



## STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** March 16, 2023

**Staff Contact:** Ken Furlong, Sheriff

**Agenda Title:** For Possible Action: Discussion and possible action regarding a grant from the Department of Justice, 2022 Edward Byrne Memorial Justice Assistance Grant Program, for the TriNet Narcotics Task Force in the amount of \$80,000, and a proposed interlocal agreement between Carson City and Douglas County to pass \$40,000 in the grant funds to Douglas County for the TriNet Narcotics Task Force. (Sheriff Furlong, kfurlong@carson.org)

Staff Summary: If accepted, this grant will continue the efforts of the TriNet Narcotics Task Force. The project is funded through the Nevada Department of Public Safety, Office of Criminal Justice Assistance. The award will continue to partially fund one deputy sheriff each in Carson City and Douglas County and operational funds used for drug interdiction operations. The grant period is February 21, 2023, through December 31, 2023. The proposed interlocal agreement is the mechanism through which to pass the grant funding on to Douglas County.

**Agenda Action:** Formal Action / Motion

**Time Requested:** Consent

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### **Proposed Motion**

I move to authorize acceptance of the grant and approve the agreement as presented.

### **Board's Strategic Goal**

Safety

### **Previous Action**

January 20, 2022 (Item 14D): The Board of Supervisors approved the acceptance of the current grant award from the Department of Justice, 2021 Edward Byrne Memorial Justice Assistance Grant for the TriNet Narcotics Task Force in the amount of \$95,000.

### **Background/Issues & Analysis**

TriNet was established in 1988. TriNet continues to address, prevent and reduce the impact of drug-related crime throughout Northern Nevada. In fact, TriNet has investigated and shut-down over 65 Marijuana grows, seized more than 171,345 grams of methamphetamine, made more than 3,380 arrests, executed over 310 search warrants and seized over \$1,122,748 in cash, 260 firearms and 170 vehicles since its inception. The manufacture, cultivation, trafficking, sales and use of illicit narcotics continues to be a significant crisis in the geographical region. The TriNet Narcotics Task Force is a multi-jurisdictional narcotic task force which conducts and supports narcotics-related investigations in Carson City and Douglas County.

### **Applicable Statute, Code, Policy, Rule or Regulation**

N/A

**Financial Information**

**Is there a fiscal impact?** Yes

**If yes, account name/number:** Grant Fund, Tri-Net Grant, Salaries, Benefits and Services and Supplies - 2752005 500101 through 2752005 500625 - G200521005

**Is it currently budgeted?** Yes

**Explanation of Fiscal Impact:** The current grant award is \$80,000. Of this amount, \$80,000 would go towards salaries (\$40,000 will go towards Carson City Sheriff's Office salaries and \$40,000 will go towards Douglas County Sheriff's Office salaries). Augmentation to City's budget to add both revenues and expenses will be done during second round of budget augmentations. Last year, from Fiscal Years 2021 to 2022, the grant award was reduced from \$95,000 to \$80,000.

**Alternatives**

Do not authorize acceptance of the grant, do not approve the interlocal agreement and/or provide alternative direction to staff.

**Attachments:**

[Notice of Award Letter Trinet FY22.pdf](#)

[Award Letter CCSO TriNet FY22.pdf](#)

[Jag\\_Trinet\\_Mou\\_revised FY22 clean.doc](#)

[22-JAG-03 Application.pdf](#)

[22-JAG-03 Budget.pdf](#)

[22-JAG-03 Special Conditions.pdf](#)

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_  
2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

Joe Lombardo  
Governor



Nevada Department of  
**Public Safety**  
Office of Criminal Justice Assistance

George Togliatti  
Director

Sheri Brueggemann  
Deputy Director

Victoria Hauan  
Administrator

## Office of Criminal Justice Assistance

1535 Old Hot Springs Road, # 10  
Carson City, Nevada 89706-0676  
Telephone (775) 687-1500 • Fax (775) 687-4171  
[www.ocj.nv.gov](http://www.ocj.nv.gov)

Sheriff Ken Furlong  
Carson City Sheriff's Office  
911 E. Musser St.  
Carson City, NV 89701-3706

Dear Sheriff Furlong,

Re: **Grant Award # 22-JAG-03**

Congratulations! The Office of Criminal Justice Assistance (OCJA) is pleased to inform you that the **Carson City Sheriff's Office** has been awarded **\$80,000** for the "**Tri-NET Narcotic Task Force JAG Grant**" project from the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) application process.

Your agency's grant award number is **22-JAG-03**. Please refer to this number on all documents and correspondence pertaining to this project. Please ensure your agency reads everything carefully in the Special Conditions, Program Assurances and Financial Assurances, and contact me should you have any questions.

Please review and sign in **blue** ink all signature blocks in the special conditions and assurances documents in addition to the signed Grant Award. Please return a **color** scanned copy to OCJA by email. Once I have reviewed the documents for completeness, a fully executed signed Grant Award and an Authorization to Proceed (ATP) will be sent to your agency.

OCJA looks forward to working with your agency in 2023.

Respectfully,

Victoria Hauan, Administrator  
Office of Criminal Justice Assistance, Department of Public Safety



STATE OF NEVADA  
DEPARTMENT OF PUBLIC SAFETY

OFFICE OF CRIMINAL JUSTICE ASSISTANCE

**Grant Award**

**JUSTICE ASSISTANCE GRANT (JAG)**

**CFDA# 16.738**

<b>SUB-GRANTEE:</b>	Carson City Sheriff's Office	<b>PROJECT NUMBER:</b>	22-JAG-03
<b>ADDRESS:</b>	911 E. Musser St. Carson City, NV 89701-3706	<b>UEI #</b>	DTBPJMA2QFC8
<b>PROJECT TITLE:</b>	Tri-NET Narcotic Task Force JAG Grant		
<b>GRANT PERIOD</b>	February 21, 2023 – December 31, 2023	<b>TOTAL FEDERAL GRANT FUNDS:</b>	\$80,000.00

**APPROVED BUDGET FOR PROJECT**

<b>CATEGORY</b>	<b>TOTAL PROJECT COSTS</b>
Personnel	\$80,000.00
Travel	\$ .00
Supplies/Operating	\$ .00
Equipment	\$ .00
Contracts/Consultants	\$ .00
Confidential Funds	\$ .00
Other	\$ .00
Total	\$80,000.00

This award is subject to the requirements (General and Fiscal Conditions, including General Operating Policies) established by the Office of Criminal Justice Assistance, Nevada Department of Public Safety.

☒ SPECIAL CONDITIONS: This project is subject to such conditions or limitations as set forth on the attached page(s).

<b>AGENCY APPROVAL</b>	<b>SUB-GRANTEE ACCEPTANCE</b>
Office of Criminal Justice Assistance Victoria Hauan, Administrator	Carson City Sheriff's Office Ken Furlong, Sheriff
<b>X</b>	<b>X</b>
Signature of Approving Official                      Date	Signature of Agency Approving Official                      Date



**INTERLOCAL AGREEMENT**  
**Between**  
**DOUGLAS COUNTY, NEVADA**  
**And**  
**CARSON CITY, NEVADA**

WHEREAS, Douglas County and Carson City are political subdivisions of the State of Nevada and share a common border; and

WHEREAS, it is in the best interest of both counties and their residents to mutually share law enforcement activities on an as-needed basis; and

WHEREAS, the Tri-NET Task Force is a multi-jurisdictional narcotic enforcement team serving Carson City and Douglas County that seeks to locate, identify, arrest, and aid in the successful prosecution of individuals and organizations responsible for the manufacturing, trafficking, sales, and use of illegal, illicit, and prescription controlled substances;

WHEREAS, Carson City is has received grant no. 22-JAG-03 from the Office of Criminal Justice Assistance of the Nevada Department of Public Safety for the Tri-NET Task Force, totaling \$80,000, of which an amount not to exceed \$40,000 is allocated to Douglas County;

WHEREAS, Nevada Revised Statute ("NRS") 277.180(1) allows public agencies to contract with other public agencies to perform any governmental service, activity or undertaking which any of the contracting agencies is authorized to perform; and

WHEREAS, Carson City and Douglas County are public agencies as defined in NRS 277.100, and oversee law enforcement agencies in their respective jurisdictions;

NOW, THEREFORE, Douglas County and Carson City agree as follows:

1. **Grant Funding.** Carson City has received grant no. 22-JAG-03 for the Tri-NET Task Force, totaling \$80,000, of which \$80,000 is allocated to personnel costs. Of the amount allocated to personnel costs, an amount not to exceed \$40,000 is allocated to Douglas County.
2. **Invoicing.** The Douglas County Sheriff's Office shall submit monthly invoices to Carson City for its personnel costs attributed to the Tri-Net Task Force. Carson City will reimburse the Douglas County Sheriff's Office within 30 days of receiving an invoice until the maximum \$40,000 amount has been distributed to Douglas County.
3. **Term of Agreement.** The term of this Agreement shall be from January 1, 2023 to December 31, 2023 unless earlier terminated by either Party under this Agreement.

