

DRAFT MINUTES
Regular Meeting
Carson City Parks and Recreation Commission (PRC)
Tuesday, February 7, 2023 ● 5:30 PM
Community Center Robert “Bob” Crowell Board Room
851 East William Street, Carson City, Nevada

Committee Members

Chair – Lea Case Commissioner – Lisa Schuette Commissioner – Dave Whitefield Commissioner –Molly Walt	Vice Chair – Kurt Meyer Commissioner – Lee-Ann Keever Commissioner – Janice Caldwell
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Staff

Jennifer Budge, Parks and Recreation Director
Ben Johnson, Senior Deputy District Attorney
Dan Earp, Recreation Superintendent
Dave Navarro, Parks Superintendent
Nick Wentworth, Parks Project Manager
Danielle Howard, Public Meetings Clerk

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

All approved meeting minutes are available on www.Carson.org/minutes.

1. CALL TO ORDER

(5:35:58) – Chairperson Case called the meeting to order at 5:35 p.m.

2. ROLL CALL & DETERMINATION OF QUORUM

(5:36:19) – Roll was called; a quorum was present.

Attendee Name	Status	Arrived
Chairperson Lea Case	Present	
Vice Chair Kurt Meyer	Present	
Commissioner Lisa Schuette	Present	
Commissioner Janice Caldwell	Present	
Commissioner Lee-Ann Keever	Present	
Commissioner Dave Whitefield	Present (via WebEx)	6:07 p.m.
Commissioner Molly Walt	Present	

3. PUBLIC COMMENTS

(5:36:33) – Chairperson Case entertained public comments. Greg Swift introduced himself and stated that he was active with the Carson Ridge Disc Golf Park and Interpretive Trails in addition to the Foundation for Carson City Parks and Recreation. He commented that the many “great” projects and programs involving sports, the trails, and the parks were why Carson City was “so special” to him. He noted that the Carson Ridge Disc Golf Park and

Interpretive Trails had “quite a volunteer presence” and many new projects. He thanked the Carson City Parks, Recreation, and Open Space Department for helping the Carson Ridge Disc Golf Club coordinate for the first event in October 2022 at the Carson Ridge Disc Golf Park and Interpretive Trails. He added that the Foundation and Visit Carson City were “instrumental” in helping with the event, and Carson City Public Works had assisted with some of the parking and the logistics for the event. Mr. Swift indicated that there had not been much activity at the Carson Ridge Disc Golf Park and Interpretive Trails, as the course had been “slumped” with snow since the start of the year. He commented that “hopefully, you’ll think those volunteer efforts and that whole complex is pretty worthwhile and worthy for continued support,” and because the Parks, Recreation, and Open Space Department Budget for fiscal year (FY) 2023-2024 would be presented during the meeting, he wished to continue to make a presence so the Department may continue supporting the Carson Ridge Disc Golf Park and Interpretive Trails.

(5:40:12) – Tom McMillan introduced himself, indicated that he was an “avid disc golfer,” and stated that he was at the Carson Ridge Disc Golf Park and Interpretive Trails “as often as I possibly can be.” He mentioned that he discovered disc golf approximately two years ago and was now at an intermediate level for playing disc golf. Additionally, he had introduced over 20 individuals to disc golf. Mr. McMillan commented that disc golf was “super accessible” and could be played by individuals with mobility impairments and individuals who are “very athletic,” as “everybody has their own part of disc golf that they can do.” He stated that those he has introduced to disc golf, from his 14-year-old nephew to his 80-year-old aunt, “all had good times” and understood why disc golf was “so much fun.” He commented that the Carson Ridge Disc Golf Park and Interpretive Trails was one of the few locations to bring new people to because of its short course, which he stated was “one of the best in the State,” and one of the advantages the community had over every other course in the area was the amount of time and energy that was devoted to the course. Mr. McMillan mentioned that everybody who played at the Carson Ridge Disc Golf Park and Interpretive Trails for the first time commented on how well designed the disc golf park was for the space it was constructed in and how well maintained the baskets and holes were as well as the transition between the baskets and holes. Despite Zephyr Cove and Bijou being two of the top Lake Tahoe locations for courses, those courses were not locations where Mr. McMillan would bring new people or individuals who wished to get involved in disc golf.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JOINT PARKS AND RECREATION COMMISSION AND OPEN SPACE ADVISORY COMMITTEE MEETING OF 12/6/2022; PARKS AND RECREATION COMMISSION AND OPEN SPACE ADVISORY COMMITTEE SPECIAL WORKSHOP OF 12/16/2022.

