A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, February 18, 2003 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Stacie Wilke
Vice Chairperson Tom Keeton
Lou Cabrera
Donna DePauw
Jim Dunn
Pete Livermore
John McKenna

**STAFF:** Steve Kastens, Parks and Recreation Director
Scott Fahrenbruch, Parks and Recreation Director of Operations
Vern Krahn, Parks Planner
Barbara Singer, Recreation Superintendent
Sandy Tschumperlin, Administrative Assistant
Kathleen King, Recording Secretary

**NOTE:** A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

**CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM** (1-0001) **-** Chairperson Dunn called the meeting to order at 5:32 p.m. Roll was called; a quorum was present. Commissioner Simms was absent. Mr. Kastens introduced Commissioner McKenna, the School Board representative. He explained that Commissioner Wilke is filling the unexpired term of former Commissioner Larry Osborne and that Commissioner Livermore is the new Board of Supervisors representative. Mr. Kastens referred to the letter of resignation from Commissioner Cabrera included in the agenda materials, and advised that there are now two vacancies to be filled. Chairperson Dunn welcomed the Commissioners.

**ACTION ON APPROVAL OF MINUTES - December 3, 2002 and January 21, 2003** (1-0032) **-** The Commissioners present at the January 21, 2003 meeting approved the minutes. The Commissioners approved the December 3, 2002 minutes, Commissioner Livermore abstaining.

**PUBLIC COMMENTS ON NON-AGENDIZED ITEMS** (1-0052) - None.

**AGENDA ITEMS:**

**1. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON** (1-0059) **-** Chairperson Dunn commented that he had enjoyed serving as chair over the last year. He entertained nominations for chairperson, and nominated Commissioner Wilke as chairperson. Commissioner McKenna seconded the nomination. Commissioner Livermore nominated Commissioner Keeton as chairperson. Commissioner Cabrera seconded the nomination. Commissioner Livermore moved to close nominations. Commissioner Cabrera seconded the motion. Chairperson Dunn called for a vote on the nominations of Commissioner Wilke and Commissioner Keeton. The nomination of Commissioner Wilke carried with a vote of 4-0; the vote for the nomination of Commissioner Keeton was 3-0. Chairperson-elect Wilke thanked the

Commission for the opportunity to serve as chair and thanked Chairperson Dunn for his service to the Commission over the past year. She called for nominations for vice chairperson. Commissioner Cabrera nominated Commissioner Keeton as vice chair. Commissioner Livermore seconded the nomination. Chairperson Wilke called for further nominations and, when none were forthcoming, closed nominations and called for a vote on the pending nomination. Nomination carried 7-0. [Commissioner Dunn left the meeting at 5:40 p.m. A quorum was still present.]

**2. PRESENTATION AND ACTION REGARDING THE FUTURE ROLE OF THE NEVADA DIVISION OF STATE LANDS IN THE ADMINISTRATION OF FUNDS PROVIDED BY STATEWIDE BALLOT QUESTION #1, A STATEWIDE PARKS, TRAILS AND OPEN SPACE INITIATIVE** (1-0115) **-** Mr. Kastens introduced Pam Wilcox, Director of the Nevada Division of State Lands, and reviewed the staff report. Ms. Wilcox provided background information on her experience, and reviewed the elements and funding allocations of Question #1. She discussed the recent workshops scheduled to develop regulations for administering the $65.5 million grant allocation. She referred to the spreadsheet included in the agenda materials, and reviewed the same. She advised that the regulations are just beginning to be developed. She hopes to have them finished by the end of March at which time they will be reviewed by the Attorney General's staff. A series of formal public hearings on the regulations will then be scheduled. If Division of State Lands staff can maintain the time schedule, Ms. Wilcox anticipates that temporary regulations will be in place by July 2003. The State Treasurer plans to sell the first bonds in June, and Ms. Wilcox anticipates that the first grants will be ready to issue in the fall or early winter. She advised that once bonds are approved by voters, they have to be sold within six years. Internal Revenue Service regulations require the funding to be committed within approximately three years.

