

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 1**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 20, 2023, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

**PRESENT:**

Mayor Lori Bagwell  
Supervisor Stacey Giomi, Ward 1  
Supervisor Maurice White, Ward 2  
Supervisor Curtis Horton, Ward 3  
Supervisor Lisa Schuette, Ward 4

**STAFF:**

Nancy Paulson, City Manager  
Scott Hoen, Clerk-Recorder  
Stephanie Hicks, Deputy City Manager  
Adam Tully, Deputy District Attorney  
Tamar Warren, Senior Deputy Clerk

**NOTE:** A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes are available for review at: <https://www.carson.org/minutes>.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:30:22) – Mayor Bagwell called the meeting to order at 8:30 a.m. Mr. Hoen called roll and noted the presence of a quorum. Fountainhead Foursquare Church Co-Founding Pastor Peggy Locke delivered the invocation. At Mayor Bagwell’s request, Deputy District Attorney Ben Johnson led the Pledge of Allegiance.

**5. PUBLIC COMMENT**

(8:32:55) – Mayor Bagwell announced that agenda item 18.b would not be heard as it has been postponed. She also entertained public comments. Deni French thanked Trails Coordinator Gregg Berggren for responding to his questions and inquired about the presence of a slaughterhouse on the Buzzy’s Ranch property. He also thanked Supervisor Schuette for her efforts in the community and advised the Board members to take care of themselves and prevent burnout.

**6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JUNE 15, 2023.**

(8:36:13) – Mayor Bagwell introduced the item and entertained comments, corrections, or a motion.

**(8:36:29) – Supervisor Giomi moved to approve the minutes of the June 15, 2023 Board of Supervisors and Redevelopment Authority meeting with a formatting correction. The motion was seconded by Supervisor White and carried 5-0-0.**

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 2**

**7. SPECIAL PRESENTATIONS**

**7.a PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES.**

(8:36:51) – Mayor Bagwell introduced the item and invited the Board members to join her for the presentation of the Length of Service awards to City Employees. Each department director and elected official read the accomplishments and presented a Length of Service Certificate to their employee. The following employees were recognized for their service:

- Darlene Marshall, Head Lifeguard, 20 years – Presented by Parks, Recreation, and Open Space Director, Jennifer Budge.
- Jennifer Mason, Wastewater Operations Supervisor, 10 years – Presented by Public Works Deputy Director Rick Cooley.
- Benjamin Johnson, Senior Deputy District Attorney, 5 years – Presented by District Attorney Jason Woodbury
- Emily Toups, Office Specialist, 5 years – Presented by Chief Deputy Clerk Miguel Camacho.

The certificate recipients joined the Board, their colleagues, and family members for a commemorative photograph.

**CONSENT AGENDA**

(8:46:50) – Mayor Bagwell introduced the item and inquired whether the Board or any member of the public wished to pull an item from the consent agenda. When none were forthcoming, she entertained a motion.

**(8:47:01) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 8.a, 8.b, 9.a, 10.a, 10.b, 10.c, 10.d, 10.e, 10.f, 10.g, and 10.h as presented. Supervisor White seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor White
<b>AYES:</b>	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**8. CITY MANAGER**

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 3**

**8.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF JUNE 3, 2023, THROUGH JULY 7, 2023.**

**8.b. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF A REPRESENTATIVE MEMBER TO THE NEVADA LOCAL JUSTICE REINVESTMENT COORDINATING COUNCIL ("NLJRCC") PURSUANT TO NRS 176.014 FOR A TWO-YEAR TERM.**

**9. FINANCE**

**9.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JULY 7, 2023, PER NRS 251.030 AND NRS 354.290.**

**10. PURCHASING AND CONTRACTS**

**10.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE PAYMENT IN THE AMOUNT OF \$259,749.73 TO CENTRAL SQUARE TECHNOLOGIES, LLC ("CENTRAL SQUARE") TO MAINTAIN THE CARSON CITY SHERIFF'S OFFICE'S ("CCSO") PUBLIC SAFETY SOFTWARE SYSTEM DURING FISCAL YEAR ("FY") 2024.**

