASE AUTHORITY THROUGH JUNE 30, 2023.

12.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED CONTRACT NO. 23300219 WITH AMERICAN EXCHANGE TO PROVIDE BILLING SERVICES FOR THE CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES (“CCHHS”), AT A RATE OF 7 PERCENT OF NET COLLECTIONS PER MONTH PLUS THE COST OF US POSTAGE FOR MAILING PATIENTS STATEMENTS AND/OR PAPER CLAIMS, EFFECTIVE JANUARY 5, 2023, THROUGH DECEMBER 31, 2023, WITH THE OPTION TO RENEW FOR FOUR ADDITIONAL ONE-YEAR TERMS.

12.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED \$50,000 INCREASE IN PURCHASE AUTHORITY, BEYOND THE EXISTING \$100,000 IN PURCHASE AUTHORITY, RESULTING IN A NEW NOT TO EXCEED AMOUNT OF \$150,000, WITH BADGER METER INC. (“BADGER”) FOR FISCAL YEAR (“FY”) 2023 FOR BADGER WATER METERS AND PARTS.

12.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT SHOWCASE CONTRACTING LLC (“SHOWCASE”), IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NEVADA REVISED STATUTES (“NRS”) CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 23300240 FOR THE WORK ASSOCIATED WITH REPLACING THE UNINTERRUPTIBLE POWER SUPPLY (“UPS”) EQUIPMENT AT THE PUBLIC SAFETY COMMUNICATION CENTER (“PROJECT”) TO SHOWCASE FOR A TOTAL AMOUNT NOT TO EXCEED \$285,040.01.

12.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT TNT INDUSTRIAL CONTRACTORS, INC. (“TNT”) IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NEVADA REVISED STATUTES (“NRS”) CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 23300248 (“CONTRACT”) TO REPLACE AIR RELEASE VALVES AND MANHOLE TOPS ALONG THE BRUNSWICK EFFLUENT TRANSMISSION MAIN (“PROJECT”) FOR A TOTAL AMOUNT NOT TO EXCEED \$340,136.50.

12.G FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF DR. COLLEEN LYONS AS THE CARSON CITY COUNTY HEALTH OFFICER,

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EFFECTIVE JANUARY 1, 2023 FOR A TWO-YEAR TERM ENDING ON DECEMBER 31, 2024, AND REGARDING AMENDMENT NO. 2 TO CONTRACT NO. 20300270, TO EXTEND THE TERM OF THE CONTRACT WITH DR. LYONS TO DECEMBER 31, 2024 AND TO INCREASE THE CONTRACT AMOUNT BY AN ADDITIONAL \$60,000, PAID \$2,500 PER MONTH, FOR A NEW TOTAL NOT TO EXCEED AMOUNT OF \$115,000, TO BE FUNDED FROM THE HEALTH ADMINISTRATION PROFESSIONAL SERVICES ACCOUNT IN THE GENERAL FUND.

END OF CONSENT AGENDA

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

13. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

Please see the minutes for item 8.A.

14. SHERIFF

14.A FOR DISCUSSION ONLY: PRESENTATION OF A BIANNUAL REPORT ON CARSON CITY JAIL CONDITIONS AND INFORMATION CONCERNING DEATHS OF PRISONERS WITHIN THE JAIL.

(9:03:12) – Mayor Bagwell introduced the item. CCSO Captain Earl Mays reviewed the Staff Report and accompanying documentation, incorporated into the record, and responded to clarifying questions. Captain Mays reported no deaths in the jail during the reporting period and that a new padded cell had been completed and occupied. Mayor Bagwell clarified for the public that Board members take turns visiting the jail and hearing concerns or evaluating requests/needs. Supervisor Giomi was informed that the new fence had also been completed. This item was not agendized for action.

