



108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2105
Hearing Impaired: 711

MEMORANDUM

Liquor Hearing – Thursday, November 30, – 1:30pm

TO: The Hearings Officer
FROM: Natalie Kiel, Business License Specialist
DATE: November 21, 2023

AGENDA ITEM 4.A: For Possible Action: Discussion and possible action regarding an application for a Tavern/Bar License (LIQUOR-008298-2023) with Jane Christie Barnett and Keith Alan Barnett as the liquor managers for Kabarnett LLC dba The Polecat Tavern located at 260 W Winnie Ln, Carson City, NV 89703.

Recommendation: To approve an application for a Tavern/Bar License with Jane Christie Barnett and Keith Alan Barnett as the liquor managers for Kabarnett LLC dba The Polecat Tavern located at 260 W Winnie Ln, Carson City, NV 89703 subject to the following conditions of approval:

1. The applicant must sign a sworn affidavit consistent with Carson City Municipal Code (CCMC) 4.13.060 regarding a server training course.
2. The holder of the liquor license must maintain on the premises, evidence of employee server training certification for all employees that serve or sell alcohol.

Per Carson City Municipal Code (CCMC) 4.13, all liquor license requests are to be reviewed by the Hearings Officer. The Hearings Officer may grant or deny the application for a liquor license or place conditions on a license to ensure compliance with the Municipal Code.

The subject request is for Kabarnett LLC dba The Polecat Tavern to have a Tavern/Bar License with Jane Christie Barnett and Keith Alan Barnett as the liquor managers.

The Sheriff's Office did a background investigation and did not find any disqualifying information based on CCMC 4.13.125.

This request has been reviewed by the Health Department. The Health Department reviewed the application and is recommending approval. Comments provided by the Health Department in the attached memo have been incorporated as conditions of approval where appropriate.



CARSON CITY LICENSE APPLICATION

Please type or print in black ink; Incomplete or illegible applications will not be accepted. Applications must bear an original signature

Business License #: **BL-008297-2023**
Liquor License #: **LIQUOR-008298-2023**
Submittal Date:

<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Change of Location/Mailing	<input type="checkbox"/> Change of Name	<input type="checkbox"/> Change of Corporate Officer	<input type="checkbox"/> Other
--	---	---	--	--------------------------------

Type of License(s)	<input checked="" type="checkbox"/> Business	<input type="checkbox"/> Short-Term	<input type="checkbox"/> Gaming	<input checked="" type="checkbox"/> Liquor
--------------------	--	-------------------------------------	---------------------------------	--

Type of Entity	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Non-Profit
----------------	--	--------------------------------------	--------------------------------------	---	-------------------------------------

Entity Name	KABarnett LLC			5 Business Opening Date	10/01/2023
-------------	---------------	--	--	-------------------------	------------

Business Name (DBA)	Polecat Tavern			7 EIN #	93-3140537
---------------------	----------------	--	--	---------	------------

Business Address	260 W Winnie Lane	City	Carson City	State	NV	Zip Code	89703
------------------	-------------------	------	-------------	-------	----	----------	-------

Mailing Address	204 West Spear St. #4209	City	Carson City	State	NV	Zip Code	89703
-----------------	--------------------------	------	-------------	-------	----	----------	-------

Corporate Phone	Business Phone	Cellular Phone	Business Fax
	775/343-8437	775/343-8436	

E-mail Address	Business Website
thepolecattavern@gmail.com	

12 Owner(s), Manager(s), or other Principal(s) attach additional pages if required

Last, First, MI	Percent Owned	Title
Barnett, J Chrissi	55	Manager

Residence Address (Street)	City, State, Zip	Residence Telephone
58 Jasper Lane	Dayton, NV 89403	775/343-8436 (cell)

Last, First, MI	Percent Owned	Title
Barnett, Keith A	45	Manager

Residence Address (Street)	City, State, Zip	Residence Telephone
58 Jasper Lane	Dayton, NV 89403	775/343-8437 (cell)

Last, First, MI	Percent Owned	Title

Residence Address (Street)	City, State, Zip	Residence Telephone

Liquor Manager (if applicable)	<input checked="" type="checkbox"/> On-Site	Contact Phone Number
Barnett, Keith A & Barnett, J. Chrissi	<input type="checkbox"/> Off-Site	775/343-8437 & 775/343-8436 (cell)

Residence Address (Street)	City, State, Zip
58 Jasper Lane	Dayton, NV 89403

3 Describe in detail the activity of your business

A small tavern with live music, serving cocktails, beer, wine, coffee, tea, soft drinks & snacks or other prepared foods.

