

MINUTES
of the Meeting of the
Carson City
LOCAL EMERGENCY PLANNING COMMITTEE
December 6, 2022

The Carson City Local Emergency Planning Committee held a public meeting on December 6, 2022, beginning at 1:34 p.m. in the meeting room of Fire Station 51, 777 S. Stewart Street, Carson City.

1. Call to Order

The meeting was called to order by Alternate Chair, Jason Danen.

2. Roll Call and Determination of a Quorum

Voting members present were Ann Cyr, Jason Danen, Jeanne Freeman, Andy Hummel, Joe McCarthy, Vicky Olson, Rick Cooley (by phone), Sean Slamon (by phone), Jerome Tushbant, and Sandy Wartgow which constituted a quorum.

Voting members absent were Immanuel Beeson, Ken Furlong, Aaron Lowe, PK O'Neill, Craig Robinson, and Dave Yohey. Non-voting members absent were Keith Forbes and Chris Smallcomb.

Also present were Adam Tully (Carson City District Attorney's Office) and Stephen Wood (Carson City Manager's Office).

3. Public Comment**

There were no public comments.

4. For Possible Action: Approval of Minutes – September 6, 2022

It was moved by Jeanne Freeman, seconded by Andy Hummel, with all ayes in favor that the minutes of the September 6th meeting be approved as submitted.

5. For Possible Action: Discussion and possible action to appoint an Alternate Chairperson for the LEPC with a two-year term beginning January 1, 2023. (Sean Slamon)

A nomination was made for Jason Danen to be appointed to the Alternate Chairperson position. No other nominations were made.

It was moved by Jerome Tushbant, seconded by Ann Cyr, with all ayes in favor to appoint Jason Danen as the Alternate Chairperson.

6. **For Possible Action:** Discussion and possible action to appoint (1) Jeanne Freeman from Carson City Health and Human Services as the LEPC’s principal health representative and (2) Nicki Aaker from Carson City Health and Human Services as the alternate health representative to the LEPC. (Sean Slamon)

It was moved by Jerome Tushbant, seconded by Vicky Olson, with all eyes in favor to appoint Jeanne Freeman as LEPC’s principal health representative and Nicki Aaker as the alternate health representative to the LEPC.

7. **For Possible Action:** Discussion and possible action to appoint of Joseph Bly from Carson City Community Radio as the alternate broadcast and print media representative to the LEPC. (Sean Slamon)

It was moved by Joe McCarthy, seconded by Jerome Tushbant, with all eyes in favor to appoint Joseph Bly as the alternate broadcast and print media representative to the LEPC.

8. **For Possible Action:** Discussion and possible action regarding annual review and submission of the LEPC’s Membership List to the Nevada State Emergency Response Commission (“SERC”). (Sean Slamon)

Jason Danen reported that Shelby Price (Carson City Fire Department) has kept this Membership List updated and accurate.

It was moved by Andy Hummel, seconded by Sandy Wartgow, with all eyes in favor of submission of the LEPC’s Membership List as presented to the SERC.

9. **For Possible Action:** Discussion and possible action regarding annual review and submission of the LEPC’s Bylaws to the SERC. (Sean Slamon)

It was moved by Jeanne Freeman, seconded by Ann Cyr, with all eyes in favor of submission of the LEPC’s Bylaws to the SERC.

10. **For Possible Action:** Discussion and possible action regarding annual review and submission of the LEPC’s Level of Response Questionnaire form to the SERC. (Jason Danen)

Jason Danen reported that he prepared this document, and this shows the number of Hazardous Material Responders on the Quad County HazMat Team and response levels for the Quad County.

Jeanne Freeman asked if this has changed. Jason responded that this constantly fluctuates, but the standard is 15 and the goal is to maintain that.

It was moved by Jeanne Freeman, seconded by Ann Cyr, with all eyes in favor that the Level of Response Questionnaire be submitted to the SERC as presented.

- 11. For Possible Action:** Discussion and possible action regarding review and submission of the new Carson City Hazardous Materials Emergency Response Plan to the SERC. (Jason Danen)

Jason reported that this last year with the help of a contractor, Carson City Emergency Management rebuilt the Hazardous Materials Emergency Response Plan. He then reviewed a presentation overview of the new Plan.