4. **Termination of Contract.** This Agreement may be terminated by either Party prior to the date set forth in paragraph one, without cause, by giving 30 days written notice to the other Party.
5. **Termination Due to Nonappropriation.** The payments and services provided under this Agreement are contingent upon the availability of the necessary public funding, which may include various internal and external sources. In the event that one Party is unable to acquire and appropriate the funding necessary to perform in accordance with the terms of this Agreement, the Agreement may be terminated immediately by the nonappropriating Party upon written notice to the other Party of such nonappropriation. No claim or cause of action may be based upon any nonappropriation.
6. **Entire Contract; Severability.** This Agreement constitutes the entire agreement between the parties and may not be changed except by an instrument in writing signed by Carson City and Douglas County. In the event any provision shall be determined to be invalid, illegal, or unenforceable, such invalidity, illegality or unenforceability shall not affect the other or remaining provisions.
7. **Construction.** This Agreement shall be construed and interpreted according to the laws of the State of Nevada. The Agreement will be reasonably construed to effectuate the intent of both parties. As both Parties have been represented by counsel, no presumptions shall arise from the identity of the drafter.
8. **Notice.** Any notices required under the terms of this Agreement shall be made by either U.S. mail or by hand delivery to the following:

Daniel J. Coverley, Sheriff Douglas County Sheriff Office PO Box 218 Minden, Nevada 89423	Ken Furlong, Sheriff Carson City Sheriff's Office 911 E Musser St. Carson City, Nevada 89701
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9. **Required Approvals.** This Agreement shall not become effective until and unless approved by appropriate official action of the governing body of each Party.
10. **Public Records.** Pursuant to NRS 239.010, information or documents, including this Agreement, may be open to public inspection and copying. The Parties will have the duty to disclose, unless particular information or documents are made confidential by law or a common law balancing of interest.
11. **Independent Public Agencies.** The Parties are associated with each other only for the purposes and to the extent set forth in this Agreement. Each Party is a public agency separate and distinct from the other Party. Nothing contained in this Agreement may be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, to convey ownership of any asset, or to otherwise create any liability for one Party whatsoever with respect to the indebtedness, liabilities, and obligations of the

other Party. This Agreement does not contemplate any transfer of property or ownership interest between the Parties and the Parties will each maintain ownership of their own facilities.

12. **Limited Liability.** The Parties do not waive and intend to assert available liability limitations, including NRS Chapter 41, in all cases. Contract liability of both parties shall not be subject to punitive damages. Actual damages for any breach shall never exceed the amount of funds which have been appropriated for payment under this Agreement, but not yet paid, for the fiscal year budget in existence at the time of the breach. The Parties agree that, in the event attorney's fees are awarded for any reason, the rate applied to recoverable attorney's fees shall not exceed the rate of \$125 per hour.
13. **No Waiver of Breach.** Failure to declare a breach or the actual waiver of any particular breach of this Agreement or its material or nonmaterial terms by either Party shall not operate as a waiver by such Party of any of its rights or remedies as to any other breach.
14. **Assignment.** The Parties may not assign, transfer, or delegate any rights, obligations, or duties under this Agreement without the prior written consent of the other Party.
15. **No Third-Party Beneficiary.** None of the provisions of this Agreement, express or implied, are intended or will be construed to give the public; any member of the public; or any other person or entity the status of a third-party beneficiary or any legal or equitable right, benefit, remedy, or claim of any nature under or with respect to this Agreement, or any provision of this Agreement. The Parties intend that this Agreement and all of its provisions and conditions are for the sole and exclusive benefit of the Parties to this Agreement and their respective successors and assigns.
16. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument.
17. **Force Majeure.** Neither Party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

(The remainder of this page is blank; the signature blocks continue on the next page.)

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

*On Behalf of Carson City:*

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023

By: \_\_\_\_\_  
Lori Bagwell, Mayor, Carson City Board of Supervisors

By: \_\_\_\_\_  
Ken Furlong, Sheriff, Carson City, Nevada

ATTEST: \_\_\_\_\_  
William Scott Hoen, Carson City Clerk-Recorder

Approved As to Form: \_\_\_\_\_  
Deputy District Attorney

*On Behalf of Douglas County:*

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023

By: \_\_\_\_\_  
John Engels, Chairman, Douglas County Board of Commissioners

By: \_\_\_\_\_  
Daniel J. Coverley, Sheriff, Douglas County, Nevada

ATTEST: \_\_\_\_\_  
Amy Burgans, County Clerk/Treasurer

Approved As to Form: \_\_\_\_\_  
Zach Wadle, Deputy District Attorney



## Edward Byrne Memorial Justice Assistance Grant Program (JAG)

### Revised Program Narrative

#### Submittal Instructions

Because the original proposal was only partially funded, some elements described were removed from the Program Narrative. Please submit the Revised Program Narrative electronically. Please scan in color to preserve original signature. Include quotes for equipment and contracts.

<input type="checkbox"/> NEW <input checked="" type="checkbox"/> CONTINUING					
Organization Name	Carson City Sheriff's Office				
Project Title	Tri-NET Narcotic Task Force JAG Grant				
Amount of Grant Subaward:	\$80,000.00	UEI #	TBPJMA2QFC	Federal Tax ID # (xx-xxxxxxx)	88-600189
Agency Authorizing Official	Ken Furlong			Title	Sheriff
Address & City	911 E. Musser Street			Zip 9-digit zip required	89701-3706
Phone	775-283-7006	Email	kfurlong@carson.org		
Project Director	Jerome Tushbant			Title	Undersheriff
Address & City	911 E. Musser Street, Carson City, NV			Zip 9-digit zip required	89701-3706
Phone	775-283-7802	Email	jtushbant@carson.org		
Financial Officer	Casey Otto			Title	Dept Business Manger
Address & City	911 E. Musser Street, Carson City, NV			Zip 9-digit zip required	89701-3706
Phone	775-283-7811	Email	cotto@carson.org		
Other Point of Contact	Gregory Prestipino, Sergeant			Email	gprestipino@dps.state.nv.us
Designated Civil Rights Liaison: typically, The HR Representative:	Sharon Daniels			Email	sdaniels@carson.org
Purpose/Program Area (select one box) <input checked="" type="checkbox"/> Law enforcement programs. <input type="checkbox"/> Prosecution and court programs. <input type="checkbox"/> Corrections and Reentry programs.			<input type="checkbox"/> Drug treatment and enforcement programs. <input type="checkbox"/> Technology improvement projects. <input type="checkbox"/> Law Enforcement Mental Health programs <input type="checkbox"/> Other _____		

## Project Budget Summary

<b><u>Ensure these amounts match the amounts in the Excel Budget Worksheet.</u></b>	
Category	
Personnel	\$80,000
Fringe Benefits	
Consultant/Contract	
Travel	
Supplies/Operating	
Equipment	
Confidential Funds	
Other	
<b>Total Federal Funding Requested (\$)</b>	<b>\$80,000</b>

## Revised Program Narrative

### Reminders:

- **Each section expands as needed to write the program narrative, subject to page limitations.**
- **Your application should include: WHO – WHAT – WHEN – WHERE – WHY**
  - Use **local** and county data and statistics.
  - Spell out acronyms, at least when first used. Eliminate jargon when possible.
  - Footnote any reference to federal, state or local laws, codes or statutes.
  - The expenses that are necessary for success of the proposed project and in the Budget Worksheet and Budget Narrative should be explained in the Methods of Accomplishment.
  - The Excel Budget Detail Worksheet/Budget Narrative is a separate document

### General Overview, Information about the Organization (Name & Function) **1-page limit:**

Establish who the applicant agency is and what the agency does. (i.e. Name, area of responsibility, "stakeholders" served; number of employees or sworn officers, Operations)

Tri-NET is a Multi-Jurisdictional Narcotic Enforcement Team which serves two rural counties in Northern Nevada (Carson City and Douglas County) and is within a short drive from a large metropolitan area (Reno/Sparks). Broad Goals: Intelligence exchanges regarding drug trends, drug-related crime, Drug Trafficking Organizations (DTO's), addressing the impact of drug-related crimes, reducing the availability of all illegal and illicitly manufactured and sales of Controlled Substances by disrupting and dismantling persons and organizations involved, and educating the public and training other law enforcement in the area of drug identification and awareness when requested.

Actions: Infiltrating drug dealers and DTO's to disrupt and/or dismantle them. Assist other agencies with warrant arrests and locating probationers/fugitives charged or convicted of drug-related crimes; seize controlled substances, cash, weapons, vehicles, and other property linked to drug-related crimes and activities, attend/sponsor community meetings and events related to the education, prevention, and response to drug-related crime, provide comprehensive training to those who request it.

Program activities and progress toward stated goals will be monitored monthly by the designated evaluator and reported quarterly. Statistics are collected and stored in a comprehensive database that will be compared

to the projected numbers in this application evaluating the performance and success via quarterly reporting. After over 30-years, Tri-NET continues to be successful in curbing regional illegal and illicit drug manufacturing, distribution, and sales. Without the efforts and resources of the Tri-NET Narcotic Task Force through the support of JAG funding, drug related crime throughout the Region will be left unchecked. Street enforcement teams (SET) alone cannot stem the flow of drugs and reduce drug related crime. However, SET teams working in concert with Tri-NET has made, and will continue to make a significant impact in crime reduction in Northern Nevada. The continuation of this project will assure that continued success.

