

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)

Minutes of the

August 10, 2023 Regular Meeting

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A regular meeting of the Carson City Library Board of Trustees was scheduled for 5:30 p.m. on Thursday, August 10, 2023 in the Carson City Community Center Bonanza Room, 851 East William Street, Carson City, Nevada 89701.

PRESENT: Vice Chair Jonathon Olivas
Trustee Beth Lucas
Trustee Elizabeth Markle
Trustee Sarena Nichols

STAFF: Joy Holt, Library Director
Shane McGowan, Recruitment Analyst
Melanie Bruketta, Director of Human Resources
Mihaela Neagos, Deputy District Attorney
Danielle Howard, Public Meetings Clerk

NOTE: A recording of these proceedings, the Library Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Public Meetings Division of the Carson City Clerk's Office, during regular business hours. For minutes and audio recordings of this Board's meetings, please visit www.carson.org/minutes.

I. CALL TO ORDER - ROLL CALL

(01:00) – Vice Chairperson Olivas called the meeting to order at 5:45 p.m. Roll was called; a quorum was present. Chairperson Knight was not present for the meeting.

II. PUBLIC COMMENT

(01:34) – Vice Chairperson Olivas entertained public comments; however, none were forthcoming.

III. FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING

III.a. FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING (JULY 13, 2023).

(01:45) – Vice Chairperson Olivas introduced the item and entertained changes, comments, and a motion.

(01:55) – MOTION: Trustee Lucas moved to approve the July 13, 2023 meeting minutes as presented. Trustee Nichols seconded the motion. The motion carried 4-0-0.

IV. FOR POSSIBLE ACTION - LIBRARY BOARD OF TRUSTEE BUSINESS

IV.a. FOR DISCUSSION ONLY - DISCUSSION AND PRESENTATION OF PROCEDURES FOR POSTING POSITIONS AND A STATUS REPORT ON THE LIBRARY POSITIONS THAT WERE POSTED DURING THE LAST FISCAL YEAR, FROM THE CARSON CITY HUMAN SERVICES DEPARTMENT.

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(02:12) – Vice Chairperson Olivas introduced the item. Mr. McGowan briefly presented on the procedures for posting City positions and recruitment as well as a status report on the Library positions posted during the previous fiscal year. Mr. McGowan and Ms. Bruketta also responded to clarifying questions.

V. INFORMATION ONLY - LIBRARY DIRECTOR REPRESENTATIVE ADMINISTRATIVE REPORTS

V.a. FOR DISCUSSION ONLY - ADMINISTRATIVE REPORTS OF LIBRARY DIRECTOR CONSISTING OF REPORTS CONCERNING GENERAL FUND, GIFT FUND, GRANTS, STAFFING UPDATES, PROGRAMMING AND OUTREACH EVENTS FOR AUGUST 2023, AND UPDATES ON CARSON CITY LIBRARY ADMINISTRATIVE ACTIVITIES SINCE THE PREVIOUS REPORTS.

(11:25) – Vice Chairperson Olivas introduced the item. Ms. Holt referenced the fiscal year (FY) 2023 Library General Fund, Gift Fund, and Grants Board Reports as well as her report, all of which are incorporated into the record. Ms. Holt also responded to clarifying questions.

VI. INFORMATION ONLY - BOARD MEMBERS' ANNOUNCEMENTS & REQUEST FOR INFORMATION.

(40:50) – Vice Chairperson Olivas introduced the item and entertained Trustee announcements and requests for information. Trustee Nichols requested more information on the banner advertising the Makerspace.

VII. PUBLIC COMMENT

(42:02) – Vice Chairperson Olivas entertained public comments; however, none were forthcoming.

VIII. FOR POSSIBLE ACTION – ADJOURNMENT

(42:16) – Vice Chairperson Olivas adjourned the meeting at 6:26 p.m.

The Minutes of the August 10, 2023 Carson City Library Board of Trustees meeting are so approved this 14th day of September 2023.