

# **CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

## **Minutes of the October 11, 2023 Meeting**

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A special meeting of the Carson City Regional Transportation Commission (RTC) was scheduled to begin following the adjournment of the Carson Area Metropolitan Planning Organization (CAMPO) meeting (starting at 4:30 p.m.) on Wednesday, October 11, 2023, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Lori Bagwell  
Vice Chair Lisa Schuette  
Commissioner Robert “Jim” Dodson  
Commissioner Gregory Novak

**STAFF:** Darren Schulz, Public Works Director  
Chris Martinovich, Transportation Manager  
Adam Tully, Deputy District Attorney  
Kelly Norman, Senior Transportation Planner/Analyst  
Scott Bohemier, Transportation Planner/Analyst  
Jared Cragun, Transportation Planner/Analyst  
Dan Kelsey, Transit Coordinator  
Tamar Warren, Senior Deputy Clerk

**NOTE:** A recording of these proceedings, the commission’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All approved meeting minutes are available at <https://www.carson.org/minutes>.

#### **1. CALL TO ORDER – REGIONAL TRANSPORTATION COMMISSION (RTC)**

(5:26:52) – Chairperson Bagwell called the meeting to order at 5:26 p.m.

#### **2. ROLL CALL**

(5:27:00) – Roll was called, and a quorum was present. Commissioner Maloney was absent.

#### **3. PUBLIC COMMENT**

(5:27:15) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

#### **4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – SEPTEMBER 13, 2023**

(5:27:26) – Chairperson Bagwell introduced the item and entertained corrections or a motion.

**(5:27:38) – Commissioner Dodson moved to approve the minutes of the September 13, 2023 RTC meeting as presented. The motion was seconded by Vice Chair Schuette and carried 4-0-0.**

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#### **5. PUBLIC MEETING ITEM(S):**

##### **5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS (“BOARD”) ON THE 90% DESIGN CONCEPTS FOR THE EAST WILLIAM STREET COMPLETE STREETS PROJECT (“PROJECT”).**

(5:28:00) – Chairperson Bagwell introduced the item. City Engineer Randy Rice introduced himself and Senior Project Manager Darren Anderson. Mr. Rice defined the project which includes complete street improvements along East William Street between North Carson Street and the I-580/U.S. Highway 50 interchange, including pavement reconstruction and preservation, utility replacement, safety enhancements, and multi-modal transportation infrastructure. He also explained that this 90 percent design review would focus on “what has changed, instead of going over information the Commission had already seen. Mr. Rice and Mr. Anderson reviewed a PowerPoint presentation titled *East William Complete Streets Project 90% Update*, Which is incorporated into the record, and responded to clarifying questions. They also encouraged visiting [www.carsonproud.org](http://www.carsonproud.org) for up-to-date project information or to leave feedback.

(5:35:30) – Chairperson Bagwell wished the public to note that the bus stop near Mills Park had been moved to be located near the pedestrian crossing. Commissioner Novak was informed that the pedestrian crossing would have flashing beacons. He also recommended using a range for the construction estimates as they would fluctuate. Chair Bagwell entertained public comments and when none were forthcoming, a motion.

**(5:41:39) – Vice Chair Schuette moved to recommend that the Board of Supervisors accept the 90 percent design concepts. The motion was seconded by Commissioner Novak and carried 4-0-0.**

##### **5-B FOR DISCUSSION ONLY – DISCUSSION AND PRESENTATION REGARDING PROPOSED UPDATES TO THE CARSON CITY PUBLIC WORKS SPEED LIMIT POLICY AND PROCEDURE (“POLICY”).**

(5:42:29) – Chairperson Bagwell introduced the item. Mr. Martinovich reviewed the *Carson City Public Works Speed Limit Policy* proposed updates document (the changes of which were highlighted in green and incorporated into the record). He also clarified that should anyone drive on a street with no speed limit sign, they must know that if a speed limit is not posted, the limit is 25 miles per hour. Mr. Martinovich noted a typographical error that would be corrected and responded to clarifying questions. Chairperson Bagwell inquired about the frequent crashes that bring down the Carson City Airport fence and Mr. Martinovich explained that “a small mitigation of signage (reflective chevrons and white guideposts) seemed to have reduced the number and frequency of crashes.” He also noted that striping enhancements and a possible feedback sign were also being considered for that curve. Discussion ensued regarding the 15 miles per hour truck policy and Mr. Tully offered to look into that policy. Vice Chair Schuette was informed that there were no set distances between speed limit signs. Commissioner Dodson cautioned against

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“artificially lowering speed limits in the guise of safety.” Chairperson Bagwell entertained public comments; however, none were forthcoming. Mr. Tully confirmed that “the default speed limit rule in the City is 25 miles per hour except for motor vehicles with the load capacity of 1.5 tons or more in which case the speed limit is 15 [miles per hour].” Chair Bagwell recommended a future discussion on the aforementioned speed limits as they had not been amended since 1991. This item was not agendized for action.

## **6. NON-ACTION ITEMS**

### **6-A TRANSPORTATION MANAGER’S REPORT**

(6:02:33) – Mr. Martinovich reviewed the future agenda items outlined below. He also highlighted the two public meetings on the Local Roads Funding Initiatives, noting that 106 people had attended the meetings and additional comments had also been received. He encouraged taking the survey online by visiting [preservecarsoncityroads.com](https://preservecarsoncityroads.com) on the Public Works website. Mr. Martinovich announced the receipt of signal equipment (battery backup and detection systems) for Carson City the installation of which would begin, adding that the NDOT purchases had not been received yet.

### **6-B STREET OPERATIONS REPORT**

(6:04:33) – Mr. Martinovich reviewed the Street Operations Activity Report (September 21, 2023), incorporated into the record, and responded to clarifying questions. He informed Chair Bagwell “We’re generally in that three-to-five-year range for the majority of reconstructions projects...a lot of our preservation projects (e.g., slurries) occur in an eight to 12-month window.” Chair Bagwell encouraged members of the public to read the attached report to see all the work that is being done. Mr. Martinovich explained that the City operated three street sweepers with the goal of sweeping every Carson City street each month.

### **6-C OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE:**

#### **• FUTURE AGENDA ITEMS**

- Discussion on the 15 miles per hour truck speed limit.
- LPA amendment to the agreement with NDOT for the DMV Multiuse Path Project (to add additional federal funds.
- A possible update on the Local Road Funding progress.

- **STATUS REVIEW OF ADDITIONAL PROJECTS**
- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO THE RTC**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM THE RTC**
- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

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**7. PUBLIC COMMENT**

(6:13:16) – Chairperson Bagwell entertained final public comments; however, none were forthcoming. She also announced that she had just attended the grand opening of a new ice cream store on Winnie Lane and encouraged visiting the new business.

**8. FOR POSSIBLE ACTION: TO ADJOURN**

(6:13:45) – Chairperson Bagwell adjourned the meeting at 6:13 p.m.

The Minutes of the October 11, 2023, Carson City Regional Transportation Commission special meeting are so approved on this 8<sup>th</sup> day of November, 2023.