

# **CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)**

**Minutes of the**

**December 1, 2022 Regular Meeting**

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A regular meeting of the Carson City Library Board of Trustees was scheduled for 5:30 p.m. on Thursday, December 1, 2022 in the Community Center Robert “Bob” Crowell Board Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Julie Knight  
Vice Chair Beth Lucas  
Trustee Elizabeth Markle  
Trustee Sarena Nichols

**STAFF:** Joy Holt, Library Director  
Jason Woodbury, District Attorney  
Danielle Howard, Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Library Board’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Public Meetings Division of the Carson City Clerk’s Office, during regular business hours. For minutes and audio recordings of this Board’s meetings, please visit [www.carson.org/minutes](http://www.carson.org/minutes).

## **I. CALL TO ORDER - ROLL CALL**

(5:32:40) – Chairperson Knight called the meeting to order at 5:32 p.m. Roll was called; a quorum was present. Trustee Olivas was absent for the meeting.

## **II. PUBLIC COMMENT**

(5:33:20) – Chairperson Knight entertained public comments; however, none were forthcoming.

## **III. FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING**

### **III.a FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING (OCTOBER 27, 2022).**

(5:34:03) – Chairperson Knight introduced the item and entertained modifications and/or a motion.

**(5:34:27) – MOTION: Trustee Nichols moved to approve the October 27, 2022 meeting minutes as presented. Vice Chairperson Lucas seconded the motion. The motion carried 4-0-0.**

## **IV. FOR INFORMATION ONLY – LIBRARY DIRECTOR REPRESENTATIVE ADMINISTRATIVE REPORTS**

### **IV.a INFORMATION ONLY – PRESENTATION AND DISCUSSION OF REPORTS CONCERNING ACTIVITIES AND OPERATIONS OF THE LIBRARY SINCE THE PRESENTATION OF THE LAST REPORT.**

(5:34:53) – Chairperson Knight introduced the item. Ms. Holt presented her report as well as the fiscal year (FY) 2023 Library General Fund, Gift Fund, and Grants Board Reports, all of which are incorporated into the record. She also entertained Member input and responded to clarifying questions.

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**V. INFORMATION ONLY – BOARD MEMBER ANNOUNCEMENTS & REQUEST FOR INFORMATION**

(6:31:20) – Chairperson Knight entertained Trustee announcements and requests for information. Ms. Holt had indicated that the next LBOT meeting was scheduled for January 26, 2022.

**VI. PUBLIC COMMENT**

(6:31:51) – Chairperson Knight entertained public comments; however, none were forthcoming.

**VI. FOR POSSIBLE ACTION – ADJOURNMENT**

**(6:32:10) – Chairperson Knight adjourned the meeting at 6:32 p.m.**

The Minutes of the December 1, 2022 Carson City Library Board of Trustees meeting are so approved this 26<sup>th</sup> day of January 2023.