(5:42:40) – Chairperson Case introduced the item and entertained comments, changes, and a motion to approve the minutes for the December 6, 2022 PRC and Open Space Advisory Committee (OSAC) joint meeting and the December 16, 2022 Special Workshop.

(5:42:58) – MOTION: Vice Chairperson Meyer moved to approve the minutes for the December 6, 2022 joint meeting of the PRC and OSAC and the minutes for the PRC and OSAC December 16, 2022 Special Workshop.

RESULT:	Approved (6-0-0)
MOVER:	Meyer
SECONDER:	Schuette
AYES:	Case, Meyer, Schuette, Kever, Caldwell, Walt
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Whitefield

5. MEETING ITEMS:

5.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ONLY REGARDING ACKNOWLEDGEMENT OF OUTGOING CARSON CITY SCHOOL BOARD APPOINTEE AND PARKS AND RECREATION COMMISSIONER STACIE WILKIE-MCCULLOCH AND INTRODUCTION OF NEW COMMISSIONER MOLLY WALT.

(5:43:13) – Chairperson Case introduced the item. Ms. Budge thanked Stacie Wilke-McCulloch and noted that Ms. Wilke-McCulloch had been “such a trooper” with helping Staff and devoting her time as a volunteer. Ms. Budge added that Ms. Wilke-McCulloch would be volunteering for the Foundation for Carson City Parks and Recreation. Ms. Budge gifted Ms. Wilke-McCulloch with a photograph taken by Mr. Earp for her service, and the PRC and Ms. Wilke-McCulloch participated in a commemorative photograph. Chairperson Case welcomed Molly Walt as the new Commissioner to the PRC, and Commissioner Walt briefly described her background.

5.B FOR DISCUSSION ONLY: DISCUSSION AND POSSIBLE ACTION REGARDING THE ELECTION OF A CHAIR AND VICE CHAIR OF THE PARKS AND RECREATION COMMISSION FOR THE 2023 CALENDAR YEAR.

(5:46:28) – Chairperson Case introduced the item and entertained nominations for the position of PRC Chair.

(5:49:15) – Commissioner Schuette nominated Lee-Ann Kever to the position of PRC Chair.

RESULT:	Approved (6-0-0)
MOVER:	Schuette
SECONDER:	Meyer
AYES:	Case, Meyer, Schuette, Kever, Caldwell, Walt
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Whitefield

(5:50:01) – Chairperson Kever entertained nominations for the position of PRC Vice Chair.

(5:50:32) – Commissioner Schuette nominated Kurt Meyer to the position of PRC Vice Chair.

RESULT:	Approved (6-0-0)
MOVER:	Schuette
SECONDER:	Meyer
AYES:	Case, Meyer, Schuette, Keever, Caldwell, Walt
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Whitefield

5.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE DRAFT MASTER PLAN UPDATE FOR MILLS PARK.

(5:51:17) – Chairperson Keever introduced the item. Mr. Wentworth presented on the draft Mills Park Master Plan update, the accompanying attachments for which are incorporated into the record, and he, Mr. Navarro, and Ms. Budge responded to clarifying questions. Mr. Wentworth also thanked and complimented Design Workshop, which had prepared the draft Mills Park Master Plan package.

(6:37:50) – Commissioner Case did not support the draft Master Plan because of the proposed connector road “Foley’s Forest Lane,” #21 in the draft Master Plan, that would be constructed through the middle of Mills Park. She noted that there were traffic congestion and parking issues; however, she did not believe the issues would improve by increasing the number of parking spaces and the ability for traffic to travel through the park. She pointed out that adding 928 parking spaces would mean that 928 more vehicles would be added to the traffic traveling through the park and avoiding the traffic light on Saliman Road. She was also concerned about having the ability to allow her two-year-old child to run in the park without having to worry about the traffic, and she did not support designing a park around traffic and cars when the City was designed around vehicles. Mr. Wentworth clarified that the parking shown for 928 total spots in the draft Master Plan was for the estimated new parking count, and the current total parking spots was 520. Commissioner Schuette thanked Staff for the presentation. She was concerned about the connector road, since the PRC was working hard to help the community be multimodal and encouraging walking and bicycling, and she echoed Commissioner Case’s input. She suggested removing the parking along the connector road if the road was constructed through the park, and she requested increasing the parking on the northeast segment of the lawn by the Carson City Community Center, which would help keep vehicles out of the park. Commissioner Schuette appreciated the focus on adaptive playgrounds in the draft Master Plan.

