

**Liquor Hearing Officer  
Minutes of the September 29, 2023 Meeting  
Carson City Community Development Conference Room A  
108 East Proctor Street, Carson City, Nevada**

A Liquor Hearing Officer meeting was scheduled for 10:30 a.m. on Friday, September 29, 2023 in the Carson City Community Development Conference Room A, 108 East Proctor Street, Carson City, Nevada.

**PRESENT**

**APPLICANT:** Kory Kaskin, Raley's Inc. dba Raley's #114  
Cheryl L. Webster, The Timbers LLC dba The Timbers Saloon  
April Gene Bartlett, Jacksons Food Stores Inc. dba Extra Mile \$128; Extra Mile #139; and Extra Mile #169  
William Soto, Longs Drug Stores California LLC dba CVS/Pharmacy #9842 and CVS/Pharmacy #9981  
Michael Travis Legatzke, The Birdhouse Group LLC dba The White House

**STAFF:** Hope Sullivan, Community Development Director – Liquor Hearing Officer  
Natalie Kiel, Business License Specialist  
Erin Lewis, Business Licensing Assistant  
Briana Munoz, Public Meetings Clerk

**NOTE:** A recording of these proceedings and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours. The hearing materials are on file in the Planning Division and are available for review during regular business hours.

**1. CALL TO ORDER**

Ms. Sullivan called the meeting to order at 10:30 a.m.

**2. MODIFICATION TO THE AGENDA**

Ms. Sullivan noted that item 4.B was removed from the agenda.

**3. PUBLIC COMMENT**

None.

**4. ACTION ITEMS**

**4.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION TO APPROVE A CHANGE OF LIQUOR MANAGER TO PACKAGED LIQUOR LICENSE (LIQUOR-004837-2020) TO KORY KOSKIN FOR RALEY'S INC. DBA RALEY'S #114 LOCATED AT 3701 S CARSON STREET, CARSON CITY, NV 89701.**

Ms. Sullivan introduced the item. Ms. Kiel indicated that there were no changes to the Memorandum, which is incorporated into the record, other than the Administrative Citation.

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The applicant, Kory Koskin, confirmed he was not previously the Liquor Manager and was aware of the citation received by Raley's #114 for selling alcohol to an underage individual. Mr. Koskin stated that a suspension was issued.

Ms. Sullivan emphasized the importance of not selling alcohol to minors.

Mr. Koskin stated that he had read and agreed to the Conditions of Approval outlined in the Memorandum.

Ms. Sullivan entertained public comments; however, none were forthcoming.

**ACTION: Ms. Sullivan approved an application for a change of Liquor Manager to Packaged Liquor License (LIQUOR-004837-2020) to Kory Koskin for Raley's Inc. dba Raley's #114 located at 3701 S. Carson Street, Carson City, NV 89701 subject to the following Conditions of Approval:**

- **The Applicant must sign a sworn affidavit consistent with Carson City Municipal Code (CCMC) 4.13.060 regarding a server training course.**
- **The holder of the liquor license must maintain on the premises, evidence of employee server training certification for all employees that serve or sell alcohol.**

**4.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION TO APPROVE A CHANGE OF LIQUOR MANAGER TO PACKAGED LIQUOR LICENSE (LIQUOR-006691-2021) TO MARIO ANTONIO OVIEDO VALLADARES FOR LA CAPITAL CAFE AND GRILL LLC LOCATED AT 1795 COLLEGE PARKWAY, CARSON CITY, NV 89706.**

Ms. Sullivan noted that the item was removed from the agenda.

**4.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION TO APPROVE A CHANGE OF LIQUOR MANAGER TO TAVERN/BAR LIQUOR LICENSE (LIQUOR-004884-2020) TO CHERYL L. WEBSTER FOR THE TIMBERS LLC DBA THE TIMBERS SALOON LOCATED AT 124 E EIGHTH STREET, CARSON CITY, NV 89701.**

Ms. Sullivan introduced the item. Ms. Kiel indicated that there were no changes to the Memorandum, which is incorporated into the record.

Carson City Sheriff's Office Deputy Daniel Loyola reminded the Applicant, Cheryl L. Webster, to check identification cards as deploys would be sent out to bars and casinos.

**ACTION: Ms. Sullivan approved an application for a change of Liquor Manager to Tavern/Bar Liquor License (LIQUOR-004884-2020) to Cheryl L. Webster for The Timbers LLC dba The Timbers Saloon located at 124 E Eighth Street, Carson City, NV 89701 subject to the following Conditions of Approval:**

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- **The Applicant must sign a sworn affidavit consistent with Carson City Municipal Code (CCMC) 4.13.060 regarding a server training course.**
- **The holder of the liquor license must maintain on the premises, evidence of employee server training certification for all employees that serve or sell alcohol.**

**4.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATIONS TO ADD APRIL GENE BARTLETT AS AN ADDITIONAL LIQUOR MANAGER FOR PACKAGED LIQUOR LICENSES (LIQUOR-004737-2020), (LIQUOR-004738-2020), AND (LIQUOR-004739-2020) JACKSONS FOOD STORES, INC. DBA EXTRA MILE #128; EXTRA MILE #139; AND EXTRA MILE #169; LOCATED AT 1400 RAND AVE, CARSON CITY, NV 89706; 1615 E 5TH ST, CARSON CITY, NV 89701; AND 1102 N CARSON ST, CARSON CITY, NV 89701, RESPECTIVELY.**

Ms. Sullivan introduced the item. Ms. Kiel indicated that there were no changes to the Memorandum, which is incorporated into the record, other than the Administrative Citation.

The applicant, April Gene Bartlett, stated that she had read and agreed to the Conditions of Approval outlined in the Memorandum.