Type of Liquor License Applying for (If applicable)					
<input checked="" type="checkbox"/> Tavern/Bar	<input type="checkbox"/> Dining Room w/Beer and Wine Only	<input type="checkbox"/> Packaged Liquor	<input type="checkbox"/> Dining Room w/Hard Liquor	<input type="checkbox"/> Combo (On-Premise & Pkg)	<input type="checkbox"/> General Wholesale

<input type="checkbox"/> Catering	<input type="checkbox"/> Additional Wet Bars	Will there be an Interim Management Agreement?
		15 No

6 List number of slot machines (If applicable)	List number of table games (If applicable)
<input type="checkbox"/> 1 cent _____ <input type="checkbox"/> 5 cent _____ <input type="checkbox"/> 25 cent _____ <input type="checkbox"/> 1.00 _____	<input type="checkbox"/> Craps _____ <input type="checkbox"/> Roulette _____ <input type="checkbox"/> Twenty-One _____ <input type="checkbox"/> Keno _____
<input type="checkbox"/> Multi _____ <input type="checkbox"/> Poker _____ <input type="checkbox"/> Mega Buck _____	<input type="checkbox"/> Baccarat _____ <input type="checkbox"/> Race Book _____ <input type="checkbox"/> Sports Book _____ <input type="checkbox"/> Poker _____

7 If this application is for a change of business name, location, or ownership, list the previous name, address, and owner below:

Miscellaneous Information

Please answer this section if your business is *located* in Carson City. If you are unsure of your answer or are installing signage, contact the Planning Division at (775) 887-2180

Is your business location zoned for this type of business yes	Has a Special Use Permit been obtained for this business location yes
Will you be installing any outdoor signs Yes, roof and front of building signs will be replaced.	Are there any existing signs of the property yes
Will there be any outside storage (If yes, please explain items being stored and how being screened) no	
Will any commercial vehicles be used for this business (If yes, please describe size, type, and location of storage) no	
Please list the quantities, types, and storage location of any chemicals or hazardous materials that will be used for this business no	

Rules and Regulations

I, the undersigned understand that I cannot operate my business until my license is actually issued by this office indicating approval by all necessary city departments

- If any changes are made after completing said license application this office must be notified immediately and an updated is required.
- A business license, liquor license, and/or gaming license are issued to a given owner at a SPECIFIC LOCATION and are NON-TRANSFERRABLE to a different owner or different location.
- Non-payment of annual and quarterly business license, liquor license, and/or gaming license fees by the due date will result in applied penalties and is grounds for the revocation of the license.
- Any exception to any of the above is considered a violation of the Carson City Municipal Code and is subject to citation.

I hereby certify that the above information is correct to the best of my knowledge and belief. I understand that failure to complete this form truthfully is an act of perjury.

Applicant's Signature  Date 9/5/23

FEE STRUCTURE	FEE	LICENSE TOTAL FEES
Business License Fee		Business License Annual Fee:
Square Footage		Business License Pro-rated Fee:
Number of Employees		Business License Application/Update Fee:
Health Fee		Liquor License Annual Fee:
Number of Rental Units		Liquor License Pro-rated Fee:
Number of Coin Operated Machines		Liquor License Application Fee:
Number of Slot Machines		Liquor License Investigation Fee:
TOTAL FEES DUE:		Gaming License Quarterly Fee: RECEIVED PAID SEP 06 2023 CK. NO. _____ DATE _____ CARSON CITY BUSINESS LICENSES
Payment Type		Gaming License Application Fee:
Received By	Date	Fictitious Name Fee:
Date Applicant Fingerprinted	By	File #
		Health Pre-Inspection Fee:

