

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the December 14, 2022 Meeting

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A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, December 14, 2022, in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Lori Bagwell
Vice Chairperson Lisa Schuette
Member Robert “Jim” Dodson
Member Jon Erb
Member Wes Henderson
Member Lucia Maloney
Member Gregory Novak
Ex-Officio Member Sondra Rosenberg (via WebEx)

STAFF: Dan Stucky, Deputy Public Works Director
Chris Martinovich, Transportation Manager
Adam Tully, Deputy District Attorney
Bryan Byrne, Traffic Engineer
Kelly Norman, Transportation Planner/Analyst
Marquis Williams, Transportation Planner/Analyst
Rebecca Bustos, Grant Analyst
Alex Cruz, Transit Coordinator
Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review in the Clerk’s Office during regular business hours.

1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

(4:29:30) – Chairperson Bagwell called the meeting to order at 4:29 p.m.

2. ROLL CALL

(4:29:48) – Roll was called, and a quorum was present.

3. PUBLIC COMMENT

(4:30:12) – Chairperson Bagwell welcomed Member Maloney and congratulated Member Dodson on his reappointment. She also entertained public comments; however, none were forthcoming.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – NOVEMBER 9, 2022

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(4:31:00) – Member Dodson moved to approve the minutes of the CAMPO November 9, 2022 meeting as presented. The motion was seconded by Member Novak and carried 5-2-0 with Members Henderson and Maloney abstaining as they were not present at the meeting.

5. PUBLIC MEETING ITEM(S):

5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING RECERTIFICATION OF THE PUBLIC TRANSPORTATION AGENCY SAFETY PLAN (“PTASP”) AND FEDERAL FISCAL YEAR (“FFY”) 2023 SAFETY PERFORMANCE TARGETS FOR THE JUMP AROUND CARSON (“JAC”) TRANSIT SYSTEM.

(4:31:36) – Chairperson Bagwell introduced the item. Mr. Cruz gave background and presented the Staff Report, along with the accompanying *Jump Around Carson (JAC) Transit System Federal Fiscal Year 2023 Public Transportation Agency Safety Plan*, both of which are incorporated into the record. Mike Jacobs, General Manager of First Transit and Frontline Employee Representative, explained that the Safety Solutions Team consisting of drivers, managers, and dispatchers had reviewed and approved the plan. Member Dodson congratulated the team for not having any accidents and inquired whether system reliability and mechanical failures are also reported, and Mr. Cruz explained that the system reliability issues were tracked but not reported. He added that the buses travel around 3,500 miles per month, which is about the time a breakdown could happen. Chairperson Bagwell entertained public comments and when none were forthcoming, a motion.

(4:35:36) – Vice Chair Schuette moved to approve certification of the Public Transit Agency Safety Plan, including the Federal Fiscal Year 2023 Safety Performance Targets for the [Jump Around Carson] JAC Transit System from page 5 of the Plan, as presented. The motion was seconded by Member Henderson and carried 7-0-0.

5-B FOR DISCUSSION ONLY – DISCUSSION AND PRESENTATION REGARDING CAMPO’S ANNUAL FEDERAL OBLIGATION REPORT (“REPORT”), WHICH LISTS PROJECTS TO WHICH FEDERAL TRANSPORTATION FUNDS WERE OBLIGATED DURING FEDERAL FISCAL YEAR (“FFY”) 2022.

(4:36:14) – Chairperson Bagwell introduced the item. Mr. Williams provided background and reviewed CAMPO’s Annual Federal Obligation Report for the Federal Fiscal Year 2022 (October 1, 2021 to September 30, 2022) which is incorporated into the record. He also noted a correction on page five of the report [Table 2: FFY 2022 Federal Obligation Report – FTA Projects List] column header *Obligated in 2021* should read *Obligated in 2022*. Mr. Williams highlighted the following paragraph from the Staff Report as well: *The Report was posted for a 14-day public comment period in accordance with CAMPO’s Public Participation Plan. The public comment period for this action opened on November 26, 2022 and ended on December 10, 2022. No public comment has been received at this time, and any received after publication of the December 14, 2022 CAMPO agenda will be provided as late material.* In response to a question by Chairperson Bagwell, Mr. Martinovich clarified that “*Install Wrong Way Driver System Components at five interchanges*” for \$950,000 as a line item was for the installation of a

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series of red flashing beacons at off-ramps alerting drivers not to turn on the wrong side of the road. Chairperson Bagwell entertained public comments.

(4:40:41) – Deni French introduced himself and inquired whether the flashing lights have a time limit and also whether “yield” signs were also being considered, especially in the area of Roop Street and College Parkway, adding that he had had many “close calls” there. This item was not agendized for action.

6. NON-ACTION ITEMS

6-A TRANSPORTATION MANAGER’S REPORT

(4:42:30) – Mr. Martinovich announced that Staff were working on an update to Title 6 as required for JAC. He noted that the item was now out for public comment and planned on agendizing it for the January 2023 meeting. Mr. Martinovich also stated that a discussion on updates to the Transportation Improvement Plan (TIP) was planned for the next meeting, in addition to an update to the CAMPO Travel Demand Model.

6-B OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE:

- FUTURE AGENDA ITEMS**

Previously discussed. Please see item 6-A.

- STATUS REVIEW OF ADDITIONAL PROJECTS**
- INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- CORRESPONDENCE TO CAMPO**
- ADDITIONAL STATUS REPORTS AND COMMENTS FROM CAMPO**

(4:44:10) – Member Novak requested a report from the Nevada Department of Transportation (NDOT) regarding the revised high-speed signalized intersection “Prepare to Stop” signs.

- ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

7. PUBLIC COMMENT

(4:45:27) – Chairperson Bagwell entertained final public comments; however, none were forthcoming.

8. FOR POSSIBLE ACTION: TO ADJOURN

(4:45:36) – Chairperson Bagwell adjourned the meeting at 4:45 p.m.

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The Minutes of the December 14, 2022, Carson Area Metropolitan Planning Organization meeting are so approved on this 11th day of January, 2023.