In response to a question, Ms. Wilcox advised that, as a general rule, a match is required prior to allocating funding. She responded to additional questions regarding match criteria and project ranking standards to be included in the regulations. Mr. Kastens advised that Parks and Recreation staff attended last Thursday's rule making workshop scheduled in Carson City. In addition, Open Space Manager Juan Guzman has attended several other workshops in order to gain an understanding of priorities in other counties. A position paper outlining projects in common was developed between Douglas County, Washoe County, and Carson City and provided to the Division of State Lands. Mr. Kastens acknowledged that a copy would be provided to the Commissioners. Ms. Wilcox commented that "Carson City has a long history of looking forward on these things, of doing the up front planning that's necessary, and of cooperating" with neighboring counties. She acknowledged that the nature of the grant funding is competitive, but noted that the funding "will work best for all of us" if neighboring counties cooperate. She congratulated the City on "all the good work ... done in the past," and indicated that she looks forward to receiving applications. She advised that any additional comments or questions should be provided to the Division of State Lands as soon as possible in order to be incorporated into the regulations.

Commissioner McKenna discussed the Tahoe Rim Trail which was developed over a period of twenty years through volunteer labor as an example of creative match funding. He responded to questions regarding the volunteer labor match which ensures funding from the U.S. Forest Service and the Nevada State Parks Service for the Trail. Ms. Wilcox advised that labor for building a trail would qualify as a match. In response to a question, she expressed the hope that the Carson Water Subconservancy District ("CWSD"), Western Nevada Resources, Conservation & Development ("WNRC&D"), and other similar agencies will assist in coordinating project development. Commissioner Livermore advised of potential projects funded through the CWSD which may qualify as in-kind match. Ms. Wilcox advised that match funding could be provided by the CWSD, private party donation, and the federal government. Mr. Kastens advised that staff is hoping the CWSD will act as a clearinghouse for Carson River projects. Ms. Wilcox advised of a workshop sponsored by the WNRC&D and the CWSD scheduled for next Tuesday, February 25th at 1:30 p.m. in Dayton. She expressed the hope that anyone interested in Carson River projects will be in attendance. Chairperson Wilke called for public comment; however, none was provided. She thanked Ms. Wilcox for her presentation.

Mr. Krahn referred to the staff report which suggested developing a volunteer working group to help identify possible future projects. Commissioner Livermore and Chairperson Wilke volunteered. In response to a question, Mr. Kastens discussed the purpose and function of the volunteer working group. He acknowledged that the priorities developed by the working group will be reviewed and approved by the Board of Supervisors prior to being submitted to the Division of State Lands. Commissioner DePauw suggested considering further discussion of this item for a future meeting in light of the number of Commissioners absent, and discussion took place with regard to the same. Vice Chairperson Keeton volunteered for the working group. In response to a question, Mr. Krahn advised that the definition of "urban park" has been submitted to the Attorney General's Office for an opinion. He acknowledged that the purpose of the working group is to develop priorities for review by the full Commission and eventually the Board of Supervisors. Chairperson Wilke suggested that the Commissioners consider their priorities and communicate them to staff or the members of the working group. No formal action was taken.

**3. ACTION ON A REQUEST TO ALLOW THE CONSTRUCTION OF A NEW SKATEBOARD FACILITY AT CENTENNIAL PARK LOCATED SOUTH OF THE UPPER SOFTBALL COMPLEX AND EAST OF THE TENNIS COURT COMPLEX** (1-0739) **-** Mr. Kastens reviewed the staff report. He emphasized that allowing the facility at the Centennial Park location does not obligate the City to construct it. He has discussed with Mr. Robie the status of the City's economy, and Mr. Robie has identified outside funding sources. He advised that City staff is ready and willing to work with Mr. Robie's group.

