

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)

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A regular meeting of the Carson City Library Board of Trustees was scheduled for 5:30 p.m. on Thursday, April 13, 2023 in the Carson City Library Digitorium, 900 North Roop Street, Carson City, Nevada 89701.

PRESENT: Chairperson Julie Knight
Vice Chair Beth Lucas
Trustee Elizabeth Markle
Trustee Sarena Nichols
Trustee Jonathon Olivas

STAFF: Joy Holt, Library Director
Jason Woodbury, District Attorney
Danielle Howard, Public Meetings Clerk

NOTE: A recording of these proceedings, the Library Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Public Meetings Division of the Carson City Clerk's Office, during regular business hours. For minutes and audio recordings of this Board's meetings, please visit www.carson.org/minutes.

I. CALL TO ORDER - ROLL CALL

(5:38:30) – Vice Chairperson Lucas called the meeting to order at 5:38 p.m. Roll was called; a quorum was present. Chairperson Knight was absent during the meeting until 5:41 p.m.

II. PUBLIC COMMENT

(5:38:47) – Vice Chairperson Lucas entertained public comments; however, none were forthcoming.

III. FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING

IV.a FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING (MARCH 9, 2023).

(5:39:10) – Vice Chairperson Lucas introduced the item and entertained changes and a motion.

(5:40:58) – MOTION: Trustee Olivas moved to approve the March 9, 2023 meeting minutes as presented. Trustee Nichols seconded the motion. The motion carried 5-0-0.

IV. FOR POSSIBLE ACTION - LIBRARY BOARD OF TRUSTEE BUSINESS: DISCUSSION AND POSSIBLE ACTION TO APPROVE THE CLOSURE OF THE LIBRARY ON JUNE 24-25, 2023 FOR MIGRATION TO THE NEW INTEGRATED LIBRARY SYSTEM (ILS).

(5:42:04) – Chairperson Knight introduced the item and entertained a motion to approve the closure of the Library on June 24 and 25, 2023 for the migration to the new Integrated Library System (ILS).

(5:42:55) – MOTION: Vice Chairperson Lucas so moved. Trustee Nichols seconded the motion. The motion carried 5-0-0.

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V. INFORMATION ONLY - LIBRARY DIRECTOR REPRESENTATIVE ADMINISTRATIVE REPORTS

V.a INFORMATION ONLY - ADMINISTRATIVE REPORTS OF LIBRARY DIRECTOR CONSISTING OF REPORTS CONCERNING GENERAL FUND, GIFT FUND, GRANTS, STAFFING UPDATES, PROGRAMMING AND OUTREACH EVENTS FOR APRIL 2023, AND UPDATES ON CARSON CITY LIBRARY ADMINISTRATIVE ACTIVITIES SINCE THE PREVIOUS REPORTS.

(5:43:12) – Chairperson Knight introduced the item. Ms. Holt referenced the fiscal year (FY) 2023 Library General Fund, Gift Fund, and Grants Board Reports as well as her report, all of which are incorporated into the record. She also responded to clarifying questions.

(6:00:03) – Trustee Nichols suggested inviting Gerd Poppinga with Vineburg Machining, Inc. (VMI) or a welder to the Library for an outdoor event for children. Referencing Trustee Nichols' suggestion, Chairperson Knight noted that the event may be organized when the Library is open during a holiday, such as the Fourth of July, since the Library could have the opportunity for “spill-over crowds” from the celebration at Mills Park to participate in the event. She added that school would also not be in session during such holidays.

(6:03:00) – Discussion ensued regarding the use of virtual reality (VR), during which Trustee Olivas stated that children could view how machines work through VR headsets, and Trustee Markle suggested that VR headsets be supplied during a presentation on Nevada Career Explorer.

(6:08:10) – Ms. Holt briefly described the Easter Egg Hunt that was organized at the Library, which nearly 100 children participated in. Chairperson Knight compliment the Library staff members for their work with the Easter Egg Hunt.

VI. INFORMATION ONLY - BOARD MEMBER ANNOUNCEMENTS & REQUEST FOR INFORMATION

(6:10:28) – Chairperson Knight introduced the item. Trustee Markle reminded the Board that the Library Director job performance appraisal and evaluation would need to be completed. Vice Chairperson Lucas pointed out that the matter concerning eliminating the Library Premiere Card needed to be agendaized, and Ms. Holt indicated that she would draft the policy to align with the ILS.

VII. PUBLIC COMMENT

(6:12:22) – Chairperson Knight entertained public comments; however, none were forthcoming.

VIII. FOR POSSIBLE ACTION – ADJOURNMENT

(6:12:40) – Chairperson Knight adjourned the meeting at 6:12 p.m.

The Minutes of the April 13, 2023 Carson City Library Board of Trustees meeting are so approved this 11th day of May 2023.