**10.b. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORITY TO PURCHASE EMERGENCY MEDICAL EQUIPMENT AND SUPPLIES DURING FISCAL YEAR ("FY") 2024 UTILIZING JOINDER CONTRACT 2021002973 BETWEEN HENRY SCHEIN, INC. AND THE UNIVERSITY OF CALIFORNIA FOR A NOT TO EXCEED AMOUNT OF \$80,000.**

**10.c. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO UTILIZE JOINDER CONTRACT 3086-19 ("JOINDER") BETWEEN WASHOE COUNTY AND ARC HEALTH AND WELLNESS CENTERS ("ARC") TO SECURE EMPLOYEE MEDICAL SERVICES DURING FISCAL YEAR ("FY") 2024 FOR A NOT TO EXCEED AMOUNT OF \$125,000, AND TO AUTHORIZE THE PURCHASING AND CONTRACTS ADMINISTRATOR TO EXECUTE ANY DOCUMENTS NECESSARY FOR CARSON CITY TO UTILIZE THE JOINDER DURING FY 2024.**

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**9.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JULY 7, 2023, PER NRS 251.030 AND NRS 354.290.**

**10. PURCHASING AND CONTRACTS**

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 4**

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**10.d. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 24300089 WITH DOWL, LLC ("DOWL") TO PROVIDE DESIGN SERVICES FOR THE TIMBERLINE AND LAKEVIEW ELECTRICAL DESIGN PROJECT ("PROJECT"), FOR A NOT TO EXCEED AMOUNT OF \$70,110.**

**10.e. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 24300006 WITH MICHAEL BAKER INTERNATIONAL, INC. ("MBI") FOR ON-CALL GEOGRAPHIC INFORMATION SYSTEMS ("GIS") SERVICES THROUGH FISCAL YEAR ("FY") 2024, FOR AN AMOUNT NOT TO EXCEED \$125,000.**

**10.f. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 24300007 WITH ATKINS NORTH AMERICA, INC. ("ATKINS") FOR ON-CALL GEOGRAPHIC INFORMATION SYSTEM ("GIS") SERVICES THROUGH FISCAL YEAR ("FY") 2024, FOR A NOT TO EXCEED AMOUNT OF \$95,000.**

**10.g. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 24300008 WITH CARSON PUMP, LLC ("CARSON PUMP") FOR WATER WELL MAINTENANCE AND ON-CALL SERVICES, FOR A NOT TO EXCEED AMOUNT OF \$250,000 THROUGH JUNE 30, 2024.**

**10.h. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 23300326 WITH SIERRA NEVADA CONSTRUCTION, INC. ("SNC") FOR THE EAGLE STATION SEWER REPLACEMENT PROJECT ("PROJECT") FOR A TOTAL AMOUNT**

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 5**

**NOT TO EXCEED \$2,246,482.70, TO BE AWARDED WITHOUT COMPETITIVE BIDDING UNDER NRS 338.1385(7).**

**END OF CONSENT AGENDA**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME**

No items were pulled from the Consent Agenda.

**12. CITY MANAGER**

**12.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON A PROPOSED COLLECTIVE BARGAINING AGREEMENT ("CBA") BETWEEN CARSON CITY AND THE CARSON CITY SHERIFF'S SUPERVISORY ASSOCIATION ("CCSSA") ON BEHALF OF SHERIFF'S OFFICE EMPLOYEES WITH THE RANK OF SERGEANT, TO BE RETROACTIVELY EFFECTIVE BEGINNING JULY 1, 2023, AND EXPIRING JUNE 30, 2028, WITH AN ESTIMATED FISCAL IMPACT OF \$4,820,143 ABOVE THE FIVE-YEAR PROJECTIONS INCLUDED IN THE FISCAL YEAR ("FY") 2024 CITY BUDGET WHICH WAS PREVIOUSLY APPROVED BY THE BOARD OF SUPERVISORS ("BOARD").**

(8:47:27) – Mayor Bagwell introduced the item. Ms. Paulson thanked all the parties involved for their hard work and Mayor Bagwell entertained questions and/or comments. Sheriff's Supervisory Association President Brett Bindley thanked those assisting with the negotiations, especially Chief Financial Officer (CFO) Sheri Russell-Benabou, Human Resources Director Melanie Bruketta, and Mr. Yu. There were no additional comments; therefore, Mayor Bagwell entertained a motion.

