

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)
Minutes of the
July 13, 2023 Regular Meeting
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A regular meeting of the Carson City Library Board of Trustees was scheduled for 5:30 p.m. on Thursday, July 13, 2023 in the Carson City Community Center Bonanza Room, 851 East William Street, Carson City, Nevada 89701.

PRESENT: Chairperson Julie Knight (remote)
Vice Chair Beth Lucas
Trustee Elizabeth Markle
Trustee Sarena Nichols
Trustee Jonathon Olivas

STAFF: Joy Holt, Library Director
Mihaela Neagos, Deputy District Attorney
Danielle Howard, Public Meetings Clerk

NOTE: A recording of these proceedings, the Library Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Public Meetings Division of the Carson City Clerk's Office, during regular business hours. For minutes and audio recordings of this Board's meetings, please visit www.carson.org/minutes.

I. CALL TO ORDER - ROLL CALL

(5:31:22) – Chairperson Knight called the meeting to order at 5:31 p.m. Roll was called; a quorum was present.

II. PUBLIC COMMENT

(5:31:58) – Chairperson Knight entertained public comments; however, none were forthcoming.

III. FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING

III.a. FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING (JUNE 8, 2023).

(5:32:28) – Chairperson Knight introduced the item and entertained changes, comments, and a motion.

(5:32:49) – MOTION: Trustee Olivas moved to approve the June 8, 2023 meeting minutes as presented. Trustee Markle seconded the motion. The motion carried 5-0-0.

IV. FOR POSSIBLE ACTION - LIBRARY BOARD OF TRUSTEE BUSINESS

IV.a. FOR POSSIBLE ACTION - DISCUSSION AND POSSIBLE ACTION REGARDING ELECTION OF A LIBRARY BOARD OF TRUSTEES CHAIRPERSON AND VICE CHAIRPERSON.

(5:33:09) – Chairperson Knight introduced the item and entertained nominations.

(5:33:45) – Trustee Nichols nominated Julie Knight to the position of LBOT Chair. Chairperson Knight accepted the nomination. Chairperson Knight entertained additional nominations for LBOT Chair; however, none were forthcoming.

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(5:34:45) – Trustee Markle nominated Beth Lucas to the position of LBOT Vice Chair. Vice Chairperson Lucas declined the nomination.

(5:35:39) – Vice Chairperson Lucas nominated Elizabeth Markle to the position of LBOT Vice Chair. Trustee Markle declined the nomination.

(5:35:58) – Trustee Markle nominated Jonathon Olivas to the position of LBOT Vice Chair. Trustee Olivas accepted the nomination. Chairperson Knight entertained additional nominations for LBOT Vice Chair; however, none were forthcoming.

(5:37:04) – MOTION: Vice Chairperson Lucas moved to elect Julie Knight to the position of LBOT Chair. Trustee Markle seconded the motion. The motion carried 5-0-0.

(5:37:27) – MOTION: Vice Chairperson Lucas moved to elect Jonathon Olivas to the position of LBOT Vice Chair. Trustee Nichols seconded the motion. The motion carried 5-0-0.

IV.b FOR POSSIBLE ACTION - DISCUSSION AND POSSIBLE ACTION REGARDING THE PARTICIPATION OF THE CARSON CITY LIBRARY IN CITYWIDE ART PROJECTS IN PARTNERSHIP WITH CARSON CITY'S ARTS AND CULTURE PROGRAM AND BREWERY ARTS CENTER, TO INCLUDE THE CONSTRUCTION OF A MURAL ON THE CARSON CITY LIBRARY BUILDING AS PART OF THE "MURALS AND MUSIC" PROJECT.

(5:38:04) – Chairperson Knight introduced the item. Ms. Holt introduced Eric Brooks, the festival organizer with the Brewery Arts Center (BAC), and Mr. Brooks referenced the documents regarding the Carson City "Murals and Music" project, which are incorporated into the record as Late Material. Mr. Brooks and Ms. Neagos responded to clarifying questions.