Ms. Bartlett confirmed that she was aware of the citation received by Extra Mile #169 on September 21, 2023, for selling alcohol to a minor, during which she was not the Liquor Manager. She added that the individual had been demoted and no longer sells alcohol.

**ACTION: Ms. Sullivan approved an application for an additional Liquor Manager for Packaged Liquor Licenses (Liquor-004737-2020), (Liquor-004738-2020), and (Liquor-004739-2020) to April G. Bartlett for Jacksons Food Stores, Inc. dba Extra Mile #128; Extra Mile #139; and Extra Mile #169; located at 1400 Rand Ave, Carson City, NV 89706; 1615 E 5th St, Carson City, NV 89701; and 1102 N Carson St, Carson City, NV 89701, respectively, subject to the following Conditions of Approval:**

- **The Applicant must sign a sworn affidavit consistent with Carson City Municipal Code (CCMC) 4.13.060 regarding a server training course.**
- **The holder of the liquor license must maintain on the premises, evidence of employee server training certification for all employees that serve or sell alcohol.**

**4.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION TO APPROVE A CHANGE OF LIQUOR MANAGER TO PACKAGED LIQUOR LICENSE (LIQUOR-004895-2020) TO JENNIFER LISTER FOR THE WALGREEN CO. DBA WALGREENS #04788 LOCATED AT 1465 E WILLIAM ST, CARSON CITY, NV 89701.**

Ms. Sullivan introduced the item. Ms. Kiel noted that the Applicant was not present. Ms. Sullivan tabled the item.

**4.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATIONS TO APPROVE A CHANGE OF LIQUOR MANAGER TO WILLIAM SOTO**

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**FOR PACKAGED LIQUOR LICENSES (LIQUOR-004699-2020) AND (LIQUOR-004700-2020) LONGS DRUG STORES CALIFORNIA, LLC DBA CVS/PHARMACY #9842 AND CVS/PHARMACY #9981 LOCATED AT 1980 N CARSON ST, CARSON CITY, NV 89703 AND 3240 HWY 50 E, CARSON CITY, NV 89706.**

Ms. Sullivan introduced the item. Ms. Kiel indicated that there were no changes to the Memorandum, which is incorporated into the record.

The Applicant, William Soto, stated that he had read and agreed with the Conditions of Approval listed in the Memorandum.

**ACTION: Ms. Sullivan approved an application for a change of Liquor manager to William Soto for Packaged Liquor Licenses (LIQUOR-004699-2020) and (LIQUOR-004700-2020) Longs Drug Stores California, LLC dba CVS/PHARMACY #9842 and CVS/PHARMACY #9981 located at 1980 N Carson St, Carson City, NV 89703 and 3240 HWY 50 E, Carson City, NV 89706, subject to the following Conditions of Approval:**

- **The Applicant must sign a sworn affidavit consistent with Carson City Municipal Code (CCMC) 4.13.060 regarding a server training course.**
- **The holder of the liquor license must maintain on the premises, evidence of employee server training certification for all employees that serve or sell alcohol.**

**4.G FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION TO APPROVE A CHANGE OF LIQUOR MANAGER TO COMBINATION PACKAGE AND “ON PREMISE” LIQUOR LICENSE (LIQUOR-004704-2020) TO KATHY MCCONNAHEA FOR NEVADA RESTAURANT SERVICES INC DBA DOTTY’S #12 LOCATED AT 3771 S CARSON ST, CARSON CITY, NV 89701.**

Ms. Sullivan introduced the item. Ms. Kiel noted that the Applicant was not present. Ms. Sullivan tabled the item.

**4.H FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION TO ADD A TAVERN/BAR LIQUOR LICENSE TO THE EXISTING CATERING LIQUOR LICENSE (LIQUOR-008243-2023) FOR THE BIRDHOUSE GROUP LLC DBA THE WHITE HOUSE LOCATED AT 402 E TELEGRAPH ST, CARSON CITY, NV 89701.**

Ms. Sullivan introduced the item. Ms. Kiel indicated that there were no changes to the Memorandum, which is incorporated into the record.

In response to Ms. Sullivan’s question, Ms. Kiel clarified that both a Liquor License and a Commercial License cannot be obtained together. She stated that an individual must have either a Tavern/Bar License or a main license, with the catering license as an addition.

Ms. Sullivan proposed issuing a Tavern/Bar Liquor License with the addition of a Catering Liquor License. She added that Liquor License 007377-2022 would be voided.

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The Applicant, Michael Travis Legatzke, stated that he agreed with Conditions of Approval and had no concerns with the changes.

Ms. Sullivan entertained public comments; however, none were forthcoming.

**ACTION: Ms. Sullivan approved an application for a Tavern/Bar Liquor License with the addition of a Catering License Liquor-008243-2023 through The Birdhouse Group LLC dba The Whitehouse located at 402 E Telegraph St, Carson City, NV 89701, subject to the following Conditions of Approval:**

- **Applicant must sign a sworn affidavit consistent with Carson City Municipal Code (CCMC) 4.13.060 regarding a server training course.**
- **The holder of the liquor license must maintain on the premises, evidence of employee server training certification for all employees that serve or sell alcohol.**
- **Serving of alcohol must come from approved sources.**

**5. PUBLIC COMMENT**

Ms. Sullivan entertained public comments; however, none were forthcoming.

**6. FOR POSSIBLE ACTION: ADJOURNMENT**

Ms. Sullivan adjourned the meeting at 10:54 a.m.

The September 29, 2023, Liquor Hearing Officer meeting minutes are respectfully submitted on this 30<sup>th</sup> day of October 2023.

William Scott Hoen, Clerk-Recorder

By:

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Briana Munoz, Public Meetings Clerk