Background Investigation

Please review this document prior to submitting your liquor license application

- Chapter 4.13 - LIQUOR BOARD AND LIQUOR LICENSING AND SALES

- 4.13.125 Issuance or Denial of License

1. The hearings officer or the board if an application is forwarded pursuant to Section 4.13.035 herein, may grant or deny the application for a liquor license or place conditions on a license to ensure compliance with this chapter and other applicable laws and regulations. Conditions of approval may include, but not be limited to, the payment of delinquent City fees, fines, or taxes prior to the issuance of the license. A denial must be based upon a finding that any applicant for any license, whether made by an individual, partnership, or corporation, is unsuitable for the issuance of a liquor license.
2. The following persons are unsuitable for the issuance of a liquor license:
 - a. A person who has been convicted within the past five years of:
 - (1) A felony or other crime which under the laws of this state would amount to a felony.
 - (2) Any crime of which fraud or intent to defraud was an element whether committed in this state or elsewhere.
 - (3) Larceny in any degree.
 - (4) Buying or receiving stolen property.
 - (5) Unlawful entry of a building.
 - (6) A gross misdemeanor, or equivalent conviction in another state, or unlawful possession, use, or distribution of controlled substances or dangerous drugs.
 - (7) Illegal use of a dangerous weapon.
 - (8) Operating a motor vehicle while under the influence of liquor and/or controlled substances or dangerous drugs.
 - (9) Contributing to the delinquency of a minor.
 - (10) A gross misdemeanor or equivalent conviction in another state, of battery, domestic battery, or similar offense.
 - b. A person who has intentionally falsified information on, or omitted information from, a liquor license application within the past five years.
 - c. A person under the age of 21 years.
 - d. A person who is in arrears in child support payments unless proof of an approved payment plan or similar arrangement is produced and approved to the satisfaction of the hearings officer.
 - e. A person whom the hearings officer or board determines is not a suitable person to receive a liquor license under the provisions of this Chapter, having due consideration for the proper protection of public health, safety, morals, good order, and general welfare of the inhabitants of the City.
 - f. Except any elected Carson City officer or any member of the Carson City Board of Supervisors, a Carson City employee who oversees or enforces the rules and regulations of liquor licenses shall not have any involvement with, interest in, or management of any establishment that possesses a liquor license.
3. If an application for a liquor license is denied, the applicant thereof shall be notified in writing of the reason or reasons therefore.
(Ord. No. 2017-8 , § I, 4-20-2017)

Acknowledgement: Printed Name: Keith A Barnett

Signature : 

Date: 9/5/2023

Background Investigation

Please review this document prior to submitting your liquor license application

- Chapter 4.13 - LIQUOR BOARD AND LIQUOR LICENSING AND SALES
 - 4.13.125 Issuance or Denial of License
 1. The hearings officer or the board if an application is forwarded pursuant to Section 4.13.035 herein, may grant or deny the application for a liquor license or place conditions on a license to ensure compliance with this chapter and other applicable laws and regulations. Conditions of approval may include, but not be limited to, the payment of delinquent City fees, fines, or taxes prior to the issuance of the license. A denial must be based upon a finding that any applicant for any license, whether made by an individual, partnership, or corporation, is unsuitable for the issuance of a liquor license.
 2. The following persons are unsuitable for the issuance of a liquor license:
 - a. A person who has been convicted within the past five years of:
 - (1) A felony or other crime which under the laws of this state would amount to a felony.
 - (2) Any crime of which fraud or intent to defraud was an element whether committed in this state or elsewhere.
 - (3) Larceny in any degree.
 - (4) Buying or receiving stolen property.
 - (5) Unlawful entry of a building.
 - (6) A gross misdemeanor, or equivalent conviction in another state, or unlawful possession, use, or distribution of controlled substances or dangerous drugs.
 - (7) Illegal use of a dangerous weapon.
 - (8) Operating a motor vehicle while under the influence of liquor and/or controlled substances or dangerous drugs.
 - (9) Contributing to the delinquency of a minor.
 - (10) A gross misdemeanor or equivalent conviction in another state, of battery, domestic battery, or similar offense.
 - b. A person who has intentionally falsified information on, or omitted information from, a liquor license application within the past five years.
 - c. A person under the age of 21 years.
 - d. A person who is in arrears in child support payments unless proof of an approved payment plan or similar arrangement is produced and approved to the satisfaction of the hearings officer.
 - e. A person whom the hearings officer or board determines is not a suitable person to receive a liquor license under the provisions of this Chapter, having due consideration for the proper protection of public health, safety, morals, good order, and general welfare of the inhabitants of the City.
 - f. Except any elected Carson City officer or any member of the Carson City Board of Supervisors, a Carson City employee who oversees or enforces the rules and regulations of liquor licenses shall not have any involvement with, interest in, or management of any establishment that possesses a liquor license.
 3. If an application for a liquor license is denied, the applicant thereof shall be notified in writing of the reason or reasons therefore.
(Ord. No. 2017-8, § 1, 4-20-2017)