(5:46:13) – Chairperson Knight entertained Trustee questions. Trustee Markle commented that the Library was "a pretty central community building," and she expressed some concern with displaying Mark Twain on the side of the Library when Mark Twain was "not particularly friendly toward Native Americans." She also wished to look for inclusiveness with the book titles.

(5:54:20) – Chairperson Knight suggested designating a subcommittee to review designs for the Library and present a final recommendation for approval by the Trustees during the August 2023 LBOT meeting. Ms. Holt added that she could compile a list of book titles to choose from based on the Trustees' book title suggestions; however, referencing Open Meeting Law (OML), Ms. Neagos indicated that Ms. Holt would not be able to communicate via email for book title suggestions with the Trustees outside of a public meeting. Chairperson Knight recommended that a subcommittee meet before the August 2023 LBOT meeting. Based on Trustee Markle's clarifying question, Ms. Holt confirmed that the subcommittee would provide ideas to the artist involved in the "Murals and Music" project so the artist could create a new design for the Library, which would be presented to the Trustees during the August 2023 LBOT meeting for approval. Trustee Markle and Trustee Nichols volunteered to participate in the subcommittee. Discussion ensued before Chairperson Knight entertained a motion.

(6:06:36) – MOTION: Trustee Olivas moved to allow the Carson City Library to participate in the Carson City Arts and Culture Program with the Brewery Arts Center and appoint Trustee Markle and Trustee Nichols to the subcommittee to explore designs and titles for the mural. Vice Chairperson Lucas seconded the motion. The motion carried 5-0-0.

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V. INFORMATION ONLY - LIBRARY DIRECTOR REPRESENTATIVE ADMINISTRATIVE REPORTS

V.a. FOR DISCUSSION ONLY - ADMINISTRATIVE REPORTS OF LIBRARY DIRECTOR CONSISTING OF REPORTS CONCERNING GENERAL FUND, GIFT FUND, GRANTS, STAFFING UPDATES, PROGRAMMING AND OUTREACH EVENTS FOR JULY 2023, AND UPDATES ON CARSON CITY LIBRARY ADMINISTRATIVE ACTIVITIES SINCE THE PREVIOUS REPORTS.

(6:09:10) – Chairperson Knight introduced the item. Ms. Holt referenced the fiscal year (FY) 2023 Library General Fund, Gift Fund, and Grants Board Reports as well as her report, all of which are incorporated into the record. Ms. Holt also responded to clarifying questions.

VI. INFORMATION ONLY - OTHER ADMINISTRATIVE REPORTS

VI.a. FOR DISCUSSION ONLY - PRESENTATION, DISCUSSION, AND UPDATE OF ACTIVITIES, PROJECTS AND PARTNERSHIPS FROM CARSON CITY LIBRARY'S WORKFORCE DEVELOPMENT AND SOCIAL SERVICES COORDINATOR, MARY WOODS.

(6:27:34) – Chairperson Knight introduced the item. Ms. Holt introduced Mary Woods, the Library's Workforce Development and Social Services Coordinator. Ms. Woods reported on the following updates regarding activities, projects, and partnerships that she established within the three months of her employment:

- Ms. Woods initially contacted and met with Nevada Lieutenant Governor Stavros Anthony.
- Ms. Woods met with different career counselors with Carson High School, and she and Library Senior Workforce Development Leader Tammy Westergard visited Carson High School with the Library's virtual reality goggles. Ms. Woods had also informed the students and school staff about the resources available at the Library.
- Ms. Woods contacted the Carson City Juvenile Detention Center and allowed Carson City Detention Manager Frank Mournighan to use the Library's virtual reality goggles. Ms. Woods had been discussing visiting the Juvenile Detention Center again to show the goggles to the facility's youth and to inform the youth that they could visit the Library once they were released on probation. Ms. Woods had developed a relationship with the Juvenile Detention Center, and a referral form was created that the probation officers could use to informally visit the Library for different trainings. Ms. Woods and Ms. Holt visited the Parent Education Night in June 2023 at the Juvenile Detention Center, and Ms. Woods and Ms. Holt spoke on behalf of the Library at the end of the event. Ms. Woods and Ms. Holt were invited to return to the Parent Education Night event. On July 19, 2023, the Juvenile Detention Center would be bringing 12 of the facility's youth in the juvenile probation summer program, ranging from ages 13 to 17 years, to the Library so the youth can experience the goggles after Library staff members had ensured the youth own a Library Card. Ms. Woods had dropped off Library Card applications for the Juvenile Detention Center's youth to fill out.