**(8:49:16) – Supervisor Schuette moved to approve the agreement and to authorize the District Attorney's Office to make any necessary revisions that are clerical and not substantive when finalizing the agreement. The motion was seconded by Supervisor Giomi.**

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Giomi, Horton, Schuette, and Mayor Bagwell
<b>NAYS:</b>	Supervisor White
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**12.b. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON A PROPOSED COLLECTIVE BARGAINING AGREEMENT ("CBA") BETWEEN CARSON CITY AND THE**

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 6**

**CARSON CITY FIRE FIGHTERS ASSOCIATION, LOCAL # 2251 OF THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS ("IAFF") ON BEHALF OF CARSON CITY FIRE DEPARTMENT EMPLOYEES WITH THE RANK OF BATTALION CHIEF, TO BE RETROACTIVELY EFFECTIVE BEGINNING JULY 1, 2023, AND EXPIRING JUNE 30, 2027, WITH AN ESTIMATED FISCAL IMPACT OF \$661,708 ABOVE THE FIVE-YEAR PROJECTIONS INCLUDED IN THE FISCAL YEAR ("FY") 2024 CITY BUDGET WHICH WAS PREVIOUSLY APPROVED BY THE BOARD OF SUPERVISORS ("BOARD").**

(8:50:04) – Mayor Bagwell introduced the item. Supervisor Horton read into the record a prepared disclosure statement, advised of a disqualifying conflict of interest, and stated that he would not participate in discussion and action. Ms. Paulson thanked the negotiating teams and Mayor Bagwell entertained a motion as there were no public or Board comments.

**(8:52:06) – Supervisor Schuette moved to approve the agreement and to authorize the District Attorney's Office to make any necessary revisions that are clerical and not substantive when finalizing the agreement. The motion was seconded by Mayor Bagwell.**

<b>RESULT:</b>	<b>APPROVED (3-1-1)</b>
<b>MOVER:</b>	Supervisor Schuette
<b>SECONDER:</b>	Mayor Bagwell
<b>AYES:</b>	Supervisors Giomi, Schuette, and Mayor Bagwell
<b>NAYS:</b>	Supervisor White
<b>ABSTENTIONS:</b>	Supervisor Horton
<b>ABSENT:</b>	None

**12.c. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF ONE MEMBER TO THE CARSON CITY CULTURE AND TOURISM AUTHORITY ("CTA"), AS A REPRESENTATIVE FOR OTHER COMMERCIAL INTERESTS IN CARSON CITY, FOR A TWO-YEAR TERM EXPIRING ON JULY 19, 2025.**

(8:52:44) – Mayor Bagwell introduced the item. The Board interviewed the two candidates Elaine Barkdull-Spencer and Kitty McKay for the other commercial interests position (the interview and all related discussion may be viewed in its entirety at:

[https://carsoncity.granicus.com/player/clip/2266?view\\_id=2&redirect=true&h=f786905b6f74f1f7efc83dcc93e6ae00](https://carsoncity.granicus.com/player/clip/2266?view_id=2&redirect=true&h=f786905b6f74f1f7efc83dcc93e6ae00)).

The Board deliberated after the interviews and agreed that the choice between both candidates would be a difficult one. After discussion, it was agreed to appoint Ms. McKay to the Carson City Culture and Tourism Authority. Mayor Bagwell entertained a motion.

**(9:18:31) – Supervisor Giomi moved to appoint Kitty McKay as the CTA representative for other commercial interests, for a two-year term expiring on July 19, 2025. Supervisor Schuette seconded the**

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 7**

**motion and encourage Ms. Barkdull-Spencer to apply for other volunteer opportunities on other City boards and commissions.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**13. RECESS AS THE BOARD OF SUPERVISORS**

(9:19:29) – Mayor Bagwell recessed the Board of Supervisors meeting.

**LIQUOR AND ENTERTAINMENT BOARD**

**14 15. CALL TO ORDER – LIQUOR AND ENTERTAINMENT BOARD**

(9:15:29) – Mayor Bagwell called the meeting to order.

**15. ROLL CALL**

(9:19:36) – Mr. Hoen called roll and noted the presence of a quorum comprising Chairperson Bagwell, Member Ken Furlong, Member Stacey Giomi, Member Curtis Horton, Member Lisa Schuette, and Member Maurice White.