(6:42:59) – Commissioner Walt inquired about if Seely Loop would be closed in the morning and the afternoon, noting the traffic around the area on Saliman Road, William Street, Fifth Street, and Robinson Street during the beginning and the end of school sessions at Carson High School, and she believed that Seely Loop was “a great way” to access Carson High School. Mr. Wentworth stated that Staff had considered closing Seely Road at certain times as a possible solution when discussing the “cut-through traffic” and to prevent individuals from “get[ting] too comfortable with that just being open all the time and with that being their route to cut through there.” Additionally, he stated that the most “ideal” circumstances for Seely Road to be opened would be during events and when people were visiting the City from out of town. Commissioner Walt believed that there may be potentially more problems resulting from closing Seely Road and that the City would be catering to those attending a one-time event and/or “out-of-towners” when Mills Park was supposed to be a community park that “should be emphasized as a

community.” She was in favor of the proposed splash park and additional pickleball courts, since those updates were “great for the community.”

(6:46:54) – Vice Chairperson Meyer did not support the connector road and stated, “instead of making it better for traffic, I think we should make it worse so that it’s better for public to walk around and so forth.” He also believed more should be done for pedestrian use at the park. Commissioner Case was in favor of converting all of Oxoby Loop into handicap accessible parking only.

(6:48:47) – Commissioner Whitefield acknowledged the concerns associated with the draft Master Plan but pointed out that there was an aspect of the draft Master Plan that provided access for first responders during emergencies at Mills Park, which he believed the Commissioners should not ignore. Discussion ensued, during which Commissioner Case believed that Commissioner Whitefield had brought up “a good point.” She pointed out a maintenance road in the draft Master Plan, and Mr. Wentworth confirmed that first responders had access to that maintenance road to travel from one side of the park to the other side. Ms. Budge believed that Mills Park currently was “really difficult to navigate” for all park users, and she stated that there had been many instances of individuals driving off of the roads and getting stuck in the ditches as well as police officers driving over the lawn. She believed that signage could also be improved in addition to educating individuals visiting the park. She also viewed Mills Park as “a regional park” and “a destination park,” so while there was “a local component,” people from different areas were visiting the park to attend events. Ms. Budge suggested considering a compromise. She also believed that providing park visitors a way to get through the park would be beneficial and stated that the PRC needed to find a way to improve the traffic flow. Commissioner Case asserted her position of disagreeing with constructing a road through Mills Park and proposed removing the Seely Loop road and parking so there would be no incentive for individuals to drive through the park as a compromise. She also pointed out the additional maintenance cost. In response to Vice Chairperson Meyer’s question, Mr. Wentworth confirmed that Design Workshop had followed Staff’s direction when designing the proposed connector road, and Staff had discussed the matter with the Carson City Public Works Transportation Division. Vice Chairperson Meyer suggested conducting a traffic study and prioritizing resolving the parking issue and constructing some form of street infrastructure, since there was concern for safety at Mills Park. Commissioner Whitefield believed that the Commission needed to recognize the size of the park and how closing Seely Loop would limit accessibility to Mills Park for the majority of users. He also believed that adding the parking would be a traffic-calming design feature.

(7:00:29) – Ms. Budge suggested agendaizing an action item for a traffic study to add to the draft Master Plan, which could include a caveat stating that the Master Plan may be amended in the future based on the traffic study. Additionally, traffic flow and parking could be assessed with a third-party professional, and consideration could be given to mitigate the concerns, after which a plan could be developed for public review and comment. She also suggested that the Commissioners consider the amenities that they agreed would be “a good fit” for Mills Park as well as identify the amenities that the Commissioners believed could be a concern.