15. CITY MANAGER

15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS AND APPOINTMENTS OF MEMBERS OF THE BOARD OF SUPERVISORS ("BOARD") AND OTHER DESIGNEES OR REPRESENTATIVES TO VARIOUS POSITIONS ON BOARDS, COMMITTEES AND COMMISSIONS AS REQUIRED OR AUTHORIZED BY LAW, INCLUDING TO: (1) THE POSITION OF MAYOR PRO TEMPORE ON THE BOARD OF SUPERVISORS; (2) THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION; (3) THE CARSON CITY AUDIT COMMITTEE; (4) THE NEVADA ASSOCIATION OF COUNTIES; (5) THE NEVADA ASSOCIATION OF COUNTIES ALTERNATE; (6) THE NEVADA LEAGUE OF CITIES BOARD OF DIRECTORS; (7) THE CARSON CITY CULTURE & TOURISM AUTHORITY; (8) THE CARSON WATER SUBCONSERVANCY DISTRICT; (9) NEVADA WORKS; (10) THE CARSON CITY AIRPORT AUTHORITY; (11) THE CARSON CITY DEBT MANAGEMENT COMMISSION; (12) THE CARSON CITY CULTURAL COMMISSION; (13) THE TAHOE REGIONAL PLANNING AGENCY ("TRPA"); (14) THE TRPA ADVISORY PLANNING COMMISSION ("APC"); AND (15) THE NEVADA TAHOE CONSERVATION DISTRICT ("NTCD").

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(9:05:37) – Mayor Bagwell introduced the item and heard from the Board members that they wished to continue serving their existing committees and commissions. Supervisor Horton agreed to take over the boards of his predecessor, Supervisor Jones. Mayor Bagwell entertained additional discussion; however, none was forthcoming.

(9:06:40) – Mayor Bagwell moved to appoint:

- **Supervisor Giomi as Mayor Pro Tem for a two-year term ending on December 31, 2024**
- **Mayor Bagwell to the Carson City Regional Transportation Commission for a two-year term ending on December 31, 2024**
- **Supervisor Schuette to the Carson City Audit Committee for a one-year term ending on December 31, 2023**
- **Supervisor Giomi to the Nevada Association of Counties for a one-year term ending on December 31, 2023**
- **Mayor Bagwell as an alternate to the Nevada Association of Counties for a one-year term ending on December 31, 2023**
- **Mayor Bagwell to the Nevada League of Cities Board of Directors for a one-year term ending on December 31, 2023**
- **Supervisor Giomi to the Carson City Culture and Tourism Authority for a four-year term ending on December 31, 2026**
- **Supervisor Giomi to the Carson City Water Subconservancy District for a four-year term ending on December 31, 2026**
- **Supervisor White to Nevada Works for a two-year term ending on December 31, 2024**
- **Supervisor Horton to the Carson City Airport Authority to fill an unexpired term ending on January 1, 2025**
- **Supervisor Horton to the Carson City Debt Management Commission for a two-year term ending on December 31, 2024**
- **Supervisor Horton to the Carson City Cultural Commission for a two-year term ending on December 31, 2024**
- **Shelly Aldean to the Tahoe Regional Planning Agency (TRPA) for a two-year term ending on December 31, 2024**
- **Doug Martin to the Nevada Tahoe Conservation District (NTCD) for a two-year term ending on December 31, 2024**
- **Kevin Hill to the TRPA for reappointment to serve as Carson City's lay member of the APC for a two-year term ending on December 31, 2024**

Supervisor Giomi seconded the motion and thanked Ms. Aldean, Mr. Martin, and Mr. Hill “for their continued efforts representing this body on those very important organizations.” Mayor Bagwell called for the vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Mayor Bagwell
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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15.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF UP TO FOUR MEMBERS TO THE 9-1-1 SURCHARGE ADVISORY COMMITTEE (“COMMITTEE”), EACH FOR A TWO-YEAR TERM EXPIRING IN DECEMBER 2024.