**16. PUBLIC COMMENT**

(9:19:55) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**17. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JANUARY 19, 2023**

(9:20:09) – Chairperson Bagwell introduced the item and entertained comments/corrections or a motion.

**(9:20:19) – Member Giomi moved to approve the minutes of the January 19, 2023 Liquor and Entertainment Board Meeting as presented. The motion was seconded by Member White and carried 6-0-0.**

**18. COMMUNITY DEVELOPMENT**

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 8**

**18.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATION NUMBERS LIQUOR-007940-2023, LIQUOR-007943-2023 AND LIQUOR-007945-2023 (COLLECTIVELY, "APPLICATIONS") FROM SAVE MART SUPERMARKETS LLC FOR PACKAGED LIQUOR LICENSES WITH JOHN NORMAN AS THE LIQUOR MANAGER FOR THREE STORE LOCATIONS: SAVE MART SUPERMARKETS LLC DBA SAVE MART SUPERMARKETS #552 LOCATED AT 3620 NORTH CARSON STREET; SAVE MART SUPERMARKETS LLC DBA SAVE MART SUPERMARKETS #551 LOCATED AT 4348 SOUTH CARSON STREET; AND SAVE MART SUPERMARKETS LLC DBA FOODMAXX #449 LOCATED AT 3325 HIGHWAY 50 EAST.**

(9:20:36) – Chairperson Bagwell introduced the item. Community Development Director Hope Sullivan introduced Business License Specialist Natalie Kiel and explained that Staff had conducted 11 liquor hearings for 34 liquor applications, 31 of which were approved and three were denied. She also introduced Business License Assistant Erin Lewis. Ms. Sullivan gave background and presented the Staff Report and supporting documents, including the late material, all of which are incorporated into the record. She explained that the Carson City Sheriff's Office (CCSO) had initially recommended denial of the liquor license application (on June 13, 2023) as the appointee, John Norman, had not submitted his fingerprints for a background check. Since then, according to Ms. Sullivan, Mr. Norman had been fingerprinted by CCSO and had passed the background check. She noted that the CCSO's recommendation had been to appoint Mr. Norman as the overall liquor manager; however, they had also requested that each store appoint an on-site liquor manager within 90 days since Mr. Norman worked and resided in California.

(9:23:59) – Member Giomi was informed that the three managers would undergo the same licensing process as Mr. Norman. He also expresses his displeasure that the three stores “had no liquor manager for a year, and procedurally, we didn't catch that.” Chair Bagwell echoed those sentiments and requested that Mr. Norman explain “why your company ignored the law and did not get a liquor manager for 15 months?” adding that even after being notified, they still had not complied.

(9:26:01) – Mr. Norman accepted responsibility for the delay and stated that he had not realized the urgency of the matter. He added that he was committed to “doing the right thing.” Chair Bagwell explained that to date there had been no penalties for violating the rules and believed that awarding the liquor license would be a reward for the earlier behavior. Mr. Norman noted that his organization would be willing to pay “some kind of fine or penalty.” Chair Bagwell wished to defer the penalty recommendation to the District Attorney's Office, despite the fact that she wished the business to remain in Carson City. She also wished to see the local liquor manager applications received by Staff within seven days and fingerprinting done by CCSO. Member Schuette was informed by Ms. Sullivan that once the CCSO recommendation is received, the Hearing Officer must act on the application in 30 days, and in this case at the time of the hearing with the Liquor Hearing Officer on June 30, 2023, the Health Department had not received the stores' operating procedures which have since been received. Member Schuette referenced a letter in the supporting materials that clearly stated that Mr. Norman seemed “in no hurry to get this done.” Mr. Norman introduced Jennifer Beck who has started the local liquor manager process with the Food Max Store and lived in Carson City. Ms. Beck highlighted the fact that she was born and raised in Carson City and now managed the Food Max Store and explained that she had submitted an application to become sole liquor manager for all three stores. Ms. Sullivan preferred to have an on-site liquor manager in each store.



**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 9**

Discussion ensued regarding having an on-site liquor manager in addition to Mr. Norman. Mayor Bagwell was amenable to having an on-site liquor manager act as one in another store in case of a turnover until one is hired in 30 days. Member White believed that Save Mart and Mr. Norman “have shown willingness to operate far outside any reasonable expectations,” adding that they would not get his support “under any circumstances.” Chair Bagwell entertained public comments.

