

CARSON CITY BOARD OF SUPERVISORS

Minutes of the November 2, 2023 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, November 2, 2023, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Lori Bagwell
Supervisor Stacey Giomi, Ward 1
Supervisor Maurice White, Ward 2
Supervisor Curtis Horton, Ward 3
Supervisor Lisa Schuette, Ward 4

STAFF:

Nancy Paulson, City Manager
Dan Yu, Assistant District Attorney
Stephanie Hicks, Deputy City Manager
Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:31:54) – Mayor Bagwell called the meeting to order at 8:31 a.m. Ms. Warren called roll and noted the presence of a quorum. Brady Roser, Associate Pastor, The Bridge Church, delivered the invocation. At Mayor Bagwell’s request, Carson City District Attorney Jason Woodbury led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:33:35) – Mayor Bagwell entertained public comments. Deni French requested pulling item 8.a from the Consent Agenda to understand how the opioid settlement funds would be utilized. Mayor Bagwell noted that the item today was for “only the contract settlement” and that the topic of expenditure would be agendized for discussion at a future date.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – OCTOBER 5, 2023.

(8:34:48) – Mayor Bagwell introduced the item and entertained comments, corrections, or a motion. Supervisor Giomi noted a date correction on item 12.a which has since been made.

(8:35:19) – Supervisor Giomi moved to approve the minutes of the October 5, 2023 meeting of the Carson City Board of Supervisors as corrected. The motion was seconded by Supervisor White and carried 5-0-0.

7. SPECIAL PRESENTATIONS

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7.a. PRESENTATION OF A PROCLAMATION TO RECOGNIZE THE WEEK OF NOVEMBER 6-12, 2023, IN SUPPORT OF OPERATION GREEN LIGHT FOR VETERANS.

(8:35:42) – Mayor Bagwell read into the record a proclamation, incorporated into the record, in support of Operation Green Light for Veterans.

7.b. PRESENTATION OF A PROCLAMATION RECOGNIZING NOVEMBER 12-18, 2023, AS FLOOD AWARENESS WEEK.

(8:38:27) – Mayor Bagwell invited the Board to join her as she read into the record a proclamation, incorporated into the record, recognizing November 12-18, 2023, as Flood Awareness Week. Briana Greenlaw, Assistant Project Manager – Stormwater, cited the City’s flood preparedness efforts such as the availability of a sandbag filling site, and recommended having flood preparedness kits ready. Ms. Greenlaw encouraged visiting the stormwater website on <http://carsonsw.org/> for additional information. The team joined the Board for a commemorative photograph.

CONSENT AGENDA

(8:42:36) – Mayor Bagwell introduced the item and inquired whether the Board or the members of the public wished to pull any additional items; however, none were forthcoming. She then entertained a motion.

(8:42:44) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 8.a, 8.b, 8.c, 9.a, 10.a (Resolution No. 2023-R-29), 10.b (Resolution No. 2023-R-30), and 11.a as presented. Supervisor White seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

8. DISTRICT ATTORNEY

8.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED SETTLEMENT OF CLAIMS BY THE STATE OF NEVADA AND ITS POLITICAL SUBDIVISIONS, INCLUDING CARSON CITY, AGAINST MASTERS PHARMACEUTICAL, INC. ("MASTERS") CONCERNING OPIOID-RELATED CLAIMS, AND AUTHORIZATION FOR EXECUTION OF THE PROPOSED "MASTERS PHARMACEUTICAL SETTLEMENT PARTICIPATION AGREEMENT" FOR INCLUSION IN THE WRITTEN SETTLEMENT AGREEMENT WITH MASTERS, TO RESULT IN APPROXIMATELY \$10,914.67 PAYABLE TO CARSON CITY WITH PAYMENT AND DISTRIBUTION TO BE MADE IN ACCORDANCE WITH

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THE WRITTEN SETTLEMENT AGREEMENT AND THE ONE NEVADA AGREEMENT PREVIOUSLY AGREED UPON AMONG THE STATE OF NEVADA AND PARTICIPATING POLITICAL SUBDIVISIONS.

8.b. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED PLAN FOR A TEMPORARY DEVIATION FROM THE REGULAR HOURS OF OPERATION OF THE DISTRICT ATTORNEY’S OFFICE AS REQUIRED BY NEVADA REVISED STATUTES (“NRS”) 252.050 AND TO CLOSE THE PHYSICAL OFFICE TO THE GENERAL PUBLIC FROM DECEMBER 13 TO DECEMBER 27, 2023, FOR CARPET REPLACEMENT.

8.c FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED SETTLEMENT OF CLAIMS BY CARSON CITY AGAINST THE TRAVELERS INDEMNITY COMPANY ("TRAVELERS") IN THE AMOUNT OF \$420,000, PAYABLE TO CARSON CITY, IN EXCHANGE FOR THE DISMISSAL BY CARSON CITY OF CLAIMS AGAINST TRAVELERS RELATING TO INSURANCE COVERAGE.

