

ADMINISTRATIVE HEARING EXAMINER MEETING
Minutes of the Wednesday, July 26, 2023 Meeting
Carson City Community Development Conference Room A
108 East Proctor Street, Room A, Carson City, Nevada

An Administrative Hearing Examiner meeting was scheduled for 1:30 p.m. on Wednesday, July 26, 2023, in the Carson City Community Development Conference Room A, 108 East Proctor Street, Carson City, Nevada.

PRESENT

APPLICANT: Sean Gillespie – Applicant

STAFF: Heather Ferris, Planning Manager – Administrative Hearing Officer
Lena Reseck, Assistant Planner
Danielle Howard, Public Meetings Clerk

NOTE: A recording of these proceedings and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours. The hearing materials are on file in the Planning Division, and are available for review during regular business hours.

1. CALL TO ORDER

Ms. Ferris called the meeting to order at 1:30 p.m.

2. PUBLIC COMMENT – None

3. PUBLIC HEARING: ACITON ITEM

3.A LU-2023-0247 FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FROM SEAN GILLESPIE (“APPLICANT”) FOR AN ADMINISTRATIVE PERMIT TO ALLOW FOR THE CONSTRUCTION OF AN ACCESSORY STRUCTURE WITH A CUMULATIVE SQUARE FOOTAGE TOTALING 56.75 PERCENT OF THE SIZE OF THE PRIMARY STRUCTURE ON PROPERTY ZONED SINGLE FAMILY 6,000 (“SF6”) LOCATED AT 5 HILLSIDE WAY, ASSESSOR’S PARCEL NUMBER (“APN”) 001-141-59.

Ms. Ferris introduced the item, and Ms. Reseck indicated that there were no changes to the Staff Report, which is incorporated into the record.

The Applicant, Sean Gillespie, confirmed he had read the Staff Report and agreed to the Conditions of Approval outlined in the Staff Report.

Ms. Ferris entertained public comments; however, none were forthcoming.

ACTION: Ms. Ferris approved the administrative permit based on the findings and subject to the Conditions of Approval contained in the Staff Report.

4. PUBLIC COMMENT – None.

5. FOR POSSIBLE ACTION: ADJOURNMENT

Ms. Ferris adjourned the meeting at 1:32 p.m.

The Minutes of the July 26, 2023 Administrative Hearing Examiner meeting are respectfully submitted on this 14th day of August 2023.

William Scott Hoen, Clerk-Recorder

By: _____
Danielle Howard, Public Meetings Clerk