(9:48:44) – Deni French introduced himself as a Save Mart customer and believed that the community had been “vandalized.” He was in favor of fines and fee reimbursements. Chairperson Bagwell entertained a motion.

**(9:50:45) – Member Giomi moved to deny the following applications: Liquor-007940-2023, Liquor-007943-2023, and Liquor-007945-2023. The motion was seconded by Member White. Chairperson Bagwell entertained Discussion.**

(9:51:09) – Deputy District Attorney Adam Tully cited the specific grounds for denial: unsuitability (a criminal conviction in the past five years), intentionally falsifying or omitting information on a license application, being under the age of 21 years, being in the rears for child support payments, and being unsuitable as an applicant having due consideration for the order proper protection of public health, safety, morals, good character and general grip for the welfare of the inhabitants of Carson City. **Member Giomi stated that he could make the last finding given the last statement and due to the fact that corporate should have had knowledge that a liquor manager was required (yet they had operated without one for 15 months); however, they had chosen to ignore that fact. Member White seconded the amended motion.** Chairperson Bagwell wished to see a penalty assessed to Save Mart and proposed that the two Save Mart Stores and the Food Max Store in Carson City remove all liquor from their store and not sell it until Ms. Beck’s application is approved. Member Giomi noted for the record “I would support the discussions here on the reapplication where each store has a manager on site. Ms. Sullivan requested a recess to consult with Mr. Tully.

(9:55:44) – Chairperson Bagwell recessed the meeting.

(10:05:05) – Chairperson Bagwell reconvened the Liquor and Entertainment Board meeting. A quorum was still present.

(10:05:40) – Chairperson Bagwell did not believe “that Mr. Norman has shown us good faith in following the rules...he has today, on the record, indicated that he would follow through and be diligent, so I want to give him an opportunity to be diligent, but you’re going to have to show me...” She recommended not approving Mr. Norman’s license for liquor manager for 10 days at which time he would provide the Staff with an on-site store liquor manager and cease selling liquor for 10 days [in all three stores]. She believed a denial would result in not selling liquor for 90 days, calling the latter a compromise. Member Giomi clarified for Mr. Norman that their license was not valid, and they could not sell liquor because without a manager there wouldn’t be a valid license. Member Giomi wished to amend his motion.

**(10:15:13) – Member Giomi moved to approve the aforementioned liquor licenses (Liquor-007940-2023, Liquor-007943-2023, and Liquor-007945-2023) with the understanding that the liquor manager will not be in place; therefore [Save Mart and Food Max stores] cannot sell liquor until July 31, 2023 effective today**

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 10**

**(or as quickly as it can be removed) with the further caveat that the individual store [liquor] managers submit their applications by the end of next week [July 28, 2023].** Chairperson Bagwell entertained discussion.

(10:16:14) – Member White reminded the Board that many similar situations had come to light because of this case. He believed that Save Mart, as a corporation with a legal team, “should have known better,” as the City should also have. Member White noted that Mr. Norman could have brought the three stores into compliance, adding that he would not second the amended motion. **Member Schuette seconded the amended motion. Chair Bagwell reiterated the motion, noting that “Mr. Norman’s application to be the liquor manager would be approved, effective July 31, 2023 as long as the Community Development Office has received the three on-site [liquor manager] applications by July 28, 2021.”** Member Giomi clarified that the store will be unable to sell liquor until the aforementioned applications have been submitted.

(10:19:05) – Mr. Norman received confirmation that the three stores will not be able to sell liquor until July 31, 2023. Mr. Tully read into the record “the basis for denial for unsuitability” from the Carson City Municipal Code (CCMC) 4.13.125 paragraph 2.e: *“A person whom the [hearings officer or] board determines is not a suitable person to receive a liquor license under the provisions of this Chapter, having due consideration for the proper protection of public health, safety, morals, good order and general welfare of the inhabitants of [Carson] City.”* The Chair reminded Mr. Norman that the Board was providing him an opportunity “to prove that suitability to us.” **Chair Bagwell called for the vote.**