(9:09:29) – Mayor Bagwell introduced the item. Supervisor Giomi read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that he would participate in discussion and action. Mayor Bagwell noted that Denise Stewart had applied for reappointment therefore she would not be reinterviewed. She also explained the interview process to applicants James Powell, Jed McComber, and Steven Figone and noted that at the conclusion of the interviews, the Board would discuss the appointments and proceed with an action. Each Board member asked all the applicants the same questions. A video of all the interviews may be viewed on the City’s website at:

https://carsoncity.granicus.com/player/clip/2161?view_id=2&redirect=true&h=14525fd4fdeb81fa222b192a3863cd42. Once the interviews were completed, Supervisor Schuette complimented the candidates for their background knowledge and their responses. Mayor Bagwell entertained a motion.

(9:30:06) – Supervisor Schuette moved to reappoint Denise Stewart and to appoint James Powell, Jed McComber, and Steven Figone each for a full term expiring in December 2024. Supervisor White seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(9:31:45) – Mayor Bagwell thanked the candidates and recessed the meeting.

(9:38:10) – Mayor Bagwell reconvened the meeting. A quorum was still present.

15.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF UP TO FOUR MEMBERS TO THE CARSON CITY CULTURAL COMMISSION, WHICH MAY INCLUDE ONE MEMBER FOR A PARTIAL TERM THAT WILL EXPIRE IN JANUARY 2024, ONE MEMBER FOR A PARTIAL TERM THAT WILL EXPIRE IN JANUARY 2025 AND TWO MEMBERS FOR TERMS THAT WILL EXPIRE IN JANUARY 2026.

(9:38:10) – Mayor Bagwell introduced the item and reminded everyone that Supervisor Horton had filled the vacancy created by the departure of Supervisor Jones. She also read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that she would participate in discussion and action. Ms. Paulson explained that applicants Kylie Howard and Deborah Lambin were not present for the interview. Mayor Bagwell again explained the interview process to the applicants and noted that at the

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conclusion of the interviews, the Board would discuss the appointments and proceed with an action. Each Board member asked all the applicants the same questions. A video of all the interviews may be viewed on the City's website at:

https://carsoncity.granicus.com/player/clip/2161?view_id=2&redirect=true&h=14525fd4fdeb81fa222b192a3863cd42. The applicants were interviewed in the following order: 1) Samuel Flakus, 2) Baylee Spear, 3) Valerie Moore, and 4) Michael Smith. At the conclusion of the interviews, Mayor Bagwell explained that she had received clarification that although Mr. Flakus was a water distribution intern for the City and was considered an employee, the Public Works Department was not in control of the Cultural Commission and that he would not be disqualified as a candidate. She also entertained discussion.

(10:17:05) – Supervisor Horton called all the candidates “excellent” and thanked them for their interest. He also highlighted Carson City’s great history and wished to continue stressing that. Supervisor Horton recommended Mr. Smith, Ms. Moore, and Mr. Flakus because of their “artful knowledge” of the community’s history. Supervisor Giomi recommended Mr. Flakus, Mr. Smith, and Ms. Spear for their connections to the arts community in Carson City. He believed that Ms. Moore’s connections were to the arts community in Washoe County. Supervisor White believed that Mr. Flakus and Mr. Smith bring local knowledge and wished to insert experience from other counties by recommending Ms. Moore. Supervisor Schuette was disappointed that not all candidates were present and noted that all four candidates had special skills which made the decision harder. She noted that she would recommend Mr. Flakus, Mr. Smith, and Ms. Spear; however, she believed that Ms. Moore would bring a wealth of information and background. Mayor Bagwell was also in support of appointing Mr. Flakus and Mr. Smith; however, she believed that Ms. Moore could bring “a different flavor” and expand the art and culture programs. She also entertained a motion. Supervisor Giomi thanked Cultural Commission member Karen Abowd for her contributions to the Commission, noting that the new members had “big shoes to fill.”

