

## **CARSON CITY HISTORIC RESOURCES COMMISSION**

### **Minutes of the October 14, 2003 Meeting**

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A regular meeting of the Carson City Historic Resources Commission was scheduled for 5:30 p.m. on Tuesday, October 14, 2003 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Chairperson Michael Drews  
Richard Baker  
Robert Darney  
Rebecca Ossa  
Peter Smith

**STAFF:** Walter Sullivan, Planning and Community Development Director  
Jennifer Pruitt, Associate Planner  
Kathleen King, Recording Secretary

**NOTE:** A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF QUORUM (1-0008)** - Chairperson Drews called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Vice Chairperson Lopiccolo and Commissioner Speulda were absent.

**B. ACTION ON APPROVAL OF MINUTES - September 9, 2003 (1-0012)** - Commissioner Baker moved to approve the minutes. Commissioner Darney seconded the motion. Motion carried 5-0.

**C. MODIFICATION OF AGENDA (1-0018)** - Chairperson Drews advised that item F-1 would be reagendized for the November Commission meeting.

**D. PUBLIC COMMENTS (1-0025)** - Mr. Sullivan advised that the Planning and Community Development Department has on file the information compiled by an individual who conducted extensive research on Kings Canyon Road approximately six years ago. He offered to make the information available to the Commission. He advised that Kings Canyon Road was designated by the Board of Supervisors as a public road from end of pavement to the county line. The Board of Supervisors declined to designate a road width at the time because of insufficient documentation and concerns regarding private property in the area.

**E. DISCLOSURES (1-0057)** - None.

**F. PUBLIC HEARING: ACTION ITEMS**

**F-1. DISCUSSION AND ACTION REGARDING THE BREWERY ARTS LIMITED COMMERCIAL DISTRICT** - Deferred.

**F-2. DISCUSSION AND ACTION REGARDING THE JOINT HISTORIC RESOURCES COMMISSION/BOARD OF SUPERVISORS MEETING AND POSSIBLE AGENDA ITEMS (1-0061)** - Ms. Pruitt advised that the joint meeting between the Commission and the Board of Supervisors is scheduled for Thursday, November 20<sup>th</sup>. Discussion took place regarding items to include in the

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presentation. Commissioner Ossa suggested developing a small revolving loan fund. Mr. Sullivan advised of an \$80,000 grant from the Western Nevada Housing Consortium, and discussed the grant award criteria. In response to a question, he advised that the criteria includes low and moderate income families. He advised of the need for a committee comprised of a couple Commissioners, a Building Department representative, and other individuals with technical expertise. Commissioner Baker volunteered.

In response to a comment, Mr. Sullivan advised that a bill was passed during the recent legislative session requiring the City to be responsible for sidewalk maintenance. He provided information on the City's 50/50 Sidewalk Program. Discussion took place regarding possible additional funding sources in consideration of establishing goals and priorities. Commissioner Ossa discussed the possibility that a FEMA grant funding program, through the State Historic Preservation Office ("SHPO") may continue through next year. The grant funding is available for City governments to apply to structural rehabilitation and seismic retrofitting. In response to a question, Commissioner Ossa advised that the deadline for CLG applications is December 1<sup>st</sup>.

Chairperson Drews requested Ms. Pruitt to provide a list of last year's priorities for discussion at the next meeting. He suggested that the main point to communicate to the Board of Supervisors is the evolution of the Commission from advisory review committee in 1981 to the proactive, publicly involved body it is today. Chairperson Drews advised he would develop suggested goals along that line. Mr. Sullivan noted the very few appeals of Commission decisions over the last twenty years. No formal action was taken.

**F-3. DISCUSSION AND ACTION REGARDING THE CHILDREN'S GYM AND POSSIBLE HPF GRANT APPLICATION THROUGH CARSON CITY (1-0350)** - Commissioner Ossa provided background information on this item. Discussion took place regarding possible uses for the building and its architectural significance. Commissioner Ossa has advised Carson City Historical Society President Susan Ballew to involve Division of State Lands representatives in discussions of any proposals. Commissioner Darney advised that the building is structurally sound. Ms. Ballew advised Commissioner Ossa that the roof may need to be replaced. No formal action was taken.

**F-4. STATUS REPORT FROM STAFF AND DISCUSSION REGARDING CURRENT AND FUTURE GRANTS (1-0472)** - Ms. Pruitt advised that the current grant is completed. She expressed appreciation to Chairperson Drews, Mr. Sullivan, and Management Assistant Kathy Laster for their assistance during the course of the project. Commissioner Ossa advised that the City is among very few grant recipients who have submitted everything to the SHPO on time. Ms. Pruitt advised that staff is working on a SOQ for the current CLG grant, and anticipates that it will be finalized within the next week. She anticipates that the project will be finalized by summer 2004. She suggested inviting GIS Coordinator Scott Royal to the November meeting.

**F-5. PRESENTATION REGARDING THE "WALK THROUGH TIME" HISTORIC SOFTWARE PROGRAM (1-0540)** - Chairperson Drews provided background information on this item, including funding sources, actual project costs, and access. He narrated a demonstration of the program and responded to questions regarding the same. Discussion took place regarding the efforts invested by Gnomon, Inc. staff to develop the program, and Mr. Sullivan expressed appreciation on behalf of the City.

**G. FUTURE COMMISSION ITEMS (1-0962)** - Ms. Pruitt reminded the Commissioners that the next meeting is scheduled for Thursday, November 13<sup>th</sup>.

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**H. INTERNAL COMMUNICATION AND ADMINISTRATIVE MATTERS**

**H-1. COMMENTS AND STATUS REPORTS FROM STAFF (1-0977) - None.**

**H-2. COMMENTS AND STATUS REPORTS FROM COMMISSIONERS (1-0981) -** In response to a question, Commissioner Ossa advised that the State Public Works Board has been awarded a SHPO grant to retain Mel Green to conduct structural analyses of buildings at the Stewart Indian School. She advised that this will take place within the next couple weeks, and anticipates that Mr. Green will have a report available by early next year. Chairperson Drews requested Ms. Pruitt to send flowers on behalf of the Commission to Commissioner Speulda and her husband.

**I. ACTION ON ADJOURNMENT (1-1060) -** Commissioner Smith moved to adjourn the meeting at 6:32 p.m. Commissioner Ossa seconded the motion. Motion carried 5-0.

The Minutes of the October 14, 2003 meeting of the Carson City Historic Resources Commission are so approved this 13<sup>th</sup> day of November, 2003.

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MICHAEL DREWS, Chair