(6:31:27) – Chairperson Knight recessed the meeting and reconvened the meeting at 6:41 p.m. Ms. Woods proceeded to report on the following updates:

- One of the main tools Ms. Woods was using was Nevada CareerExplorer to enroll individuals into the workforce development resources.

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- A relationship was being developed with the Nevada Division of Welfare and Supportive Services (DWSS) outreach staff, and the relationship with DWSS involved referring individuals based on the individuals' needs.
- Ms. Woods attended two of Nevadaworks' community workshops, which involved the opportunity for employers to provide input about the needs for what employers are searching for in the community, and Ms. Woods was able to establish some "great contacts" from having attended the workshops. Nevadaworks' Tribal Navigator, Thurman Roberts, has visited the Library as well as Regional Career Navigator Kelly Cummings with Nevadaworks.
- Staff from EmployNV with the Nevada Department of Employment, Training and Rehabilitation (DETR) were assisting individuals with finding different jobs.
- Ms. Woods helped enroll a Library user in Nevada CareerExplorer in order to find employment, and Ms. Woods had suggested that the Library user return to the Library on Friday to obtain food stamps so she could obtain other public assistance that she may qualify for as well as meet with EmployNV. Ms. Woods indicated that the Library user was "doing phenomenally well" after completing an initial assessment with Nevada CareerExplorer, and the Library user was instructed to interview to become enrolled in a course, which Supporting and Advancing Nevada's Dislocated Individuals (SANDI) grant funds could apply toward.
- Ms. Woods contacted the Carson City Department of Alternative Sentencing, which has individuals who are looking for vocational training and job skills training.
- Ms. Woods was involved in meetings with the DWSS for its vocational training with New Employees of Nevada (NEON), Temporary Assistance for Needy Families (TANF), and the Supplemental Nutrition Assistance Program (SNAP) 50/50. During the meetings with DWSS, Ms. Woods was informed that the trainings provided to users at the Library would qualify for the requirements needed to apply for public assistance.
- Some tours and demonstrations that were completed include with the Washoe Tribe, Western Nevada College (WNC), and the DWSS Carson City District Office. Ms. Woods met with some of the probation officers with the Nevada Department of Transportation (NDOT) to demonstrate the virtual reality goggles. Ms. Woods intended to participate in tours with JOIN Inc., DETR staff, EmployNV staff, Community Services Agency (CSA), and AmeriCorps. Ms. Woods provided individuals participating in tours Library Card applications.

(6:56:23) – Ms. Woods entertained questions from the Trustees and responded to clarifying questions. Trustee Nichols complimented Ms. Woods' work for establishing several connections. Ms. Woods acknowledged Ms. Holt for her support and believed that the opportunity with her position "could make a strong, positive impact to my community."

VII. INFORMATION ONLY - BOARD MEMBERS' ANNOUNCEMENTS & REQUEST FOR INFORMATION.

(7:04:07) – Chairperson Knight entertained announcements and requests for information; however, none were forthcoming.

VIII. PUBLIC COMMENT

(7:04:53) – Chairperson Knight entertained public comments; however, none were forthcoming.

IX. FOR POSSIBLE ACTION – ADJOURNMENT

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(7:05:34) – Chairperson Knight adjourned the meeting at 7:05 p.m.

The Minutes of the July 13, 2023 Carson City Library Board of Trustees meeting are so approved this 10th day of August 2023.