Acknowledgement: Printed Name: Jane Christine (J Chrissi) Barnett

Signature : 

Date: 9/5/23



Carson City Business License Division

108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2105 – Hearing Impaired: 711
buslic@carson.org
www.carson.org/businesslicense

ACKNOWLEDGEMENT AND WAIVER OF NOTICE

The undersigned acknowledges having been notified of the time and place of the meeting of the Carson City Liquor and Entertainment Board where the undersigned's application will be reviewed and acted on. The undersigned hereby waives the notice requirements under NRS 241.033 requiring written notice be delivered personally to the applicant at least 5 working days before the meeting or if sent by certified mail, at least 21 working days before the meeting.

All correspondence will be sent to the email address provided on the application. If an email address is not provided, it will be sent by certified mail.

Date

9/5/23

Jane Christine (J Chrissi) Barnett
Printed Name of Liquor License Applicant

Signature of Liquor License Applicant



Carson City Business License Division

108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2105 – Hearing Impaired: 711
buslic@carson.org
www.carson.org/businesslicense

ACKNOWLEDGEMENT AND WAIVER OF NOTICE

The undersigned acknowledges having been notified of the time and place of the meeting of the Carson City Liquor and Entertainment Board where the undersigned's application will be reviewed and acted on. The undersigned hereby waives the notice requirements under NRS 241.033 requiring written notice be delivered personally to the applicant at least 5 working days before the meeting or if sent by certified mail, at least 21 working days before the meeting.

All correspondence will be sent to the email address provided on the application. If an email address is not provided, it will be sent by certified mail.

9/5/2023
Date

Keith A Barnett
Printed Name of Liquor License Applicant


Signature of Liquor License Applicant



Carson City Business License Division
 108 E. Proctor St.
 Carson City, Nevada 89701
 (775) 887-2105

CARSON CITY LIQUOR LICENSE

APPLICANT'S AUTHORITY TO RELEASE INFORMATION

Having made application for a Carson City Liquor License, I wish the City of Carson City and the Carson City Sheriff's Office to be informed as to my personal history and finances to help in determining my suitability for a liquor license.

For this specific purpose I hereby authorize the release and full disclosure of any and all information that you may have concerning me, including information of a confidential or privileged nature. Such information is to be released to the Carson City Sheriff's Office or any duly authorized agent of Carson City, upon presentation of this waiver or a photocopy of this waiver, whether in person or by mail, fax, or other method of conveyance.

This waiver is valid for a period of eighteen (18) months from the date of my signature. A photocopy of this waiver is to be considered as valid as an original, even though it does not contain an original of my signature.

Examples of types of information I am requesting that you provide include, but are not limited to:

Arrests, detentions, field contacts, field interview cards, officer's records, jail/custody booking records, traffic citations, traffic accident information, district attorney's records, court records and reports, probation and parole reports and records, laboratory reports and results, any other criminal justice records, reports or information source, employment history, including: dates of employment, rate of pay, job title, dependability, honesty, attitude towards the job, attitude towards fellow employees, and reasons for leaving; education history and records and any other such information you may have concerning my criminal justice history, employment history, medical history and educational history, or any personal knowledge you may have concerning my qualifications and suitability.

