

ADMINISTRATIVE HEARING EXAMINER MEETING
Minutes of the Wednesday, January 25, 2023 Meeting
Carson City Community Development Conference Room A
108 East Proctor Street, Room A, Carson City, Nevada

An Administrative Hearing Examiner meeting was scheduled for 1:30 p.m. on Wednesday, January 25, 2023, in the Carson City Community Development Conference Room A, 108 East Proctor Street, Carson City, Nevada.

PRESENT

APPLICANT: Don Thoreson – Applicant
Rachel Bruin, *The Derma Group* – Applicant

STAFF: Heather Ferris, Associate Planner – Administrative Hearing Officer
Lena Reseck, Assistant Planner
Danielle Howard, Public Meetings Clerk

NOTE: A recording of these proceedings and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours. The hearing materials are on file in the Planning Division, and are available for review during regular business hours.

1. CALL TO ORDER

Ms. Ferris called the meeting to order at 1:30 p.m.

2. PUBLIC COMMENT – None

3. PUBLIC HEARING: ACITON ITEM

3.A LU-2022-0543 FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FROM DON THORESON (“APPLICANT”) FOR AN ADMINISTRATIVE PERMIT TO ALLOW FOR THE CONSTRUCTION OF AN ACCESSORY STRUCTURE WITH A CUMULATIVE SQUARE FOOTAGE TOTALING 66.54 PERCENT OF THE SIZE OF THE PRIMARY STRUCTURE ON PROPERTY ZONED SINGLE FAMILY 1 ACRE (“SF1A”) LOCATED AT 95 PAUL WAY, ASSESSOR’S PARCEL NUMBER (“APN”) 008-045-05.

Ms. Ferris introduced the item, and Ms. Reseck indicated that there were no changes to the Staff Report, which is incorporated into the record.

The Applicant, Don Thoreson, confirmed he had read the Staff Report and agreed to the Conditions of Approval outlined in the Staff Report.

Ms. Ferris entertained public comments; however, none were forthcoming. She also directed Staff to amend the Conditions of Approval so all the Conditions were numbered rather than bulleted.

ACTION: Ms. Ferris approved the administrative permit based on the findings and subject to the Conditions of Approval contained in the Staff Report.

3.B LU-2022-0560 FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FROM THE DERMA GROUP (“APPLICANT”) FOR AN ADMINISTRATIVE PERMIT TO ALLOW FOR THE INSTALLATION OF ANTENNAS THAT WILL EXTEND APPROXIMATELY 8.4 FEET ABOVE AN EXISTING TELECOMMUNICATIONS EQUIPMENT SHELTER ON PROPERTY ZONED PUBLIC REGIONAL (“PR”) LOCATED AT 250 CONESTOGA DRIVE, ASSESSOR’S PARCEL NUMBER (“APN”) 008- 011-30.

Ms. Ferris introduced the item, and Ms. Reseck indicated that there were no changes to the Staff Report, which is incorporated into the record.

The Applicant, Rachel Bruin, representing The Derma Group and appearing remotely via conference phone, confirmed she had read the Staff Report and agreed to the Conditions of Approval outlined in the Staff Report.

Ms. Ferris entertained public comments. Kip Kolstad introduced himself as a resident on Manzanita Terrace, and Ms. Reseck, Ms. Ferris, and Ms. Bruin referenced the agenda materials to respond to his clarifying questions.

James Johnson introduced himself and believed that the maps that were delivered by mail were insufficient because they 250 Conestoga Drive was difficult to find on the maps.

ACTION: Ms. Ferris approved the administrative permit based on the findings and subject to the Conditions of Approval contained in the Staff Report.

4. PUBLIC COMMENT – None.

5. FOR POSSIBLE ACTION: ADJOURNMENT

Ms. Ferris adjourned the meeting at 1:45 p.m.

The Minutes of the January 25, 2023 Administrative Hearing Examiner meeting are respectfully submitted on this 7th day of February 2023.

William Scott Hoen, Clerk-Recorder

By: _____
Danielle Howard, Public Meetings Clerk