(1-0795) Eric Robie discussed the tour of Centennial Park provided by City staff, and advised that 109,000 square feet is available. He suggested that 40,000 square feet would be a "good starting point" and estimated the concrete cost to be $15 per square foot. He reviewed the proposal included in the agenda materials, and discussed his involvement in fund raising efforts for the Virginia Orcutt skateboard facility at Mills Park. He advised that his group is confident it can raise the money, and discussed the availability of grant funding through such organizations as the Tony Hawk Foundation. He discussed the skill level of the Virginia Orcutt facility and changes in regulations over the years since the facility was constructed. He discussed the features of various skateboard parks in neighboring communities. He suggested that Centennial Park is a "perfect location" because of its proximity to the freeway bypass. He discussed the need for a new skateboard park, the importance of quality construction, and the benefits of the proposed location. Mr. Robie responded to questions regarding the sizes and features of various skateboard facilities in neighboring communities, and expressed the opinion that the proposed skateboard park should have features which will accommodate everyone from beginners to pro skateboarders.

Mr. Kastens responded to questions regarding staff's recommended action, and discussion took place with regard to the same. Mr. Kastens expressed the preference that a location be included in any action taken by the Commission. In response to a question, Mr. Kastens advised that the Centennial Park master plan is not completely developed. He advised that the skateboard park would qualify under the City's

Recreation and Public Purpose lease with the Bureau of Land Management. In response to a further question, Mr. Kastens commented that although staff has experienced some difficulties with the users of the Mills Park skateboard facility, the overall response has been good. He advised that the biggest concern has been liability for bicyclists because the facility was not constructed to accommodate them. He advised that the kids in the community have done an overall good job of taking care of the skateboard park. He acknowledged that staff is supportive of the new skateboard park and willing to work with Mr. Robie's group. Parks staff will expect the users to treat a new park with the same respect they've shown for the facility at Mills Park. Mr. Kastens suggested that the participation of many of the users in fund raising activities for the Mills Park facility contributed to a sense of ownership of the facility.

In response to a question, Mr. Robie explained how the skateboard park would be compatible with present uses of Centennial Park. He indicated he had not discussed the proposal with other Centennial Park users, however. Commissioner Livermore requested more detailed information regarding funding sources and construction costs associated with skateboard parks in neighboring communities. Discussion took place regarding the provisions of the Bacon-Davis law, and Mr. Robie advised that all the skateboard facilities in neighboring counties are public parks. In response to a question, Mr. Kastens advised that he had discussed this matter with the City's Risk Manager, who acknowledged that rules and regulations associated with skateboard parks have changed over the years. He explained the City's responsibility to post signs at the park requiring the use of protective gear. As long as the City does not control the area with a fence or a gate, the users are considered to be skateboarding at their own risk. Mr. Kastens discussed case law in California where cities were not held responsible for injuries if users did not follow posted rules and the parks were not controlled by fences or gates. Fencing a park and/or charging an admission fee would require the City to be responsible for the users. Mr. Kastens advised of legislation recently passed in Nevada that imposes a misdemeanor violation for reckless skating. Mr. Robie acknowledged that he was asking the City to set aside land for the park and that, once the facility is constructed, it will be the property of the City. In response to a question, Mr. Robie advised that he would "do [his] very best" to raise the necessary funds. Commissioner Cabrera complimented Mr. Robie on his proposal. Mr. Robie acknowledged that he plans to have drawings developed and costs researched.

Discussion took place regarding possible action, and Commissioner McKenna suggested that a track record has been established with the existing skate park. He commented that the skateboarders are "an under-represented group in the community," and suggested there wouldn't be as much discussion and action would have already been taken if the issue were a new softball field. Chairperson Wilke agreed and thanked Mr. Robie for his proposal. She expressed support for positive activities for the kids in Carson City. Commissioner Livermore discussed the importance of an appropriate location for the park, and expressed an interest in more detail regarding compatibility of activities in the proposed location. Mr. Robie pointed out that there are no homes in the area of the proposed location; that one portion is fenced from the softball fields and another from the tennis courts. He advised that he would provide information on construction costs. In response to a question, Mr. Kastens advised that "every square foot of Fuji Park" has already been utilized or designated for use. He advised that he and Mr. Robie visited the Edmonds Sports Complex and Centennial Park because these were the only two facilities large enough to accommodate the size of park being proposed. In addition, infrastructure such as the parking lot, restrooms, etc. are already constructed at Centennial Park.