**Program Focus:** Tri-NET is supervised by the Nevada State Police, Investigation Division (NSP-ID). The mission of Tri-NET is to locate, identify, arrest and aid in the successful prosecution of those individuals and organizations responsible for the Manufacturing, Trafficking, Sales and Use of illegal, illicit, and prescription-controlled substances and dangerous drugs. Tri-NET addresses the need for a regional multi-faceted approach to law enforcement activities specifically designed to prevent and control drug-related crime and to aid in the prosecution of those organizations and individuals responsible.

Tri-NET focuses on mid to upper-level drug dealers, drug traffickers and organizations responsible for the sales, manufacturing and distribution of Methamphetamine, Cocaine, Heroin, Marijuana, Ecstasy, and other opiates/opioids and illegally obtained prescription controlled and illicit drugs. investigations can range from short-term operations that last only a day or week to long term investigations lasting several months which include joint investigations with other local, state, and federal law enforcement agencies.

**Tri-NET Past and Present Accomplishments:** The accomplishments of Tri-NET are best documented by an example of the following cases: In the 2019 Calendar year, Tri-NET also purchased/seized over 1,474 grams of Methamphetamine and over 18,100 tablets of prescription medication. In 2020 calendar year, Tri-NET had minimal staffing during the months of March - July due to the COVID-19 pandemic. Even with this staffing shortage, Tri-NET seized/purchased over 1500 grams of Methamphetamine, over 800 illegal Marijuana plants, 288 grams of Heroin and 79 arrests. Tri-NET worked 126 joint operations with our allied partners. In 2021 calendar year Tri-NET spearheaded a multi-jurisdictional investigation into a OTO that led to several cases with our partners that resulted in the seizure/purchase of numerous types of illicit narcotics to include nearly 15,445 grams of Methamphetamine, over 657 grams of Heroin, and over 11,000 Fentanyl pills, and multiple arrests. As a result of these cases, the supply of Methamphetamine, Heroin, and Fentanyl to the Carson City/Douglas County area was severely diminished.

Without the regionalized resources and collaborative large-scale investigations, these illicit drugs will continue to be smuggled into the Region. Without Tri-NET's expertise and cohesive investigative techniques, these types of individuals will continue to distribute drugs and engage in drug-related crime.

**Tri-NET Staffing (Who we are):** Tri-NET was established in 1988. Tri-NET continues to address, prevent, and reduce the impact of drug-related crime throughout Northern Nevada. In fact, Tri-NET has investigated and shut-down over 70 Marijuana grows, seized over 5,854,515 grams of Marijuana, seized more than 190,628 grams of Methamphetamine, made more than 3,645 arrests, executed over 362 search warrants, seized over \$1,147,016.00 in cash, over 302 firearms and over 176 vehicles since its' inception. This grant provides resources and supports two Nevada counties that otherwise would not have the expertise, staffing, funding or ability to address drug-related crime in a regionally focused, highly skilled and collaborative way.

Currently, the Tri-NET Narcotic Task Force personnel and operating costs are funded primarily through the Nevada Office of Criminal Justice Assistance, Justice Assistance Grant (JAG) funding. The Task Force is staffed by one (1) DSP-10 (State) Sergeant, two (2) NSP-10 Detectives, one (1) Carson City Sheriff's Office (CCSO) Detective, and one (1) Douglas County Sheriff's Office (DCSO) Investigator. The Task Force is currently supported by the Nevada Office of the Military's Counter Drug Program with one (1) Intelligence specialist who also doubles as a field reconnaissance/surveillance role.

Focus Areas and Future Plans: A primary focus area for Tri-NET remains Drug Trafficking Organizations (DTO's). DTO's continue to infiltrate Northern Nevada. Highway 395 and Highway 50 cross several states and Interstate 80 is only 30 miles away; providing easy access for drugs to be smuggled in from Mexico and California into Northern Nevada. DTO's have been identified as a primary source of sales and distribution of most illegal or illicit drugs in the communities served by Tri-NET. DTO's have proven to be difficult to apprehend and dismantle because of their complex layers that camouflage their leaders, lieutenants, dealers, and transporters. Tri-NET has documented connections between local DTO's and Mexican Cartels ranging from the Tijuana, Sinaloa, and Gulf Cartels who control most of the illegal drugs coming into the United States. With continued funding, Tri-NET will focus its investigative efforts and resources to locate, identify, disrupt, and dismantle the organized operations of the DTO's operating in our area. With the current marijuana legalization in Nevada, illicit outdoor marijuana grows on public lands will continue to be a major problem for the area as the cartels can vastly undercut legal dispensaries by pennies on the dollar. These outdoor grows are not only dangerous to unsuspecting people who might wander into an illegal marijuana garden but are utterly devastating to the environment and nearby water sources, destroying portions of public lands for years, if not decades to come. These grows will also impact the tax revenue collected from the legal trade. Tri-NET has the expertise, skills, and equipment to help battle these imposing new threats.

Although Methamphetamine continues to be an issue for Northern Nevada, drug trends continue to change. Due to enforcement action by entities such as Tri-NET, as well as media attention and tough regulations for the ingredients used to make Methamphetamine, the production has nearly ceased in Northern Nevada. However, large drug shipments are still being received in Northern Nevada from other areas. Tri-NET has aggressively addressed the availability of Heroin, counterfeit Fentanyl pills and illegally obtained prescription medications in our area, seeing an increase in the availability over the last few years. Tri-NET understands that opiate/opioid addicted individuals are increasingly responsible for burglaries and other theft related crimes. Tri-NET continues to investigate cases involving prescription fraud, diversion, and sales. Tri-NET continues to work with local and federal agencies with the opiate/opioid and prescription drug abuse epidemic. These cases involve not only the abusers, but the doctors involved in the over prescribing of medicines as well.

Tri-NET plans on continuing essential, joint operations with county Street Enforcement Teams (SET) focusing on short term, aggressive enforcement activities on a street level as well as continued, in-depth, complex investigations. Tri-NET will work alongside SET Teams and area Parole and Probation Divisions and Alternative Sentencing Divisions to identify and arrest individuals involved in the use of controlled substances and lower-level possession cases. A joint, regional effort will also result in arrests of drug abusers who commit property crimes to obtain monies to purchase controlled substances. Those individuals can be placed back into the criminal justice system for incarceration, treatment, and drug court programs created to guide the drug abuser back to being a productive member of the community and create a safer community for the citizens of Carson City and Douglas County.

In summary, the Tri-NET Narcotic Task Force is one of the most successful, if not the most successful multi-jurisdictional investigative entity in Northern Nevada. This successful approach should continue its current path of reducing and preventing the negative impact of drug related crime while also aiding in the prosecution of those individuals and entities accountable in their area of responsibilities.

**Problem Statement 2-page limit:**

What issue will the grant funding solve? Clearly describe the problem that will be solved with the requested funding. Use **local data**, statistics and reference material to support and define the problem.



**Geographic Areas Affected:** The Tri-NET Task Force operates within Carson City and Douglas County, Nevada, covering approximately 906 square miles and a population of approximately 111,198 citizens and growing. These two rural counties are connected by two major highways that also connect Northern Nevada to California and beyond: a major drug trafficking route. Tri-NET is also just a short drive to the second largest metropolitan area in Nevada with a population of nearly half a million people. Tri-NET is responsible for regionally addressing drug related crime across county lines with leveraged resources and an expertise in identifying, investigating, and addressing the illegal manufacturing, sales, and distribution of any and all illegal and illicit drugs. Geographically, without the Tri-NET Task Force, each county would be less able to address drug specific crimes on their own and without outside help.

**Target Population Affected and Consequences:** The target population focused on by Tri-NET is the persons and organizations responsible for the distribution of illegal and illicit drugs as well as illegally obtained prescription medication throughout rural Northern Nevada. Tri-NET continues to focus on investigating and enforcing state/federal laws and county ordinances related to controlled substance violations including but not limited to:

- Trafficking a Controlled Substance; Sales of a Controlled Substance; Conspiracy to Violate the Uniformed Controlled Substance Act; Maintaining a Drug House; Possession and/or Use of a Controlled Substance and/or Drug Paraphernalia; Manufacturing or Cultivation of Controlled Substances such as Methamphetamine or Marijuana; And all other violations related to illegal, prescription controlled and illicit drugs.

Additionally, Tri-NET coordinates and communicates regularly with local Parole and Probation Departments, Alternative Sentencing Programs and County Street Enforcement Teams (SET) in order to locate parolees and probationers with drug related charges willing and able to cooperate with law enforcement as confidential informants, serve arrest warrants and conduct joint operations and investigations. The need for consistent communication and collaboration with Parole and Probation, Alternative Sentencing, and SET teams is evidenced in the statistics below:

**Documentation of the Problem and Contributing Factors (Circumstances):** The availability of illicit drugs continue to flood our borders from Mexico due to the profits being made by the cartels, as well as those responsible for the local distribution along with the demand being placed on them by drug abusers throughout the United States. Carson City and Douglas County are not immune from this with Cocaine Methamphetamine, Heroin, and other illicit drugs continuing to enter the area from the south. There is a growing concern regarding counterfeit Fentanyl pills/powder, and other illicit drugs being laced with Fentanyl, that are increasingly making its way across the border that are cartel-controlled, resulting in numerous overdoses throughout North American.