(7:03:14) – Commissioner Schuette appreciated the desire for Mills Park to be user friendly and noted that new park visitors may not know which entrance to use; however, she stated that after the first visit to Mills Park, visitors had an understanding about there being two entrances, so it was “an easy problem to solve by the second visit.” She added that signage could emphasize what the west and east sides of the park included, which would reduce the need for the connector road. She was in favor of Ms. Budge’s suggestion of involving event organizers in identifying a solution with such modes of transportation as shuttle services, and she believed that there were some creative ways to meet the needs for parking and safety without the construction of a road through the park.

(7:06:33) – Chairperson Keever entertained a motion, and discussion ensued regarding the details to be included in the motion related to the proposed connector road and the suggested traffic study. Ms. Budge suggested adding the traffic study to the draft Master Plan as a pay item for probable costs (page #24 of the draft Master Plan) as well as recommending in the motion that the Carson City Board of Supervisors (BOS) consider a traffic study so the traffic study would be included in two locations. Commissioner Schuette stated that adding the connector road with the additional parking areas would not automatically guarantee available parking. Commissioner Whitefield commented that traffic flow could be adjusted for each event at Mills Park with the connector road and pointed out that the safety of the road was based on such factors as its design and how it would be used. Mr. Johnson also provided direction on the motion

(7:29:06) – MOTION: Commissioner Case moved to recommend approval of the draft Mills Park Master Plan, with the exception of the Foley Forest Lane connector road (#21) due to safety concerns, and authorize the PRC Chair or a representative to speak at the Board of Supervisors on behalf of the PRC to note the concerns.

RESULT:	Approved (7-0-0)
MOVER:	Case
SECONDER:	Schuette
AYES:	Keever, Meyer, Case, Schuette, Whitefield, Caldwell, Walt
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(7:29:55) – Chairperson Keever recessed the meeting and reconvened the meeting at 7:39 p.m.

5.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS ON THE FISCAL YEAR (“FY”) 2023-2024 DEPARTMENTAL BUDGET REQUEST AND FUNDING PRIORITIES FOR THE PARKS, RECREATION AND OPEN SPACE DEPARTMENT.

(7:39:06) – Chairperson Keever introduced the item. Ms. Budge reported on the the Staff Report, the accompanying attachments, and the Late Material, all of which are incorporated into the record. Ms. Budge entertained Commissioner input and questions, and she and Mr. Navarro also responded to clarifying questions.

(8:06:19) – Commissioner Case requested that Staff develop and provide a timeline on when park playgrounds would be repaired and replaced in order to address the concerns of members of the public, and Ms. Budge indicated that there had been a Playground Replacement Program implemented because of the aging infrastructure, with one of the City’s highest liabilities being the public playgrounds.

(8:10:10) – In response to Chairperson Keever’s inquiry, Ms. Budge confirmed that Staff could explore the possibility of adding benches and/or picnic tables with shade components to some of the parks during future budget cycles. Chairperson Keever also complimented the report.

(8:16:21) – Commissioner Case suggested developing parks passes, such as a Multi-Purpose Athletic Center (MAC) and Carson City Aquatic Facility combination pass, for City staff members, as she believed providing these passes to City staff members would fit well with Mayor Lori Bagwell’s Move with the Mayor (MWTM) initiative in

addition to being beneficial to City employees. Ms. Budge supported Commissioner Case's suggestion for the Parks, Recreation, and Open Space Department Fee Policy and Schedule, and she noted that the Department has had difficulty retaining staff.

(8:17:56) – Referencing the list of staffing and supply considerations in the Staff Report, Ms. Budge asked the Commissioners to list what they believed should be priorities for the Department and the community. Commissioner Walt believed that an increase in seasonal staff wages should be listed as a priority. Chairperson Keever stated that Staff should prioritize employing another Carson City Park Ranger, and Commissioner Schuette added that the Inmate Supervisor was “a very important ask.” Chairperson Keever commented that the seasonal Range Safety Officer was important to ensure safety with the use of firearms at the Carson Rifle and Pistol Range and commented that “we want to attract a good caliber of people.” Commissioner Case was in favor of prioritizing the Recreation Coordinator and the Outdoor Recreation Program budget. She also inquired about combining the Recreation Coordinator and the Recreation Specialist positions. Mr. Earp stated that Staff could explore different options, though he believed the full-time Recreation Coordinator position for the youth and the part-time Recreation Specialist for the Outdoor Recreation Program was what Staff would likely need to ask for in order to provide those services with the time each one needs. Commissioner Schuette believed that the Arts and Culture/Special Event budget should also be a priority.