9. FINANCE

9.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH OCTOBER 20, 2023, PER NRS 251.030 AND NRS 354.290.

10. PUBLIC WORKS

10.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION ACCEPTING THE DEDICATION OF RIGHT-OF-WAY DESIGNATED AS ASSESSOR’S PARCEL NUMBER (“APN”) 009-875-01 AND ALSO KNOWN AS LIMERICK COURT, DUBLIN STREET, GALWAY COURT AND THE RETURN OF THE NORTHWEST QUADRANT OF CLEARVIEW DRIVE AND SILVER SAGE DRIVE, AS OFFERED FOR DEDICATION IN THE FINAL MAP FOR SILVER VIEW TOWNHOMES, WHICH WAS RECORDED IN THE OFFICE OF THE CARSON CITY CLERK-RECORDER AS MAP NO. 3028 (“FINAL MAP”) ON OCTOBER 15, 2021.

10.b FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION ACCEPTING THE DEDICATION OF RIGHT-OF-WAY DESIGNATED AS ASSESSOR’S PARCEL NUMBER (“APN”) APN 004-419-01 AND ALSO KNOWN AS PORTIONS OF PYRAMID PEAK DRIVE, GILSON PEAK STREET, PILOT PEAK DRIVE, MONITOR PEAK STREET, PEARL PEAK DRIVE AND TIPTON PEAK STREET, AS OFFERED FOR DEDICATION IN THE FINAL MAP FOR BLACKSTONE RANCH PHASE 1-B, WHICH WAS RECORDED IN THE OFFICE OF THE CARSON CITY CLERK-RECORDER AS MAP NO. 3050 (“FINAL MAP”) ON AUGUST 24, 2022.

11. PURCHASING AND CONTRACTS

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11.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING RATIFICATION OF AN INTERLOCAL FORENSIC SUPPORT SERVICES AGREEMENT BETWEEN WASHOE COUNTY ON BEHALF OF THE WASHOE COUNTY SHERIFF'S OFFICE AND CARSON CITY ON BEHALF OF THE CARSON CITY SHERIFF'S OFFICE, EXECUTED BY THE SHERIFF, FOR A FEE NOT TO EXCEED \$153,231, EFFECTIVE RETROACTIVELY FROM JULY 1, 2023, THROUGH JUNE 30, 2024.

END OF CONSENT AGENDA

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

12. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

No items were pulled from the Consent Agenda.

13. CITY MANAGER

13.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF ONE MEMBER TO THE AIRPORT AUTHORITY OF CARSON CITY, FOR A POSITION TO BE FILLED BY A PILOT WHO OWNS AND OPERATES AN AIRCRAFT BASED AT THE AIRPORT, FOR A TERM ENDING IN OCTOBER 2027.

(8:43:22) – Mayor Bagwell introduced the item and acknowledged receipt of late material from applicant Scott Hoffmeyer who was unable to attend in person. She also explained the interview process to the applicants and noted that at the conclusion of the interviews, the Board would discuss the appointments and proceed with an action.

A video of all the interviews may be viewed on the City's website at:

https://carsoncity.granicus.com/player/clip/2321?view_id=2&redirect=true&h=a07f25e5d6ffa9c3f9cec2d9de537265.

(8:44:20) – The applicants were interviewed in the following order: 1) Timothy Puliz (current Airport Authority Chair, seeking reappointment), John Karam, and Matthew Bowers (new applicants). Each Board member asked all the applicants the same questions. At the conclusion of the interviews, Mayor Bagwell thanked the applicants and explained that those reapplying for positions they are currently serving have “a leg up” as they are familiar with the responsibilities. However, she was open to changing direction if there was a need. Mayor Bagwell indicated that she had heard from the Airport Authority and other stakeholders that things were progressing well at the Airport and recommended the reappointment of Mr. Puliz, especially because he had filled the role of Airport Manager during a vacancy, on a volunteer basis. Supervisor Horton thanked the “very qualified” applicants; however, he wished to recommend appointing Mr. Puliz so that he would “continue the work he’s been doing.” Supervisor Giomi also believed that all the applicants were qualified; however, he also recommended reappointing Mr. Puliz “for Continuity.” Supervisor Schuette acknowledged “the incredible group of applicants” and their depth of knowledge, noting that she would support Mr. Puliz’s reappointment. Mayor Bagwell entertained a motion.