(1-1293) Rebecca Beisenstein expressed support for the skate park, and requested the Commissioners' serious consideration.

(1-1312) Mark Sadler, Chairman of the Carson City Municipal Golf Corporation ("CCMGC"), advised that the golf course is "about a $7 million complex." He further advised of having no problem with the proposed location of the skateboard park. He discussed the value of maintenance equipment and golf carts housed in the golf course maintenance facility located approximately 50 feet from the proposed location. He suggested that skateboarders will most likely use the facility on the weekends and during the summer months. He advised that the golf course has approximately 68,000 users during the same time periods, and suggested that traffic control will have to be strongly considered. He expressed a concern that skateboarders may want to use the facility at night, and advised that the parking lot is usually entirely full of softball players' vehicles. He suggested that additional parking may be needed. Mr. Kastens advised that skateboarding will not be allowed at night. Mr. Sadler requested that the CCMGC be "kept in the loop" during development of the park.

(1-1380) Eric Kvam discussed a previous proposal to develop a bicycle park, and requested that bicycles be accommodated in the plan. Mr. Kastens advised that City staff "didn't get very far" with Risk Management on the bike park. He offered to review the proposal again, but advised that bicycles create much more liability for the City.

(1-1416) John Henley expressed support for the skate park, and for including bicycles in the plan.

(1-1430) Craig Banko expressed support for the new skate park. He expressed a concern that a site has already been designated, and suggested a more central location such as the old Supply One store. He requested the Commission and staff to not limit the thinking "to just an outdoor park that's good for five months out of the year." He expressed a further concern over safety unless the park is regulated and operated similar to the Aquatic Facility. He expressed disagreement with bicycles and skateboards participating at the same facility.

(1-1485) Ty Walker expressed support for a facility that would accommodate 20-26" mountain bikes. He advised that the nearest facility is in Gardnerville. In response to a question, Mr. Kastens advised that the City's BMX facility is a race track only. He expressed concern over Douglas County allowing bicycles at their skate park.

(1-1541) Jeremy Farrow discussed park etiquette and fund raising efforts to allow bicyclists in skate parks. He suggested that the park should not be designated as a public place if "everyone can't go there." He pointed out that snowboarders and skiiers participate together in the same place. Commissioner McKenna suggested that the bicyclists could work with Mr. Robie's group to raise funds.

**Commissioner McKenna moved to allow, in concept, the construction of a new skateboard facility at Centennial Park located south of the Upper Softball Complex and east of the Tennis Court Complex. Commissioner Keeton seconded the motion.** Commissioner Livermore reiterated his concern that sufficient information upon which to make a decision had not been provided. He expressed support for a new skateboard park "someplace in the community" but not at a specific location yet. Commissioner Cabrera agreed and suggested that staff continue to work with Mr. Robie to develop a proposal without naming a specific location. Commissioner McKenna expressed support for staff's recommendations, and pointed out that approving the proposal in concept means the Commission can "change its mind," address Commissioner Livermore's concerns, etc. He discussed his involvement in development of the Mills Park skateboard facility. He suggested that being able to name a location will be important in fund raising efforts. Chairperson Wilke agreed. In response to a question, Commissioner McKenna advised the intent of his motion was to indicate that, in concept, the land at Centennial Park in that particular location is available for a skateboard park if all other hurdles, money, design, risk management, etc. are cleared.