<b>RESULT:</b>	<b>APPROVED (5-1-0)</b>
<b>MOVER:</b>	Member Giomi
<b>SECONDER:</b>	Member White
<b>AYES:</b>	Members Furlong, Giomi, Horton, Schuette, and Chair Bagwell
<b>NAYS:</b>	Member White
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**18.b FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATION NUMBER LIQUOR-007976-2023 ("APPLICATION") FROM HOMEGROWN BOWLING LLC FOR A DINING ROOM WITH HARD LIQUOR LICENSES WITH DANIEL DUNBAR AS THE LIQUOR MANAGER FOR HOMEGROWN BOWL, BAR, GRILL AND BILLARDS LOCATED AT 4600 SNYDER AVENUE, CARSON CITY, NV 89701.**

This item was postponed.

**19. PUBLIC COMMENT**

(10:21:40) – Chairperson Bagwell entertained final public comments. Deni French received confirmation that the liquor would be removed from the stores until July 31, 2023 pending proof of suitability by the applicant.

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 11**

**20. FOR POSSIBLE ACTION: TO ADJOURN AS THE LIQUOR AND ENTERTAINMENT BOARD**

(10:22:44) – Chairperson Bagwell adjourned the Liquor and Entertainment Board meeting at 10:22 a.m.

**21. RECONVENE AS THE BOARD OF SUPERVISORS**

(10:22:51) – Mayor Bagwell reconvened the Board of Supervisors meeting. A quorum was still present.

**22. FINANCE**

**22.a. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CARSON CITY'S PROPOSED 2023-2028 CONSOLIDATED PLAN ("CONSOLIDATED PLAN"), WHICH MUST BE SUBMITTED TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD") FOR CARSON CITY TO REMAIN ELIGIBLE TO RECEIVE ENTITLEMENT GRANTS DIRECTLY FROM HUD.**

(10:23:03) – Mayor Bagwell introduced the item. Ms. Russell-Benabou presented the Staff Report which is incorporated into the record and highlighted the following background information: *“Between 2004 and 2017, Carson City received [Community Development Block Grant] CDBG funding directly from [Housing and Urban Development] HUD because of the City’s designation as an entitlement city. Between 2017 to 2023, Carson City entered into an agreement to receive CDBG funding as a passthrough grant from the State of Nevada via the Nevada Governor’s Office of Economic Development (NVGOED). In the last couple of years, the City’s awards have diminished, and the City’s sub-grantees have become increasingly frustrated with additional documentation and paperwork required for reimbursement, including duplicate entries on State-created spreadsheets. As a result, the City began receiving fewer sub-grantee applications, which dwindled from six applicants in 2020, 2021, and 2022, to just two in 2023.”* She introduced Grants Administrator Rebecca Phipps, noting she had worked on a proposed five-year Consolidated Plan, which if approved in this meeting and no comments are received through the public outreach/comment period, would be presented with award recommendations at the August 3, 2023, Board of Supervisors meeting. Ms. Russell-Benabou explained that the Consolidated Plan and accompanying assurances must be submitted to HUD by August 16, 2023, otherwise, Carson City would lose its \$374,115 award. Ms. Phipps reviewed the public input comments and stated that 19 responses had been received to date with the following top recommendations:

- Demolishing vacant and blighted buildings.
- Constructing and rehabilitating/improving the water, sewer, and storm systems.
- Assisting low and moderate-income veterans (to receive services).
- Supporting targeted code enforcement.
- Improving streets and sidewalks.

(10:28:15) – Ms. Phipps noted that 18 of the 19 respondents had agreed with the City’s utilization of CDBG funds. She also explained that the public comment period (to review the online materials) would close on August 7, 2023; however, no comments had been received to date. Mayor Bagwell clarified that today’s discussion would be based on the late material, incorporated into the record, which contained recently received comments.