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(9:15:09) – Supervisor Horton moved to reappoint Tim Puliz for a term ending in October 2027. The motion was seconded by Supervisor Schuette.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Horton
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

14. SHERIFF

14.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RECLASSIFICATION OF THE CLASSIFIED, 3/4-TIME CARSON CITY SHERIFF'S OFFICE ("CCSO") ADMINISTRATIVE ASSISTANT POSITION (PAY GRADE A402) TO THE UNCLASSIFIED, FULL-TIME POSITION OF CCSO ADMINISTRATIVE OFFICER (PAY GRADE P203) EXEMPTED FROM THE CITY'S MERIT PERSONNEL SYSTEM UNDER ARTICLE 2, SECTION 2.330 OF THE CARSON CITY CHARTER.

(9:16:28) – Mayor Bagwell introduced the item. Carson City Sheriff Ken Furlong presented the Staff Report, incorporated into the record, and requested the reclassification of the classified, 3/4-time Carson City Sheriff's Office (CCSO) Administrative Assistant position (vacant due to a retirement after 31 years of service) to the unclassified, full-time position of CCSO Administrative Officer. Mayor Bagwell entertained Board and/or public comments, and when none were forthcoming, a motion.

(9:18:56) – Supervisor Giomi moved to approve the position reclassification as requested. Supervisor White seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

15. FINANCE

15.a. FOR DISCUSSION ONLY: PUBLIC HEARING REGARDING THE PROPOSED ISSUANCE BY CARSON CITY, NEVADA OF ITS GENERAL OBLIGATION (LIMITED TAX) PARK

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BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES), IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$5,000,000 FOR THE PURPOSE OF FINANCING CERTAIN RECREATIONAL FACILITIES AS SET FORTH IN NEVADA REVISED STATUTES ("NRS") 244A.597, INCLUDING BUT NOT LIMITED TO IMPROVEMENTS AT THE JOHN D WINTERS CENTENNIAL PARK COMPLEX ("CENTENNIAL PARK").

(9:19:45) – Mayor Bagwell introduced the item. Chief Financial Officer Sheri Russell-Benabou indicated there were no changes or additional information to the proposal since the last discussion. She also noted that the interest rates were favorable but were still fluctuating. There were no public comments. Mayor Bagwell closed the public hearing. This item was not agendized for action.

16. FIRE

16.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION FOR THE CARSON CITY FIRE DEPARTMENT (“CCFD”) TO SUBMIT AN APPLICATION TO THE BUREAU OF LAND MANAGEMENT’S (“BLM”) SOUTHERN NEVADA PUBLIC LAND MANAGEMENT ACT (“SNPLMA”) ROUND 20 GRANT PROGRAM REQUESTING A TOTAL AMOUNT OF \$2,782,816 IN GRANT FUNDS, WITH NO CITY MATCH REQUIRED, TO PERFORM THE UPPER KINGS CANYON AND CLEAR CREEK WILDFIRE DEFENSE ZONE PROJECT (“PROJECT”) OVER SIX YEARS, AND AUTHORIZATION TO ACCEPT THE GRANT IF AWARDED.

(9:21:02) – Mayor Bagwell introduced the item. Kevin Nyberg, Carson City Fire Department Battalion Chief – Training, reviewed the Staff Report and accompanying grant documentation, all of which are incorporated into the record. He also responded to clarifying questions. There were no public comments. Mayor Bagwell entertained a motion.

(9:23:04) – Supervisor Giomi moved to authorize submittal of the grant application and authorize the Fire Chief or the City Manager to accept the grant, if the grant is awarded. The motion was seconded by Supervisor Schuette.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

17. BOARD OF SUPERVISORS

NON-ACTION ITEMS.

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FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD

STAFF COMMENTS AND STATUS REPORT

(9:23:22) – Mayor Bagwell introduced the item. Ms. Paulson explained that the Board of Health meeting would be held on December 7, 2023. She also announced that the Boonanza Event had been very successful with around 2,500 participants. Supervisor Giomi thanked the Parks and Recreation Department as well and called it “one of Carson City’s premier events.” Mayor Bagwell noted that she had selected Carson High School as the first-place winner for booth decoration with a haunted mine theme. She thanked all the businesses for participating and decorating their booths. Supervisor Schuette also thanked the Parks and Recreation Department for the very successful event and highlighted the “amazing groups” that contribute to the betterment of the community. Supervisor White requested an update on Carson City’s activities regarding federal legislation. Mayor Bagwell congratulated the Carson City Symphony on their 40th anniversary and thanked the Capital City Community Band for its annual Nevada Day concert.

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL

This item did not take place.

18. PUBLIC COMMENT

(9:29:20) – Mayor Bagwell entertained final public comments. Mr. French apologized to Mr. Yu for his comments at the last Board meeting when he had requested items be written in “plain English.”

19. FOR POSSIBLE ACTION: TO ADJOURN

(9:30:42) – Mayor Bagwell adjourned the Board of Supervisors meeting at 9:30 a.m.

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The Minutes of the November 2, 2023, Carson City Board of Supervisors meeting are so approved on this 7th day of December 2023.


LORI BAGWELL, Mayor

ATTEST:


SCOTT HOEN, Clerk-Recorder