Commissioner Livermore explained that his comments were directed to the preliminary site of the proposal. He reiterated that he was not opposed to a new skateboard park location, but expressed an interest in more detail regarding costs, design, etc. He expressed a concern that the users will be left with the belief that they should begin raising funds immediately because the City is willing to construct a skateboard park. Mr. Robie reviewed his understanding of Commissioner Livermore's request for additional information, and additional discussion took place regarding the reasons for designating the proposed location. Commissioner Cabrera expressed the hope that Mr. Robie would not have to come up with the kind of detail requested by Commissioner Livermore. He suggested that if the Commission approves the motion, City staff would develop a plan and advise the Commission of the necessary infrastructure to support the park. Commissioner McKenna discussed the importance of specifying the location of the proposed park. In response to a question, Mr. Kastens reiterated that, in addition to the proposed Centennial Park location, the Edmonds Sports Complex was considered. He discussed problems associated with the Sports Complex location, including adjacent homes, necessary amendment to the Sports Complex master plan, and the lack of necessary space. Mr. Kastens advised that the only other possibility was the old rifle range at the east end of the golf course; however, there is no infrastructure in the area. He advised there has been no increase in vandalism at Mills Park because of the skate park and wouldn't anticipate increased vandalism to the Centennial Park tennis courts. He advised of having spoken to Recreation Supervisor Joel Dunn, who indicated he didn't have a lot of problems with the proposal. Mr. Fahrenbruch e-mailed and telephoned the president of the Carson Tennis Club, but has yet to receive a response. Commissioner Livermore reiterated that he had no problem with the proposal, but was interested in more detail before making a decision. Chairperson Wilke called for a vote on the pending motion; **motion carried 5-1.**

**4. DISCUSSION AND ACTION REGARDING MEMORIALIZING THE LIFE AND PUBLIC SERVICE OF SUPERVISOR JON PLANK** (1-1875) **-** Mr. Kastens reviewed the staff report. He acknowledged that the new gymnasium will be constructed, and advised that he anticipates construction to begin within a year. In response to a further question, he reviewed the process for accepting nominations of names for the new community gymnasium. **Commissioner McKenna moved that the Commission direct staff to plan an action regarding memorializing the life and public service of Supervisor Jon Plank. Commissioner Keeton seconded the motion. Motion carried 6-0.**

[Chairperson Wilke recessed the meeting at 7:25 p.m. Commissioner Cabrera left the meeting at 7:27 p.m. A quorum was still present. Chairperson Wilke reconvened the meeting at 7:30 p.m.]

**5. REVIEW AND ACTION ON FISCAL YEAR 2003-04 PARKS AND RECREATION DEPARTMENT BUDGET** (1-2578) **-** Mr. Kastens reviewed the staff report and advised that, because of the City's budget constraints, no supplemental requests will be submitted. He provided an overview of the materials included in the agenda packets.

(1-2613) Ms. Singer discussed development of the Recreation budget, and reviewed unavoidable cost increases to the Junior Ski Program and the *Discover Us* publication. In response to a question, Mr. Kastens explained the purpose and function of the call back pay line item. Ms. Singer reviewed the Recreation Sports budget, and advised that power and printing/advertising costs have increased. She explained the purpose of the contractual services line item to pay the salaries of softball umpires. Mr. Kastens advised that the power line item is for the Centennial Softball Complex. In response to a question, Ms. Singer advised that the sports budget includes salaries for Recreation Supervisor Joel Dunn and hourly employees such as referees, scorekeepers, etc.

Ms. Singer referred to the Community Center budget and discussed the status of and circumstances surrounding replacement of the Sierra Room chairs. She advised that costs for power and heat have decreased and costs for sewer and water have increased. Commissioner McKenna requested an omni-directional microphone for the Sierra Room podium in order that the television broadcast is more clear. Mr. Kastens advised that this request would be more appropriately addressed by Community Access Television representatives.

Ms. Singer reviewed the Aquatic Facility budget, and discussed reallocation of funds from the furniture and fixtures line item to the small furnishings line item. She advised that heating costs have decreased and that sewer, water, and power costs have increased. In response to a question, Mr. Kastens discussed the cogeneration system recently installed at the Aquatic Facility which has contributed to the decrease in heating costs. In response to a comment, he discussed the possibility of piping heat from the Aquatic Facility to the Community Center at some time in the future. Ms. Singer referred to the Goals and Objectives included in the agenda materials. Chairperson Wilke thanked Ms. Singer for her presentation.