(8:23:06) – In response to Commissioner Case's suggestion, Ms. Budge confirmed that Staff could request to have the revenue collected from the Centennial Park concession stand be redirected to the Department's funds.

(8:26:46) – MOTION: Commissioner Schuette moved to recommend the budget requests and priorities to the Board of Supervisors as presented and discussed on the record.

RESULT:	Approved (7-0-0)
MOVER:	Schuette
SECONDER:	Meyer
AYES:	Keever, Meyer, Case, Schuette, Whitefield, Caldwell, Walt
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

5.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS (“BOARD”) CONCERNING PROPOSED UPDATES TO THE PARKS, RECREATION AND OPEN SPACE DEPARTMENT (“DEPARTMENT”) FEE POLICY AND SCHEDULE.

(8:27:25) – Chairperson Keever introduced the item. Mr. Earp referenced the Staff Report and the accompanying attachments, all of which are incorporated into the record. He entertained Commissioner input and questions, and he and Ms. Budge responded to clarifying questions.

(8:34:37) – Referencing the list of programs and services for the Cost Recovery Goals and Levels of Service section of the Fees and Charges Policy, Commissioner Case believed that the arts and cultural recommendation fit better under Level 3 rather than Level 4 based on the descriptions of the levels of service. She also requested changing the fee for the Aquatic Facility's pool shower to \$1.00, and in response to Chairperson Keever's question, Mr. Earp did not believe that reducing the shower fee to \$1.00 would cause a significant fiscal impact.

(8:45:31) – Commissioner Case reiterated her request to add a recommendation for the BOS to consider passes for City employees to use the MAC and the Aquatic Facility. She added that full-time employees should be offered an annual combination pass to use the MAC and the Aquatic Facility, and seasonal employees should be offered at least a six-month pass. Mr. Earp noted how other employers in the City offer some sort of “perk” for their employees. He indicated that Staff were in the process of assessing the fiscal impact of providing facility passes to City employees, though Staff believed the fiscal impact would likely be “fairly minimal,” and Staff did not have concrete data to show how many City employees sign up for facility passes. Vice Chairperson Meyer suggested that Staff conduct research on the matter regarding when City employees were allowed to play golf at Eagle Valley Golf Course for free when the City owned the golf course, since he recalled a policy that had been established with the BOS indicating that there would not be any City employment perks. He also added that a policy regarding facility passes for City employees would be “a slippery slope as far as families and so forth.” Mr. Earp clarified that, based on the guidance Staff received from the City Management and Mayor Bagwell, the goal for the facility passes was for them to be limited to City employee use. Ms. Budge proposed recommending to the BOS a one-year trial or “drop-in use” at the MAC and the Aquatic Facility for City employees only, and after a year, the PRC could reevaluate the City employee pass usage with the Fee Schedule. Commissioner Schuette was in favor of the idea of providing City employees with facility passes; however, she believed that the passes possibly “should be something that we kind of work through the details and present it on its own” rather than as an item on the Fee Schedule. Commissioner Walt agreed with Commissioner Schuette’s input and believed the matter was a Carson City Human Resources (HR) issue for addressing employee retention and employment incentives.

(8:54:47) – Chairperson Keever thanked Mr. Earp and complimented the presentation. She also entertained additional Commissioner input and questions, and when none were forthcoming, she entertained a motion.

(8:54:58) – MOTION: Commissioner Case moved to make a recommendation to the Board of Supervisors for approval of the proposed Fee Policy updates with the noted change of the reduction of the cost of the shower fee to \$1.00.

RESULT:	Approved (7-0-0)
MOVER:	Case
SECONDER:	Caldwell
AYES:	Keever, Meyer, Case, Schuette, Whitefield, Caldwell, Walt
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

6. STAFF UPDATES - FOR DISCUSSION ONLY

6.A DIRECTOR’S REPORT: UPDATES REGARDING THE DEPARTMENT’S PROJECTS, PROGRAMS, FACILITIES, AND EVENTS; GRANTS; STATUS OF RECRUITMENT FOR VACANT POSITIONS; PARKS COMMISSION AND OPEN SPACE BOARD RETREAT RECAP; 2023 LEGISLATIVE SESSION; DOG RULES AND REGULATIONS POLICY UPDATE; DAMAGE FROM RECENT STORMS, PARK AMBASSADOR PROGRAM; PLAYGROUND REPAIR STATUS; AND BOARD OF SUPERVISOR’S ACTION ITEMS