Illegal cartel-controlled marijuana grows are another imposing threat now multiplied after the legalization of marijuana in Nevada. It is widely anticipated that illegal outdoor marijuana grows will explode in Nevada due to the immense profits the cartels can make by drastically undercutting the legal marijuana dispensaries. These illegal marijuana grows can charge less than 75% of what dispensaries charge and still make tremendous profits. This will not only damage the anticipated tax revenue Nevada expects to collect, but also devastate our environment to include forests and public lands in which these illegal marijuana grows are typically found.

DTO's continue to be more aggressive in their distribution of controlled substances as shown by the dramatic decrease in street prices. With this threat looming not only nationally, but locally, Tri-NET will focus on addressing the following problems during the upcoming grant cycle to provide safety to the citizens of Carson City and Douglas County:

Problem One: Lack of resources, awareness and specialized training needed to prevent and address drug-related crime in the rural Northern Nevada Region.

Problem Two: The negative impact of drug related crime related to the manufacturing, sales and distribution of illegal, illicit and other controlled substances in the Region.

Problem Three: The use of Heroin, and other Opioids (such as Fentanyl) as well as illegally obtained prescription medications and designer drugs by young people.

Program Description to Address the Identified Problems: The Tri-NET Narcotic Task Force utilizes the following approaches, methods, and strategies in order to address the problem statements identified above. They include but are not limited to:

- Intelligence gathering and intelligence sharing among federal, state, and county law enforcement entities.
- Comprehensive, cohesive, and accurate investigations; Coordinating with SET teams, Probation Departments and Alternative Sentencing to assist with locating probationers, serving arrest warrants for drug-related crimes/offenses, and conducting joint operations related to high profile street level violators. Undercover and clandestine operations to infiltrate drug trafficking organizations.
- The use of confidential and cooperating sources and undercover police officers to conduct controlled drug purchases.
- Physical and electronic surveillance.
- Education and drug awareness training for citizens, community groups, businesses, and law enforcement.

Tri-NET had 118 arrests from January 1, 2021, through December 31, 2021. During the last grant year cycle (01/01/2021 -12/31/21), Tri-NET reported some of the following drug and non-drug purchases and seizures: 15,445 grams of Methamphetamine, 473 grams of Cocaine, 657 grams of Heroin, 1,463 grams of Fentanyl pills, 151 various tablet of prescription medication, over 60,000 illegal Marijuana plants, and over \$1,825.00 in US Currency. Tri-NET conducted 143 joint operations and executed 23 search warrants during this calendar year. Tri-NET had a very successful year, if not one of its most successful years since inception

**Goals, Objectives, Timeline *2-page limit*:**

Goals are broad general statements of the desired results or anticipated outcome of the program and address the problem identified in the Problem Statement section. Objectives are precise and measureable. How, who, where and when the project will be accomplished. List Timelines for EACH Objective. These items will be reported on the monthly progress report.

**Goal #1:** To enhance information sharing, training community education and law enforcement co-cases.

**Objective #1:** Tri-NET personnel will attend monthly (at least 32 annually) department briefings, partnership meetings, community meetings, trainings and events designed to increase awareness, increase knowledge, and share information regarding drug trends and drug-related crime.

**Timeline:** Annually

**Objective #2:** Tri-NET personnel will maintain intelligence sharing, coordination, and co-management of cases with local Alternative Sentencing Programs, Probation Departments, Street Enforcement Teams, Homeland Security and the Drug Enforcement Administration (DEA) in (at least 50 annual) co-cases and agency assists.

**Timeline:** 50 co-management cases/ joint operations annually.

Objective# 3- Tri-NET will host, assist and/or facilitate at least 6 trainings annually.

Timeline: Annually

Goal #2: Reduce the impact of drug related crime in Carson City and Douglas County by initiating narcotic related investigations/cases.

Objective #1: Tri-NET will initiate 100 cases annually. These investigations/cases will have the primary focus of narcotics to reduce the impact of drug related crime.

Timeline: Annually

Objective #2: Tri-NET will also disrupt and/or dismantle 75 individuals or organizations.

Timeline: Annually

GOALS# 3 - Reduce the availability of Heroin, illegal prescription drugs and other designer drugs such as MOMA (Ecstasy), Steroids, Bath Salts, etc.

Objective# 1- Tri-NET will conduct at least 15 Heroin, opiate, opioid and/or designer drug related cases, such as MOMA (Ecstasy) or other designer drugs.

Timeline: Annually

**Methods of Accomplishment *2-page limit.***

Describe HOW the agency will complete the proposed goals and objectives. Who will perform the grant-funded activities described?

The Carson City Sheriff's Office and Douglas County Sheriff's Office will each supply one detective position to the Tri-NET Narcotic Task Force to address the problem of the skyrocketing use of illicit narcotics and opioids. Emerging lethal drugs like Fentanyl and Carfentanil threaten public safety and the community. To save lives and protect law enforcement officers, banned substances need to be safely removed. This level of support from both Sheriff's Offices contributes directly to the overall goals and success of the program.

Tri-NET will accomplish our goals and objectives by infiltrating area drug dealers from street level up to Mexican Drug Trafficking Organizations (MDTO's) with the use of informants and/or undercover officers to purchase illicit drugs and other items to use as evidence for prosecution to disrupt and dismantle the organizations.

We will assist SET teams, Alternative Sentencing and Probation/Probation Departments with warrant arrests and locating probationers charged or convicted of drug-related crimes. We will seize cash, weapons, vehicles, and other property linked to drug-related crimes and activities. We will attend community meetings and events related to the education, prevention, and response to drug-related crime; we will provide comprehensive training (See further details regarding training schools and topics below)

Training and Education: JAG funding supports Tri-NET and therefore has a direct impact on addressing drug-related crime and the problems identified for the region. Tri-NET has identified a specific need for training and education programs, particularly for new narcotics officers, businesses, schools, and other entities negatively impacted by drug-related crime. Tri-NET also provides training to local and regional civic groups, businesses, church groups, Juvenile Probation Officers, Fire Departments, and other entities that request the training and expertise of Tri-NET personnel. For example, Nevada Department of Public Safety, Nevada State Police, Training Academy requests training on the topics of Nevada Drug Law and Current

Drug Trends. Tri-NET responds at least twice each grant cycle to their need, training between state police recruits in those subjects directly related to the identification and enforcement of state drug statutes. Therefore, with the support and resources of JAG funding, Tri-NET will provide the following training during the next grant cycle:

Outdoor Marijuana Grow Eradication Training: Tri-NET, in conjunction with the Nevada National Guard Counterdrug Program is looking to expand our training to cover outdoor marijuana grows within the State of Nevada. The legalization of marijuana across the country and recently Nevada has led MDTO's to set up even more illegal marijuana grows to drastically undercut the legal dispensaries. This training will cover everything from land navigation to assault planning and medical emergencies.

- Nevada Department of Public Safety (DPS) / Nevada State Police Academy: Upon request, Tri-NET officers will instruct regarding Nevada Narcotic Laws, Current Drug Trends, Methamphetamine awareness training as measured by scores on the Nevada P.O.S.T standards and P.O.S.T. exam.
- State of Nevada P.O.S.T: (Same as above)
- Partnership Carson City: Tri-NET provides ongoing community-based training to members of this coalition regarding drug identification and drug-related issues impacting the community and/or schools. (Formerly the Methamphetamine Coalition) which meets monthly at the Carson City Sheriff's Office.
- Carson City, Douglas County, School District, and Juvenile Probation Trainings: Tri-NET can provide in-service training to educators and staff on current drug trends, drug paraphernalia and drug identification, signs and symptoms of drug use etc. These trainings are tailored by Tri-NET to meet the requests and needs of a particular school or school district.

By accomplishing the outlined goals and objectives outlined above, Tri-NET will reduce the amount of abuse of illegal, illicit, and prescription-controlled substances throughout Tri-NET's area of responsibility. Tri-NET's aggressive enforcement on all levels of criminal drug activity ranging from drug users and abusers to street level dealers up to the Mexican National Drug Trafficking Organizations (MDTO's) operating in the area will send a message of zero tolerance to those individuals and groups ending in aggressive enforcement activities with prosecution follow through.

Tri-NET will cooperate with each District Attorney's office in our area of responsibility to ensure convictions with prison sentences attached on those subjects involved in the Manufacturing, Cultivation, Sales, Trafficking, and Use of illicit controlled substances. In addition, Tri-NET continues to assist those addicted to various controlled substances (understanding that there is a time and place for assistance rather than incarceration) by recommending drug court and/or other levels of rehabilitation, thus attempting to have those individuals re-enter society as productive citizens.

Tri-NET will continue to investigate illicit narcotics and prescription pharmacy pill / fraud cases, make arrests, and prosecute leaders of these drug organizations. Their affiliates and associates working underneath the leaders will then be forced to reconsider their future in the narcotics trade in northern Nevada because of Tri-NET. Tri-NET will continue to create awareness through education and training that opiate/opioid addiction, whether resulting from prescription dependence and/or abuse, or those obtained illegally will understand that there is a zero tolerance throughout the region, and they will be apprehended and prosecuted. This in turn will reduce substance abuse, use, and maybe even save lives, protect the community, and assist the local Sheriff's Offices by helping reduce those crimes directly associated with drug abuse and addiction such as burglaries, larcenies, and crimes of violence.