(10:26:52) – Supervisor Giomi moved to appoint Valerie Moore for a partial term that expires in January 2025 and to appoint Sam Flakus and Michael Smith for terms that expire in January 2026. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

16. Community development

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16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FROM ROSEVIEW TOWNHOMES, LLC (“APPLICANT”) FOR A FINAL SUBDIVISION MAP KNOWN AS ROSEVIEW TOWNHOMES, RESULTING IN THE CREATION OF 52 LOTS FOR ATTACHED SINGLE-FAMILY RESIDENCES ON 3.45-ACRES ZONED NEIGHBORHOOD BUSINESS PLANNED UNIT DEVELOPMENT (“NB-P”), LOCATED AT 1147 W. COLLEGE PARKWAY, ASSESSOR’S PARCEL NUMBERS (“APNS”) 007-462-16 AND 007-462-17.

(10:27:23) – Mayor Bagwell introduced the item. Planning Manager Heather Ferris gave background and reviewed the Staff Report with accompanying documentation, all of which are incorporated into the record. She recommended approval of the Final Subdivision Map for 52 lots for attached single-family residences and common areas and stated that Staff had found that the developer had met all the Conditions of Approval. Mayor Bagwell entertained public comments.

(10:28:34) – Heather Koche wondered how many homes will be “squeezed” into that property. She cited the problems with the roads and objected to the developers doing their own impact reports.

(10:30:17) – Mr. French believed that a conflict existed between Title 17 and Title 18. He believed the Master Plan was fluid and contractors did not have an appreciation of the culture and topography. He wished to see developers be observant and “pro-Carson City heritage.” Mayor Bagwell entertained additional comments and when none were forthcoming, a motion.

(10:32:58) – Supervisor Horton moved to approve the final subdivision map as presented. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Horton
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(10:33:30) – Mayor Bagwell recessed the meeting.

(10:42:33) – Mayor Bagwell reconvened the meeting. A quorum was still present.

17. PARKS AND RECREATION

17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING: (1) A PROPOSED RESOLUTION EXEMPTING CERTAIN PARKS, TRAILS AND OPEN SPACE AREAS FROM CARSON CITY MUNICIPAL CODE (“CCMC”) 13.02.090 TO ALLOW DOGS; AND (2) A PROPOSED DOG RULES AND REGULATIONS POLICY (“DOG POLICY”) TO ESTABLISH

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POLICIES AND GUIDELINES FOR DOGS WITHIN THE AREAS EXEMPTED BY THE RESOLUTION.

(10:42:38) – Mayor Bagwell introduced the item. Parks, Recreation, and Open Space Director Jennifer Budge thanked the Parks and Recreation Commission, the Open Space Advisory Committee, the hundreds of residents who provided feedback over the years, and the Parks, Recreation, and Open Space Staff. Open Space Manager Lyndsey Boyer gave background, reviewed a presentation, incorporated into the record, and responded to clarifying questions. Mayor Bagwell praised Staff for doing a “great job” and noted that there was “no easy answer on dog rules...we’re not going to satisfy everyone...it’s an impossible feat.” She acknowledged that the City had a code that prohibited dogs, but it wasn’t adhered to and that the signage posted in parks did not match the City’s code. Parks Operations Superintendent David Navarro clarified the location of Ronald D. Wilson Park and informed Mayor Bagwell that the policy could be written to prohibit dogs until that specific property was fenced. The Mayor also relayed a request from the Carriage Square Park neighborhood res that they did not wish to have a leash-free park, and recommended adhering to their wishes. Ms. Budge explained that dogs were prohibited at sports complexes and could be used by the community on non-event days; however, Mayor Bagwell recommended having an educational campaign reminding the public that they can use the playgrounds that have great structures at those parks.