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 12**

Supervisor White was in agreement with the projects noted in the plan; however, he recommended using a portion of the funds for code enforcement and Supervisor Giomi agreed. Discussion ensued regarding prioritization and the Plan's priorities which would be based on the Strategic Plan. Mayor Bagwell clarified that the Application Workgroup had already allocated the applications and explained that the suggestion from Supervisor White was for the FY 2025. She also urged the Board members to reread the Plan and determine whether they wanted to prioritize items differently. Supervisor White suggested creating a table of contents as well. Supervisor Schuette recommended that community members and landlords work on eliminating blight to make Carson City more beautiful for those living here or driving through town. She welcomed community input to define the priorities, including surrounding counties that can provide resources and follow-up support to get those receiving treatments to their homes. Supervisor Giomi noted that code enforcement could be addressed by making it a component of addressing blight, adding that the prioritization should meet CDBG guidelines and align with the Strategic Plan. Mayor Bagwell entertained public comments; however, none were forthcoming. No formal action was taken on this item.

**23. PARKS, RECREATION, AND OPEN SPACE**

**23.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION FOR CARSON CITY STAFF TO PERFORM DUE DILIGENCE ON THE ACQUISITION OF WATER RIGHTS FOR 491.48 ACRES OF CITY-OWNED PROPERTY KNOWN AS BUZZY'S RANCH OPEN SPACE, APNS 010-071-25, 010-071-26, 010-071-27, 010-071-21, AND 010-021-47 ("PROPERTY").**

(10:46:46) – Mayor Bagwell introduced the item. Open Space Manager Lyndsey Boyer gave background outlined in the Staff Report and explained that when the property was purchased by Carson City, water rights were not included in the sale and the ranch was currently being irrigated by a series of temporary change applications filed with the Nevada Division of Water Resources. Ms. Boyer referenced the Buzzy's Ranch Management Plan, incorporated into the record, and explained that 1,895-acre-feet were needed to wholly irrigate the Ranch and the Southern Nevada Public Land Management Act (SNPLMA) grant for \$1.8 million awarded in 2021 would fund approximately one-third of the water rights and wetland enhancement projects. She noted that private partnerships to secure the remaining two-thirds of the water rights had been identified and wished to receive approval to proceed with the needed due diligence of obtaining appraisals, title reports, and outlining a financial strategy.

(10:55:01) – Supervisor Giomi was pleased with the direction outlined by Staff and received confirmation that the Plan would be brought back to the Board for approval. Ms. Boyer clarified for Mayor Bagwell that the Parks, Recreation, and Open Space Department was already managing several water rights such as rights associated with Riverview Park and several wetlands, adding that a water rights consultant would assist the Department as well. Supervisor Giomi recommended reaching out to the Carson River Subconservancy District and leveraging their tremendous knowledge. Supervisor White referenced the restoration strategies outlined in the Plan that had used non-native species of grass (due to their robustness) and Ms. Boyer explained that they would most likely utilize native and non-native species to ensure they can compete with the weather issues. Mayor Bagwell entertained public comments.

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 13**

(11:03:37) – Mr. French wondered why the City was in need of “anybody’s water rights” since “we have a lot of water here.” Roby Orloff inquired about Staff workload and was concerned about erosion. She also wished to understand how the slaughterhouse operated on the property and inquired about water contamination. There were no additional comments; therefore, Mayor Bagwell entertained a motion.

**(11:08:19) – Supervisor Giomi moved to authorize Staff to perform the due diligence required for water rights acquisition for the Property as presented. The motion was seconded by Supervisor Schuette.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Horton, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**24. BOARD OF SUPERVISORS**

**NON-ACTION ITEMS.**

**FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**

**STAFF COMMENTS AND STATUS REPORT**

(11:08:40) – Mayor Bagwell introduced the item. Ms. Paulson announced that the next meeting’s agenda would include a discussion on park bonds, adding that the debt service for Centennial Park would be funded from the lodging tax revenue. She also noted the Strategic Plan Annual Review, and several South Carson Street license agreements would be agendaized for the next meeting. Supervisor Schuette praised Staff for assisting her and many members of her family at Lone Mountain Cemetery calling them helpful and respectful. Mayor Bagwell reported on the Carson City Sheriff’s Office 20<sup>th</sup> Motor Office Training Challenge that took place Friday and Saturday, July 14-15, 2023 at Battle Born Harley Davidson. She thanked CCSO for planning the event and noted that she had met many people who were visiting from other counties and states and who were impressed with Carson City. The Mayor congratulated two CCSO members who had taken first and second place. Supervisor Giomi also praised the event and explained that the Culture and Tourism Authority (CTA) had been working on having area visitors extend their vacations by visiting Carson City. He also indicated that the American Kennel Club dog event put on by Candy Roper at Fuji Park would be sponsored by the CTA and would be responsible for many “head-in-beds” who love coming to Fuji Park and attending the event. Supervisor Giomi explained that a rugby event planned for July did not happen as many of the players had joined professional teams. He also informed the Board of a Carson Water Subconservancy trip to the Leviathan Mine Superfund Site and reported