Tri-NET will continue to make its assistance available to area local, state, and federal law enforcement agencies for any/all assistance in drug related investigative and/or enforcement activities outside Carson City and Douglas County. We will provide tactical assistance, undercover officers when needed, and any advice, experience, expertise, and equipment to other agencies as requested. This is done knowing that individuals in the area outside Carson City and Douglas County do not work within specific borders and often cross from bordering counties into our area of operation to conduct their criminal activity. Assisting agencies outside our specific area often impacts our area by slowing and/or eliminating sources responsible for the influx of drugs into Carson City and Douglas County. In addition, this builds cooperation and trust between Tri-NET and other agencies that could later be called upon to assist Tri-NET fostering a team environment and common goal approach to drug enforcement.

**Project Evaluation 1-page limit:**

How will your agency evaluate the project's success toward goals and objectives at the end of the project period? Identify expected accomplishments and/or challenges.

Evaluation is a critical component to identifying when, how, and where success happens. Tri-NET will know the identified program activities and methods are working through a comprehensive and consistent evaluation and assessment process already in place at Tri-NET. The Sergeant in charge of Tri-NET will act as the internal evaluator. The current Tri-NET Sergeant has 16 years of law enforcement experience with 2 ½ of those years being in narcotic specific work assignments. In addition to experience, the current Tri-NET supervisor has several hundred hours of training, including but not limited to Drug Identification, Mexican National Drug Trafficking Organizations, Investigative Techniques, Multi-Agency Joint operations, and Search Warrant Preparation.

Criteria used to evaluate the effectiveness of the Tri-NET Narcotic Multi-Jurisdictional Task Force include but are not limited to:

- Number and duration of intelligence meetings, community, and collaborative meetings
- Number, type, and duration of cases opened and resolved
- Number of joint operations with local Street Enforcement Teams
- Number of search warrants served
- Quantities of illegal drugs seized
- Quantities of assets forfeited including cash, vehicles, firearms, and other property
- Number, type, and duration of trainings and presentations provided by Tri-NET personnel

Program activities and progress toward stated goals and objectives will be monitored on a monthly basis by the evaluator and reported quarterly. Statistics are collected and submitted by Tri-NET personnel on a daily, weekly and monthly basis and stored in a comprehensive database. Any course corrections, unforeseen circumstances and/or barriers to achievement of goals and objectives described in this grant application will be addressed and implemented during quarterly meetings with Executive Board Members. All Tri-NET personnel agree to comply with regulations, reporting and any technical assistance required by the Nevada Department of Public Safety, Office of Criminal Justice Assistance, and the Byrne Memorial Justice Grant program.

**Sustainment of the Project 1-page limit:**

If necessary, to continue this proposed project, how will this be accomplished without federal funding; include maintenance costs, methods, and timeline.

Tri-NET's effectiveness and productivity would be dramatically reduced without JAG funding, or if JAG funding was significantly reduced. However, sustainment is critical to reaching the long-term goals and positive outcomes described herein. Therefore, we believe sustainability is achieved through consistent attention to quality, collaboration, leveraged resources and fund diversification. Fund diversification provides several sources of funding for programs so that if one source is cut or reduced, the other sources can maintain the program until additional resources become available. Tri-NET is in the process of searching for additional funding to support Tri-NET activities, especially the training and education component discussed herein. The following sustainability strategies will be used to support and sustain Tri-NET beyond JAG funding:

- Maintain a regional and responsive approach to program design, activities, and implementation; Increase joint operations and coordination of activities between regional Alternative Sentencing Programs, Parole and Probation Departments, Street Enforcement Teams, and the Tri-County Gang Task Force when and where appropriate.
- Maintain and build relationships and increase joint operations with Federal partners to include the Drug Enforcement Administration (DEA), Federal Bureau of Investigation (FBI), and Homeland Security Investigations (HSI).
- Strengthening collaborations, community support and leveraged resources throughout the Region, maximizing asset forfeiture resources such as cash, vehicles, and property from drug related enforcement activities.
- Inquire about submitting private or corporate requests for funding to fill gaps in monies available for training and education components, working toward identifying and securing "matching" funds for Tri-NET activities.
- And a consistent focus on performance, reporting, evaluation and attention to trends and statistics.

Anticipated Timeline: Over the course of the following year, Counties and the State of Nevada will be asked to absorb more and more of the operational and personnel costs to keep Tri-NET functioning beyond JAG funding. The Nevada State Police, Investigation Division has already absorbed infrastructure costs such as rent, utilities, phones etc. The Carson City Sheriff's Office has set a goal to absorb all personnel costs, and utilize the grant for equipment, buy funds, and education and training. However, without Tri-NET and JAG funding countless more drug dealers and Mexican Drug Trafficking Organizations would be supplying drugs to citizens, teens, and children. After more than 33 years, Tri-NET continues to be successful in curbing regional illegal and illicit drug manufacturing, distribution, and sales. Without the collaborative efforts and resources of the Tri-NET Narcotic Task Force through the support of JAG funding, drug related crime throughout the Region will be left unchecked and overall crime rates would surely rise to an unacceptable level to the detriment of public safety.

Daily, Tri-NET personnel think of the future, understanding the combination of economic and social demand to address drug-related crime as there is a nexus to overall crime rates. Tri-NET personnel and management are committed to pursuing the mission, goals and objectives of the Task Force including continuing to address drug-related crime, to provide training and education as well as to continue the regional, collaborative approach to hindering and stopping the sales, manufacturing, and distribution of illegal and illicit drugs into the community.

**Statement of Coordination *1-page limit:***

List partnerships, coordination, resources that will support the applicant agency in the activities and/or completion of this project. How are tasks distributed among partners?

The Tri-NET Narcotic Task Force has been a successful multi-jurisdictional Drug Task Force addressing the issue of drug-related crime since 1988. (MOU's provided as required) Investigations are strengthened through collaboration with local departments, businesses, task forces, community-based organizations and schools. Tri-NET actively, strategically, and intimately partner with the following entities in order to address drug related crime and improve the criminal justice system:

- Drug Enforcement Administration (DEA): Joint operations, co-case management and intelligence exchange. Federal Bureau of Investigation (FBI): Joint operations and intelligence exchange. Department of Homeland Security (HSI): Joint operations and intelligence exchange. Internal Revenue Service (IRS), U.S. Postal Service: Joint operations and intelligence sharing, Regional Narcotics Unit (RNU): Joint operations and intelligence sharing.
- Nevada State Police, Highway Patrol, Interdiction Team: Joint operations, co-case management and intelligence exchange. Nevada Department of the Military - Counter Drug Program: Coordination of services, intelligence and reconnaissance resources and air support in joint operations.
- Carson City Department of Alternative Sentencing (DAS): Coordination of services regarding probation contacts, warrant arrests, confidential informants, locating probationers on drug-related charges and intelligence sharing.
- Douglas County Department of Alternative Sentencing (DAS) (Same as above.) Nevada Department of Public Safety, Parole and Probation: (Same as above.)
- Juvenile Parole and Probation (Carson, Douglas, and Lyon counties): Coordination of services relating to juveniles on probation linked to drug-related crimes and/or active cases.
- Carson City, Douglas County Sheriff's Office Street Enforcement Teams (SET): Joint operations and intelligence exchange. Tri-County Gang Unit: Joint assistance and intelligence exchange.
- K-9 units from Carson, and Douglas Counties: Assistance with drug-identification and evidence gathering. Bureau of Land Management (BLM): Coordinate services and evidence gathering when outdoor Marijuana grows are located or other drugs are found on BLM land.
- Nevada Department of Wildlife, Fish and Game: Coordinate services and evidence gathering when outdoor Marijuana grows are located or other drugs are found within their jurisdiction. U.S Forest Service (USFS) Coordinate services and evidence gathering when outdoor Marijuana grows are located or other drugs are found on U.S. Forest Service Land.
- Nevada Department of Corrections - Inspector General's Office: Joint operations and intelligence sharing.
- Nevada Child Protective Services (CPS): Tri-NET provides education and assistance when children are present and impacted by drug related crimes.

Schools and Businesses with the Region: Tri-NET provides on-site education and prevention programs as requested regarding drug identification, drug symptoms to look for among the youth.

**Abstract (Brief description of the project) *One paragraph limit:***

This is a **brief** summary of your proposed project that should state your agency, amount of the funding request, and how funding will be used (i.e. overtime, equipment) and what is to be accomplished.

Tri-NET is a Multi-Jurisdictional Narcotic Enforcement Team which serves two rural counties in Northern Nevada, Carson City and Douglas County. Grant funds of \$80,000 will partially fund two detective positions, one for the Carson City Sheriff's Office and one for the Douglas County Sheriff's Office, to address the problem of the skyrocketing use of illicit narcotics and opioids. Tri-NET investigates illicit narcotics and prescription pharmacy pill / fraud cases, and makes arrests to prosecute leaders of drug organizations. Emerging lethal drugs like Fentanyl and Carfentanil threaten public safety and the community. To save lives and protect law enforcement officers, banned substances need to be safely removed from these communities.

