

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the May 10, 2023 Meeting

Page 1

A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, May 10, 2023, in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Lori Bagwell
Vice Chairperson Gregory Novak
Member Robert “Jim” Dodson
Member Jon Erb
Member Wes Henderson
Member Lucia Maloney
Member Lisa Schuette (via WebEx)
Ex-Officio Member Sondra Rosenberg

STAFF: Dan Stucky, Deputy Public Works Director
Chris Martinovich, Transportation Manager
Adam Tully, Deputy District Attorney
Bryan Byrne, Traffic Engineer
Kelly Norman, Transportation Planner/Analyst
Rebecca Bustos, Grant Analyst
Scott Bohemier, Safe Routes to School Coordinator
Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review in the Clerk’s Office during regular business hours. All approved minutes are posted on <https://www.carson.org/minutes>.

1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

(4:29:18) – Chairperson Bagwell called the meeting to order at 4:29 p.m.

2. ROLL CALL

(4:29:26) – Roll was called, and a quorum was present. Member Schuette joined the meeting at 4:42 p.m.

3. PUBLIC COMMENT

(4:29:59) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – APRIL 12, 2023

(4:30:08) – Chairperson Bagwell introduced the item and entertained corrections, comments, or a motion.

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the May 10, 2023 Meeting

Page 2

(4:30:21) – Member Maloney moved to approve the minutes of the CAMPO April 12, 2023 meeting as presented. The motion was seconded by Member Henderson and carried 6-0-0.

5. SPECIAL PRESENTATIONS

5-A PRESENTATION OF A PROCLAMATION RECOGNIZING MAY AS MOTORCYCLE SAFETY AND AWARENESS MONTH.

(4:30:54) – Chairperson Bagwell invited the CAMPO members to join her and introduced Justin McDonald, Nevada Rider Program Administrator. She read into the record a proclamation, incorporated into the record, recognizing the month of May as Motorcycle Safety and Awareness Month. Mr. McDonald thanked Chair Bagwell and Member Henderson for the proclamation and stressed the importance of safety and “a culture change.” He also stressed the importance of looking out for motorcycle riders and other “vulnerable road users.” The members joined the Chair and Mr. McDonald for a commemorative photograph.

6. PUBLIC MEETING ITEM(S):

6-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING FORMAL AMENDMENT 23-02 TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION’S (“CAMPO”) FEDERAL FISCAL YEAR (“FFY”) 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (“TIP”) TO ADD A NEW PROJECT AND TO MAKE REVISIONS TO SCOPE, LIMITS, AND FUNDING ACROSS MULTIPLE PROJECTS.

(4:36:25) – Chairperson Bagwell introduced the item. Ms. Norman reviewed the multiple project revisions to the FFY 2023-2026 Transportation Improvement Program (TIP), incorporated into the record via the Staff Report, and indicated that no public comments had been received during the comment period. She also responded to clarifying questions. Chair Bagwell requested changing the terminology on packet page 51 (Curry Street Complete Streets Improvement Project) from Congressionally Designated Spending of \$2,600,000 to “requested” or “pending” since the dollars had not been received yet. She also entertained public comments; however, none were forthcoming.

(4:39:18) – Member Maloney moved to formally amend CAMPO’s Federal Fiscal Year 2023-2026 Transportation Improvement Program, as presented. The motion was seconded by Vice Chair Novak and carried 6-0-0.

6-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING (1) COOPERATIVE AGREEMENT NO. PR208-23-802 (“AGREEMENT”) WITH THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) ALLOWING THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (“CAMPO”) TO RECEIVE AN ANTICIPATED \$694,040.75 IN CONSOLIDATED PLANNING GRANT (“CPG”) FUNDS FOR FISCAL YEAR (“FY”) 2024 TO BE EXPENDED IN ACCORD WITH CAMPO’S UNIFIED PLANNING WORK PROGRAM (“UPWP”) AND SUBJECT TO A MAXIMUM 5% LOCAL

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the May 10, 2023 Meeting

Page 3

MATCH OBLIGATION ESTIMATED AS \$36,528.46; AND (2) AUTHORITY FOR THE TRANSPORTATION MANAGER TO SIGN THE AGREEMENT AND FUTURE AMENDMENTS THAT EXTEND THE TIME FOR PERFORMANCE OR APPROVE FUNDING CHANGES NOT TO EXCEED 10% OF THE PRESENT AGREEMENT AMOUNT.