(11:03:27) – Supervisor Giomi was in agreement with Mayor Bagwell’s suggestions and recommended waiting on the designation of Mills Park until after the completion of the park’s Master Plan. Ms. Budge reminded the Board that the railroad association at the park wished not to allow dogs near the railway area where children would be present. Supervisor Schuette recommended using the term “on leash only” to reinforce the expectation and to help park rangers enforce the rules. Supervisor White reminded everyone that any dog can bite and is not 100 percent safe, encouraging keeping children away from dogs when unsupervised. He encouraged the use of leashes in public and cited many statistics that indicated children were the most vulnerable group that are bitten by dogs. He cited a recommendation by the American Veterinary Medical Association that suggested keeping dogs on a leash. Supervisor White believed that the proposed policy would make the community less safe, with the exception of law enforcement K9 units that should be off-leash in parks. He recommended having all dogs on leashes at all times.

(11:16:02) – Supervisor Schuette wished to make a distinction between roaming strays and dogs in the parks. She cited the example of her own dog who needed exercise; however, she understood the need to have him on a leash on trails while giving him the opportunity to run in fenced dog parks. She supported having off-leash dogs in certain areas. Supervisor Giomi believed that the key was having, well-behaved people and well-behaved dogs. Ms. Budge understood Supervisor White’s points and explained that it had been their initial proposal to their committee and commission; however, they had received “pushback.” Supervisor White believed that dogs in parks presented hygiene and health issues. Mayor Bagwell indicated that there were locations that allowed for off-leash dogs such as the Capital City Gun Club which was used to train dogs for hunting and in fenced dog parks. Ms. Budge clarified that dogs would not be allowed in playgrounds. Discussion ensued regarding allowing off-leash dogs where there are no playgrounds, and a park is fenced. Mayor Bagwell defined a leash as “a tether or a cord.” Ms. Budge also suggested having provisions for one-off authorizations for off-leash use, such as the Fuji Park dog shows and law enforcement dogs while on duty. Mayor Bagwell entertained public comments.

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(11:34:02) – Mr. French was in favor of Supervisor White’s opinion of having all dogs on leash at all times because he had been attacked by dogs several times, once by a stray.

(11:37:16) – Ms. Koche was also in favor of a leash law and believed fines should be applied. She was amenable to exemptions including special fenced areas. Ms. Koche was concerned that unleashed dogs would attack wildlife as well. There were no additional public comments.

(11:38:50) – Mayor Bagwell recommended the following correction to the resolution:

WHEREAS, the Board finds that it is in the best interest of Carson City to establish regulations related to dog use ~~through~~ throughout Carson City’s Parks and Open Space areas, including but not limited to, identifying areas where dogs must be leashed;

(11:40:02) – Supervisor Giomi moved to approve Resolution No. 2023-R-1 with the following highlighted changes:

- **The third WHEREAS clause as corrected below:**

WHEREAS, the Board finds that it is in the best interest of Carson City to establish regulations related to dog use ~~through~~ throughout Carson City’s Parks and Open Space areas, including but not limited to, identifying areas where dogs must be leashed;

- **Setting the effective date as March 1, 2023.**
 1. *That the policy and procedures attached hereto as “Exhibit A” is hereby adopted as the “Carson City Dog Rules and Regulations Policy” (“Dog Policy”), with an effective date of **March 1, 2023**.*
- **Changing**
 2. *That all parks, trails and open space areas are exempt from the restrictions of CCMC 13.01 **02**.090 prohibiting dogs except as provided below:*
- **Adding Carriage Square Park and Mills Park to item 2.b.**

And to approve the Dog Rules and Regulation Policy with the following changes:

- **Adding an exemption for on-duty law enforcement animals.**
- **Adding a definition to leash and excluding e-leashes.**
- **Modifying section 3.2.5: Dog owners shall not allow their dog to chase, harass or disturb wildlife or livestock **or other people or animals**.**
- **Adding Carriage Square Park and Mills Park to section 4.2.2.**
- **Updating the Special Use Facilities attachment list to designate Carriage Square Park and Mills Park as “Dogs Prohibited” and Ronald D. Wilson Park off-leash after installing a fence and making other improvements.**
- **Allowing the District Attorney’s Office to make any other necessary conforming changes to the Resolution or the Policy.**

The motion was seconded by Supervisor Schuette.