(8:55:27) – Chairperson Keever introduced the item. Ms. Budge referenced the agenda materials. She noted that the Nevada Legislative Session had started, and because there were many bills that the City was monitoring, she

indicated that she could track bills based on the requests of Commissioners as well as report on information concerning bills during the next PRC meeting. She stated that the City had employed a State lobbyist, Carson City Government Affairs Liaison/Public Information Officer (PIO) Stephen Wood, and all City Department heads were meeting weekly for updates on legislative matters. Ms. Budge reported that there had been “some pretty significant damage” due to the recent storms throughout the City’s park system and throughout the City urban forestry, including many downed trees and damaged branches. She added that Staff were in the process of assessing the damage from the storms, and it was likely that more damage would be discovered once the snow melted. She entertained Commissioner questions; however, none were forthcoming.

7. MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION – FOR DISCUSSION ONLY

(8:59:04) – Chairperson Keever introduced the item and entertained Commissioner announcements and requests for information. Commissioner Schuette thanked the Parks, Recreation, and Open Space Department for contacting the Nevada Humane Society and the Carson Animal Services Initiative (CASI) for the Saturday, February 11, 2023 Tails and Trails Dog Adoption Event. She commented that the collaboration between the Department and local nonprofits was “wonderful.”

7.A UPDATE FROM THE CARSON CITY SCHOOL BOARD LIAISON

(9:00:14) – Chairperson Keever introduced the item. Commissioner Walt stated that she attended two meetings of the Carson City School Board, and the School Board started negotiations for certifying classified staff. The School Board was hoping that, with Governor Joe Lombardo’s proposal of his budget, the School Board may be able to approve a pay increase for classified staff. Commissioner Walt stated that an academic credit in career and technical education (CTE) coursework, which included animal systems-life science and plant systems, had been approved by the School Board, and she suggested contacting the Carson City School District regarding students associated with the CTE coursework who may be interested in internships. She indicated that the School Board adopted the marketing instruction materials for grades nine through 12, which she believed was “great” because most jobs related to social media included some form of marketing, and she suggested that there may be internship opportunities for marketing. Additionally, she believed that the School Board’s approval of the 2023-2024 School District academic calendar would affect the recreational program.

7.B UPDATE FROM THE FOUNDATION FOR CARSON CITY PARKS AND RECREATION LIAISON

(9:02:41) – Chairperson Keever introduced the item. Commissioner Case stated that she attended the January 18, 2023 meeting of the Foundation for Carson City Parks and Recreation, during which the Foundation discussed the scholarship funding, as the Foundation had \$3,938 in its account, and the Foundation’s goal was to obtain a total of \$5,000 in order to start using that funding. She passed out copies of the Foundation member sign-in sheet to the other Commissioners and noted that one of the PRC’s goals that was discussed during the December 16, 2022 Special Workshop was to reach 100 percent Foundation membership from the Commissioners. Commissioner Case reported on Foundation updates, including that benches for Saliman Road had been ordered, tennis courts were in the process of being completed at Centennial Park, the Tennis Club Project had raised a little over \$4,500, there was some remaining funding for disc golf to complete small projects, and the Foundation was in the process of resolving issues related to renting out the Wungnema House. Commissioner Case also submitted a project to the Foundation to provide helmets to children due to there being many children not wearing helmets at the Carson City

Skate Park, and the project was approved by the Foundation. As the account holder for the project, Commissioner Case was attempting to raise \$2,500 to fund 100 helmets and helmet stickers for children, and she had earned a little over 10 percent of that funding by this point.

8. FUTURE AGENDA ITEMS – FOR DISCUSSION ONLY

(9:04:55) – Chairperson Keever entertained requests for future agenda items. Ms. Budge recommended agenda items related to City employee facility passes and the scholarship program for the April 2023 PRC meeting.

9. PUBLIC COMMENT

(9:05:52) – Chairperson Keever entertained public comments; however, none were forthcoming

10. FOR POSSIBLE ACTION: TO ADJOURN

(9:06:05) – Vice Chairperson Meyer adjourned the meeting at 9:06 p.m.

The Minutes of the February 7, 2023 Carson City Parks and Recreation Commission meeting are so approved this 4th day of April 2023.