

ADMINISTRATIVE HEARING EXAMINER MEETING
Minutes of the Wednesday, October 25, 2023 Meeting
Carson City Community Development Conference Room A
108 East Proctor Street, Room A, Carson City, Nevada

An Administrative Hearing Examiner meeting was scheduled for 1:30 p.m. on Wednesday, October 25, 2023, in the Carson City Community Development Conference Room A, 108 East Proctor Street, Carson City, Nevada.

PRESENT

APPLICANT: Pamela Duncan and David Duncan – Applicant

STAFF: Hope Sullivan, Community Development Director
Lena Reseck, Assistant Planner
Briana Munoz, Public Meetings Clerk

NOTE: A recording of these proceedings and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours. The hearing materials are on file in the Planning Division and are available for review during regular business hours.

1. CALL TO ORDER

Ms. Sullivan called the meeting to order at 1:30 p.m.

2. PUBLIC COMMENT – None

3. PUBLIC HEARING: ACTION ITEM

3.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FROM PAMELA DUNCAN (“APPLICANT”) FOR AN ADMINISTRATIVE PERMIT TO ALLOW FOR THE CONSTRUCTION OF AN ACCESSORY STRUCTURE WITH A CUMULATIVE SQUARE FOOTAGE TOTALING 74.02 PERCENT OF THE SIZE OF THE PRIMARY STRUCTURE ON PROPERTY ZONED SINGLE FAMILY 1 ACRE (“SF1A”) LOCATED AT 6163 SEDGE ROAD, ASSESSOR’S PARCEL NUMBER (“APN”) 010-084-07.

Ms. Sullivan introduced the item, and Ms. Reseck indicated that there were no changes to the Staff Report, which is incorporated into the record.

The Applicants, Pamela Duncan and David Duncan, confirmed they had read the Staff Report and agreed to the Conditions of Approval outlined in the Staff Report.

Ms. Sullivan noted that she would approve the item, but she couldn't approve the accessory structure to be up to 75 percent of the square footage of the primary structure. She stated that she has the authority to approve the structure to be less than 74.02 percent. Mr. and Mrs. Duncan confirmed that they understood and would comply.

ACTION: Ms. Ferris approved the administrative permit based on the findings and subject to the Conditions of Approval contained in the Staff Report.

4. PUBLIC COMMENT – None.

5. FOR POSSIBLE ACTION: ADJOURNMENT

Ms. Sullivan adjourned the meeting at 1:33 p.m.

The Minutes of the October 25, 2023, Administrative Hearing Examiner meeting are respectfully submitted on this 14th day of November 2023.

William Scott Hoen, Clerk-Recorder

By: _____
Briana Munoz, Public Meetings Clerk