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RESULT:	APPROVED (4-1-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Horton, Schuette, and Mayor Bagwell
NAYS:	Supervisor White
ABSTENTIONS:	None
ABSENT:	None

18. BOARD OF SUPERVISORS

NON-ACTION ITEMS.

FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD

STAFF COMMENTS AND STATUS REPORT

(11:43:11) – Mayor Bagwell introduced the item. Ms. Paulson announced that the 82nd Legislative Session was a month away and that the 60 percent update of the William Street Project would be heard by the Board “in the next couple of meetings.” Supervisor Giomi updated the Board on the American Rescue Plan Act (ARPA) funds to be used by the homelessness project. He believed that the implementation would be “incredibly difficult” due to the lack of comprehensive data.

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL.

This item did not take place.

19. PUBLIC COMMENT

(11:50:50) – Mayor Bagwell entertained final public comments. Mr. French called the meeting “emotional” and reiterated his concerns about sidewalk safety. He stated that it was difficult to reach the crosswalk lights. Mr. French also stated that an “ice rink” was forming at Lone Mountain Cemetery. He stated that the snow was not being cleared near ADA-compliant sidewalks. Supervisor Giomi reminded him that businesses were responsible for clearing out their sidewalks.

20. FOR POSSIBLE ACTION: TO ADJOURN THE BOARD OF SUPERVISORS

(11:54:30) – Mayor Bagwell adjourned the Board of Supervisors meeting at 11:54 a.m.

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REDEVELOPMENT AUTHORITY

21. CALL TO ORDER & ROLL CALL – REDEVELOPMENT AUTHORITY

(11:54:33) – Chairperson Bagwell called the Redevelopment Authority meeting to order. Mr. Hoen called roll and noted the presence of a quorum.

22. PUBLIC COMMENT

(11:55:04) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

23. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – OCTOBER 6, 2022

(11:55:30) – Chairperson Bagwell introduced the item and entertained comments, corrections, or a motion.

(11:55:40) – Vice Chair Giomi moved to approve the minutes of the October 22, 2022 Redevelopment Authority meeting as presented. The motion was seconded by Member White and carried 5-0-0.

24. CITY MANAGER

24.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE ELECTION OF A CHAIR AND VICE-CHAIR OF THE REDEVELOPMENT AUTHORITY, EACH FOR ONE-YEAR TERMS ENDING ON DECEMBER 31, 2023.

(11:56:02) – Chairperson Bagwell introduced the item and entertained a motion.

(11:56:34) – Vice Chair Giomi moved to appoint Lori Bagwell as Chair and Stacey Giomi as Vice Chair of the Carson City Redevelopment Authority, each for a one-year term ending on December 31, 2023. Member White seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Vice Chair Giomi
SECONDER:	Member White
AYES:	Members Horton, Schuette, White, Vice Chair Giomi, and Chair Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

22. PUBLIC COMMENT

(11:57:04) – Chairperson Bagwell entertained final public comments. Mr. French reiterated his concern about sidewalk and crosswalk safety. He also noted that Empire Cemetery “does not have an owner.” He was also

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concerned about the grading that had occurred there. Chairperson Bagwell informed Mr. French that this public comment session pertained specifically to Redevelopment Authority issues.

28. FOR POSSIBLE ACTION: TO ADJOURN

(11:59:23) – Chairperson Bagwell adjourned the meeting at 11:59 a.m.

The Minutes of the January 5, 2023 Carson City Board of Supervisors meeting are so approved on this 2nd day of February, 2023.

LORI BAGWELL, Mayor

ATTEST:

SCOTT HOEN, Clerk-Recorder