(1-2910) Mr. Fahrenbruch referred to the Parks Division budget and, in response to a question, advised that the most recent park to "come on line" was Steinheimer Park. He advised that the biggest impact to the Parks Division in the coming year will be Phase II of the Northridge Linear Park. He discussed the two-year maintenance requirement included in the development agreement, and explained that developers have been allowed to contract with the City to maintain many of the newer parks. Seasonal employees have been funded by these contracts and Mr. Fahrenbruch explained that after the second year, funding will no longer be available. He advised that supplemental requests will therefore be required next year to fund the same positions or to contract with private maintenance companies. In response to a question, Mr. Fahrenbruch advised that any required budget cuts will be in the area of seasonal employee salaries, not services and supplies. He noted that service levels would be cut accordingly. Mr. Kastens advised that staff has not yet been asked to develop a plan to reduce budgets. Commissioner Livermore commented that services and supplies rather than salaries were cut during the 1981 budget shortfall. He discussed the importance of maintaining the City's existing assets, and expressed the hope that the existing budget shortfall will be short term.

Mr. Fahrenbruch referred to the Quality of Life Maintenance budget and discussed its purpose to maintain the Edmonds Sports Complex expansion, the Mills Park east end renovation, the Governor's Field T-Ball Complex, and Carson River Park. He advised that the salaries of seasonal employees, services and supplies, and equipment are funded from this budget. Chairperson Wilke thanked Mr. Fahrenbruch.

(1-3130) Mr. Kastens reviewed the Parks and Recreation Administration budget and the Quality of Life Capital budget. He advised that the community gymnasium is the next major project to be funded from the Quality of Life Capital budget. He reviewed the amounts in the new gymnasium and the pending projects line items, and discussed possible uses for the funding in the pending projects line item. Discussion took place regarding Quality of Life projects. Ms. Tschumperlin advised that the budget was developed without information on the sales tax percentage rate from the Internal Finance Committee. She advised that a decision will be made at the February 20th Board of Supervisors meeting and, if the projected sales tax is decreased, some of the figures will be affected.

Mr. Kastens discussed the purpose of the Grants, Gifts, and Donations budget and reviewed the Pony Express Pavilion budget. In response to a question, he advised that any revenue generated from the proposed concert series planned for the summer would be allocated to the general fund. He reviewed the Residential Construction Tax budget, the Park Bond budget, and the Capital Improvement Program items approved by the Internal Finance Committee. **Commissioner McKenna moved to approve the FY2003/2004 Parks and Recreation Department budget. Commissioner Livermore seconded the motion. Motion carried 5-0.**

**6. STATUS REPORT ONLY REGARDING THE PROGRESS OF DEVELOPMENT PLANS AND POSSIBLE PHASING OF IMPROVEMENTS AT THE CARSON CITY FAIRGROUNDS AND FUJI PARK** (1-1975) **-** Mr. Kastens reviewed the staff report. At the request of Commissioner Livermore, he reviewed the Fuji Park draft conceptual plan which was included in the agenda materials and also displayed. In response to a question, Mr. Kastens pointed out and discussed reasons for the location of the caretaker's residence. In response to a comment, he discussed the multi-use nature of the detention basins, including a warm up arena and an urban fishery. Mr. Kastens responded to questions regarding the proposed ingress and egress from Highway 395, the purpose and function of the urban fishery, plans for storm drainage from Clear Creek and flow routes from the Costco property, ingress and egress from Clear Creek Road, and provisions for overnight camping.

(1-2275) Jack Anderson, Chairman of the Fuji Park Users Coalition, discussed phasing of the improvements and advised that the horse associations have concerns over the design. He discussed plans to repair the announcer's booth during the first phase and the time table for implementing the remaining phases. He advised that the Coalition is pleased with the proposed improvements, and discussed the general feeling over paving the parking lots, the cost of street improvements to Warehouse Way and Clear Creek Road, and the cost of relocating the caretaker. Coalition members will be reviewing the cost of the phased improvements to ensure "that everything needed to be done right away is done." He advised that the next Coalition meeting is scheduled for Monday, March 3rd. Chairperson Wilke thanked Mr. Anderson and expressed appreciation for the Coalition's work.