**Evidence Based Principals *1-page limit:***

Explain the similarity of the proposed project. READ "Subgrant Instructions" for additional guidance.

Tri-NET again has chosen the San Diego Drug Abatement Response Team (DART). This program was located at the Office of Justice Programs website at CrimeSolutions.gov and can be reviewed at that site. The program was proven effective in San Diego by showing up to a 60% reduction in crime as compared to the control group. Over the entire 30-month program, the full intervention group had 1.85 fewer crimes than the control group. In their program, police targeted private rental properties that had been subjected to some form of drug enforcement. This program leveraged the authority of civil law and nuisance abatement to pressure landlords into addressing problems at their rental locations.

The program identified 121 different locations. The first group received a letter from DART informing the landlords of the drug problem and offering to help if the landlords chose so. The letter also informed them of the possibility of civil action if nothing was done. Once the letter was sent, the police did not follow up unless the landlords requested help.

The second group also received a similar letter, but it emphasized the legal action the city would take if the nuisance wasn't addressed. The letter also instructed the landlords to call the police and set up a scheduled meeting so that they could be interviewed. If the landlords didn't call the police for the meeting, the police would follow up and schedule a meeting. At the meeting, a city compliance officer was present with the police and a tour of the property would ensue and a plan would be formulated to mitigate the drug issues taking place at the property.

Some properties were not contacted at all (control group).

The program showed that the first group that only received a letter had a reduction in crime, but it was not statistically significant. The program also showed most of the reduction happened within the first 6 months. The first group consisted of 42 properties, the second group with the letter and follow up, was also 42 properties and the last group with no contact was 37 properties. In the study, there were significantly more evictions for the second group (letter and follow up) compared to control group. There were also more evictions for first group compared to the control group, although not statistically significant.

This program should be put into use in Carson City. Tri-NET has been working closely with the Carson City Sheriff's Office (CCSO) on similar issues as faced in San Diego. In Carson City, there are several rental apartment properties that are a constant source of drugs and crime. Some of the properties are not law enforcement friendly and thus hard to gather intelligence on.

This program could work great in Carson City due to the size of the city. If the drug traffickers can be targeted and possibly evicted there is a high probability, they would either get sloppy in their practices and get arrested or simply leave the area. The Carson City Code Enforcement will be contacted by CCSO and Tri-NET in an effort to step up nuisance/code enforcement in a targeted way, in concert with law



enforcement. Tri-NET and the CCSO Street Enforcement Team are also communicating on the problem target areas with the latest success occurring this past April.

Excel Budget Detail Worksheet/Budget Narrative - This is a separate Excel Document that provides justification of all grant-funded costs and expenses.

#### Permissible Uses of Funds

- Project personnel salaries and benefits, including overtime pay.
- Equipment, contractual support, and training necessary for implementation of the program.
- Supplies and operating expenses directly related to project operation.
- Building rental.
- Travel for grant-funded activity and project personnel training.
- Audits.
- Professional services such as Consultant Costs must fall within the federally approved policy and not exceed \$650.00 per day or \$81.25 per hour.
- Information systems for criminal justice
- **If Equipment is purchased through a contract it would be in the Contracts category**
- **Equipment** items costing **under \$4,999 EACH** are to be included in the **Supplies/Operating Expenses** category.
- **Equipment items with an acquisition cost of \$5,000 per item or more are listed as Equipment**
- All subrecipients (including any for-profit organization) must forgo any profit or management fee.

#### Unallowable Expenses

<ul style="list-style-type: none"> <li>• Any expenditure not related to the funded project.</li> <li>• Badges and personal items necessary for any job-related duties, i.e, side arms, identification badges, etc.</li> <li>• Bar charges/alcoholic beverages</li> <li>• Bonuses, commissions, gifts and incentives</li> <li>• Bomb pay</li> <li>• Business cards</li> <li>• Car wash</li> <li>• Construction, Land/building acquisitions</li> <li>• Conference rooms</li> <li>• Costs incurred before the project start date or after the expiration of the project period</li> <li>• Corporate Formation</li> <li>• Compensation for Federal Employees</li> <li>• Food, beverages and entertainment</li> <li>• Expense of organized fund-raising</li> <li>• Home office workspace and related utilities.</li> <li>• Honoraria</li> </ul>	<ul style="list-style-type: none"> <li>• Indirect costs unless there is proof of certification by the lead consignant agency</li> <li>• <b>Late charges, fines and penalties</b></li> <li>• Lobbying, political contributions, and legislative liaison activities</li> <li>• Membership Dues and Professional Fees</li> <li>• Newspaper subscriptions</li> <li>• Promotional items</li> <li>• Professional License fee required as a condition of the job</li> <li>• Rental cars – unless previously justified and preapproved by OCJA</li> <li>• State and local sales taxes</li> <li>• Tips on per diem</li> <li>• Passport charges</li> <li>• <b>Travel expenses over GSA rates without prior approval by OCJA</b></li> <li>• Travel insurance</li> <li>• Vehicles, UAV- Drones</li> </ul>
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**Certification by Agency Authorized Official (AAO);** The sheriff, police chief, division chief, AAO, or other official ultimately responsible for this project/program must sign this document in **BLUE** ink.

This **Revised Program Narrative** for the 2022 JAG Subawards continues to meet all the assurances agreed upon as contained in the original application. The applicant certifies that the proposed project described in this Revised Program Narrative meets all requirements of the legislation governing the grant; that all the information contained in the application is correct; that this agency agrees to comply with all provisions of the applicable grant program, including the reporting requirements.

I understand and agree that the AWARD received is based on this Revised Program Narrative, approved project scope and budget.

To eliminate the possibility of supplanting, my signature also confirms the items requested within this application are not included in the agency's current budget.



Agency Authorized Official	
Agency Authorized Official's Name (type/print)	Phone:
Title:	Email:
Signature	Date Submitted

**NOTICE: All applications are subject to public review.** When sensitive procedural information is necessary in the application two options are available: 1. OCJA will accept a final redacted copy without the sensitive information. 2. The applicant agency may make note of the sensitivity in the application and request a verbal decision regarding the sensitive information.

**NOTE:** All awards are subject to monitoring during the performance period and within three years after the end of the performance period.

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**Carson City NV 89706**

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REVISED BUDGET SUMMARY

Agency:	Carson City Sheriff's Office	Project Title:	Tri-NET Narcotics Task Force JAG Grant
<b>Budget Category</b>		<b>Amount</b>	
A. Personnel and Fringe		\$80,000	
B. Consultants/Contracts		\$0	
C. Travel		\$0	
D. Supplies/Operating		\$0	
E. Equipment		\$0	
F. Confidential Funds		\$0	
G. Other		\$0	
Total Project Costs:		\$80,000	
Federal Request:		\$80,000	

NOTES: 1. After completing the budget pages below, the totals for each category will autopopulate the spaces above.

## Budget Request and Justification

May delete category(ies) not applicable to the requested project. Ensure that the justification fields at the bottom of each category are expanded to accommodate the narrative when printed or sent as a pdf. Review Grant Application Instructions.

### A. Personnel

Detail salaries and wage expenditures or Overtime hours required for program activities to be paid for by this funding request. Compensation paid for employees engaged in program activities must be consistent with that paid for similar work within the applicant organization. (Work Hours Per Year = 2,080) Salary reimbursements will be spread over the entire 12 months, not to be reimbursed up front.

Position Title		Annual Salary/Hourly Rate/or OT Rate	% of time working on the grant	# of Hours	Is position a New Hire (Y/N)	Total Federal \$ Requested		
Deputy Sheriff- Carson		\$ 80,688.00	100.000%	2080	N	\$ 40,000.00		
Deputy Sheriff- Carson Ot		\$ 10,278.00				\$ -		
Investigator II - Douglas		\$ 79,601.00	100.000%	2080	N	\$ 40,000.00		
						\$ -		
Total Project Hours:				4160.00				
				Personnel Sub-total =	\$80,000.00			
Payroll Taxes & Fringe Benefits:		Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time or hours devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation. Individual fringe benefits must be listed by amount and percentage.						
		Annual Cost	Hourly Rate	Rate Applied			\$ Requested	
			(annual cost/2080 work hours per year)					
		Employer's FICA	0.00	0				0.0000
		Retirement	0.00	0				0.0000
		Health Insurance	0.00	0				0.0000
		Workman's Compensation	0.00	0	0.0000			
Unemployment Compensation	0.00	0	0.0000					
Fringe Sub-total =				\$0.00				
Total Personnel =				\$80,000.00				



**Personnel Justification:** The Carson City Sheriff's Office and Douglas County Sheriff's Office will each supply one detective position to the Tri-NET Narcotic Task Force. This level of support contributes directly to the overall goals and success of the program. Personnel costs listed above are based on negotiated employee contracts. The requested amounts do not include items that are not eligible for federal funding, such as bonuses, uniform allowance, etc. The total cost of salary and benefits for this position is \$274,738 for Carson City Sheriff's Office and Douglas County Sheriff's Office. With a personnel request of \$80,000 is approximately 30% of the total cost. The request of \$40,000 represents approximately 27% of the total salary of \$147,964 cost for Carson City Sheriff's Office. The total cost of salary and benefits for Douglas County is \$126,774. The request of \$40,000.00 represents approximately 32% of the total salary for Douglas County.