(4:39:42) – Chairperson Bagwell introduced the item. Mr. Martinovich presented the Staff Report. There were no member or public questions or comments; therefore, Chair Bagwell entertained a motion.

(4:41:42) – Member Henderson moved to approve the Agreement, as presented, and to authorize the Transportation Manager to sign the Agreement as well as future amendments that extend the time for performance or approve funding changes not to exceed 10% of the present Agreement amount. The motion was seconded by Member Dodson and carried 6-0-0.

(4:42:17) – Member Schuette joined the meeting via WebEx.

6-C FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED AMENDMENT (“AMENDMENT NO. 1”) TO CAMPO’S UNIFIED PLANNING WORK PROGRAM (“UPWP”) FOR FISCAL YEARS (“FY”) 2023 AND 2024, WHICH INCLUDES AN AMENDED BUDGET TO CARRY FORWARD UNUSED FY 2023 FUNDS TO FY 2024, A \$298,075 BUDGET INCREASE FOR FY 2024 TO REFLECT AVAILABLE FEDERAL CONSOLIDATED PLANNING GRANT (“CPG”) FUNDS AND OTHER FEDERAL AND LOCAL FUNDS, AND VARIOUS OTHER REVISIONS TO UPWP WORK ELEMENTS.

(4:42:19) – Chairperson Bagwell introduced the item. Ms. Norman presented the Staff Report which included the CAMPO Fiscal Years 2023-2024 Unified Planning Work Program and noted that no comments had been received during the public comment period. She also responded to clarifying questions. Chairperson Bagwell entertained public comments and when none were forthcoming, a motion.

(4:45:12) – Vice Chair Novak moved to approve Amendment No. 1, as presented. The motion was seconded by Member Erb and carried 7-0-0.

7. NON-ACTION ITEMS

7-A TRANSPORTATION MANAGER’S REPORT

(4:45:50) – Mr. Martinovich announced the start of the 45-day required public comment period for the Public Participation Plan on Thursday, May 11, 2023. He also encouraged the public to participate in the current survey which had already received 76 responses and noted that Staff would encourage public comments during the Public Works event on May 20, 2023. Mr. Martinovich reported that the approvals of the TIP and UPWP (agenda items 6.B and 6.C) would be formally submitted to the Nevada Department of Transportation Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) for approval. Mr. Martinovich also noted that several Staff members would be speaking at the upcoming

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the May 10, 2023 Meeting

Page 4

Nevada Transportation Conference, adding that Staff was also engaged in continuous dialogue with Douglas and Lyon Counties.

7-B OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE:

- **FUTURE AGENDA ITEMS**
- **STATUS REVIEW OF ADDITIONAL PROJECTS**
- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO CAMPO**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM CAMPO**

(4:47:54) – Vice Chair Novak reported on the International Trails Summit he had attended which had included representatives from 21 countries. He highlighted the fact that transit funds could still not be used on highway projects. Member Henderson thanked Staff for bringing forward the Motorcycle Safety Awareness Proclamation and encouraged riders to “dress properly”. He also recommended parents work with their children to recognize and notice motorcycles by counting them on road trips.

- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

8. PUBLIC COMMENT

(4:49:57) – Chairperson Bagwell entertained final public comments; however, none were forthcoming.

9. FOR POSSIBLE ACTION: TO ADJOURN

(4:50:03) – Chairperson Bagwell adjourned the meeting at 4:50 p.m.

The Minutes of the May 10, 2023 Carson Area Metropolitan Planning Organization meeting are so approved on this 12th day of July, 2023.