**CARSON CITY BOARD OF SUPERVISORS  
AND LIQUOR AND ENTERTAINMENT BOARD  
Minutes of the July 20, 2023 Meeting  
Page 14**

on the cleanup efforts. Mayor Bagwell announced the October 21, 2023, 9 a.m. Move With the Mayor K-9 event at Fuji Park.

**CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL**

This item did not take place.

**25. PUBLIC COMMENT**

(11:18:14) – Mayor Bagwell entertained final public comments. Mr. French reported on a water problem in the Big Five Sporting Goods parking lot. He also recommended reading a book called “The Heat Will Kill You First.” Ms. Orloff also praised the Lone Mountain Cemetery. She explained that she had requested a site visit with Staff and noted that an earlier site visit had taken place several years ago. She referenced several misunderstandings and noted that she wished to clear them up.

**33. FOR POSSIBLE ACTION: TO ADJOURN**

(11:24:01) – Mayor Bagwell adjourned the Board of Supervisors meeting at 11:24 p.m.

The Minutes of the July 20, 2023 Carson City Board of Supervisors meeting are so approved on this 17<sup>th</sup> day of August, 2023.

  
LORI BAGWELL, Mayor

ATTEST:

  
SCOTT HOEN, Clerk-Recorder

**From:** [missy s](#)  
**To:** [Public Comment](#)  
**Subject:** Public Comment for 7/20 BOS meeting, agenda item 18b  
**Date:** Tuesday, July 18, 2023 8:37:01 AM

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**This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.**

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For the record, my name is Keturah Stanford. This public comment is in regard to Agenda Item 18b. On 6/13/2023 Sheriff Furlong noted he did not recommend approval of the liquor license for Home Grown Bowling LLC based on "Integrity: Knowingly operating without a license". I'd like to further comment on the integrity of Home Grown Bowling LLC; Home Grown Bowling LLC began operation on June 2, 2023, from which they've have had one full time employee and two part time employees in the diner. As of July 17, 2023, those diner employees have received their one and only paycheck on June 26, 2023, for pay period June 16, 2023 – June 29, 2023 (yes, for the pay period they were in at the time and when asked if that will be adjusted/fixed, there was no response and still not response as of this date 7/17/23.) The diner staff has also ONLY received roughly 4-6 days of tips; it wasn't until July 15, 2023, that Jennifer Dunbar admitted that she didn't know how to distribute or properly tax credit card tips and would finally confer with her accountant. Why was the establishment open for a month and a half and took an employee asking before Mrs. Dunbar addressed tips? Pay was initially discussed with Mrs. Dunbar right before opening of the establishment, but final pay and pay periods were never discussed or established. I ask that you continue to consider their lack of integrity when determining whether they should be issued their liquor license.

Sent from [Mail](#) for Windows

**From:** [Hope Sullivan](#)  
**To:** [Rachael Evanson](#)  
**Cc:** [Nancy Paulson](#)  
**Subject:** FW: homegrownbowling@gmail.com  
**Date:** Tuesday, July 18, 2023 1:38:09 PM  
**Attachments:** [image001.png](#)

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Late material for item 18B, Liquor and Entertainment Board.

Hope Sullivan, AICP  
Community Development Director  
Carson City, NV  
775-283-7922 (direct)



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**From:** Carson City <webmaster@carson.org>  
**Sent:** Tuesday, July 18, 2023 1:32 PM  
**To:** Hope Sullivan <HSullivan@carson.org>  
**Subject:** homegrownbowling@gmail.com

Message submitted from the <Carson City> website.

**Site Visitor Name:** Daniel Dunbar  
**Site Visitor Email:** [Homegrownbowling@gmail.com](mailto:Homegrownbowling@gmail.com)

Good afternoon Hope,

We are scheduled for consideration by the liquor and entertainment board on Thursday July 20. At this time we are not available. Please contact me with any questions. Thanks you.