

**MINUTES
of the Meeting of the
Carson City
LOCAL EMERGENCY PLANNING COMMITTEE
June 6, 2023**

The Carson City Local Emergency Planning Committee held a public meeting on June 6, 2023, beginning at 1:33 p.m. in the meeting room of Fire Station 51, 777 S. Stewart Street, Carson City.

1. Call to Order

The meeting was called to order by Chair, Sean Slamon.

2. Roll Call and Determination of a Quorum

Voting members present were Ann Cyr, Rick Cooley, Jeanne Freeman, Andy Hummel, Aaron Lowe, Joe McCarthy, Taryn Peirce, Sean Slamon, Jerome Tushbant, and Sandy Wartgow which constituted a quorum.

Voting members absent were Immanuel Beeson, Ken Furlong, P.K. O'Neill, Craig Robinson, and Dave Yohey. Non-voting member absent was Keith Forbes.

Also present were Kevin Nyberg (Carson City Fire Department), Adam Tully (Carson City District Attorney's Office), Dawn Johnson (National Weather Service), Steve Funk (Carson City Community Radio), Jacklyn Rew, Emily Gore, and Jason Aceves (Carson Tahoe Health).

3. Public Comment**

There were no public comments.

4. For Possible Action: Approval of Minutes – March 7, 2023

It was moved by Andy Hummel, seconded by Ann Cyr, with all ayes in favor that the minutes of the March 7th meeting be approved as submitted.

5. For Possible Action: Discussion and possible action regarding appointment of Kevin Nyberg as (1) a Civil Defense (Emergency Management) Personnel representative to the LEPC and (2) the Alternate Chairperson for the LEPC with a term expiring December 31, 2024.

It was moved by Aaron Lowe, seconded by Jerome Tushbant, with all ayes in favor to appoint Kevin Nyberg as (1) a Civil Defense (Emergency Management) Personnel representative to the LEPC and (2) the Alternate Chairperson for the LEPC with a term expiring December 31, 2024.

6. **For Possible Action:** Discussion and possible action regarding appointment of Jason Aceves (Carson Tahoe Health) as the Hospital representative to the LEPC.

It was moved by Jeanne Freeman, seconded by Sean Slamon, with all ayes in favor to appoint Jason Aceves as the Hospital representative to the LEPC.

7. **For Possible Action:** Discussion and possible action regarding appointment of Steve Funk from Carson City Community Radio as the alternate broadcast and print media representative to the LEPC.

It was moved by Andy Hummel, seconded by Joe McCarthy, with all ayes in favor to appoint Steve Funk as the alternate broadcast and print media representative to the LEPC.

8. **For Possible Action:** Discussion and possible action regarding appointment of Dawn Johnson (National Weather Service) as the National Weather Service's non-voting representative to the LEPC.

It was moved by Ann Cyr, seconded by Jerome Tushbant, with all ayes in favor to appoint Dawn Johnson as the National Weather Service's non-voting representative to the LEPC.

9. **For Possible Action:** Discussion and possible action regarding LEPC's Fiscal Year ("FY") 2024 application for the State Emergency Response Commission's ("SERC") Operations, Planning, Training, and Equipment Grant, for up to \$30,000, to fund equipment and operations during FY 2024.

Sean Slamon reported that this is an annual grant submitted to the SERC. It helps law enforcement, fire, and hazardous materials response for training and equipment related to managing threats and hazards that departments face that qualify under the SERC grant. Jeanne Freeman inquired why an additional radio wasn't included in the application to apply for the entire available grant amount. Kevin Nyberg explained that another piece of equipment was included and had been pulled at the last minute.

It was moved by Aaron Lowe, seconded by Sean Slamon, with all ayes in favor that the Committee approves submittal of the Fiscal Year (FY) 2024 State Emergency Response Commission's ("SERC") Operations, Planning, Training, and Equipment Grant as described to the SERC.

10. **For Possible Action:** Discussion and possible action regarding LEPC's application for the SERC's Hazardous Materials Emergency Preparedness ("HMEP") Grant, for up to \$22,000, to fund Hazardous Materials Incident Commander Training.

It was moved by Jeanne Freeman, seconded by Ann Cyr, with all ayes in favor that the Committee approves submittal of the SERC's Hazardous Materials Emergency Preparedness ("HMEP") Grant to the SERC.