I hereby release you as the custodian of such records, and any law enforcement agency, criminal justice agency, school, college, university, or other educational institution, military organization, hospital, or other repository of medical records, credit bureau, lending institution, consumer reporting agency, or retail business establishment, including all officers, agents, employees, related personnel, both individually and collectively, from any and all liability for damage of whatever kind which may at any time result to me, my heirs, family, or associates, because of compliance with this authorization and request to release information or any attempt to comply with it.

Full Name (Print): Jane Christine (J Chrissi) Barnett

Address (Print): 58 Jasper Lane, Dayton NV 89403

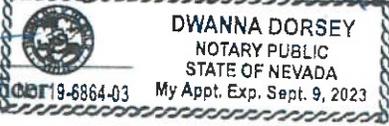
Telephone: (775) 343-8436

Signature:  Date: 9/5/23

State of Nevada
 County of Carson City

This instrument was acknowledged before me on 9/05/2023 by Dwanna Dorsey


 Signature of Notarial Officer 19-6864-03





Carson City Business License Division
 108 E. Proctor St.
 Carson City, Nevada 89701
 (775) 887-2105

CARSON CITY LIQUOR LICENSE

APPLICANT'S AUTHORITY TO RELEASE INFORMATION

Having made application for a Carson City Liquor License, I wish the City of Carson City and the Carson City Sheriff's Office to be informed as to my personal history and finances to help in determining my suitability for a liquor license.

For this specific purpose I hereby authorize the release and full disclosure of any and all information that you may have concerning me, including information of a confidential or privileged nature. Such information is to be released to the Carson City Sheriff's Office or any duly authorized agent of Carson City, upon presentation of this waiver or a photocopy of this waiver, whether in person or by mail, fax, or other method of conveyance.

This waiver is valid for a period of eighteen (18) months from the date of my signature. A photocopy of this waiver is to be considered as valid as an original, even though it does not contain an original of my signature.

Examples of types of information I am requesting that you provide include, but are not limited to:

Arrests, detentions, field contacts, field interview cards, officer's records, jail/custody booking records, traffic citations, traffic accident information, district attorney's records, court records and reports, probation and parole reports and records, laboratory reports and results, any other criminal justice records, reports or information source, employment history, including: dates of employment, rate of pay, job title, dependability, honesty, attitude towards the job, attitude towards fellow employees, and reasons for leaving; education history and records and any other such information you may have concerning my criminal justice history, employment history, medical history and educational history, or any personal knowledge you may have concerning my qualifications and suitability.

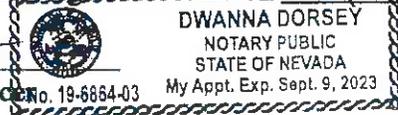
I hereby release you as the custodian of such records, and any law enforcement agency, criminal justice agency, school, college, university, or other educational institution, military organization, hospital, or other repository of medical records, credit bureau, lending institution, consumer reporting agency, or retail business establishment, including all officers, agents, employees, related personnel, both individually and collectively, from any and all liability for damage of whatever kind which may at any time result to me, my heirs, family, or associates, because of compliance with this authorization and request to release information or any attempt to comply with it.

Full Name (Print): Keith A Barnett
 Address (Print): 58 Jasper Lane, Dayton NV 89403
 Telephone: (C) (775) 343-8437
 Signature: *Keith Barnett* Date: 9/5/2023

State of Nevada
 County of Carson City

This instrument was acknowledged before me on 9/5/2023 by Dwanna Dorsey

Dwanna Dorsey
 Signature of Notarial Officer No. 19-8684-03 My Appt. Exp. Sept. 9, 2023



CARSON CITY LIQUOR LICENSE

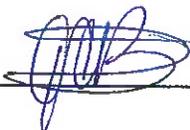
CHILD SUPPORT STATEMENT

Per Carson City Municipal Code 4.13.125 2(d), a person who is in arrears in child support payments may not be suitable for a liquor license. Please check the appropriate box below and complete the remainder of the form.

Failure to mark one of the three and completion of the form may result in denial of the application.

