

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
OPEN SPACE ADVISORY COMMITTEE
AND
PARK AND RECREATION COMMISSION**

Day: Tuesday
Date: June 20, 2023
Time: Beginning at 5:30 pm
Location: Community Center, Robert ‘Bob’ Crowell Board Room
851 East William Street
Carson City, Nevada 89701

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Joint meeting of the Open Space Advisory Committee and Parks and Recreation Commission meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: parkspubliccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call to Order

2. Roll Call & Determination of Quorum

3. Public Comments ** The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Open Space Advisory Committee or the Parks and Recreation Commission.

4. For Possible Action: Approval of Minutes - Open Space Advisory Committee meeting of 04/24/2023 and Parks and Recreation Commission meeting of 04/04/2023.

5. Meeting Items:

5.A FOR DISCUSSION ONLY: Presentation from the Carson City Park Rangers regarding activities throughout Parks and Open Space. (*John Costello, jcostello@carson.org*)

Staff Summary: A presentation and update regarding Park Ranger activities throughout Parks and Open Space.

5.B FOR DISCUSSION ONLY: Presentation from the Volunteer Coordinator regarding Carson City Volunteer Program activities and updates. (*Chelsea Kincheloe, chkincheloe@carson.org*)

Staff Summary: A presentation and update regarding Volunteer Program activities throughout Parks and Open Space.

5.C FOR POSSIBLE ACTION: Discussion and possible action regarding a recommendation to the Board of Supervisors for the Buzzy's Ranch Management Plan and authorization to direct staff to initiate due diligence for water rights acquisition for 491.48 acres of City-owned property known as Buzzy's Ranch Open Space, APNs 010-071-25, 010-071-26, 010-071-27, 010-071-21, and 010-021-47 ("Property"). (*Lyndsey Boyer, lboyer@carson.org*)

Staff Summary: In 2007 and 2010, Carson City acquired the Property without water rights due to limited funding available at the time of acquisition. Since 2019, staff have been working to identify strategies for water rights acquisition by the City to ensure the ranch and its agricultural heritage and natural resource values can be preserved for future generations. The Buzzy's Ranch Conservation Plan was developed as a management plan for the ranch, as well as to identify irrigation and restoration strategies under varying conditions of irrigation water availability.

6. Staff Updates - For Discussion Only:

6.A Director's Report: Updates regarding the Department's projects, programs, facilities, and events; grants; Fiscal Year 2024 budget update; legislative update; Prison Hill Master Plan update; status of recruitment for vacant positions; and Board of Supervisor's action items (*Jennifer Budge, jbudge@carson.org*)

7. Members' Announcements and Requests for Information

8. Future Agenda Items – Discussion only

9. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

10. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** – The Committee will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable**

opportunity for comment from all members of the public who wish to speak. Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Parks, Recreation & Open Space Department by calling (775) 887-2262 or in writing at 3303 Butti Way, Building #9, Carson City, Nevada 89701 at least 24 hours in advance.

If you would like more information about any of the agenda items listed above, please contact the staff member listed at the end of the particular item you are interested in at (775) 887-2262.

To request a copy of the supporting materials for this meeting contact Patti Liebespeck at pliebespeck@carson.org or call (775) 887-2262.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the Carson City Parks, Recreation & Open Space Department located at 3303 Butti Way, Building #9, Carson City, Nevada, 89701.

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