Jeanne Freeman asked who at Carson City Health and Human Services (CCHHS) was involved in the update of this Plan. Jason said he believed she was but would have to look at the notes for who participated from Health. Jeanne then asked if there were any major changes in the new Plan and if there was a plan for workshops or tabletops for those involved with that. Jason responded that it was basically cleaning up some of the old information as that Plan was 10 years old. He added that the Quad County HazMat Drills are what has been utilized as the exercises and should continue doing that and incorporating this group to be a part of that. Jeanne responded that she wants to make sure that Health and Human Services staff are ready and fully understand that dynamic. Jeanne asked when members could anticipate a copy of this Plan. This Plan along with a required packet has to be submitted to the SERC and with their approval this new Plan will be distributed.

It was moved by Ann Cyr, seconded by Andy Hummel, with all eyes in favor to submit the new Hazardous Materials Emergency Response Plan to the SERC.

- 12. For Discussion Only:** Discussion and presentation on activities associated with the Citizen Corps Council Initiatives. (Jason Danen, Jerome Tushbant, and Jeanne Freeman)

Jason Danen reported on Community Emergency Response Team (CERT) activity for the quarter. He said CERT is continuing with meetings and trainings and getting involved. They are obtaining new membership. They are also assisting Health and Human Services with shelter planning.

Jeanne Freeman reported that Carson City Health and Human Services have been inviting a lot of different partners to help put together the Carson City Mass Care Plan which also involves Medical Reserve Corps (MRC) and CERT. There will be MOUs that need to be signed by Emergency Management. MRC will also be involved in development of the Mass Illness Plan project which begins today.

No updates were given for Volunteers in Police Service (VIPS).

- 13. For Discussion Only:** Reports of Committee Members.

Joe McCarthy reported that they are looking forward to learning a lot and assisting. They are going through a process of unifying two organizations; one is a news organization and

they have brought on an Executive Editor. They want to be able to communicate what the Committee's needs are and will continue to report back.

Vicky Olson reported that they are busy at Carson Tahoe Regional Medical Center (CTRMC). She said Saint Mary's in Reno closed their inpatient pediatric capabilities. They are seeing a lot of RSV cases. CTRMC and Renown are the only hospitals in the northern Nevada region with any pediatric capabilities right now. Vicky added that she is looking forward to getting into the HMERP.

Jeanne Freeman reported that Carson City Health and Human Services is seeing a lot of flu cases, RSV, and a surge again in Covid. They are also seeing strep as well. She reported that they are seeing entire families getting any variation of these and explained the social challenges with that. The Carson City Health and Human Services Covid After Action Report will be completed January 30th. The Mass Care Plan is moving forward.

Jeanne reported that CCHHS secured grant funding for a new mobile medical facility. Previously they had an inflatable one which did not work well in northern Nevada winds.

The Quad County Community Profile Project and the Community Health Needs Assessment have both been completed.

A Regional Health Plan has been developed and Jeanne said they are just waiting on the Emergency Managers to sign off. On April 5th, Quad County Public Health Preparedness will be leading a family assistance center exercise.

Sandy Wartgow reported that Carson City Fire Department's (CCFD) call volume has not increased, but the hospital is full every time we transport there. There have been more pediatric transports to Renown and most of them are on high-flow oxygen and CCFD does not have high-flow capabilities in the ambulances, so full rights have been given to CTRMC for them to directly call Critical Care for peds to go to Renown. She said usually they have to receive approval from CCFD for them to bring another ambulance into this jurisdiction.

Sandy reported on one other item with all of these transfers and people getting sick that CCFD gets hit a lot with and that is patients not meeting medical necessity by their insurance standards and their bills are not being covered for these transfers. As a reminder patients have to meet medical necessity to use ambulance type services and Medicare has even started to deny 911 calls. These individuals have to meet criteria that is set up by their insurance or Medicare. This is on the increase, so be aware of it.

- 14. For Possible Action:** Discussion and possible action regarding calendar year 2023 meeting dates of the LEPC.

The proposed meeting dates for 2023 are March 7, June 6, September 5, and December 5.

It was moved by Andy Hummel, seconded by Ann Cyr, with all ayes in favor to approve the 2023 meeting dates.

15. Public Comment**

None.

16. For Possible Action: To adjourn

It was moved by Vicky Olson to adjourn the meeting at 2:07 p.m.

Recorder: Shelby Price