- I am not subject to a court order for the support of a child.
- I am subject to a court order for the support of one or more children and am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order;
- or
- I am subject to a court order for the support of one or more children and am not in compliance with the order or plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

Applicant Name (please print) Jane Christine Barnett

Signature of Applicant 

Date 9/5/23

CARSON CITY LIQUOR LICENSE

CHILD SUPPORT STATEMENT

Per Carson City Municipal Code 4.13.125 2(d), a person who is in arrears in child support payments may not be suitable for a liquor license. Please check the appropriate box below and complete the remainder of the form.

Failure to mark one of the three and completion of the form may result in denial of the application.

- I am not subject to a court order for the support of a child.
- I am subject to a court order for the support of one or more children and am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order;
- or
- I am subject to a court order for the support of one or more children and am not in compliance with the order or plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

Applicant Name (please print) KEITH ALAN BARNETT

Signature of Applicant 

Date 9/5/2023



Ken Furlong
Sheriff

775-887-2500
Fax: 775-887-2026

111 E. Musser St.
Carson City, NV 89701

To: Business License Division

From: Carson City Sheriff's Office

Re: Liquor License/Liquor Manager Applications
KABarnett LLC dba Polecat Tavern
Barnett, Keith Alan & Barnett, Jane Christine

The Sheriff's Office has conducted a background investigation on the above applicants for Polecat Tavern.

- Background of premises: Polecat Tavern will be located at 260 W Winnie Lane which previously operated as the Lamplighter bar. The business address has operated as a bar for many years and in recent years, has had approximately a half dozen incidents reported per year. A business check was done at the location on October 12 and the tavern was not yet open, displaying a sign "coming soon".
- Financial arrangements: Jane and Keith Barnett are the new owners of the bar and have invested personal monies.
- Method of operation: Polecat Tavern will operate as a tavern/bar with a full bar, non-alcohol beverages, snacks, and packaged foods. The bar will also have live music at times. The Barnett's indicated they plan to be open Thursday - Sunday during the afternoon and evenings and will be onsite.
- Results of backgrounds: The background for both Jane and Keith Barnett did not find any disqualifying information based on CCMC 4.13.125.

By Elizabeth Martin Date October 25, 2023
Elizabeth Martin
Administrative Assistant
Investigations Division

Recommend Approval

Do Not Recommend Approval

Ken Furlong
Ken Furlong
Sheriff

Date 11/4/23



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

Memorandum

To: Liquor Board Hearing Officer

From: Carson City Health and Human Services (CCHHS) Date: 11/21/2023

Re: Liquor License -- 008298 , BLR- 008297-2023

Type of Liquor License Approval:

- Pre-Packaged Liquor, Hard Liquor/Mixed Drinks, Beer and Wine ONLY, Combo - Packaged Liquor and On-Premise

On 11/21/2023 The Carson City Health and Human Services Environmental Health Division conducted an inspection/advisory phone call with Polecat Tavern located at 260 W. Winnie Ln. Carson City, NV 89703 . Acknowledgement and adherence of the following:

- Serving of alcohol must come from approved sources.
NO changes to bar set up may be made without approval from health authority. All hand-washing sinks and dump sinks must be properly used according to the FDA Food Code and NAC 446.
FDA Food Code and NAC 446 for operational purposes.

none

Issues pending at this time include:

At this time, Polecat Tavern has met the necessary requirements for Health.

- Recommend Approval (checked)
Do Not Recommend Approval

REHS Environmental Health Specialist

Date:

DBoothe Digitally signed by DBoothe
DN: c=US, o=CCC, ou=Users, cn=DBoothe, email=DBoothe@carson.org
Date: 2023.11.21 11:44:47 -0800

Dustin Boothe
Environmental Health Division Manager

Date: 11/21/2023

Carson City Health & Human Services
900 East Long Street • Carson City, Nevada 89706 • (775) 887-2190 • Hearing Impaired—Use 711

Clinical Services
(775) 887-2195
Fax: (775) 887-2248

Public Health
Preparedness
(775) 887-2190
Fax: (775) 887-2248

Chronic Disease
Prevention & Health
Promotion
(775) 887-2190
Fax: (775) 887-2248

Disease Control &
Prevention
(775) 887-2190
Fax: (775) 887-2248

Human Services
(775) 887-2190
Fax: (775) 887-2539