(1-2350) Jim Alexander, of the Northern Nevada Gated Horse Club, provided background information on the involvement of horse associations in development of the design. He reviewed costs of the Phase I and II improvements and discussed concerns over facility locations, costs to use the Reno Livestock Events Center, and horse associations from other counties which use or are interested in using the Fairgrounds and Fuji Park. He requested the Commission to consider the horse associations' future input. He commented on the impact to the design of the Environmental Protection Agency's new regulations. He expressed disagreement with paving areas which are to be used for animals, and suggested that funding should not be expended for parking lots "when there's no requirement for it." In response to a question, he suggested postponing replacement of the arena lighting system to a later phase because the majority of events in the arena are scheduled during the day. He advised that "no one wants the [horse] barns ... south of the creek." He discussed ways to use dirt from the proposed horse barn location to reconstruct some of the drainage areas and implement the new drainage requirements into detention basins. He pointed out the location of "a large amount of dirt" on site. In response to a question, he advised that a meeting is scheduled with City staff to prepare a presentation for the March 3rd Coalition meeting.

**GENERAL DISCUSSION:**

**FUTURE AGENDA ITEMS FROM COMMISSION MEMBERS** (1-3583) **-** Commissioner Keeton requested staff to agendize discussion and action to name the new community gymnasium in honor of Supervisor Plank.

**COMMENTS FROM COMMISSION MEMBERS** (1-3595) **-** Commissioner DePauw inquired as to the requirement for including a "Disclosures" item on the agenda. Mr. Kastens advised that he would request a District Attorney's opinion with regard to this matter. Commissioner DePauw advised of having provided testimony at the last Shade Tree Council meeting regarding a Council agenda item to plant a memorial tree in honor of Supervisor Plank. She provided information on the discussion which took place and the direction of the Council. (2-0020) Commissioner Livermore advised that Indian Hills now has a Recreation Department, and discussed future plans for field houses and facilities in the area. He requested staff to staple the materials pertinent to each agenda item separately.

**STATUS REPORTS FROM COMMISSION MEMBERS** (1-3699) **-** None.

**COMMENTS AND STATUS REPORTS FROM STAFF** (1-3702) **-** Mr. Kastens displayed and circulated the National Softball Association Outstanding Park Award for the Centennial Sports Complex. He provided background information on the award, and advised that Carson City received the Prestigious Award which is based on the playability of fields selected to host a world series tournament for the National Softball Association ("NSA"). The Centennial Sports Complex was selected during the NSA 2001 National Meeting to host the Men's Division C and Women's Division B World Series Tournament. Mr. Kastens read award criteria into the record. He reported on the Nevada Parks and Recreation Society Annual Conference in Las Vegas which several Parks and Recreation Department staff attended during the week of February 3rd. He advised that the Parks and Recreation Department received an Elmer H. Anderson Award for design and development of the Moffat property.

**STATUS REPORT ON QUESTION #18, RESIDENTIAL CONSTRUCTION TAX, AND CAPITAL IMPROVEMENT** (2-0050) **-** Mr. Kastens advised that the Fuji Park improvements are proceeding after a delay due to bad weather over the holiday season. The parking lot will be paved as soon as outside temperatures reach 55 degrees and higher. Most of the underground work is done and the irrigation system is complete. As long as the weather cooperates, the project will continue to move forward.

**ADJOURNMENT** (2-0060) **-** Commissioner DePauw moved to adjourn the meeting at 8:56 p.m. Commissioner McKenna seconded the motion. Motion carried 5-0.

The Minutes of the February 18, 2003 meeting of the Carson City Parks and Recreation Commission are so approved this 4th day of March, 2003.

________________________________________

STACIE WILKE, Chair