<b>B Consultants/ Contract</b> List consultant/contract personnel in priority order. Include consultant travel and expenses in this section. Follow federal/state GSA travel policy and per diem rates. \$650 per day or \$81.25 per hour.						
B Services		Computation				
Consultants:			Cost per unit (define unit)	# Units	Cost	
Name of Consultant	Service Provided					\$ -
Consultant's Purpose of Travel	Location	# Individuals	Item	Cost	# Nights/Days or mileage	Amount Requested
			Airfare (roundtrip)			\$0.00
			Hotel (per night)			\$0.00
			Per Diem per day			\$0.00
			Round Trip Ground transportation			\$0.00
			Personal Vehicle			
			Mileage R/T	\$0.625		\$0.00
<b>Consultant Sub-total:</b>						\$0.00
<b>Contracts:</b> Provide a description of the product or service to be procured by contract and an estimate of the cost.						
Item /Description/Vendor	Rate	Qty/hours	Sole Source Contract ?	Amount Requested		
				\$ -		
				\$0.00		
<b>Consultant Sub-total:</b>				\$ -		
<b>Total Consultants/Contracts =</b>				<b>\$0.00</b>		



**Consultant/Contract Services Justification:**

Itemize travel expenses of project personnel by purpose (e.g. staff to training, advisory group meeting, etc.) Provide the location and purpose of travel. Show the basis of computation. Per diem (meals), lodging and mileage are included in travel. Per mile cost and per diem rates should not exceed the current state rates. Current state rates are: automobile for business use: mileage 0.585 cents/mile or automobile for personal use: 0.2875 cents/mile, per diem is set at the federal GSA rates. Go to <http://www.gsa.gov> for current rates in each city/county. Registration fees/conference/training costs belong under the Other category. **Requesting more than 1 trip? Itemize each trip. Copy this category into the spreadsheet for each trip.**

**C. Travel****In-State Travel**

Who is traveling and Purpose of Travel	Location	Computation				Amount Requested
		# Individuals	Item	Cost	# Nights/Days or mileage	
			Airfare (roundtrip)			\$0.00
			Hotel (per night)			\$0.00
			Per Diem per day			\$0.00
			Round Trip Ground transportation			\$0.00
			Personal Vehicle Mileage R/T	\$0.625		\$0.00
		0	0	0	\$ -	\$0.00
<b>Sub-total</b>						\$0.00
<b>In-State Travel =</b>						\$0.00

**In-State Travel Justification:****Out of State Travel:**

Out of State Travel:		Computation				Amount Requested
Who is traveling and Purpose of Travel	Location	# Individuals	Item	Cost	# Nights/Days or mileage	
			Airfare (roundtrip)			\$0.00
			Hotel (per night)			\$0.00
			Per Diem per day			\$0.00
			Round Trip Ground transportation			\$0.00
			Personal Vehicle Mileage R/T	\$0.625		\$0.00
		0	0	0	\$ -	\$0.00
Out of State Travel Sub-total =						\$0.00

**Out of State Travel Justification:**

**Total Travel Costs: \$0.00**

**D Supplies/Operating:**

Include in this section requests to support all of the following: telephone, postage, printing and copying, publication, desktop and consumable office supplies, drug testing supplies, and other. For cell phone, include the cost of monthly service and charges by minutes/plan. For printing and copying, include the cost per page and number of pages per month. For desktop and consumable supplies, include the cost per person per month. For drug testing supplies use the average cost per month. Show computations.

**Supplies**

You may adjust this section to meet the needs of the formula.

Item /Description	Quantity (Per month / per person)	Define Unit of measure	Cost per unit	Cost per Month	Total for Year
<b>Example: Test Kits</b>	<b>5</b>	<b>each</b>	<b>\$ 15.00</b>	<b>\$75.00</b>	<b>\$900.00</b>
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

**Supplies Sub-total = \$0.00**

**Operating**

Item /Description	Quantity (i.e. Per month per person)	Define Unit of measure	Cost per unit	Total for year	Cost
				\$0.00	\$0.00
				\$0.00	\$0.00

**Operating Sub-total = \$0.00**

**Supplies/Operating TOTAL: \$0.00**

**Supplies/Operating Justification:**

**E Equipment**

**Equipment items with an acquisition cost of over \$5,000 per item are listed here. Include quotes for equipment items. Awarded law enforcement agencies will be required to check with the OCJA 1122 Program for equipment purchases, but need not receive a 1122 estimate for purposes of this application.**

Item /Description	Qty	Item/each	Unit cost	Cost
				\$0.00
				\$0.00

**Equipment Total = \$0.00**

**Equipment Justification:**

**F Confidential Funds** Confidential funds will be considered for law enforcement agencies. For continuation grants, the balance of the previous years' grant will be considered.

Item /Description	Rate per month	Total for Year	Estimate portion to be used from forfeiture funds	Amount Requested
		0		\$0.00
Confidential Funds Total =				\$0.00

Confidential Funds Justification:

**G Other** Registration costs should be in this section

Item /Description	Rate	Total costs	Amount Requested
		0	\$0.00
Other Total =			\$0.00

Other Justification:

# Office of Criminal Justice Assistance



## Special Conditions and Assurances

Complete and submit this form to the Office of Criminal Justice Assistance (OCJA) with the signed award.

### Award Information and Instructions

#### Award Information:

Sub-recipient Agency/Organization	Carson City Sheriff's Office	
Project Title	Tri-NET Narcotic Task Force JAG Grant	
Project/Award #	22-JAG-03	CFDA#: 16.738

#### Instructions:

In Table A - "Special Conditions" below, the Office of Criminal Justice Assistance's (OCJAs) Program Manager assigned to the award above marked the applicable Special Conditions. Please read carefully, sign and date the last page confirming awareness and compliance of the applicable Special Conditions and return this document to OCJA with the Award Package.

Table A – Special Conditions

Name	Applicable	
1. Audit Arrangements	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2. Equipment Purchase 1122 Programs	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Reimbursement of Grant Expenditures	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4. Bullet Proof Vests Mandatory Wear Policy	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
5. Confidential Funds	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
6. Task Force Training Online	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
7. Executive Order 13929 Safe Policing for Safe Communities Certification letter	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8. Employment eligibility verification for hiring under the award.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
9. Other	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
10. Certification of Civil Rights Requirements & Designation of Civil Rights Liaison	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**NOTE: Pursuant to Executive Order 13513, 74 Fed. Reg. 51225, the Department of Public Safety and the Office of Criminal Justice Assistance encourage sub-recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.**

**Note:** Federal requirements prohibit OCJA from reimbursing sub-recipients with missing or incomplete documentation.



# Office of Criminal Justice Assistance



## 1. Audit Arrangements

<b>Sub-recipient Agency/Organization Address:</b>	911 E. Musser Street		
<b>City:</b>	Carson City	NV	<b>Zip:</b> 89701-3706
<b>Name of Financial Manager</b>		<b>Phone:</b>	
<b>Email</b>		<b>Fax:</b>	

Does the sub-recipient agency expect to spend an aggregate total of \$750,000 in federal funds in the current fiscal year? (sub-recipient agency refers to the entire County, city, state agency or tribe receiving the award)

**NO** ☐ - Stop; continue to the next applicable Special Condition

**YES** ☐ - Complete the information below and continue with the next special condition –if none are applicable, sign and return this form in its entirety to OCJA. This form is part of the award package.

<b>Name of Auditor/Firm:</b>			
<b>Address:</b>	NV	<b>Zip:</b>	
<b>Point of Contact:</b>		<b>Phone:</b>	
<b>Email:</b>		<b>Fax:</b>	
Anticipated submission date of the audited financial statement to OCJA:			

## 2. Equipment Purchases 1122 Program

OCJA requires sub-recipients awarded \$1,000 or more for equipment purchases to contact the State Coordinator for the 1122 General Services Administration Purchasing Program to determine the viability of acquiring approved equipment through the program. When purchasing through the 1122 program, retain the quote, or the letter from the State Coordinator authorizing the purchase outside the program in the award file for your records.

Regardless of the funding source, this program is open to state and local government agencies for purchases under \$1,000.

## 3. Reimbursement of Grant Expenditures

In compliance with state and federal mandates, OCJA cannot reimburse sub-recipients for financial claims with expenditures until after receiving the federal award and all federal special conditions have been met. State agencies must complete the State Legislative process approving the receipt of the award. *Late fees are not eligible for reimbursement with federal funds.* Please consider that regardless of a possible delay in reimbursement, the requirement to submit monthly program progress reports and quarterly BJA PMT reports does not change.

## 4. Bullet Proof Vest Mandatory Wear Policy

The sub-recipient certifies it has a current written "Mandatory Wear" Policy in effect for uniformed officers while on duty. The policy must be in place before any Justice Assistance Grant funding can be used for the purchase of ballistic-resistant and stab-resistant body armor. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty.