11. For Discussion Only: Discussion and presentation on activities associated with the Citizen Corps Council Initiatives. (Kevin Nyberg, Jerome Tushbant, and Jeanne Freeman)

Kevin Nyberg reported the following Community Emergency Response Team (CERT) activity for the quarter:

- Just finished assisting Carson City Health with the mass care
- Recruited Carson High School members to join CERT and put them through an academy
- Were approved to move forward with applying for a grant to help fund them and will fund their manager position
- CERT in partnership with Carson City Fire Department will be hosting a Flag Retirement Ceremony on June 14th.

Jeanne Freeman reported that the Medical Reserve Corps (MRC) have aligned their program with the City's volunteer programs and will be using grant funds to pay for the City background checks, etc.

Jerome Tushbant reported that the Volunteers in Police Service (VIPS) in the calendar year so far have done 36 tows of abandoned vehicles, 125 VIN checks, and they are finishing up a citizen's academy with 25 people. On the Reserves side, Jerome reported that they have a new commander and there are good things happening there.

12. For Discussion Only: Reports of Committee Members.

Sean Slamon reported on the following for Carson City Fire Department:

- Hosting a Wildfire Preparedness Workshop in partnership with Living with Fire on June 20th.
- Recruiting for a Deputy Emergency Manager position. Sean explained that this will turn into a civilian position and was approved for next years budget so it will start after July 1st.
- Have a Firefighter recruitment going on with an academy to begin in September.
- The new fire station project is continuing to move forward; this will be on the east side of town.

Jeanne Freeman reported that Carson City Health and Human Services (CCHHS) recently set up a multifunctional tent which can be used as a mobile medical facility. This is a facility that is more suitable for wind and is fully insulated. This is also accessible to those with wheelchairs and walkers.

Jeanne noted that CCHHS is responsible for the Mass Care Plan for the City, and they put a task force together to complete this. The Plan is almost finished. They did mass care sheltering with the American Red Cross, so the Plan is set up for Carson City to initiate shelters and have the agreement in place with American Red Cross to come in and support this.

Ann Cyr reported that Carson City School District had a successful graduation last weekend. She said that summer is a busy time for the School District with safety inspections, fire inspections, etc. They will be holding their Emergency Operations Plan Training in August.

Dawn Johnson reported that all have been dealing with these non-stop thunderstorms and she provided a brief weather update.

Sandy Wartgow reported on the following for EMS (Emergency Medical Services):

- In the final stages of the EMS Study – hoping to have a draft of this by mid-June
- Seeing an increase in call volume this year from the last two years
- In the third or fourth month with new RMS System and pretty much to a maintenance phase now
- Regarding Fleet, still have not received three ambulances that are on order. This is a national problem
- Rebooting objectives of HeartStrong Program this next fiscal year

Jacklyn Rew reported that she and Emily Gore are from Carson Tahoe Hospital Specialty Designations and will be working with the Quad County EMS agencies to improve a dual sided program. EMS will be able to have access to CTH charts.

Taryn Peirce introduced Jason Aceves to the Committee. Taryn added that CTH LTACH (long term acute hospital) is closing and that the Walmart clinics are closed. Jason added that LTACH will be closed by mid-July or sooner and the lab and pharmacy will also be closing at that location. The only thing that will be at this location is the mental health facility. Jason said more changes are coming with some of their other buildings.

Andy Hummel reported on the Environmental side that spring is here, but people aren't watering much yet, so water usage is down.

Joe McCarthy reported that he is familiar with some of the workings that go on with the city and that he ran the Economic Redevelopment Department for the City for 11 years. He added that they are working on getting line of sight to their tower and transmitter. Joe then introduced Steve Funk to the Committee. Steve is the new General Manager for the Station, and he is in the Broadcasters Hall of Fame in the State of Nevada. Steve added that they aspire to be a great asset to the community and will be reaching out to public information officers to keep the community in the loop.

Rick Cooley reported on the Transportation side that Carson City Public Works is doing a lot of sweeping and pothole filling right now and they are trying to get on top of the weeds in the community.

Jerome Tushbant reported that Carson City Sheriff's Office had a busy weekend with the wine walk, carnival, graduation, and spring vibrations all in town. There were a lot more DUIs this weekend and some gang activity. There are big events coming up this summer including 4th of July, Street Vibrations, and Sheriff's Night Out which will be held on August 1st.

Aaron Lowe reported that he is retiring at the end of this month, so this is his last meeting. He thanked all Committee members for their support for the community and CCFD to get the training, classes, and equipment which allows CCFD to better improve delivery to the community.

13. For Discussion Only: Next Meeting Date: September 5, 2023

14. Public Comment**

There were no public comments.

15. For Possible Action: To adjourn

It was moved by Rick Cooley to adjourn the meeting at 2:08 p.m.

Recorder: Shelby Price