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## 5. Confidential Funds

I certify that I read, understand and agree to abide by all the conditions for confidential funds, including the establishment of written procedures, as set forth in the effective edition of the Office of Justice Programs (OJP), "Financial Guide." **Keep a copy of the written procedures in the award file for your records.**

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## 6. Task Force Training Online

Agencies receiving partial or full funding for Task Force(s) activities from the Justice Assistance Grant, agree that within 120 days of award acceptance, **each current member of a law enforcement task force** funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership ([www.ctfli.org](http://www.ctfli.org)). This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When BJA funding supports a task force, a task force personnel roster should be compiled and maintained, **along with course completion certificates.**

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## 7. Executive Order 13929 Safe Policing for Safe Communities

the Attorney General determined that all state, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process no later than January 31, 2021, to be eligible for FY 2021 DOJ discretionary grant funding. To become certified, the law enforcement agency must meet two mandatory conditions: (1) the agency's use of force policies adhere to all applicable federal, state, and local laws; and (2) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law. The certification requirement also applies to law enforcement agencies receiving DOJ discretionary grant funding through a subaward.



**Include the certification letter for your agency from P.O.S.T.**

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## 8. Employment eligibility verification for hiring under the award

All subrecipients must ensure that as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the subrecipient properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the subrecipient who are or will be involved in activities under this award of both—

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

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## 9. Other

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# Office of Criminal Justice Assistance



## 10. Certification of Civil Rights Requirements & Designation of Civil Rights Liaison

### As Project Director for the above stated grant award, I agree:

1. To submit the contact information (name, telephone, e-mail address) for the Civil Rights Liaison (Liaison) appointed by the agency/organization.
2. That the Liaison will coordinate the agency's/organization's compliance with the Federal Office of Justice Program's civil rights requirements.
3. That the Liaison will comply with the federal Office of Civil Rights training requirements found on the website <http://ojp.gov/about/ocr/assistance.htm>;
4. That **within 30 days** of receiving OCJA's award package, the Liaison will complete the certification form certifying that s/he completed the required training.
5. That the subrecipient agency/organization is aware OCJA will monitor compliance with civil rights requirements.
6. **The Project Director is the person that:**
  - Does what it takes to carry out the terms of the Grant Award
  - Maintains agreed upon work schedules
  - Keeps costs within approved amounts and maintains source documents
  - Submits required reports and may submit reimbursement claims to DPS-OCJA throughout the grant year
  - All correspondence from OCJA pertaining to your project will be sent to the Project Director's attention.

**NOTE: OCJA will not process fiscal reimbursements for claims related to awards without the Liaison's completed certification and/or contact information.**

### Contact Information for Designated Liaison:

Name	
Title	
E-mail	
Phone	
Address	

I certify I read, understand and agree to the applicable special conditions as outlined in Page 1, Table A of this document and the Program Assurances. I agree to the above stated Civil Rights Requirements and Designation of Civil Rights Liaison.

Project Director Name \_\_\_\_\_ Title \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Authorized Official Name \_\_\_\_\_ Title \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***The Authorizing Official is the person in your agency ultimately responsible for all fiscal and operational aspects, including this project.***

## Office of Criminal Justice Assistance



### Civil Rights Liaison Certification & Training

Complete and return this form **within 30 days** of receiving OCJA'S grant award package when one or more of the four items below apply.

1. This is the first time the agency/organization is a subrecipient of funds from OCJA.
2. A change occurred in the agency/organization's Civil Rights Liaison
3. OCJA notified the agency/organization of significant changes in the law or the Office of Civil Rights training
4. OCJA's Administrator requests the completion of the training.

**As the Civil Rights Liaison for the above Agency/Organization, I certify that:**

1. the Agency/Organization is aware that, in accordance with federal law, OCJA will audit and monitor compliance with federal civil rights requirements.
2. I read the information located on the federal Office of Civil Rights webpage, [http://ojp.gov/about/ocr/sample\\_documentation.htm](http://ojp.gov/about/ocr/sample_documentation.htm) regarding the Sample Civil Rights Compliance Checklist;
3. **by checking the list of training segments below**, I viewed the required and applicable civil rights training segments completing the self-tests found on the federal Office of Civil Rights webpage <http://ojp.gov/about/ocr/assistance.htm>.

***Required Training Segments for ALL Subrecipients***

Viewing the following three training segments and completion of the respective self-tests is a requirement for all agencies receiving grant funds from OCJA.

- ☐ Overview of the Office for Civil Rights and Laws Enforced and self-test.
- ☐ Obligations of Recipients of DOJ Funding to Provide Services to Limited English Proficient Person and Self –test.
- ☐ Standard Assurances and How the Office for Civil Rights Enforce Civil Rights Laws and Self-test.

*Additional* required segments and Self-test for FAITH-BASED Subrecipients:

- ☐ Civil Rights Laws that Affect Funded Faith-Based Organizations.

*Additional* required segments and Self-test for TRIBAL Subrecipients:

- ☐ Civil rights Protections for American Indians in Programs funded by DOJ and Obligations of Funded Indian Tribes.



**Liaison Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<b>Subrecipient Agency/Organization</b>		
<b>Project Title</b>		
<b>Project/Award #</b>		



## Program Assurances

The applicant hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. A narrative **Monthly Progress** report shall be submitted to the Office of Criminal Justice Assistance (OCJA) on the approved form on the 25<sup>th</sup> of each month during the grant period. Reimbursements for Financial Claims may be delayed if progress reports are not up to date. Forms will be supplied by your program manager and will be available at <http://www.ocj.nv.gov>. The Bureau of Justice Assistance requires an electronic quarterly report for the Performance Measurement Tools (PMT) due **Quarterly** on the 20<sup>th</sup> day following the close of each quarter.
2. The Sub-recipient shall issue a press release to their local media detailing the project, funding source, goals, objectives and probable outcome within 60 days of issuance of the signed Grant Award. Include a copy of the press release with the monthly progress report.
3. Any publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the grantee/sub-grantee in the performance of its obligations under this grant **must identify the funding source**. Contact at OCJA for approved wording
4. The Final Progress Report must be submitted to OCJA no later than 45 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
5. Written approval must be obtained from OCJA for a change in the scope of work and/or goals and objectives, including changes to travel plans. The approval must be acquired prior to any purchases and/or adjustments to the grant. A Project Change Form must be completed and submitted to OCJA for consideration which is available on the OCJA web page.
6. OCJA retains the right to terminate this grant, for cause, at any time before completion of the grant period when determined the grantee failed to comply with the conditions of the grant award.
7. To the extent limited in accordance with NRS 41.0305 to NRS 41.039, if applicable, sub-grantee agrees to indemnify, save and hold the state, its agents and employees harmless from any and all liability, claims, actions, damages, losses, and expenses, including without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of this agreement by sub-grantee, its agents or employees.
8. The grantee/sub-grantee acknowledges and agrees to notify OCJA of the disposition of property or equipment purchased with grant funds within 60 days of disposition or loss.

Project Director Name \_\_\_\_\_ Title \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Authorized Official Name \_\_\_\_\_ Title \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This document must be signed by the Project Director and the Agency Authorized Official.*

## Financial Assurances

The sub-recipient hereby assures compliance with the following conditions as part of the Notice of Grant Award:



1. If the application includes funding for one or more **salaried** positions, this will be reimbursed at a **pro-rated amount over the 12-month grant period**.
2. A Financial claim shall be submitted to the Office of Criminal Justice Assistance (OCJA) when there are expenditures no later than 30 days following the end of the month. Financial claims must be submitted on the approved form available on the OCJA web site <http://ocj.nv.gov>.
3. When submitting a financial claim, the sub-recipient understands that the claim will not be paid if it reflects activities or expenses made prior to **the project period start date or after the ending date of the grant period**.
4. Reimbursements for Financial Claims may be delayed if progress reports are delinquent.
5. Grantee/Subrecipient understands that written pre-approval must be obtained from OCJA to make any budget modifications that transfer funds between budget categories. Modification requests will be considered on a case-by-case basis and must be made prior to the last 60 days of the grant period on the Project Change Request form available on the OCJA web page. Expenditure of funds for items not previously authorized may be considered on a case by case basis.
6. Any programmatic changes that impact the budget or scope of work require pre-approval and submittal of a project change request form.
7. The **final** financial claim form must be submitted to OCJA no later than **90** days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of the final claim.
8. Grant revenue and expenditure records must be maintained and made available to OCJA for monitoring and audit purposes.
9. OCJA retains the right to terminate this grant for cause at any time before completion of the grant period when it has determined the grantee/sub-recipient has failed to comply with the conditions of the grant award.
10. Financial management **must comply with the requirements of 2 CFR Part 200 Subparts A through F and all appendices**, incorporated into this agreement by reference.
11. All grant expenditures are to be reasonable and allowable in accordance with **2 CFR Part 200 Subparts A through F and all appendices** incorporated into this agreement by reference.
12. Grantee/sub-recipient shall comply with the audit requirements of the Single Audit Act Amendment of 1986 and 2 CFR Part 200 Subparts A through F and all appendices, incorporated into this agreement by reference to include the required submission of the most recent annual independent audit.
13. Upon OCJA request, required documentation for the performance of internal audits must be provided within 30 days. Grant closeout is contingent upon OCJA audit and resolution of any discrepancies.



Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***This document must be signed by the Chief Financial Officer or Fiscal Manager for the organization.***

***Links to all OMB circulars referenced above are available on the OCJA web page at <http://www.ocj.nv.gov> – under Federal Resources / OMB Circulars***